



## SUMMARY OF THE MINUTES TOWN COUNCIL

**Wednesday, July 18, 2024 – Council Chambers – Afternoon Session**

### **CALL TO ORDER**

Mayor Jackson called the regular session of the Town Council to order at 12:03 p.m.

### **ROLL CALL**

Councilmembers: Steve Hushebeck (Position No. 1) remote, Richard Geffen (Position No. 2), Anna Maria de Freitas (Position No. 3), Mason Turnage (Position No. 4), and Barbara Starr (Position No. 5).

Mayor Raymont Jackson; Town Administrator Denice Kulseth; and Clerk Jennifer Krembs. Finance Director Bethany Berry absent.

### **FLAG SALUTE**

Mayor Jackson conducted the flag salute.

### **ANNOUNCEMENTS**

Mayor Jackson announced the success of the Fourth of July Parade and thanked Becki Day for her organization of the event.

### **PUBLIC COMMENT**

No public comment.

### **CONSENT AGENDA**

At 12:06 p.m., the Consent Agenda was introduced by Mayor Jackson. Councilmembers de Freitas and Starr requested copies of Payment and Payroll documentation to review more thoroughly moving forward. No discussion followed.

- Resolution No. 2872 – Authorizing interlocal agreement between the Town, Skagit County, and San Juan County for the receipt of solid waste.
- Resolution No. 2873 – Authorizing contract for Water Plant roof improvements
- Payment of Claims and Payroll
- Minutes - Approved for July 3, 2024.

**Moved by Geffen, seconded by de Freitas, to adopt the Consent Agenda as presented. No discussion. Motion passed unanimously.**

### **ACTION AND DISCUSSION ITEMS**

#### Wellness Committee Update

At 12:09, Mayor Jackson introduced Executive Assistant Julie Greene to represent the Wellness Committee. Greene presented the Wellness Committee Annual Report for 2023. For the ninth year in a row, the Town earned Well City status and will continue to receive a 2% premium discount. Greene thanked Finance Director Berry/Finance Department and Administrative Coordinator Bey/Public Works Department for their support and participation. In 2023, 60% of employees participated and earned the Town a mini grant. Greene shared the professional development she has attended to support the Town's wellness program. Greene overseas the Risk Management Trainings Town employees and Council are required to complete yearly. Greene shared the various ways wellness,

health and fitness are both communicated and implemented for the employees. The bi-annual Employee Satisfaction Survey was overviewed indicating positive results. Councilmember de Freitas inquired if the survey indicated areas for improvement; Greene shared it was inconclusive. Mayor Jackson shared his appreciation for Greene’s enthusiasm and leadership. Greene expressed thanks to the Council for their support.

#### FHAC Update

At 12:21, Greene, Friday Harbor Arts Commission (FHAC) Coordinator, shared the yearly update. In 2023, FHAC appointed Commissioner Cori Morrell and in 2024 appointed David Anderson. The commission is thankful for David Jenkins’ service on the commission; he served for five years on FHAC and was the driving force of the Poetry Gardens Project. Islay Ross, Youth Commissioner, completed her term, and the youth position is to be filled. Recent projects included the San Juan Island Museum of Art (SJIMA) Poetry Reading. Greene thanked Ladd Holroyd for helping maintain Poetry Garden plaques. Both the Public Art Catalog and Discover Art in Friday Harbor brochures have been updated. FHAC has discussed possible art sites. The commission turned down doing an Art Walk as it would be duplicative of what is already in place by local galleries; the Welcome Pole was put on hold due to lack of location and other factors.

In 2024, the Breezeway Art Display and Sunshine Alley are both areas of focus for the commission. The Council recalled past ideas, conversations, commissioned proposal/design plans (available on the website), and logistics to make an installation work in Sunshine Alley. Administrator Kulseth reviewed some of the complications to include buildings are privately owned and historical. Kulseth recommended including the Chamber of Commerce and local businesses in future conversations. The FHAC will create a proposal to present to the Council.

#### **ADMINISTRATOR’S REPORT**

At 12:30 p.m., Administrator Kulseth reported on the following:

- Representative Alex Ramel will be visiting on July 26<sup>th</sup>. At 8 a.m., the Town will join the County at the Transfer Station; this will be an opportunity to explore solar panels on the landfill. At 1:15 p.m. Ramel will meet in Council Chambers; this is a special meeting opportunity.
- The Town applied for funding for the fourth filter for the Water Treatment Plant. The Town requested 4.5 million for the project. Funding will be determined in mid- September.
- Administrator Kulseth shared she had recently been selected to serve on AWC’s Small Communities Advisory Committee. Kulseth explained direct distributions and grant management at the Town. AWC 2025 potential Legislative Issues were shared and discussed; Council was invited to review the issues and consider topics to carry forward. Washington State Ferry service as a topic was discussed.

#### **FUTURE AND NON-AGENDA ITEMS**

Council requested FHAC create a proposal on Sunshine Alley and reference the existing Sunshine Alley Design Plan.

#### **PUBLIC COMMENT**

No public comment.

#### **ANNOUNCEMENTS**

Mayor Jackson thanked the Public Works Department on their road work on the Marguerite Place Improvement Project.

**ADJOURMENT** – Hearing no further business and no objection, Mayor Jackson adjourned the meeting at 12:47 p.m. The next regular meeting is scheduled for Thursday, August 1, 2024, at 12:00 p.m. with a Special Meeting scheduled for Friday, July 26<sup>th</sup> at 1:15 p.m.

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**These minutes were approved by motion of the Town Council. The original document is retained by the Clerk in the Town Council’s permanent records. Attest: Jennifer M. Krembs, Town of Friday Harbor Clerk**