

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

### Town Council – January 7, 1999 @ 12:00 PM

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Dickinson, King, Lackey, Sheiman, & Wilson

Others present: Town Administrator Fitch, & Treasurer Picinich

Mayor Boothman wished everyone a Happy New Year and led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

In the absence of the San Juan County Sheriff, Mayor Boothman asked Fire Chief Low to present his report.

Chief Low stated that he would now be at the fire station from 11:30 AM through 3:30 PM Monday through Friday. He reported that there were 120 fire related calls in 1998. He stated this number of calls has been the average for several years. He noted attendance at preconstruction meetings regarding the new aerial apparatus fire engine. The expected delivery of said engine is September or October. He reported that the current membership level is 25 volunteers. He reported that the annual Fire Department Awards Ceremony would be held Saturday, January 30<sup>th</sup>, 1999 at 6:00 PM. He informed Council of a search and rescue fire drill at the Caines Street smoke house on Monday, January 25, 1999. He noted that Council is welcome to participate if they are fitted for equipment prior to the drill.

Councilmember Wilson presented a toy aerial apparatus fire truck to Chief Low and the Fire Department.

Following inquires, Mayor Boothman thanked Mr. Low for his report.

At 12:06 PM, Maintenance Supervisor Reitan reported that 1,680,506,000 gallons of water went through Augmentation II from January 1998 – December 1998. He said that Augmentation I received limited use in 1998. He said the crew is working with OPALCO regarding some low voltage problems at the Water Treatment Plant and **Waste Water Treatment Plant**. He stated that completion of the Malcolm Street Storm Drainage Project has reduced storm water traveling to the Waste Water Treatment Plant, which in turn has reduced plant flows. He explained the purchase of a new engine for the 1950 tractor. He expressed that a new engine was more economical than a new tractor. He summarized that the Street Department is busy with curb and gutter work along Spring Street, as well as, patching potholes. He stated that the door to the incinerator building is under construction. He noted that some of the delay in San Juan County's lease compliance at the Solid Waste Facility was his fault.

Mayor Boothman thanked Mr. Reitan for his report.

At 12:18 PM, Permit Coordinator Jones distributed and summarized Planning Department Projects as of 01/07/99. Said report summarized the Planning Department project totals for 1998.

Following inquires from Council, Mayor Boothman thanked Mr. Jones for his report.

At 12:21 PM, Barbara Dollahite, Building Inspector, summarized the previously distributed Building Department Report for December 1998. She reported that 80% of fire and life safety inspections for

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non-residential buildings have been completed. She expressed that the final 20% of said inspections should be completed by March.

Councilmember Sheiman suggested inspecting residential buildings for fire and life safety. Administrator Fitch suggested that the inspection of rental vacancies might be an option, but it is difficult to inspect private homes and might create Town liability.

Mayor Boothman thanked Ms. Dollahite for her report.

At 12:31 PM, System Administrator Dubail distributed the System Administration Department Activity Summary for January 1999. He also distributed a monthly flow chart depicting the process taken to obtain, verify, analyze and distribute utility billing data. He reported 700 hits to the Town web site. He stated he would be attending a conference next week in Tukwila regarding the Y2K issue.

Administrator Fitch informed Council that Association of Washington Cities (AWC) has excluded Y2K claims from the Town's insurance package.

Following various inquiries, Mayor Boothman thanked Mr. Dubail for his report.

At 12:53 PM, Mayor Boothman introduced draft Resolution #1134. A resolution authorizing the Mayor to execute a lease with option to purchase agreement for one Darley aerial apparatus fire truck with First Municipal Leasing Corporation.

Administrator Fitch explained the particulars of this updated resolution. He explained that First Municipal Leasing Corporation required a more stylized resolution to meet their corporate requirements.

Councilmember Sheiman moved and Councilmember Lackey seconded to adopt Resolution #1134 as stated. The motion passed unanimously.

At 12:55 PM, Mayor Boothman opened the discussion of 1999 legislative issues.

Councilmember Wilson stated his interest in the salmon recovery issues. Mayor Boothman suggested that the Marine Resources Committee meetings would be a good place for Consultant Slocumb to observe and report back to Council on this topic.

Mayor Boothman stated his interest in the transportation and infrastructure issues raised by passage of Referendum 49.

Following discussion, Mayor Boothman said he would notify Commissioner Nielsen that the Council is interested in pursuing any legislative issues that involve transportation funding.

Councilmember Sheiman suggested the Mayor and Council go to Olympia and discuss issues face to face with legislators.

1998 legislative agenda accomplishments were briefly reviewed.

Consultant Slocumb updated Council on the Planning Commission's process of revising the marine buoys section of the Shoreline Master Program. He noted that most of the changes are technical, as the new marina language is more restrictive and explicit. He anticipates a June adoption.

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During the non-agenda portion of the meeting, Administrator Fitch informed Council of the receipt of San Juan County's draft watershed grant information.

At 1:35 PM, following discussion, hearing no objection Mayor Boothman declared the minutes of December 17<sup>th</sup>, 1998 noon and 7:30 PM meetings approved as amended.

Councilmember Lackey moved and Councilmember Wilson seconded to approve the payment of claims warrants #15781 through 15850 in the amount of \$67,984.90. The motion passed unanimously.

At 1:37 PM, hearing no objection, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

### **Town Council – January 7, 1999 @ 7:30 PM**

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Dickinson, King, Lackey, Sheiman, & Wilson

Others present: Town Administrator Fitch, Attorney Eaton, & Treasurer Picinich

Mayor Boothman led the meeting in the Pledge of Allegiance.

Pastor Archie Brooks opened the 1999 legislative session with an invocation.

During the public access portion of the meeting David Baughn, Vice President of the San Juan Island Chamber of Commerce asked Council to use hotel/motel tax monies to promote tourism within the Town of Friday Harbor.

At 7:38 PM, Mayor Boothman opened the work session on the use of hotel/motel tax monies.

Councilmember Sheiman distributed the draft Transitory Lodging Tax Report.

Mayor Boothman asked San Juan County (SJC) Commissioner Nielsen to account for the allocation of San Juan County's hotel/motel funds.

Commissioner Nielsen reported that most of San Juan County's hotel/motel monies were allocated for the performing of visual arts, such as: support for community centers, leases for museums, and the bond payment for the Fair Building. She noted that SJC hotel/motel tax advisory committee allocates the remaining discretionary funds to various organizations upon solicitation and review.

Mayor Boothman thanked Commissioner Nielsen for her input.

It was previously introduced as an option, that the management of the hotel/motel monies could revert back to San Juan County. Council agreed to continue to govern the hotel/motel tax monies.

Councilmember Wilson stated that the Town's original intention for hotel/motel tax funds was to build public restrooms and parking areas. He suggested the Town use hotel/motel tax monies to acquire land for public restrooms as was previously intended.

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Councilmember Sheiman suggested the Town use hotel/motel funds to promote tourism as the hotel/motel law proposes.

Councilmember King asked Administrator Fitch if land is available for purchase for future development of public restrooms. Administrators Fitch responded that several sites were available.

Councilmember Lackey stated that Council has never been proactive in tourism promotion.

Discussion continued regarding basic philosophy, the appropriate use for hotel/motel tax monies, criteria for the future distribution of funds, and the percentage of funds to allocate to each group of solicitors.

It was the consensus of Council to proceed with the purchase of land for the future development of public restrooms.

It was the consensus of Council that future solicitors for hotel/motel tax monies should be 501C non-profit groups, including local, state, schools, and federal groups.

Mayor Boothman asked Councilmember King and Councilmember Sheiman to formulate a draft application for solicitors along with criteria for said application.

Council requested Administrator Fitch calculate the approximate cost of land acquisition, building construction and maintenance costs for public restrooms.

It was the consensus of Council that there would be no distribution of hotel/motel tax monies in 1999 to organizations that previously solicited for such monies.

At 8:45 PM, Mayor Boothman declared a short recess.

The meeting reconvened at 9:00 PM.

During the non-agenda portion of the meeting, Councilmember Sheiman presented the Governor's Summary Report for distribution to other Councilmembers.

Councilmember Dickinson updated Council regarding the lighting along Spring Street and the progress of Cahail Park renovations.

Mayor Boothman informed Council of the Town's 90<sup>th</sup> birthday celebration scheduled for February 10<sup>th</sup>, 1999.

SJC Commissioner Nielsen invited everyone to attend a community portrait event sometime in the spring. She said she would like everyone in the community to make an effort to be in the portrait.

Mayor Boothman asked Ms. Nielsen when she would like to give the Commissioner's monthly update to Council. She stated that the first meeting each month at noon would be most convenient.

At 9:16 PM, Mayor Boothman noted the memo dated 12/28/98 from Mary Jo Diaz, Assistant Attorney General, to Keith Lougheed, State Auditor's Office, regarding the rejection of Council's proposal to use hotel/motel tax funds for improvements to the water infrastructure.

Councilmember Sheiman noted that after talking recently with Ms. Diaz at the Attorney General's Office, Ms. Diaz admitted she may have made a mistake. She suggested Council make a formal

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legislative appeal to the Attorney General's office and recommended a verbal hearing with Mr. Phris. Councilmember Sheiman stated that Keith Lougheed concurred with this suggestion.

At 9:23 PM, prior to the Administrator's report, the body of the meeting sang "Happy Birthday" to Administrator Fitch.

Attorney Eaton asked Council if they wanted to review the petition against the San Juan County Comprehensive Plan. Consensus of Council was that Attorney Eaton could handle the density petition without Council review.

Administrator Fitch noted that the O'Neill, Lohrey, and Seattle Yacht Club Shoreline Management Hearing Board appeal hearing will be held on February 18<sup>th</sup> and 19<sup>th</sup> in the basement of Key Bank.

Administrator Fitch informed Council of the receipt of one bid for the Solid Waste Facility appraisal. The bid was \$4,750. He asked if Council wanted to proceed with the appraisal based on this bid. Consensus of Council was to wait for the receipt of a second appraisal bid before proceeding.

Councilmember Wilson suggested that the appraisal wait until Ron Loewen, SJC Public Works Director, returns with a joint use composite.

Administrator Fitch asked if Council wanted to start a formal citation for termination of the lease between SJC and the Town for the Solid Waste Facility. Consensus of Council was to initiate the process.

At 9:32 PM, hearing no objection, Mayor Boothman declared the meeting in executive session to discuss pending litigation.

At 9:52 PM, Councilmember Sheiman moved and Councilmember Lackey seconded to return to regular session with no action taken in executive session. The motion passed unanimously.

At 9:53 PM, hearing no objection, Mayor Boothman continued the meeting until January 15<sup>th</sup>, 1999 at noon for the purpose of paying final 1998 claims and declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

### **Town Council – January 15, 1999 @ 12:00 PM**

The Town Council met in continued session with Mayor Boothman presiding.

Members present: King, Lackey, & Sheiman

Others present: Treasurer Picinich

Mayor Boothman explained the purpose of the meeting was to pay final claims against the 1998 Town budget.

At 12:03 PM, Councilmember Wilson joined the meeting.

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Following claims voucher review, Councilmember Sheiman moved and Councilmember Lackey seconded to pay claims warrants #15856 through 15886 in the amount of \$31,349.30. The motion passed unanimously.

At 12:13 PM, hearing no objection, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

### **Town Council – January 21, 1999 @ 12:00 PM**

The Town Council met in regular session with Mayor Boothman presiding.

members present: Dickinson, Lackey, Sheiman, & Wilson

Others present: Treasurer Picinich

Mayor Boothman led the meeting in the Pledge of Allegiance.

Councilmember King arrived at the meeting during the Pledge of Allegiance.

There were no public access items forthcoming.

Mayor Boothman presented Treasurer Wendy Picinich with a Certificate of Appreciation for her 15 years of service to the Town of Friday Harbor.

At 12:03 PM, noticing the absence of San Juan County (SJC) Commissioner Nielsen and the presence of Computer Systems Administrator Dubail in the audience, Mayor Boothman asked Mr. Dubail for a Y2K update.

Mr. Dubail mentioned his attendance at a community Y2K meeting on January 20<sup>th</sup>, 1999. He noted that the community meeting was well attended by government and local utility representatives, as well as others. He expressed that Washington State Ferries has stated that in case of emergency, San Juan County and Vashon Island are their top priorities. Mr. Dubail also noted his attendance at a Y2K contingency planning meeting on January 13<sup>th</sup>, 1999 in Tukwila.

Mayor Boothman thanked Mr. Dubail for his update.

At 12:12 PM, SJC Commissioner Nielsen updated Council on the decision of the Board of County Commissioners (BOCC) to remodel the offices of the Auditor, Treasurer, and Assessor located in the Courthouse at 350 Court Street. She expressed the purchase of Spring Street Square or the remodel of the currently owned Guard Street property are still under consideration as options for further expansion.

Commissioner Nielsen noted a Law and Justice round table regarding DUI and drug laws to be held Thursday, January 28<sup>th</sup>, at 7:00 PM at the Friday Harbor Middle School.

Commissioner Nielsen mentioned that the BOCC is continuing to lobby for high capacity levels for San Juan County's domestic ferry service. She encouraged Council to lobby for this also.

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Commissioner Nielsen presented Council with a "99 things you can do for your community in 1999" poster.

Commissioner Nielsen gave Council information regarding Department of Ecology grants and loans for water quality, flood management plans and projects. She noted that the application cycle is from January 4<sup>th</sup> through February 26<sup>th</sup>, 1999.

Councilmember Sheiman inquired about the opinion of the BOCC regarding the banning of moped transportation. Commissioner Nielsen stated that the BOCC has discussed the issue and concluded that they are not interested in banning mopeds at this time.

Mayor Boothman thanked Commissioner Nielsen for her update.

At 12:26 PM, opened the discussion of Comprehensive Plan requirements.

Consultant Slocomb updated Council on various compliance procedures to follow regarding Comprehensive Plan requirements. He noted the 1999 time schedule for regular review and possible amendment of the Comprehensive Plan. He clarified that technical amendments, Shoreline Master Plan, capital facilities and transportation elements are the areas for review in the Comprehensive Plan. Mr. Slocomb noted that the proposed Comprehensive Plan would be smaller and cheaper.

Discussion followed regarding levels of service, trends, other projects, land exempt from taxation and concurrency analysis procedures.

Council requested Mr. Slocomb review the percentage of tax exempt properties located in other cities in comparison to the Town of Friday Harbor.

Mayor Boothman stated that 19% of the Town's tax base is currently exempt from property taxes.

Mr. Slocomb noted that Comprehensive Plan amendments should be done prior to the Town's budget process.

At 12:54 PM, Mayor Boothman thanked Mr. Slocomb for his input.

During the non-agenda portion of the meeting, Councilmember Sheiman noted that funds are available for ferry landing traffic control, per Bob Disler, Chairman of the Washington State Ferries Advisory Committee.

Councilmember Dickinson said she would be attending the Association of Washington Cities 1999 City Legislative Action Conference in February.

Councilmember Lackey suggested increasing the Systems Administration Department budget. Mayor Boothman suggested the request wait until the budget amendment process later in the year.

Councilmember Lackey moved and Councilmember Sheiman seconded to approve the minutes of January 7<sup>th</sup>, 1999 noon and 7:30 PM meetings and January 15<sup>th</sup>, 1999 noon meeting. The motion passed unanimously.

Councilmember Lackey moved and Councilmember Dickinson seconded to approve the payment of claims warrants #15896 through 15903 in the amount of \$15,112.64. The motion passed unanimously.

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At 1:01 PM, hearing no objection, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

### **Town Council – January 21, 1999 @ 7:30 PM**

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Dickinson, King, Lackey, & Sheiman

Mayor Boothman led the meeting in the Pledge of Allegiance.

During the public access portion of the meeting, Shaina Sekey, Friday Harbor High School ASB President, asked Council to temporarily eliminate two-hour parking along Guard Street due to the limited parking available to students during the school remodel project.

At 7:32 PM, Councilmember Wilson joined the meeting.

At 7:36 PM, Mayor Boothman introduced draft Resolution #1133. A resolution authorizing the Mayor to execute a lease agreement with the Friday Harbor Fire Fighters Association for a portion of land owned by the Town of Friday Harbor at 339 Tucker Avenue.

Mayor Boothman explained the particulars of said resolution.

Councilmember Sheiman moved and Councilmember King seconded to adopt Resolution #1133 as stated. Following discussion, the motion passed unanimously.

At 7:42 PM, Mayor Boothman opened the Council discussion of 1999 legislative priorities. The 1998 legislative agenda was before Council for reconsideration.

Mayor Boothman mentioned that at the January 7<sup>th</sup>, 1999 Council meeting it was decided to eliminate 1998 legislative agenda items: Fire Department reorganization, Intermodal Transportation Facility Study, Develop economic development policy, and the Town Address System. It was further decided to maintain legislative agenda items: Shoreline Master Program revisions, Public restroom siting, Watershed Management Plan, Develop Water Conservation Plan/Zero-footprint ordinance/Retro-fit program and Repeal of maximum 1" water meter ordinance.

Discussion began regarding 1998 legislative agenda item #10, Change Urban Growth Area. Discussion followed regarding expanding the Urban Growth Area to include a strip of land at the University of Washington Labs. It was discussed that annexing this land may enable the Town to change the harbor boundary line, which then would put the Port of Friday Harbor in its entirety within the Town of Friday Harbor limits. Council agreed to maintain this issue for the 1999 legislative agenda.

Council discussed annexation of certain County roads. Council agreed to maintain this issue for the 1999 legislative agenda. Portions of the following roads were discussed for annexation: Turn Point, Mullis, and Argyle.

Council discussed code city formation. Council agreed to eliminate this issue from the 1999 legislative agenda.

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Council discussed utility franchise agreements. Council agreed to maintain this issue for the 1999 legislative agenda.

Council discussed creating alternate utility funding. Council agreed to maintain this issue for the 1999 legislative agenda.

Council discussed developing electronic public information service. Council agreed to maintain this issue for the 1999 legislative agenda.

Council discussed web broadcasting of Council meetings. Council agreed to eliminate this issue from the 1999 legislative agenda.

At 8:15 PM, Attorney Eaton joined the meeting.

Council discussed developing a paperless office for Councilmembers. Council agreed to maintain this issue for the 1999 legislative agenda.

Council discussed controls on liquor licenses. Council agreed to eliminate this issue from the 1999 legislative agenda.

Council discussed motion picture filming guidelines. Council agreed to maintain this issue for the 1999 legislative agenda.

Mayor Boothman asked Council's to submit additional legislative issues to him prior to the first Council meeting in February. He noted a workshop would be scheduled to consider these ideas at that meeting.

At 8:30 PM, Mayor Boothman asked if there were any State legislative issues the Council would like to pursue.

Council agreed water rights and funding for streets are topics of interest.

Councilmember Sheiman noted that this legislative session would be an opportune time to lobby for legislative issues involving Friday Harbor.

During the non-agenda portion of the meeting, Council discussed possible restroom site locations as depicted on a site map provided by Permit Coordinator Jones. It was expressed that option #4 located on Nichols Street was too inaccessible from the downtown core area. Attorney Eaton suggested adding the Betty DeStaffany property along Spring Street as a possible restroom site location. Councilmember Dickinson mentioned that some property near Jeri's Mall might be available.

Mayor Boothman noted that he would introduce Jim Polda as a possible Planning Commission member at the noon meeting on February 4<sup>th</sup>, 1999. He noted Mr. Polda's phone number was 378-6112, if Council wished to contact him prior to said meeting. Mayor Boothman hoped to confirm Mr. Polda as a Planning Commission member at the evening meeting on said date.

Council discussed Ms. Sekey's request to temporarily eliminate parking along Guard Street. It was proposed to change parallel parking along Park Street to diagonal parking as an alternative to the Guard Street request. Following discussion, it was decided to speak with Administrator Fitch before making any firm decision.

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At 9:00 PM, Council reviewed a "Parcels Exempt from Property Tax" map provided by Permit Coordinator Jones. It depicted that 19% of the Town's development area was exempt from property taxes.

At 9:07 PM, hearing no objection, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

### **Town Council – February 4, 1999 @ 12:00 PM**

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Dickinson, King, Lackey, Sheiman, & Wilson

Others present: Town Administrator Fitch

Mayor Boothman led the meeting in the Pledge of Allegiance.

During the public access portion of the meeting Bill LaPorte, Chairman for the San Juan County Senior Services, PO Box 1044, asked Council for a letter of support to accompany a grant application for the Senior Center.

At 12:03 PM, Treasurer Picinich joined the meeting.

Mayor Boothman introduced Planning Commission nominee, Tim Polda, of 425 Rose Lane.

Following inquires from Council, Mayor Boothman thanked Mr. Polda for his attendance.

At 12:07 PM, Sheriff Cumming apologized for his absence at the previous meeting. Sheriff Cumming summarized recent activity by his department.

Councilmember Sheiman inquired about the absence of incident activity sheets. Administrator Fitch clarified that the Town has been in receipt of said sheets, but has not been distributing them to Council. He stated that he would distribute future activity sheets to Councilmembers that want to receive them. Councilmembers Dickinson, Sheiman and Wilson requested to receive said.

Mayor Boothman thanked Sheriff Cumming for his report.

At 12:10 PM, Fire Chief Low stated there have been 9 calls since his last report. He summarized various training and departmental activities.

Mayor Boothman requested Chief Low have the 1923 Cadillac present during the Town 90<sup>th</sup> birthday party on February 10<sup>th</sup>, 1999. Chief Low said he would do so.

Mayor Boothman thanked Chief Low for his update.

At 12:14 PM, Maintenance Supervisor Reitan reported that Trout Lake reservoir is currently 5" over the spillway and that rainfall in January was 6.24" as recorded at the Water Treatment Plant. Mr. Reitan summarized various other activities of the departments under his supervision.

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Council inquired about various expenditures of the Maintenance Department.

Mayor Boothman thanked Mr. Reitan for his update.

Mayor Boothman explained that Permit Coordinator Jones would not be giving a departmental update today.

At 12:23 PM, Building Inspector Hodges reported 5 new building permits in January. He summarized the various components of each permit. Mr. Hodges stated that Maintenance Supervisor Reitan suggested two hour parking on Spring Street from Argyle to Blair. Council asked Mr. Hodges to peruse the area and return with his opinion.

Following inquiries from Administrator Fitch and Council, Mayor Boothman thanked Mr. Hodges for his report.

At 12:32 PM, Historical Preservation Coordinator Nancy Larsen expressed her appreciation of the dedicated group of people who serve on the Historical Preservation Review Board. She noted that Scott Zehner has also been volunteering his time to the historical preservation project. Ms. Larsen summarized the activities of her department as explained in her January Historic Preservation Program Status Report. She reminded Council to read the local newspapers as she worked diligently to prepare several historical articles to educate the public regarding Town history as well as promote the Town's 90<sup>th</sup> birthday party.

Following inquiries from Administrator Fitch and Council, Mayor Boothman thanked Ms. Larsen for her report.

At 12:47 PM, Mayor Boothman opened the discussion on siting public restrooms.

Administrator Fitch explained that the Town of Friday Harbor was unsuccessful in acquiring the Gerry Jones property located at 245 Sunshine Alley. He stated that this option should now be deleted from the discussion. He asked Council for further direction.

Councilmember Sheiman noted that option #4 located on Nichols Street was too far from the downtown core.

Councilmember Dickinson expressed that if Council knew the purchase price of each option, they may be better prepared to give direction.

Building Official Hodges noted that option #1 and #2 located in Sunshine Alley would require higher construction costs due to the difficult terrain.

At Mayor Boothman inquiry, Mr. Hodges expressed that the cost of a 1000 SF building would cost approximately \$150,000.

At 1:03 PM, Councilmember Lackey left the meeting due to a work commitment.

Administrator Fitch suggested another alternative would be to provide a building with office space for rent and have the tenant responsible to maintain the restrooms.

Following discussion, it was the consensus of Council to explore Administrator Fitch's suggestion as well as explore the cost of purchasing land at current restroom site options.

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At 1:21 PM, during the non-agenda portion of the meeting, Council discussed the differing legislative roles of the Mayor and Councilmembers.

At 1:39 PM, Councilmember Dickinson moved and Councilmember Wilson seconded to approve the minutes of January 21<sup>st</sup>, 1999 noon and 7:30 PM meetings as amended. The motion passed unanimously.

Councilmember King moved and Councilmember Dickinson seconded to pay claims warrants #15910 through 16007 in the amount of \$183,533.14. The motion passed unanimously.

At 1:40 PM, hearing no objection, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

### **Town Council –February 4, 1999 @ 7:30 PM**

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Dickinson, King, Lackey, Sheiman, & Wilson

Others present: Town Administrator Fitch, Attorney Eaton, & Treasurer Picinich

Mayor Boothman led the meeting in the Pledge of Allegiance.

During the public access portion of the meeting, Pam Fitch commented on the lovely historical photographs hanging behind Mayor Boothman. Mayor Boothman explained that the historical photographs were displayed in preparation for the Town's 90<sup>th</sup> birthday party on February 10, 1999.

At 7:32 PM, Mayor Boothman asked for confirmation of Jim Polda to the Town Planning Commission.

Councilmember Lackey moved and Councilmember Dickinson seconded to confirm Mr. Polda to position #2 on the Town Planning Commission. The motion passed unanimously.

At 7:34 PM, Mayor Boothman explained that three Councilmembers have distributed to him their legislative priorities worksheet. He suggested that the 1999 legislative priorities work session be delayed until after the receipt of the other two Councilmember's legislative priority worksheets. Council concurred.

At 7:37 PM, Mayor Boothman introduced draft Resolution #1135. A resolution authorizing the Mayor to execute a lease with the San Juan Community Theatre for a portion of the unopened right-of-way of Culver Avenue.

Administrator Fitch explained the particulars of said resolution.

John McLeod, President of the San Juan Community Theatre Board of Trustees, explained that the building to be placed on the said right-of-way would be used for storage. He stated that the neighboring property owners have expressed their agreement to the proposal with certain building beautification requests.

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Susan Kerr, 284 Culver Avenue, stated that she did not object to the theatre placing a storage building on the unopened right-of-way on Culver Avenue. She did object to the proposed footpath behind the theatre. She did not see the purpose for the footpath. She stated that young men and women have used this area for illegal activities in the past and suggested that a footpath may encourage further such activities.

Richard Betzler, 310 Beach Court, concurred with Ms. Kerr's statements.

Barbara Hargrove, 510 Jensen Alley, stated that she opposed the building and its impacts to the neighborhood. In addition, she stated her opposition to the proposed footpath and the funnel of people it would bring to her backyard.

Ed Rouleau, 510 Jensen Alley, stated that he opposed the proposed footpath but did not oppose the building.

Andy Kerr, 284 Culver Avenue and Vice President of the Condominium Association stated his opposition to the footpath.

Councilmember Sheiman suggested eliminating the footpath from the lease agreement.

Administrator Fitch explained that usually when a portion of the Town's right-of-way is to be used by private individuals, the Town should find a benefit for the general public. Hence the requirement of a public access footpath on the Theatre's property.

Following further discussion, Councilmember Sheiman indicated that the Theatre is a public benefit and therefore moved and Councilmember Dickinson seconded to adopt Resolution #1135 with the elimination of the condition to provide a footpath from the Lease Agreement. The motion passed unanimously.

At 8:21 PM, Mayor Boothman declared a short recess.

At 8:29 PM, the meeting reconvened and Mayor Boothman opened the discussion of the SJC Comprehensive Plan and Unified Development Regulations petition.

Attorney Eaton explained the three density areas that will be addressed in the petition. He explained that these areas are not in compliance with the goals of the Growth Management Act. In addition he noted that he would be petitioning against the SJC Comprehensive Plan guesthouse provisions.

Following discussion, it was the consensus of Council for Counsel to proceed with the petition as presented.

At 8:40 PM, Mayor Boothman opened the discussion of the annexation of certain County roadways.

Administrator Fitch explained the particulars of the request received in December 1997 from SJC Public Works Director Loewen. He explained that it was an oversight that the Town did not annex Mullis Street previously.

Councilmember Wilson suggested it was not in the Town's best interest to annex more roads. He stated that roads currently within Town limits stressed road maintenance funds enough.

Following discussion, it was the consensus of Council to proceed with the annexation of certain portions of: Mullis Street, Argyle Avenue, Roche Harbor Road, University Road and Turn Point Road.

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At 8:55 PM, Mayor Boothman opened the urban growth area discussion.

Administrator Fitch explained Port property of approximately 75 acres is designated as urban growth area. Seven acres are to be zoned light manufacturing.

Councilmember Sheiman clarified that Council discussed annexation of a portion of the University of Washington Labs property at the January 21, 1999 evening Council meeting. She explained that in an effort to have the Port of Friday Harbor Marina in its entirety within the Town's boundaries, Council discussed annexing a minimum portion of land at the University of Washington Labs. Council believed that this annexation would change the harbor boundary lines and in effect put the Port of Friday Harbor Marina in its entirety within the Town limits.

Discussion continued regarding land use and zoning. It was the consensus of Council to explore the feasibility of annexing some of the University of Washington shoreline.

Discussion continued regarding other areas to annex in to the urban growth area. It was the consensus of Council to wait for property owner annexation petitions before annexing further properties into Town.

At 9:26 PM, Mayor Boothman circulated the letter of support requested by Bill LaPorte at the noon Council meeting.

Councilmember Lackey mentioned that the price for computer laptops has become more economical.

During the Administrator's report portion of the meeting, Administrator Fitch recommended that the request for an interim change of parking along Guard and Park Streets be denied. Consensus of Council was to follow Administrator Fitch's recommendation.

Administrator Fitch reported that Roman Hrycak asked for consideration in lowering the lieu of parking fees for his phase two construction project located at 135 Spring Street. Administrator Fitch noted that the in lieu of parking fees have doubled since completion of phase one of Mr. Hrycak's building project.

Administrator Fitch noted that changes to the fee in lieu of parking would be considered during the Comprehensive Plan amendment process.

Administrator Fitch reported that the 1998 Annual Report is finished and available for review.

Administrator Fitch introduced draft Resolution #1136. A resolution authorizing the Town Treasurer to initiate an Inter-fund loan between the Current Fund and the Fire/Refuse Bond Redemption fund.

Treasurer Picinich explained the particulars of said.

Councilmember Lackey moved and Councilmember King seconded to approve Resolution #1136. Councilmember Wilson noted that it was beyond the legal hour allowed by Ordinance #997. Councilmember Lackey amended his motion to include the words "to extend the meeting for fifteen minutes and". Councilmember King amended her second of Councilmember Lackey's motion. The amended motion passed unanimously.

At 9:40 PM, Councilmember Sheiman moved and Councilmember Lackey seconded to go into executive session to discuss pending litigation. No action anticipated.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

At 9:50 PM, Councilmember Lackey moved and Councilmember Sheiman to return to regular session with no action taken. The motion passed unanimously.

At 9:50 PM, Councilmember Lackey moved and Councilmember Sheiman seconded to adjourn. The motion passed unanimously.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

### **Town Council – February 18, 1999 @ 12:00 PM**

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Dickinson, King, Lackey & Sheiman

Others present: Town Administrator Fitch & Treasurer Picinich

Mayor Boothman led the meeting in the Pledge of Allegiance.

Councilmember Wilson arrived during the Pledge of Allegiance.

During the public access portion of the meeting, Dick Kneipp, 444 Fairway Drive, asked Council to consider donating the building which previously held the Thrifthouse located at 335 Tucker Avenue to the Homes for Islanders Association. He noted that Homes for Islanders is a non-profit entity set up to provide affordable housing for low-income families.

At 12:02 PM, San Juan County (SJC) Commissioner Nielsen expressed that the Housing Advisory Board would like a Councilmember or a Planning Commission member as an official member on their board.

Commissioner Nielsen commented that the Board for County Commissioners (BOCC) spoke with State Legislators regarding several issues that involve San Juan County. Commissioner Nielsen distributed a memo from the BOCC dated 2/11/99 sent to State Legislators Spanel, Quall and Morris outlining the issues concerning San Juan County. Commissioner Nielsen noted some of the issues were the growth management act, law and justice, salmon recovery, HB1191 regarding the filming industry, and HB1344 regarding the personal water craft industry. In addition, she noted that residents of Bremerton are lobbying State Legislators to assign one of the San Juan Island super ferries to the Bremerton ferry run. She expressed that Council may want to contact their State Legislators regarding this issue.

Commissioner Nielsen stated that eight appeals have been filed against the SJC Growth Management Plan.

Commissioner Nielsen noted that due to the expanded scope of the Turn Point/Pear Point environmental impact statement a joint public meeting could not be held until late April or early May.

Commissioner Nielsen expressed that the SJC Argyle Project has been postponed until the year 2000. Following inquires, Mayor Boothman thanked Commissioner Nielsen for her update.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

At 12:17 PM, Mayor Boothman introduced Joyce Sobel, Director of San Juan Island Family Resource Center. Ms. Sobel explained various programs and services that are offered by the Family Resource Center.

Mayor Boothman thanked Ms. Sobel for her presentation.

At 12:28 PM, during the Administrator's report, Mr. Fitch stated that John Friberg, Contractor for the Malcolm Street Storm Drainage Project would return on Monday, February 22, 1999 to finish the sidewalk along Spring Street.

Mr. Fitch noted the movement of a house from Caines Street to Larsen Street scheduled for March 1<sup>st</sup>, 1999.

Mr. Fitch explained that 20 applications were received for the Water Conservationist job opening. He noted that he and the Mayor would be meeting with the top applicant on Monday of next week.

During the non-agenda portion of the meeting, Mayor Boothman circulated two letters for Council signature. The letters were addressed to the editors of the local newspapers thanking them for their support of the Town's 90<sup>th</sup> birthday party. Mayor Boothman thanked Staff for their hard work in organizing said party.

Councilmember Dickinson noted that the Law and Justice work crew program is available to help with various special projects throughout Town.

Following discussion, it was decided to inquire of Sheriff Cumming the particulars of said program at his next departmental update.

Regarding Mr. Kneipp's request made during the public access portion of the meeting, Treasurer Picinich explained how donating the house to the Homes for Islanders organization would complicate the surplus process. Administrator Fitch expressed the desire to add stipulations to the acquisition of the building, such as relocate within Town limits and keep the historical aspect of the building intact. Following discussion, it was the consensus of Council to allow the house to follow the normal surplus procedure used for the disposal of Town assets.

Councilmember Sheiman stated that a new ruling regarding the Town's use of Hotel/Motel tax funds for infrastructure should be available within the next 30 days.

Hearing no objection, Mayor Boothman declared that the minutes of February 4<sup>th</sup> noon and 7:30 PM Town Council meetings approved as submitted.

Councilmember Lackey moved and Councilmember Sheiman seconded to approve the payment of claims warrants #16011 through 16075 in the amount of \$134,484.54. The motion passed unanimously.

At 12:50 PM, Councilmember Sheiman moved and Councilmember Lackey seconded to go into executive session to discuss land acquisition with no action anticipated. The motion passed unanimously.

At 1:02 PM, Councilmember Lackey moved and Councilmember Dickinson seconded to return to regular session with no action taken. The motion passed unanimously.

## **MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999**

Councilmember Wilson and Councilmember Sheiman submitted their 1999 legislative priorities to Mayor Boothman.

At 1:04 PM, hearing no objection, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

### **Town Council – February 18, 1999 @ 7:30 PM**

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Dickinson, King, Lackey, Sheiman, & Wilson

Others present: Town Administrator Fitch & Treasurer Picinich

Mayor Boothman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

Mayor Boothman opened the discussion of the draft 1999 legislative agenda.

Councilmember Dickinson suggested combining legislative agenda items #1, create alternate utility funding with #14, alternative water resources. Councilmember Wilson disagreed with the combination because he included street funding within agenda item #1 and it would not fall within agenda item #14.

Councilmember Lackey noted that he would like to hear Mr. Ellington, from MPD's presentation regarding alternative water resources.

At 7:49 PM, Pete DeLorenzi, PO Box 1133, suggested county residents pay an additional \$.10 per \$1000 accessed tax to help finance the Town of Friday Harbor.

Regarding watershed management, Councilmember Wilson stated his desire to be ecologically sensitive when timber harvesting.

Councilmember King suggested that one of the two local timber harvesting vendors speak with Council regarding timber management.

Councilmember Wilson suggested reviewing another City's watershed management plan prior to further action.

Regarding draft agenda item #4, re-negotiate Solid Waste Facility lease, Mayor Boothman explained that Attorney Eaton has sent a letter to the Board of County Commissioner regarding the County's breach of lease fulfillment.

Administrator Fitch updated Council on SJC Public Works Director Loewen's progress on the mapping of the Solid Waste Facility.

Councilmember Dickinson suggested combining draft agenda item #7 retrofit toilets with draft agenda item #18 develop water conservation plan. Councilmember Wilson disagreed with this combination.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

Councilmember Lackey suggested combining draft agenda item #8 web page/information management and #9 develop "paperless office" for Councilmembers and call the new item "Information management". Council concurred.

Discussion continued regarding the best place to "kill an issue" in the legislative process, and the best way to have effective communication with State Legislators.

Councilmember Sheiman suggested a set weekly conference call between Councilmembers and Legislators.

At 8:45 PM, Mayor Boothman declared a recess.

At 8:53 PM, the meeting reconvened and Mayor Boothman introduced Consultant Slocomb.

Consultant Slocomb explained that the transportation element of the Comprehensive Plan would determine how transportation budget funds would be spent in the next six years. He stated that improvements would be based on affordability and not on traffic congestion. He noted Planning Commission approval of this concept.

Mayor Boothman inquired about the process used to determine the transportation element's level of service. Mr. Slocomb explained that traffic counts were the determining factor. He stated that future transportation elements would not be determined by peak impacts. The six year transportation plan would be a plan based on funds available.

Mr. Slocomb stated that approximately 40 highly sophisticated traffic counters would be in Town next week. He noted that these traffic counters will be able to detect time, speed, direction and size of vehicles. He stated that traffic counts would be taken again in August, once during the SJC Fair and again the week after the Fair. He said that every two years traffic counts would be taken again.

Mayor Boothman suggested each Councilmember meet with Mr. Slocomb to discuss the various transportation elements.

Mayor Boothman thanked Mr. Slocomb for his presentation.

During the non-agenda portion of the meeting, Councilmember King updated Council regarding her and Councilmember Dickinson's attendance at a Park & Recreation meeting. She requested Permit Coordinator Jones inventory current Park land within the Town limits. She asked other Councilmembers to give their Park objectives to her or Councilmember Dickinson.

Administrator Fitch reminded Council of SJC Commissioner Nielsen's request regarding an opening on the Housing Advisory Board for a Councilmember or a Planning Commission member.

Mayor Boothman asked Councilmembers to contact him if they were interested in serving on said board.

At 9:27 PM, hearing no objection, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

### Town Council – March 4, 1999 @ 12:00 PM

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Dickinson, King, Sheiman, & Wilson

Others present: Town Administrator Fitch & Treasurer Picinich

Mayor Boothman led the meeting in the Pledge of Allegiance.

During the public access portion of the meeting, Frank Brame, PO Box 157, expressed his concern regarding the early morning noise generated by Harbor Airline's 6:00 AM flight departure. He suggested Council adopt a noise ordinance to put a stop to early morning flight departures.

Also during public access, Jim Slocomb distributed a pilot project proposal dated February 1999 from the Whale Museum to be presented to the Marine Resource Center. Mr. Slocomb explained the basics of the hydrophone proposal and asked Council to give him guidance as to their preference regarding support or opposition to the proposal.

At 12:07 PM, Sheriff Cumming updated Council on the inmate work program. He explained that the program is to negate the continuing rising cost of inmate incarceration.

Councilmember Wilson inquired regarding cost to the Town if the inmate work program was utilized within Town limits. Sheriff Cumming stated that there would be no cost to the Town.

Following further Council inquires, Mayor Boothman thanked Sheriff Cumming for his report.

At 12:16 PM, Chief Low briefed Council on the ten departmental responses since his last report to Council. He explained the various details of each call. Chief Low also asked Council to revise Ordinance #252, which limits the number of volunteer fire fighters to 24. He suggested the maximum number should be increased to 30 firefighters.

Following inquires from Mayor Boothman and Council, Mayor Boothman thanked Mr. Low for his report.

At 12:22 PM, Maintenance Supervisor Reitan updated Council on water production, the level of the Trout Lake Reservoir, and various maintenance crew projects and activities. He noted the additional stockpiling of sand due to the closure of the Friday Harbor Sand & Gravel pit.

Maintenance Supervisor Reitan answered various inquires from Councilmember Dickinson regarding Maintenance Department expenditures.

Hearing no further questions, Mayor Boothman thanked Mr. Reitan for his report.

At 12:33 PM, Permit Coordinator Jones briefed Council on recent Planning Department projects and activities.

Councilmember Sheiman asked Permit Coordinator Jones if he had seen the new style of sign located at Bella Luna Restaurant on First Street. Mr. Jones said he would inquire about it.

Following Council inquiry regarding various upcoming projects, Mayor Boothman thanked Mr. Jones for his report.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

At 12:42 PM, Building Official Hodges updated Council on three additional building permits issued in February. Mr. Hodges briefed Council on the informal survey taken regarding 2-hour parking from the intersection of Argyle Avenue and Spring Street to Blair Avenue.

Councilmember Sheiman noted that the Inns of Friday Harbor had not been contacted and reported her vote in favor of the implementation of 2-hour parking enforcement along said street.

Mayor Boothman suggested the 2-hour parking discussion be placed on a future Town Council agenda.

Councilmember Dickinson voiced concerns regarding the San Juan Community Theatre's storage building encroaching more than the previous agreed upon 28' onto Culver Avenue. Mr. Hodges assured Council the project would not exceed the limits set by the Council.

Mayor Boothman thanked Mr. Hodges for his report.

At 12:50 PM, Computer Systems Administrator Dubail summarized various projects and activities within his department.

Following various Council inquires, Mayor Boothman thanked Mr. Dubail for his report.

During the non-agenda portion of the meeting, Mayor Boothman referenced a copy of Port of Bremerton Resolution #99-12, calling for a commitment for reliable ferry service. He also noted Robert Distler's letter to Senator Harriet Spanel dated 2/15/99 in response to the City of Bremerton's efforts to redistribute a super ferry from the San Juan Island ferry route to the Bremerton ferry route.

Mayor Boothman suggested drafting a letter to the Transportation Commission expressing concerns regarding this issue.

Mayor Boothman distributed a letter dated 2/25/99 addressed to the San Juan County Commissioners thanking them for the gift of a replica of the Town of Friday Harbor's Articles of Incorporation for Council signature.

Mayor Boothman mentioned his recent attendance at Watershed Management classes.

At 1:23 PM, Councilmember Sheiman moved and Councilmember Dickinson seconded to approve the minutes of February 18, noon and 7:30 PM meetings as submitted. The motion passed unanimously.

Councilmember King moved and Councilmember Sheiman seconded to approve payment of claims warrants #16079 through 16133 in the amount of \$65,859.36 and claims warrants #16135 through 16143 in the amount of \$9,425.82 as well as payroll warrants #6522 through 6563 in the amount of \$109,402.19. The motion passed unanimously.

At 1:24 PM, hearing no objection, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

### Town Council – March 4, 1999 @ 7:30 PM

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Dickinson, King, Lackey, Sheiman, & Wilson  
Others present: Town Administrator Fitch and Attorney Eaton

Mayor Boothman led the meeting in the Pledge of Allegiance.

As a non-agenda item, Madison Kay Judkins, PO Box 7, Friday Harbor, addressed the Council regarding difficulties to pedestrian travel within the Town. Ms. Judkins also submitted a prepared statement.

Mayor Boothman thanked Ms. Judkins for her presentation. He noted that many of the requested improvements are planned for execution as the weather improves.

Councilmember Sheiman thanked Ms. Judkins for her presentation.

Mayor Boothman presented Ms. Susan Key, new Water Conservation Program Coordinator for the Town.

Ms. Key introduced herself and briefly summarized her past experience.

At 7:35 PM, Mayor Boothman introduced draft resolution #1137, a resolution authorizing the Mayor to execute a contract with Northwest Washington Medical Bureau to provide medical insurance for Town employees for 1999.

Councilmember Sheiman, noting rising costs, suggested that the Town look into "sunsetting" the current policy of providing medical coverage for an employee's dependents for newly hired employees. She stressed that she did not want to reduce benefits for current employees.

Councilmember Lackey offered an alternate perspective and reiterated the need to provide adequate benefits for Town employees.

Councilmember Sheiman and Councilmember Lackey discussed various aspects of the issue.

Administrator Fitch referred to the 1998 AWC Wage & Salary Survey which also lists employee benefits and explained various particulars of the Town's program in comparison to other municipalities.

The Council and staff discussed various aspects of the program. Consideration of draft resolution #1137 was tabled to the next regularly scheduled meeting.

At 7:50 PM, the Council took up discussion of potential agenda items for the upcoming joint Council/Port meeting. Topics considered include: the status of the Inter-Modal Planning Study, the status of the airport annexation application, and Harbor Boundary Lines.

Mayor Boothman, the Council, and staff discussed scheduling the joint meeting so that the jurisdictions respective legal counsels could attend.

At Councilmember Sheiman's request, film regulations were added as an agenda item.

At 8:01 PM, Mayor Boothman, the Council, and staff discussed potential agenda topics for the upcoming joint Council/BOCC meeting. The meeting is tentatively scheduled for March 24<sup>th</sup> from 1:30 to 3:30 PM.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

Councilmember Wilson suggested that the Town and County discuss the ramifications of the gravel pit closing.

Mayor Boothman, the Council, and staff discussed the issue. The item will be a joint meeting agenda topic. Film regulations and House Bill #1487, relating to transportation planning, will also be agenda topics.

At 8:15 PM, Mayor Boothman briefed Port representative Marilyn O'Connor (who had recently joined the meeting) on the previously discussed agenda topics for the upcoming joint meeting.

At Councilmember Wilson's request, discussion of the gravel pit closing was added as an agenda item for the joint meeting with the Port.

At 8:18 PM, the Council began a work session on proposed revisions to the Shoreline Master Program (SMP).

Administrator Fitch distributed maps and drawings illustrating proposed revisions and definitions.

Town planning consultant Jim Slocomb summarized the proposed revisions as set forth in the draft SMP dated 02/25/99. Mr. Slocomb referred to the SMP discussion notes dated 03/04/99 previously distributed to Council.

The Council and staff discussed the proposed revisions to the SMP regarding areas having significant historical value, language included from the 1995 draft plan, revised marina regulations, the addition of a "Construction Limit Line", marina utilities, mooring buoys, piers & docks, floating homes, ports, residential development, signs, and the revised and expanded definitions.

The Council will schedule additional SMP work sessions.

At 9:05 PM, Mr. Slocomb distributed and explained three documents regarding the Marine Resources Committee (MRC); a draft County resolution continuing the term of the MRC, the Murray-Metcalf Northwest Straits Citizens Advisory Commission – Report to the Convenors, and draft MRC business rules.

Mr. Slocomb explained some of the potential ramifications of House Bill #1487, relating to transportation planning, adopted by the State Legislature. He suggested that the Town and County may wish to consider seeking legislative relief.

At the request of Council, Mr. Slocomb will ask the County to forward a draft joint resolution regarding same.

The Council directed Mr. Slocomb to use his discretion as to what MRC issues to bring before the Council. The consensus of Council was that the MRC should support the Whale Museum audio/video/web project discussed at the noon meeting.

Administrator Fitch asked the Council if they wished to authorize the expenditure of public funds for refreshments for Town volunteer boards.

The Council authorized said expenditures for the Planning Commission and the Historic Preservation Review Board.

Administrator Fitch noted receipt of a letter from Steve Enoch, SJI School District, regarding perceived traffic congestion and his desire for additional stop signs in the vicinity of the Middle School.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

Councilmember King suggest that the school contact the Sheriff's Department and request speed monitoring by the Middle School. She pointed out that this is a short duration "problem" in the morning and afternoon. The Council concurred.

Administrator Fitch briefed the Council on the status of the Town's appeal of the County's Comprehensive Plan. The Council and staff discussed the concerns reflected in the appeal.

Administrator Fitch and Attorney Eaton briefed the Council on a recent Court of Appeals decision affirming the Town's policy regarding an unopened portion of Jensen Street.

At 9:26 PM, Councilmember Sheiman moved and Councilmember Lackey seconded to go into executive session to discuss current litigation and to extend the meeting for approximately 10 minutes. The motion passed unanimously. No action is anticipated in executive session.

At 9:41 PM, Councilmember Sheiman moved and Councilmember Lackey seconded to return to regular session. The motion passed unanimously. No action was taken in executive session.

At 9:42 PM, there being no further business to come before the Council, Mayor Boothman declared the meeting adjourned until March 11<sup>th</sup> at 5:00 PM for the joint quarterly meeting with the Port Commissioners.

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Gary G. Boothman, Mayor

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Steven Dubail, Clerk Pro Tem

### **Town Council – March 11, 1999 @ 5:00 PM**

The Town Council met in continued regular session with Mayor Boothman presiding.

Members present: Dickinson, King, & Sheiman

Others present: Town Administrator Fitch & Town Attorney Eaton, Port of Friday Harbor Commissioners: Hertel, Nash, Calvert, Port Director Simpson and Port Attorney Jackson.

It was previously decided that Mayor Boothman would chair the meeting.

Mayor Boothman opened the discussion on harbor jurisdiction lines. Mayor Boothman explained recent Council discussion regarding annexation of a small portion of the University of Washington Labs property along the shoreline. He clarified how the annexation of said property would change the harbor jurisdiction lines.

Town Attorney Eaton and Port Attorney Jackson discussed various aspects of the issue.

Council agreed that having the Port in its entirety within the Town's boundaries is opportune for both organizations.

Following discussion, it was determined that the Port would contact the Department of Natural Resources and the University of Washington regarding annexation of said property and that the Town would speak with the San Juan County (SJC) Commissioners regarding same.

At 5:33 PM, Mayor Boothman opened the Inter-modal Study update discussion.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

Port Director Simpson explained that the Town Council, SJC Commissioners, and Port Commissioners have adopted the Inter-modal Study. He explained that said study has been forwarded to the Washington State Department of Transportation (WSDOT) for their approval. He noted that WSDOT has currently misplaced the document.

At 5:35 PM, Mayor Boothman opened the annexation of airport discussion. Mayor Boothman expressed his desire to hold a public meeting to give the public a chance to express their opinions and concerns.

At 5:39 PM, Councilmember Wilson joined the meeting.

Port Commissioner Calvert expressed that further discussions with the Economic Development Council were needed to help the Port determine a development plan.

At 5:42 PM, Mayor Boothman opened the film regulation discussion.

Councilmember Sheiman asked for a Port Commissioner to work with her on the development of local film regulations.

Port Commissioner Calvert volunteered. Mr. Calvert expressed that the Port supported the amended House Bill 1191 regarding film regulations.

At 5:45 PM, Mayor Boothman opened the discussion regarding the future needs of sand and gravel on San Juan Island.

Councilmember Wilson noted that with the recent closing of the Friday Harbor Sand and Gravel business, the cost of sand and gravel for islanders would escalate. He expressed that for the economics of the island, the Port may want to keep the gravel pit property available as a barge landing to import materials at an economical cost.

Port Commissioner Hertel noted that it was crucial that islanders have commercial access to the shoreline. He noted that a barge facility could also accommodate large trucks, which may reduce ferry congestion.

Chris Clarke, 897 Pelican Way, Arthur Miller, 760 Pear Point Road, and Georgia Baciu, 895 Pelican Way, objected to the continued light industrial use of the former gravel pit property.

Mayor Boothman thanked everyone for expressing their concerns and opinions.

At 6:15 PM, Mayor Boothman opened the ferry issues discussion. He noted that due to the diligence of Bob Distler, Ferry Advisory Committee Chair, the San Juan Islands would not surrender the loss of a super ferry for the 1999 summer season.

Councilmember Sheiman noted that State Representative Morris also gave up his weekends to attend meetings involving this issue.

Mayor Boothman commented that State Senator Spanel and Mary Margaret Haugen, of the State Transportation Committee, should also be recognized for their support.

At 6:20 PM, hearing no further business before the Council, Mayor Boothman declared the meeting adjourned.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

### **Town Council – March 18, 1999 @ 12:00 PM**

The Town Council met in regular session with Mayor Boothman presiding.

Members present: King, Lackey, Sheiman, & Wilson

Others present: Town Administrator Fitch & Treasurer Picinich

Clerk Pro tem Dubail informed the Council that Councilmember Dickinson had previously notified the Clerk's office that she would not be attending this meeting.

Mayor Boothman led the meeting in the Pledge of Allegiance.

During the public access period, Cordel Lemere, Capron's Landing, 620 Warbass Way, proposed that the Town authorize installation of a coin-activated viewing scope for public amusement at West Street Park. Mr. Lemere offered to share profits from same with the Town after he had recovered his initial investment in the scope. Mr. Lemere distributed a concept drawing and product brochure to the Council. He suggested that the Town may wish to install some fencing at the park if the scope is installed.

Mayor Boothman and the Council discussed various aspects of the proposal with Mr. Lemere.

Mayor Boothman thanked Mr. Lemere for his presentation.

At 12:10 PM, County Commissioner Darcie Nielsen noted that the Council and the Board of County Commissioners (BOCC) had recently decided to discontinue holding quarterly joint meetings but would be meeting together probably twice a year. Commissioner Nielsen indicated that she will continue to be available to meet with the Council on a monthly basis. Regarding determination of Harbor Boundary Lines; she suggested that developing a plan to resolve the issue be delegated to the Town Administrator and County Planning Director.

The Council and Commissioner Nielsen discussed various aspects of the issue.

Regarding County implementation of a gambling tax; the County Administrative Services Department and the Auditor are still working on drafting an ordinance.

The Council and Commissioner Nielsen discussed various aspects of the issue.

Commissioner Nielsen informed the Council that there have been no recent changes in the Courthouse expansion plan.

The Council and Commissioner Nielsen discussed various aspects of the issue.

The Council and Commissioner Nielsen discussed utilization of the Friday Harbor Sand & Gravel site. At Councilmember Wilson's inquiry, Commissioner Nielsen expressed that there may be an avenue to allow for a limited "grandfathered" use at the site such as barge landing and access.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

Councilmember Wilson, Commissioner Nielsen, and SJC Public Works Director Ron Loewen discussed anticipated increases in material costs, alternative material sources, and establishing a consolidated material stockpiling location.

At Councilmember Sheiman's inquiry, Commissioner Nielsen and Mr. Loewen stated that the County Comprehensive Plan has provisions to provide for a gravel extraction/storage facility.

Councilmember Wilson will attend the upcoming BOCC/Port meeting on the issue.

At Councilmember Sheiman's inquiry, regarding film regulations; Commissioner Nielsen informed the Council that the County's draft regulations are available. She suggested that the Town and the County may wish to put together a joint film regulations/guidelines packet.

The Council and Commissioner Nielsen discussed various aspects of the issue.

Commissioner Nielsen mentioned that the County is still analyzing the intent and potential impacts of State House Bill #1487 enacted in 1998 regarding concurrency and Washington State Ferries level of service.

The Council and Commissioner Nielsen discussed various aspects of the issue.

Commissioner Nielsen reminded the Council of a joint hearing in May on the Turn Point/Pear Point EIS.

Mayor Boothman thanked Commissioner Nielsen for her presentation.

At 12:39 PM, Vicki Heater, San Juan County Department of Community and Health Services, addressed the Council regarding drinking water control areas, water shed management, and non-point source pollution. She briefed the Council on various regulatory options currently under review and mentioned considerations regarding logging in the water shed.

Mayor Boothman and the Council discussed various aspects of the subject with Ms. Heater.

Mayor Boothman thanked Ms. Heater for her presentation.

At 12:52 PM, SJC Public Works Director Loewen referred to his 03/12/99 letter to Administrator Fitch and addressed the Council regarding the County's proposal for expanded joint use at the Solid Waste Facility site. Mr. Loewen displayed a preliminary site plan and profile for a proposed 8-bay truck shed and maintenance building for the Town. The County wishes to utilize areas of the site currently used by the Town. Mr. Loewen also pointed out various locations on the site which may be suitable for material stockpiling.

Maintenance Supervisor Reitan furnished his comments regarding the development history of the site.

Mayor Boothman, the Council, and staff discussed various aspects of the proposal with Mr. Loewen.

At 1:03 PM, Administrator Fitch joined the meeting. Administrator Fitch had been attending a hearing regarding the Town's appeal of the County's Comprehensive Plan.

At Mayor Boothman's inquiry, Maintenance Supervisor Reitan spoke of equipment storage requirements and mentioned current utilization of the site for material storage.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

Administrator Fitch noted the existing Town infrastructure investments on the site and raised the point of the advisability of relocating the Town Street Department out of town.

The Council will give the County's proposal further consideration.

Mayor Boothman thanked Mr. Loewen for his proposal.

Councilmember Lackey moved and Councilmember King seconded to approve the minutes of the March 4<sup>th</sup> noon and 7:30 PM meetings without change. The motion passed unanimously.

Councilmember Sheiman moved and Councilmember Lackey seconded to approve payment of claims warrants #16145 through 16215 in the amount of \$76,414.77. The motion passed unanimously.

At 1:15 PM, there being no further business to come before the Council, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Steven Dubail, Clerk Pro tem

### **Town Council – March 18, 1999 @ 7:30 PM**

The Town Council met in regular session with Mayor Boothman presiding.

Members present: King, Lackey, Sheiman, & Wilson

Others present: Town Administrator Fitch, Attorney Eaton, & Treasurer Picinich

Clerk Pro tem Dubail informed the Council that Councilmember Dickinson had previously notified the Clerk's office that she would not be attending this meeting.

Mayor Boothman led the meeting in the Pledge of Allegiance.

No public access items were presented.

Mayor Boothman opened the meeting for consideration of draft resolution #1137, authorizing the Mayor to execute a contract with Northwest Washington Medical Bureau for medical insurance for 1999.

Councilmember Sheiman referred to a 03/12/99 letter from Northwest Washington Medical Bureau regarding health plan renewal with alternative choices.

The Council and staff discussed various aspects of the current and alternative plans.

Mayor Boothman spoke of the history of the Council exhibiting support for Town employees.

Councilmember Sheiman reiterated her desire to contain employee health care costs and expressed appreciation for Town employees.

Councilmember Lackey spoke of the adverse financial impacts on employees if an alternative health plan were selected.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

At 8:00 PM, following discussion, Councilmember Lackey moved and Councilmember King seconded to adopt Resolution #1137. The motion passed unanimously with Councilmember Wilson abstaining.

Mayor Boothman introduced draft resolution #1138, a resolution authorizing the Mayor to extinguish a utility easement from the Donald H. Mullis Short Plat.

Councilmember Lackey asked to be excused from consideration of the issue due to a possible appearance of fairness concern.

Administrator Fitch explained the particulars of the issue.

The Council and staff discussed various aspects of the issue.

At 8:06 PM, Councilmember Sheiman moved and Councilmember King seconded to adopt Resolution #1138. The motion passed unanimously with Councilmember Lackey abstaining.

Mayor Boothman introduced draft ordinance #1108, an ordinance repealing Ordinance #252 concerning the Town of Friday Harbor Fire Department.

Administrator Fitch explained the particulars of the issue.

Councilmember Wilson expressed the desire to have a replacement ordinance available before the current ordinance is repealed.

The Council and staff discussed various aspects of the issue. The staff will draft a replacement ordinance for Council consideration.

Administrator Fitch asked the Council for direction as to Fire Department reorganization.

At 8:15 PM, Mayor Boothman opened a work session on proposed revisions to the Shoreline Master Program (SMP). Mayor Boothman noted the presence in the audience of Port Commissioner Hertel and Port Director Simpson. He reminded all that this was not a public hearing but that the Council did wish to afford the Port the opportunity to provide input during this stage of the plan revision process.

The Council and staff took up review at the beginning of the draft document. Items discussed include; the Common Description, the Environments – Uses Comparison diagram (not yet revised), Sections 2.05 & 2.06 (rewritten), and the need to be consistent with the State Shoreline act.

Commissioner Hertel, representing the Port of Friday Harbor, commented on draft language in Section 4.05(B)(6) – Houseboats & live-aboard vessels, 6.12(G)(10) – Temporarily vacant mooring, 6.14(C) – Mooring buoys, 6.20(B)(1) – Transportation facilities / ticket sales.

Roger Bennett, 1 Spring Street, noted that Washington State Ferries sells tickets over water at their facility.

The Council will take up discussion with Section 4.03 at their next work session.

At the Council's inquiry, Planning Consultant Jim Slocomb stated that the submittal draft of the revised plan should be forwarded to DOE by mid-April.

The Council discussed scheduling a SMP work session for 03/24/99 at 7:30 PM.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

The Council briefly discussed the request at the noon meeting to allow a commercial use at West Street Park.

Councilmember Wilson informed the Council that there will be a low-flush toilet demonstration on 04/15/99 at the noon Town Council meeting.

Councilmember King informed the Council that she, in conjunction with Councilmember Dickinson and the San Juan Island Park and Recreation District, is developing a questionnaire regarding possible upgrading of Cahail Park.

Councilmember Sheiman informed the Council of a "2 plus 2" tax bill currently in the State Senate which provides a mechanism to use an additional 2% of Hotel/Motel Tax monies for local infrastructure.

Administrator Fitch distributed the letter dated 3/12/99 referred to at the noon meeting regarding the Solid Waste Facility.

Administrator Fitch noted a discrepancy in FHMC Chapter 12 which designates property on Tucker Street as a park. If the Council wishes to utilize the land for a park rather than sewer treatment plant expansion the Sewer Fund will need to be reimbursed for the current value of the land.

The Council and staff discussed various aspects of the issue. The need for sewer plant expansion and the desire for more parks were expressed.

Administrator Fitch distributed a letter dated 3/16/99 by SJC Community & Health Services regarding an upcoming grant application by the County.

At 9:32 PM, there being no further business to come before the Council, Mayor Boothman declared the meeting adjourned and continued to 03/24/99 at 7:30 PM for a SMP work session.

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Gary G. Boothman, Mayor

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Steven Dubail, Clerk Pro tem

### **Town Council –March 24, 1999 @ 7:30 PM**

The Town Council met in continued regular session with Mayor Boothman presiding.

Members present: Dickinson, King, Lackey, Sheiman, & Wilson

Others present: Town Administrator Fitch

At 7:35 PM, Mayor Boothman opened the work session on proposed revisions to the Shoreline Master Program (SMP). The Council and staff took up review at Section 4.03 of the document. Items discussed in this Section include: Economic Development, Public Access and Public Shoreline Views, Circulation, Recreation, Conservation, Historic and Cultural Preservation.

Consultant Slocomb indicated that most changes in this section were formatting alterations to the document.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

Mr. Slocomb noted that the Port of Friday Harbor objected to Section 4.05(B)(2) regarding pedestrian and bicycle routes.

Council and staff reviewed Section 5 – Designated Shoreline Environments. Items discussed included: General, Urban Environment, Urban Residential Environment, Natural Environment, and Aquatic Environment.

Mr. Slocomb noted that all changes in this section were formatting alterations to the document.

Councilmember Sheiman made inquiry regarding who is the governing body over questions of aesthetics. Administrator Fitch explained that staff would be the first public contact for interpretation of the SMP, but Council would be the governing body to decide any contention.

Council and staff took up review of Section 6 – Use Policies and Regulations. Items discussed included: General, General Regulations, Agriculture, Aquaculture, Breakwaters, Bulkheads, and Commercial Development through 6.07(C)(2).

Consultant Slocomb noted that changes in this section were formatting alterations, changes made by previous Councilmembers, and reference numbers added for interpretation purposes.

Administrator Fitch recapped the development history of the SMP from 1990 through the present. He commented that case law has continued to change the interpretations of the SMP.

Administrator Fitch asked Mr. Slocomb to check a WAC number referenced in Section 6.01.

Councilmember Dickinson asked for clarification of the word "grandfathered". Administrator Fitch explained that "grandfathered" refers to uses or structures that were in existence prior to the enactment of the State SMP. He explained that as long as the owner of a property stayed within the limitations of the "grandfathered" use, the Town could not require the owner to conform to present day legislation.

Discussion began regarding Section 6.07(C)(3).

Councilmember Sheiman suggested allowing ticket sales as a commercial use over the water. Discussion followed.

Administrator Fitch explained that the Planning Commission has recommended against allowing such a use.

Mayor Boothman recommended that Council eliminate the usual departmental reports at the noon Town Council meeting on April 1<sup>st</sup> and continue the SMP discussion to this time. Council concurred with this suggestion.

Administrator Fitch updated Council regarding recent "mini casino" legislation and asked Council to think about any regulations they may want to adopt.

Administrator Fitch informed Council that the newly named "King Place" road in Top of Harbor subdivision will need to be renamed, as it is in conflict with a County road name. He suggested that Historical Coordinator Larsen recommend a new name for the road. Council concurred with this suggestion.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

At 9:37 PM, hearing no further business before the Council, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

### **Town Council – April 1, 1999 @ 12:00 PM**

The Town Council met in regular session with Mayor Boothman presiding.

Members present: King, Lackey, Sheiman, & Wilson

Others present: Town Administrator Fitch, & Treasurer Picinich

Mayor Boothman led the meeting in the Pledge of Allegiance.

During the public access portion of the meeting, Dan Ward, 19 Malcolm Street, speaking on behalf of the Chamber of Commerce, asked for use of Spring Street between First and Second Streets on July 4<sup>th</sup> from 6:00 PM to 9:00 PM for a street dance.

Mayor Boothman said the Council would take the request under consideration.

Councilmember Wilson requested a few minutes to review vouchers and payroll records prior to the work session on the Shoreline Master Program.

Following Council review of the vouchers, Councilmember Lackey moved and Councilmember Sheiman seconded to approve claims warrants #16218 through 16274 in the amount of \$107,524.37 and payroll warrants #6564 through 6638 in the amount of \$136,115.31. The motion passed unanimously.

At 12:18 PM, Mayor Boothman opened the work session on proposed revisions to the Shoreline Master Program (SMP).

Mayor Boothman recapped the proposition to have Councilmember Sheiman and Councilmember Dickinson draft new language regarding ticket sales at the Port Dock for WUTC licensed vessels.

Council and staff took up review at Section 6.07(C)(3). Items discussed include 6.08 Dredging, 6.09 Forest Management, 6.10 Jetties and Groins, and 6.11 Landfills.

Mr. Slocomb noted that most changes in these sections were formatting or basic language alterations.

Council and staff began discussion of Section 6.12 Marinas. Discussion continued regarding the differences between "floating homes", "house boats" and "live-aboard vessels".

Administrator Fitch noted that the Planning Commission recommended that 'floating homes' should not be allowed. Administrator Fitch suggested Council direct various inquires regarding "live-aboard vessels" to Attorney Eaton at the evening Town Council meeting.

Administrator Fitch and Consultant Slocomb observed that the different definitions were an attempt to control uses in the aquatic environment.

## **MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999**

Discussion continued regarding enforcement of regulations, aesthetics, and fundamental philosophy.

At 1:22 PM, Mayor Boothman closed the work session on the SMP. Council will take up discussion with Section 6.12(B)(7) at their next SMP work session.

At 1:22 PM, Councilmember Lackey moved and Councilmember King seconded to approve the minutes of March 11<sup>th</sup>, 1999 at 5:00 PM, March 18<sup>th</sup>, 1999 at noon and 7:30 PM, and March 24<sup>th</sup>, at 7:30 PM Town Council meetings as submitted. The motion passed unanimously.

Hearing no further business before Council, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

### **Town Council – April 1, 1999 @ 7:30 PM**

The Town Council met in regular session with Mayor Boothman presiding.

Members present: King, Lackey, & Sheiman

Others present: Town Administrator Fitch, & Attorney Eaton

Mayor Boothman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

At 7:32 PM, Council discussed the proposal from Cordell Lemere regarding the use of a viewing telescope at West Street Park.

Administrator Fitch explained the particulars of the proposal.

Councilmember Sheiman expressed reservations with allowing commercial activity within the Town's public parks. She noted that other businesses might begin asking for similar privileges.

Councilmember King and Councilmember Lackey noted the same concerns, but said they liked the idea of a telescope viewing apparatus at the park.

Councilmember Sheiman suggested funding the concept with Town funds.

Mayor Boothman suggested reviewing the concept of funding a telescope during the next budget season.

At 7:37 PM, Mayor Boothman opened the discussion of traffic speed monitoring devices.

Administrator Fitch explained the receipt of a complaint regarding excessive vehicle speeds on Rose Lane. Administrator Fitch spoke with Sheriff Cumming regarding a radar trailer that displays vehicle speeds. Mr. Cumming said that radar trailers do not take as many "officer" hours, but cautioned that radar trailers are subject to vandalism.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

Mayor Boothman suggested that a purchase of a speed monitoring awareness radar trailer might be one way to keep the cost of traffic enforcement down, while at the same time, educate the public to their vehicle speed.

At 7:44 PM, Councilmember Wilson joined the meeting.

Following discussion, Council requested Mayor Boothman send a letter to Sheriff Cumming regarding joint partnership in the use and purchase of a speed monitoring awareness radar trailer.

At 7:53 PM, Mayor Boothman opened the discussion of enhanced card rooms.

Administrator Fitch explained the particulars of recent card gaming / mini-casino legislation.

Discussion followed regarding a moratorium of card tables, enforcement of regulations and banning gambling activities within Town limits.

Attorney Eaton explained how the Town can regulate gambling activities.

Mayor Boothman suggested contacting Municipal Research regarding examples of how other cities of 5000 or less population are handling said issue.

Councilmember King suggested a moratorium on future card rooms until local regulations could be formulated.

Following discussion, Council requested staff research other cities' regulations regarding gambling activities.

At 8:22 PM, Mayor Boothman opened the work session on proposed revisions to the Shoreline Master Program (SMP). Discussion began at Section 6.12(B)(7).

Councilmember Sheiman asked Attorney Eaton's interpretation of the definition of a "floating home", "houseboat" and "live-aboard" as well as a clarification of Section 6.12(B)(7) regarding "Marinas should be designed to accommodate live-aboard vessels or houseboats up to 10% of the vessel capacity of the marina".

Attorney Eaton explained the difference between each live aboard designation. Mr. Eaton explained that each marina should have facilities designed for at least 10% of their marina capacity to be live-aboard residents. He noted that the actual number of live-aboard vessels could be more or less than 10%, but that the facilities for such live-aboard vessels should be part of the permitting process requirements.

Discussion continued regarding regulations and enforcement.

Following discussion, it was the consensus of Council to further clarify the language in Section 6.12(B)(7) to reflect the intent of the law, which is not to restrict the level of moorage slips available for live-aboard vessels, but rather to make sure that facilities are available for such a use.

Attorney Eaton noted the necessity to add a regulation regarding said policy to the regulations stated in 6.12(C).

Council further decided to increase the days allowed for a live-aboard vessel from 30 days to 90 days in any calendar year.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

At 9:13 PM, Mayor Boothman closed the work session on the SMP. Council will take up discussion with Section 6.12(D) at their next SMP work session.

During the non-agenda portion of the meeting, Mayor Boothman asked for Council discussion regarding the Chamber of Commerce request to use a portion of Spring Street on July 4<sup>th</sup> between 6:00 PM and 9:00 PM for a street dance as presented by Dan Ward at the noon Town Council meeting.

Councilmember Lackey was concerned about ferry traffic congestion.

Councilmember Wilson wanted to see a letter of support from the local business owners affected by the proposed closure. He suggested another street might be more traffic friendly.

Following discussion, Council agreed to ask the Chamber of Commerce to consider the use of another street for their event.

At 9:25 PM, Administrator Fitch gave his Administrator's report. Mr. Fitch distributed and summarized a letter from San Juan Transit, Inc. dated 3/34/99 requesting the bottom portion of the curb on East Street be painted and identified as a Bus Stop.

Council had no objection to this request.

Administrator Fitch explained a discrepancy between the listing of Town parks in the Comprehensive Plan and Title 12 of the FHMC regarding the land across the street from the Waste Water Treatment Plant on Harbor Street. He informed Council that a decision regarding the use of said property was needed. He noted that if Council wanted to leave the property designated as a park, the current expense fund would need to reimburse the sewer fund, which purchased the property, for the fair market value of the land.

Councilmember Lackey suggested the issue be addressed as a future agenda item.

Administrator Fitch informed Council that the Blair Street water main construction would begin on April 19<sup>th</sup> from Ellsworth to Guard Street. He noted that OPALCO, CenturyTel, and the Century Communications would also be replacing worn infrastructure. He estimated project completion in 45 days.

At 9:30 PM, Councilmember Lackey moved and Councilmember Sheiman seconded to extend the meeting for 15 minutes. The motion passed unanimously.

Administrator Fitch asked if Council wanted SJC Public Works Director Loewen's Solid Waste Facility proposal to be a future agenda item. Council agreed.

Administrator Fitch explained his recent attendance at a grant workshop. He explained that grants were not available for specific infrastructure improvements such as dams or to mitigate the effects of future growth.

At 9:38 PM, Councilmember Sheiman moved and Councilmember Lackey seconded to go into executive session to discuss property acquisition and pending litigation for approximately 15 minutes, with no action anticipated. The motion passed unanimously.

At 9:50 PM, Councilmember Lackey moved and Councilmember King seconded to return to regular session with no action taken in executive session. The motion passed unanimously.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

Hearing no further business before the Council, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

Kelle Wilson, Town Clerk

### **Town Council – April 15, 1999 @ 12:00 PM**

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Dickinson, King, Lackey, Sheiman, & Wilson

Others present: Town Administrator Fitch

Mayor Boothman led the meeting in the Pledge of Allegiance.

During the public access portion of the meeting, Dan Ward, 19 Malcolm Street, distributed a petition from business owners supporting the Street Dance planned for July 4<sup>th</sup>, 1999 between 1<sup>st</sup> and 2<sup>nd</sup> Streets.

Councilmember Sheiman inquired about traffic and liquor control. Mr. Ward assured Council that traffic control would be arranged at no cost to the Town and no alcohol would be allowed on the street.

At 12:03 PM, Mayor Boothman presented to Joyce Sobel, of San Juan Island Family Resource Center, a proclamation declaring April 18<sup>th</sup> through April 24<sup>th</sup>, 1999 as the Week of the Young Child. Ms. Sobel presented Council with a picture drawn by Marquis Napier, age 3.

At 12:05 PM, San Juan County Commissioner Nielsen reported that the former Friday Harbor Sand & Gravel pit site is still under consideration for a barge landing site. She said that the Commissioners were currently pursuing the issue in conjunction with the Port. She indicated that the County will be ready for a joint Town Council / Board of County Commissioners public meeting regarding the Turn Point/Pear Point issue in late May.

Following discussion, Mayor Boothman thanked Commissioner Nielsen for her update.

At 12:12 PM, Ed Cartmill, Famillian NW representative, and Mike Gardner, Delta Pacific Sales representative, discussed the water saving capabilities of low flush toilets.

Council stepped outside for a brief demonstration of a vacuum powered low flush toilet on the front steps of the Town Council Chambers.

Following the presentation, inquiries were made regarding the mechanics of the low flush toilet, approximate water savings per flush, years of production, and cost.

At 12:40 PM, Mayor Boothman thanked Mr. Cartmill and Mr. Gardner for their presentation.

Mayor Boothman introduced draft Resolution #1140, a resolution authorizing the Mayor to grant a utility easement to Orcas Power and Light Cooperative at tax parcel #351150013 of Gould's Acre Addition commonly known as 335 Tucker Avenue.

Administrator Fitch explained the particulars of said resolution.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

Following discussion, Councilmember Lackey moved and Councilmember King seconded to adopt Resolution #1140 as stated. The motion passed unanimously.

At 12:45 PM, Mayor Boothman introduced draft Resolution #1139, a resolution authorizing the Mayor to offer for public sale used vehicles, equipment, and structures deemed surplus.

Administrator Fitch explained the particulars of said resolution.

Following discussion, Councilmember Lackey moved and Councilmember Sheiman seconded to adopt Resolution #1139 as stated. The motion passed unanimously.

At 12:53 PM, Mayor Boothman opened Council discussion of the use of the Solid Waste site.

Councilmember Dickinson suggested that an appraisal would be beneficial in future discussions with San Juan County regarding negotiating a lease or a land trade.

Council discussed option #3; the County buys the entire Solid Waste site at its assessed market value and option #4; the County and Town trade Sutton Road and Guard Street properties at approximately equal assessed market values. Discussion continued regarding various options.

Following discussion, Council agreed that San Juan County operations at the Solid Waste Facility should stay within the footprint area designated on the current lease between the Town and County.

At 1:34 PM, hearing no objection, Mayor Boothman declared the meeting continued for an additional ten minutes.

During the non-agenda portion of the meeting, Councilmember Dickinson asked if Council had any recommendations for the Law & Justice legislative agenda. Council reiterated that enforcing traffic laws within the Town was an ongoing concern.

Councilmember Sheiman moved and Councilmember Lackey seconded to approve the minutes of April 1<sup>st</sup> noon and 7:30 PM meetings as submitted. The motion passed unanimously.

Councilmember Lackey moved and Councilmember Dickinson seconded to approve the payment of claims warrants #16276 through 16346 in the amount of \$112,134.50. The motion passed unanimously.

At 1:35 PM, hearing no further business to come before Council, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

### **Town Council – April 15, 1999 @ 7:30 PM**

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Dickinson, King, Lackey, Sheiman, & Wilson

Others present: Town Administrator Fitch, & Attorney Eaton

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

Mayor Boothman led the meeting in the Pledge of Allegiance.

During the public access portion of the meeting, Richard Lawson, 1341 West Valley Road, offered a portion of Jeri's Mall located at 260 Spring Street for the Town's public restroom site.

Following inquires, Mayor Boothman thanked Mr. Lawson for his offer and said it would be taken into consideration.

Mayor Boothman expressed his appreciation for the Historical Preservation Review Board (HPRB) and invited them to begin their presentation.

Nancy Jones, Vice-Chair of the HPRB introduced each member and their individual talents that they bring to the HPRB. Ms. Jones explained that the board has spent the last year identifying the character-defining features of the historic district's landscape and architecture, as well as cultural features and heritage. Ms. Jones explained that each member would give a short explanation of their individual experiences and contributions while serving on the HPRB.

Mona Meeker gave a brief presentation regarding the historical education of the public. She described the educational functions at the fair, the library, and a lecture series given by Boyd Pratt.

David Waldron explained that his enhanced visual awareness of historical features has changed his architectural business. He explained the various ways that a building could be compatible in design with the character of a neighborhood as illustrated in the draft Goals and Design Guidelines for Rehabilitation and New Construction in the Town of Friday Harbor Historic District before Council.

Nancy Larsen explained the various procedures used to attain said draft guidelines. She noted that the final guidelines would contain illustrated drawings to accompany conceptual wording. Ms. Larsen explained that defining historical structures was a component of the Growth Management Act.

Scott Zehner, an unofficial member of the HPRB, explained that as a carpenter he understood the necessity to keep guidelines simple and clear to encourage the cooperation of builders.

Debbie Sandwith explained that the job of recording secretary for the HPRB has changed her visual awareness of historic architecture and described some of her experiences.

Following questions, Mayor Boothman thanked the HPRB for their presentation.

At 8:44 PM, Mayor Boothman declared a short recess.

At 8:55 PM, during the Administrator's portion of the meeting, Council discussed the Chamber of Commerce request to use a portion of Spring Street on July 4<sup>th</sup> for a street dance. Noting the absence of a large Spring Street business owner's signature on the petition submitted by the Chamber of Commerce at the noon meeting, Council gave their tentative approval for such an event with final approval contingent on the actual site of said dance.

Council discussed the use of the Sewer Department property on Tucker Avenue as a park. It was the consensus of Council that discussion regarding the funding of temporary minimal park facilities could be addressed at budget season, however the property should remain an asset of the Sewer Department. Council requested Administrator Fitch adjust the appropriate documents to reflect this decision.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

At 9:14 PM, Councilmember Sheiman moved and Councilmember Lackey seconded to go into executive session to discuss pending litigation and property acquisition with action anticipated. The motion passed unanimously.

At 9:48 PM, Councilmember Lackey moved and Councilmember Dickinson seconded to return to regular session. The motion passed unanimously.

Councilmember Lackey moved and Councilmember King seconded to extend the meeting to 9:55 PM. The motion passed unanimously.

For the record, Administrator Fitch asked Council to authorize the Mayor to execute a settlement agreement pertaining to the litigation that has arisen from the Robert O'Neill Substantial Shoreline Development Permit (SSDP) #66.

At Attorney Eaton's suggestion, Councilmember King moved and Councilmember Lackey seconded to authorize the Mayor to sign a settlement agreement approving the dismissal of the Lohrey, Beller, and Seattle Yacht Club appeals of SSDP #66 based on the issuance of an administrative revision to SSDP #66, a draft of that revision to be attached to the settlement agreement. The motion passed unanimously.

Councilmember Lackey moved and Councilmember Sheiman seconded to continue the meeting until April 21<sup>st</sup> at 7:30 PM to discuss the revisions to the Shoreline Master Plan. The motion passed unanimously.

At 9:55 PM, hearing no objection, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

### **Town Council – April 21, 1999 @ 7:30 PM**

The Town Council met in continued regular session with Mayor Boothman presiding.

Members present: Dickinson, King, Lackey, Sheiman, & Wilson

Others present: Town Administrator Fitch, & Attorney Eaton

At 7:30 PM, Mayor Boothman opened the work session on proposed revisions to the Shoreline Master Program (SMP). Discussion began at Section 6.12(D) of the current draft document, which was dated 4/19/99.

Councilmember Wilson requested staff research if Section 6.08(B)(3) should also reference the Core of Engineers and the Department of Ecology as possible agencies that would assist in identifying dredge spoil disposal sites.

Administrator Fitch explained and exhibited the Construction Limit Line on the Shoreline Environments map.

At 7:55 PM, Councilmember Wilson briefly left the meeting, returning at 8:06 PM.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

Councilmember Sheiman and Dickinson objected to verbiage in Section 6.12(F)(1) & (3) that requires existing marinas to install accessible boat sewage disposal systems and restrooms within five years. Following discussion, it was the consensus of Council to eliminate this verbiage.

Following discussion, it was the consensus of Council to require a Conditional Use Permit under Section 6.12(F)(4) regarding floating restrooms.

Councilmember Wilson objected to Section 6.12(G)(5)(c) that prohibits the disposal of fish and shellfish cleaning wastes. Following discussion it was the consensus of Council to delete this verbiage.

Administrator Fitch suggested the word "garbage" be changed to "refuse" in Section 6.12(G)(6).

Councilmember Wilson objected to Section 6.12(G)(9) that prohibits swimming within marina facilities. Discussion followed regarding enforcement and liability issues. Following this discussion, it was the consensus of Council to delete this verbiage.

Councilmember Sheiman objected to Section 6.12(G)(10) regarding temporarily vacant mooring spaces and Section 6.12(G)(11) requiring Marina operators to execute a lease stating conditions for use of a slip. Following discussion, it was the consensus of Council to delete this verbiage.

Consultant Slocomb said there were minimal changes to Section 6.13, Mineral Extraction.

Consultant Slocomb noted that the Planning Commission's advise was to discourage mooring buoys under Section 6.14. He stated that the Planning Commission would investigate this issue in the future, as time allows. Discussion followed regarding navigational lanes, enforcement jurisdictions, and possible locations for mooring buoys per the Shoreline Environments map.

Discussion began regarding Piers and docks. Attorney Eaton explained the particulars of changes in this Section. The SMP work session ended at Section 6.15(C)(5)(c).

At 9:25 PM, during the non-agenda portion of the meeting, Mayor Boothman explained recent discussions with San Juan County Fire District #3 regarding future joint use of a "super" station.

Administrator Fitch requested Council approve the use of co-counsel to help Attorney Eaton in the appeal of the SJC Comprehensive Plan. It was the consensus of Council to approve Mr. Fitch's request.

Attorney Eaton updated Council on various litigation matters.

At 9:37 PM, hearing no objection, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

### Town Council – May 6, 1999 @ 12:00 PM

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Dickinson, King, Lackey, Sheiman, & Wilson

Others present: Town Administrator Fitch & Treasurer Picinich

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

Mayor Boothman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

At 12:02 PM, Sheriff Cumming addressed Council concerns regarding the lack of traffic enforcement on illegal U-turns. Mr. Cumming suggested that the Town deputize the Parking Enforcement Officers to issue these types of infractions and/or build a small barrier down the middle of the street to deter vehicles passing over the centerline. Mr. Cumming also noted that he would be requesting funds for a designated traffic officer during the next County budget process. He said that this enhancement would be at no additional cost to the Town.

Administrator Fitch noted that the Parking Enforcement Officers would need extensive police officer training prior to fulfilling the task of U-turn traffic enforcement.

Mr. Cumming said he would be willing to share in the costs of a speed monitoring radar trailer with the Town of Friday Harbor. Mr. Cumming reminded Council about his In-custody Work Program. Following inquires from Council, Mayor Boothman thanked Mr. Cumming for his report.

At 12:21 PM, Fire Training Officer, Cynthia DeStaffany, reported that there were 12 incidents in April. She briefly described the new fire incident reports previously distributed to Council. She noted that the Fire Department is pleased to have Town Fire Marshal Hodges in their volunteer firefighter training classes.

Mayor Boothman inquired if out-of-town incident calls could be reported separately. Ms. DeStaffany stated she did not know, but would pass the inquiry along to the Fire Chief. Following further inquires, Mayor Boothman thanked Ms. DeStaffany for her report.

At 12:28 PM, in the absence of Maintenance Supervisor Reitan, Administrator Fitch gave the Maintenance Department report. Mr. Fitch reported that the Blair Street project was on schedule and progressing quite well. Mr. Fitch updated Council on the status of street striping, flower baskets, portapotty locations, and other various Maintenance Department statistical information.

At 12:35 PM, Permit Coordinator Jones summarized Planning Department projects as of 05/06/99. Following inquires from Council, Mayor Boothman thanked Mr. Jones for his report.

At 12:38 PM, in the absence of Building Official Hodges, Barbara Dollahite summarized Building Department projects for March and April. Following inquires from Council, Mayor Boothman thanked Ms. Dollahite for her report.

At 12:42 PM, System Administrator Dubail summarized the Information Management Department projects and activities for May. Following inquires from Council, Mayor Boothman thanked Mr. Dubail for his report.

At 12:55 PM, Water Conservation Coordinator Key summarized water conservation projects and activities. Ms. Key informed Council that Stacey Patterson, of the Washington State Dept. of Health, has expressed that the Town of Friday Harbor's Water System Comprehensive Plan will not be held up due to the lack of a water conservation element. Following inquires from Council, Mayor Boothman thanked Ms. Key for her report.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

At 1:04 PM, Historical Preservation Coordinator Larsen summarized recent activities of the Historic Preservation Review Board. Ms. Larsen encouraged Council to re-appoint Sam Pope and David Waldron to the Historic Preservation Review Board (HPRB). Mayor Boothman thanked Ms. Larsen for her report.

At 1:08 PM, Mayor Boothman opened the discussion on the appointment of Historic Preservation Review Board members.

Administrator Fitch explained that Nancy Larsen would remain his designee on the HPRB. Mr. Fitch explained the particulars regarding the positions on the HPRB that are open for appointment.

Councilmember King moved and Councilmember Lackey seconded to re-appoint Sam Pope to position C and David Waldron to position A on the HPRB. The motion passed unanimously.

At 1:10 PM, Mayor Boothman introduced draft Resolution #1141. A resolution authorizing the Mayor to execute an agreement for portable restroom servicing and cleaning for 1999.

Administrator Fitch explained the particulars of the bid process and said resolution.

Councilmember Sheiman moved and Councilmember Lackey seconded to adopt Resolution #1141 as stated. The motion passed unanimously.

At 1:11 PM, Mayor Boothman introduced draft Resolution #1142. A resolution to authorize conditional private use of a portion of Spring Street by the San Juan Island Chamber of Commerce.

Councilmember Sheiman noted that the Chamber wanted to move the request from a portion of Spring Street to a portion of First Street.

Dan Ward, Chamber representative, 19 Malcolm Street, noted that Ray Bigler, Manager of Friday Harbor Grocery, may have some objections to the dance being held on First Street.

Following discussion, Council requested the issue be tabled until the 5/6/99 evening Town Council meeting. Council requested Mr. Ward contact Mr. Bigler and request his attendance at said meeting.

At 1:15 PM, Mayor Boothman opened the Council discussion on conditions of the sale of surplus property.

Administrator Fitch explained the particulars of recent correspondence with Homes for Islanders representative Mary Stone. Mr. Fitch explained that Mary Stone maintains that RCW 35.94.040 states that property originally acquired for public utility purposes can be sold (after public hearing) with a resolution stating the fair market value and the price to be paid and other terms and conditions which are in the best public interest. Mr. Fitch informed Council of his discussions with the Bellingham State Auditor's Office regarding said issue.

Councilmember Sheiman suggested the discussion continue at the 5/6/99 evening Town Council meeting. Council concurred.

At 1:27 PM, during the non-agenda portion of the meeting, Councilmember Wilson showed Council additional retrofit toilet information and stated he was trying to arrange another low-flush water toilet demonstration from a different vendor.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

Councilmember Lackey moved and Councilmember Dickinson seconded to approve the minutes of 4/15/99 noon and 7:30 PM meetings and the 4/21/99 7:30 PM meeting as written. The motion passed unanimously.

Councilmember Lackey moved and Councilmember King seconded to approve claims warrants #16351 through 16441 in the amount of \$108,607.09 and payroll warrants #6639 through 6681 in the amount of \$124,897.29. The motion passed unanimously.

At 1:30 PM, hearing no objection, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

### **Town Council – May 6, 1999 @ 7:30 PM**

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Dickinson, King, Lackey, Sheiman, & Wilson

Others present: Town Administrator Fitch, & Treasurer Picinich

Mayor Boothman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

Mayor Boothman informed Council of an invitation to attend a DWI Drill at the high school football field on May 21, 1999 at 9:00 AM.

Mayor Boothman noted the receipt of a letter from the San Juan Island Chamber of Commerce requesting Council support for the Sidney, B.C. Ferry stopping in Friday Harbor.

Councilmember Sheiman noted that the schedule for 1999 was presumably not changeable this late in the year, but agreed that Council should support the Chamber's request for the year 2000.

Following a brief discussion, Council agreed to discuss the issue at a future Town Council meeting.

At 7:40 PM, Mayor Boothman opened the public hearing for Conditional Use Permit #45. A conditional use permit to allow a bed and breakfast operation at 35 Malcom Street by applicants Andrea Lynch and Paul Knapik.

Hearing no objection to his or any Councilmembers participation, Mayor Boothman instructed the meeting in the procedure that would be followed and asked Permit Coordinator Jones to present the staff report.

Mr. Jones outlined current use, zoning, and corresponding property operations and summarized the staff report dated 4/28/99. Mr. Jones recommended Council approval of Conditional Use Permit #45 with the conditions as listed in said staff report.

At 7:49 PM, hearing no further comments from the applicant or audience, Mayor Boothman closed the public input portion of the public hearing.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

Councilmember Sheiman moved and Councilmember Dickinson seconded to approve Conditional Use Permit #45 with staff recommended conditions as listed in Permit Coordinator's staff report dated 4/28/99 and requested staff to prepare Finds of Fact and Conclusions of Law to support the staff report. The motion passed unanimously.

At 7:50 PM, Mayor Boothman opened the discussion regarding the use of First Street on July 4<sup>th</sup>, 1999 for a street dance. Mayor Boothman noting the presence of Ray Bigler, manager of Friday Harbor Grocery, asked if he would like to address Council regarding said issue.

Mr. Bigler noted that he did not object to the idea, but requested barricades for the street dance be placed behind the sidewalk bubble on First Street so that pedestrian access could be maintained to his business.

Following discussion, Councilmember Lackey moved and Councilmember Sheiman seconded to adopt Resolution #1142 with the added stipulation that the barricades for the dance are placed east of the First Street sidewalk bubble. The motion passed unanimously.

At 8:04 PM, Mayor Boothman opened the Council work session on proposed revisions to the Shoreline Master Program.

Administrator Fitch explained the Shoreline Master Program adoption schedule, including: a joint meeting with the Planning Commission, a public hearing, Department of Ecology review and proposed adoption at the end of June.

Council and staff took up review of the Shoreline Master Program at Piers and Docks, Section 6.15(D) and continued through the end of the draft document.

Councilmember Sheiman suggested adding language that would allow the Port of Friday Harbor to sell tickets at their building located at the end of Spring Street Landing dock. The language she suggested read "The only commercial activity to be allowed over the water shall be ticket sales for USCG licensed vessels engaged in carrying passengers to or from Friday Harbor. This activity may be permitted in an existing building located on a pier providing moorage, be it permanent or temporary, for said vessels."

Council requested Administrator Fitch ask Attorney Eaton to suggest the appropriate place in the Shoreline Master Program to insert such language.

Mayor Boothman asked if there were any further changes or objections to the proposed revisions to the draft Shoreline Master Program. There were none forthcoming. Following discussion, a joint meeting with the Planning Commission was scheduled for May 27<sup>th</sup>, 1999 at 7:00 PM. The public hearing on the SMP was scheduled on June 10<sup>th</sup>, 1999 at 7:00 PM.

At 9:20 PM, during the Administrator's Report portion of the meeting, Administrator Fitch explained that ISTEA and TEA-21 Federal funds for street improvements were available. Mr. Fitch distributed a list of 1999 – 2004 proposed road projects dated 4/27/99 and asked for Council approval. He explained that the Town 6-year Road Plan would need to be modified if Council gave their approval to this new list. Councilmember Lackey moved and Councilmember King seconded to adopt the proposed road projects and to change the 6-year Road Plan to reflect such changes. The motion passed unanimously.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

Administrator Fitch explained that a new name for John's Place needed to be determined, as the name previously suggested was in conflict with a road within San Juan County. Councilmember Wilson suggested Kirsten Alley.

Administrator Fitch distributed a letter from Marion Melville, Court Administrator for San Juan County District Court, requesting an increase in the amount of funding that the Town pays for services provided by District Court. Following discussion, the consensus of Council was that SJC District Court should return with their request during the Town's year 2000 budget discussions.

At 9:32 PM, hearing no objection, Mayor Boothman declared the meeting extended for 10 minutes.

Administrator Fitch distributed a letter dated 4/29/99 from Sprint PCS explaining their interest in constructing a telecommunications facility on the top of the water tank. Administrator Fitch explained the particulars of said letter. Following discussion, Council asked Administrator Fitch to investigate the offer further.

Administrator Fitch distributed a letter dated 4/8/99 from Cordel Lemere again requesting Council approve the installation of a telescope/general field viewer at the West Street Park location. Following discussion, Council again denied the request.

Administrator Fitch explained that a developer has requested the repeal of the 1" meter moratorium. Mayor Boothman suggested the discussion be placed on a future agenda.

Administrator Fitch distributed the draft Capital Facilities Concurrency document for Council review.

At 9:45 PM, hearing no objection, Mayor Boothman declared the meeting extended for 10 minutes.

Consultant Slocomb briefly described preliminary traffic count analysis information.

Treasurer Picinich distributed the final 1999 Budget, which includes narrative.

At 9:52 PM, hearing no objection, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

## Town Council – May 20, 1999 @ 12:00 PM

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Dickinson, Lackey, & Wilson

Others present: Treasurer Picinich

Clerk Pro-tem Dubail informed the meeting that Councilmembers King and Sheiman had previously notified the Town Clerk's office that they would not be attending today's meetings. He also noted that Administrator Fitch is on vacation.

Mayor Boothman led the meeting in the flag salute.

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## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

There were no public access items forthcoming.

San Juan County Commissioner Darcie Nielsen reported on recent Board of County Commissioners (BOCC) actions of interest to the Town, including transportation funding and parks planning. She notified the Council that the County will be holding a cell tower workshop on Tuesday June 1<sup>st</sup> at 2:00 PM at the Courthouse. Commissioner Nielsen mentioned that the County has hired a consultant to help them revise their budget process. County Administrative Services will be moving temporarily to a County owned building across Second Street from the Courthouse. Commissioner Nielsen informed the Council that she will not be present at the June 17<sup>th</sup> noon Council meeting as she will be attending a Washington Association of Counties conference. Commissioner Nielsen also mentioned that due to an increase of services, the County anticipates renegotiating the District Court contract with the Town in 2000.

Mayor Boothman thanked Commissioner Nielsen for her presentation.

At 12:10 PM, Mayor Boothman opened the meeting for discussion of ferry terminal traffic problems. Present were San Juan County Sheriff Bill Cumming, Bob Distler, Ferry Advisory Committee Chair, Traci Brewer-Rogstad, Washington State Ferries Regional Terminals Manager North, Mike Aiken, local terminal operator, and Jim Hodges, Town Marshal.

Mr. Distler spoke of increasing vessel dwell times in port due to in-town congestion, larger vessel capacity, and more traffic. He stated that Washington State Ferries (WSF) is not willing to provide any support for traffic control off of WSF property. Mr. Distler noted that the increasing vessel turn-around times result in less trips per day.

Ms. Brewer-Rogstad indicated that WSF could help financially support traffic control to minimize vessel turn-around time.

Mr. Aiken spoke of increasing vehicle and pedestrian volumes. He expressed a desire to re-implement double lane loading. Mr. Aiken stressed the need for mature official personnel to direct off-loading pedestrian traffic

At Councilmember Dickinson's inquiry, Mr. Aiken explained anticipated drawbacks to off-loading vehicles before pedestrians. He suggested that an officer be provided to help with pedestrian unloading prior to directing vehicle traffic. Mr. Aiken reiterated the need to control cross-traffic and facilitate moving big trucks up Spring Street hill.

At Mr. Distler's inquiry, Mr. Aiken stated that the key to expediting vessel off-loading is controlling pedestrian traffic.

Mr. Hodges reiterated the need for pedestrian and cross-traffic control.

Mayor Boothman, the Council, and staff discussed the logistics of staffing for traffic control.

Sheriff Cumming suggested installing a retractable physical barrier at the crosswalk to direct unloading pedestrians across Front Street.

Discussion followed on various aspects of vessel unloading, traffic control, and utilizing terminal personnel for traffic control. Mr. Aiken estimated that the problem was 70% pedestrian and 30% cross-vehicle traffic.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

Mr. Distler noted that a 10 minute reduction in dwell time would be a feasible initial goal to accomplish through pedestrian and vehicle traffic control.

At Mayor Boothman's inquiry, Mr. Aiken stated that if funding was made available, he would be willing to provide and administer personnel for pedestrian and vehicle traffic control.

At Councilmember Wilson's inquiry, Mr. Aiken recounted that the contract with WSF addresses parking vehicles and loading ferries, unloading is not addressed.

Ms. Brewer-Rogstad pointed out that off-property unloading is a jurisdictional issue. She stated that WSF is willing to join into a concerted effort with the Town.

Discussion continued on the Washington State Patrol's (WSP) role in traffic control at other terminals and the level that WSF is willing to participate financially.

Ms. Brewer-Rogstad suggested that a three-way partnership of WSF, the Town, and the County appears feasible.

Discussion followed on the extent of the State right-of-way (ROW), making A Street 1-way, funding ratios, funding to utilize terminal personnel for traffic control, recovering the portion of East Street currently utilized by WSF, defraying costs by charging WSF for their exclusive use of a portion of East Street, and pedestrian barrier acquisition.

Ms. Brewer-Rogstad suggested that the Town work with the terminal agent to draft a traffic management plan for implementation this summer. She stated that WSF could participate this summer if the other parties were ready.

The consensus of Council was that they would like to review a cost estimate.

At 1:07 PM, Mayor Boothman thanked all for their participation.

Mayor Boothman reopened the Council discussion of the conditions of sale and removal of the house and garage structure located at 335 Tucker Avenue, commonly known as the old Thrift House. The Council has declared said structures surplus.

The Council and staff discussed various aspects of the issue, including the need to reimburse the Wastewater Department, removing the condition of in-town relocation, and enforcement of the conditions of sale.

The consensus of the Council was to delete Sale Condition #2.

At 1:17 PM, Mayor Boothman and the Council briefly discussed the status of public restrooms.

Councilmember Lackey moved and Councilmember Wilson seconded to approve the minutes of the May 6, 1999 noon and 7:30 PM Council meetings as submitted. The motion passed unanimously.

Councilmember Lackey moved and Councilmember Dickinson seconded to approve payment of claims warrants #16443 through 16518 in the amount of \$74,303.87. The motion passed unanimously.

There being no further business to come before the Council, Mayor Boothman declared the meeting adjourned.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

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Gary G. Boothman, Mayor

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Steven Dubail, Clerk Pro tem

### **Town Council – May 20, 1999 @ 7:30 PM**

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Dickinson, Lackey, & Wilson

Others present: Attorney Eaton

Mayor Boothman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

Mayor Boothman introduced the draft Findings of Fact and Conclusions of Law regarding the application for Conditional Use Permit #45 and SEPA Checklist #174.

Following discussion, Councilmember Dickinson moved and Councilmember Wilson seconded to adopt Findings of Fact and Conclusions of Law regarding the application for Conditional Use Permit #45 and SEPA Checklist #174. The motion passed unanimously.

At 7:35 PM, at Mayor Boothman's request, Jim Slocomb, Planning Consultant, summarized the philosophy of the 4/26/99 proposed changes to the Capital Facilities element of the Comprehensive Plan. Mr. Slocomb referred to the 4/22/99 Planning Commission Report to the Town Council regarding Capital Facilities Concurrency, previously distributed to the Council.

The Council and staff discussed various aspects of the subject, including funding options and GMA requirements.

Mr. Slocomb gave an overview of the proposed changes and some possible implications of same.

The major concurrency issues are primarily with wastewater treatment and collection, and secondarily with water supply. Stormwater, Refuse, and transportation do not, at this time, present an imminent concern.

Mayor Boothman and staff discussed the process to follow for non-funded capital facilities planning.

At Mayor Boothman's inquiry, Water Conservation Program Coordinator Susan Key summarized industry standard conservation estimates.

Discussion continued on previously studied funding options, rate impacts, seasonal population fluctuations, increasing property taxes, and further upcoming revisions to the Capital Facilities element.

Mr. Slocomb noted upcoming meetings with the Planning Commission on element revisions.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

Councilmember Lackey suggested that the voluntary contribution to the Sheriff be sharply reduced and the funds reallocated to pressing wastewater system needs.

It was pointed out that conservation can help mitigate system impacts and associated costs.

Discussion continued as to what sector of the user base drives the requirement for increased wastewater treatment capacity, the advisability and cost of an election to increase property taxes to fund required utility improvements, and the results of previous rate studies.

Discussion moved to issues for consideration at the upcoming work session with the Planning Commission, including miscellaneous proposed changes to the Comprehensive Plan Land Use and Development Regulations. The proposed changes are set forth in the Planning Commission's Report to the Council dated 05/13/99, previously distributed to the Council.

Mayor Boothman asked Mr. Slocomb to extend his appreciation to the Planning Commission for their 4/22/99 and 5/13/99 reports.

Attorney Eaton reiterated that, under GMA, if you don't have capacity you can't issue development permits.

Mayor Boothman informed the Council that he will not be present at next week's work session.

At 9:04 PM, there being no further business to come before the Council, Mayor Boothman declared the meeting continued to 5/27/99 at 7:30 PM for a work session with the Planning Commission.

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Gary G. Boothman, Mayor

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Steven Dubail, Clerk Pro tem

### **Town Council – May 27<sup>th</sup>, 1999 @ 7:00 PM**

The Town Council met for a joint meeting with the Planning Commission to discuss revisions to the draft Shoreline Master Program.

Members present: King & Lackey

Others present: Town of Friday Harbor Planning Commission members: Athearn, Ghatan, McKenzie, Polda, J. Wilson, & Attorney Eaton

It had been previously decided that Planning Commission Chairman Ghatan would chair the meeting.

Chair Ghatan called the meeting to order. Clerk Wilson called the Planning Commission (PC) roll. Members Hart and Westphalen were not in attendance. In the absence of a Town Council quorum Clerk Wilson did not call the Town Council roll.

Hearing no objection, Chair Ghatan declared the Planning Commission minutes of 4/22/99 and 5/13/99 approved as submitted.

Chair Ghatan opened the work session on the draft Shoreline Master Program (SMP).

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

Planning Consultant Slocomb explained Council's elimination of the requirement for existing marinas to provide pump-out services under Section 6.12(F). Mr. Slocomb summarized Council discussions regarding the addition of special language allowing ticket sales over the water under Section 6.16(B).

At 7:14 PM, Planning Commission Member Hart joined the meeting.

Chair Ghatan suggested that while ticket sales over the water may be perceived as more convenient for the traveling public, it may detract from the charm and serenity of the waterfront for residents and guests alike.

Councilmember Lackey questioned the legality of the proposed special language.

Attorney Eaton explained that whichever language is adopted the language must be consistent with state law.

Chair Ghatan noted that Washington State instituted the Shoreline Management Act (SMA) to preserve the waterfront for the public as well as future generations. He expressed that allowing ticket sales over the water does not follow the spirit of the act.

PC member Hart agreed that the SMA was implemented to minimize the non-public use of the shoreline except for those activities that are water dependent.

At 7:35 PM, Councilmember Wilson joined the meeting. Noting a quorum of the Town Council, Clerk Wilson called the Town Council roll and informed the Councilmembers that they would need to select a Mayor Pro-tem.

Following roll call, Councilmember Wilson moved and Councilmember King seconded to appoint Councilmember Lackey as Mayor Pro-tem. The motion passed unanimously.

Councilmember Wilson asked Attorney Eaton if ticket sales were a water dependent use.

Attorney Eaton explained the definition of water dependent uses and proposed different language that may be more defensible under challenge.

PC member Athearn noted that Port Director Simpson presented a good case in support of ticket sales at the end of the Spring Street Dock, but clearly ticket sales are not a water dependent use and therefore, not the Town's dilemma.

At 8:00 PM, Chair Ghatan opened discussion on the proposed changes to the Capital Facilities and Transportation elements of the Comprehensive Plan.

Mr. Slocomb suggested that any discussion regarding these issues should revolve around funding.

Mr. Slocomb noted that the PC has suggested that a general obligation bond campaign begin immediately to raise funds for infrastructure improvements.

At 8:20 PM, Councilmember Dickinson joined the meeting.

Discussion continued regarding compliance, level of service, septage pretreatment options, and the voting public's possible response to a general obligation bond on the ballot.

## **MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999**

Councilmember Dickinson suggested hiring someone to go to Olympia and lobby on behalf of the Town.

Council expressed their appreciation for the Planning Commission's hard work and input.

At 9:00 PM, hearing no objection, Planning Commission Chair Ghatan and Mayor Pro-tem Lackey declared their respective meetings adjourned.

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Sherman A. Lackey, Mayor Pro-Tem

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Kelle Wilson, Town Clerk

### **Town Council – June 3, 1999 @ 12:00 PM**

Regularly scheduled meeting with Mayor Boothman present.

Members present: Dickinson & King

Others present: Town Administrator Fitch & Treasurer Picinich

Following roll call, Town Clerk Wilson declared the meeting adjourned for lack of a quorum.

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Kelle Wilson, Town Clerk

### **Town Council – June 3, 1999 @ 7:30 PM**

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Dickinson, King, Lackey, & Wilson

Others present: Town Administrator Fitch, Attorney Eaton, & Treasurer Picinich

Mayor Boothman led the meeting in the Pledge of Allegiance.

During the public access portion of the meeting, Susan Bryner, PO Box 3125, asked Council to permit her to conduct a photography business in the public right-of-way.

Mayor Boothman explained that Council would discuss her request later in the meeting and staff would inform her of Council's decision.

Mayor Boothman suggested postponing the 1999 Legislative Agenda discussion until later in the evening agenda to allow some staff departmental updates. Council concurred.

Water Conservation Coordinator Key informed Council that there are no restrictions on the distribution of water conservation devices to the various classes of water customers. Ms. Key updated Council on the status of the Comprehensive Water System Plan and the Rain Barrel Program. Ms. Key asked Council for direction with the continuation of the Rain Barrel Program. Council postponed response. Mayor Boothman thanked Ms. Key for her update.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

Town Marshal Hodges explained recent conversations with Aeronautical Services in regards to contracting for summer ferry traffic control services. Mr. Hodges stated that Washington State Department of Transportation is willing to contribute up to \$10,000 towards the contract for ferry traffic control. Mr. Hodges noted that the San Juan County Commissioners have not yet committed to participate in the funding of ferry traffic control.

Following discussion, it was the consensus of Council to commit \$10,000 to fund ferry traffic control. Mayor Boothman thanked Mr. Hodges for his update.

At 8:00 PM, Mayor Boothman opened the discussion of proposed changes to the Capital Facilities and Transportation elements of the Comprehensive Plan.

Planning Consultant Slocomb explained recent changes to the Town's Six-year Road Plan that affect the Transportation element of the Comprehensive Plan. **Mr. Slocomb commented on Waste Water Treatment Plant compliance.**

Planning Commission Chairman Ghatan commented on infrastructure funding mechanisms.

Mr. Slocomb noted that most changes to the Capital Facilities element were descriptive and narrative. He explained that items such as the Dam, water transmission pipeline, **Waste Water Treatment Plant** upgrade, and related high cost improvements were eliminated from the six-year Capital Facilities Plan due to funding restrictions.

Council discussed putting a general obligation (G.O.) bond on the election ballot. Mr. Slocomb suggested educating the public prior to putting a general obligation bond on the ballot. Mr. Slocomb reminded the Council that public monies could not be used in these education efforts.

Administrator Fitch asked Council if they would feel any "duty to serve" in regards to a general obligation property tax. He explained that if in later years, to stay in compliance with state regulations, the Council were unable to allow further hookups to the **sewer** system, some property owners who had paid the G.O. taxes may feel it was their right to hookup.

Following inquiry, Treasurer Picinich explained that San Juan County did not charge the Town additional amounts for collecting G.O. bond taxes.

Councilmember Wilson expressed that the entities that impact the system should pay for the compliance of the system.

Attorney Eaton suggested charging a Business and Occupation tax to bring more revenue into the Town.

Mayor Boothman suggested that additional funding discussions could be a future Town Council agenda item.

Administrator Fitch indicated that the adoption of the Capital Facilities Plan postpones the plan to seek additional water storage capabilities for at least another six years.

Councilmember Wilson was dismayed that all of the past funding of water capacity analysis, studies, and reports would be outdated in six years.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

Following further discussion, it was the consensus of Council to approve the draft Capital Facilities and Transportation elements as presented and to hold a joint public hearing with the Planning Commission on June 24<sup>th</sup>, 1999 at 7:30 PM.

At 9:02 PM, Mayor Boothman opened the discussion of the 1999 Legislative Agenda. Mayor Boothman reviewed the various 1999 Legislative accomplishments of the Council to date.

Following discussion, it was the consensus of Council to adopt the 1999 Legislative Agenda as presented.

During the Administrator's report portion of the meeting, Administrator Fitch distributed and summarized draft Resolution #1143. A resolution authorizing the Mayor to enter into an agreement for the acquisition of additional right-of-way for Blair Avenue, and to pay compensation therefore.

Following discussion, Councilmember Lackey moved and Councilmember Wilson seconded to approve said Resolution #1143. The motion passed unanimously.

Administrator Fitch informed Council of a 40-acre parcel of land near the Town's Watershed that recently came available for sale.

Administrator Fitch informed Council of the receipt of a complaint regarding San Juan County Public Works department stockpiling gravel at 1000 Guard Street.

Administrator Fitch presented a draft sidewalk design along upper Spring Street near the Spring Street Square complex. He noted that right-of-way property would need to be purchased.

Administrator Fitch indicated that the owner of the Sunshine Alley property where Council wishes to put public restrooms has agreed to sell the property to the Town for such a purpose. He noted that the property owner would like to retain a parking space at the location for his personal use.

At 9:27 PM, Councilmember Lackey moved and Councilmember King seconded to pay claims warrants #16522 through 16574 in the amount of \$92,409.70 and payroll warrants #6686 through 6730 in the amount of \$121,513.89. The motion passed unanimously.

At 9:28 PM, Councilmember Dickinson requested to abstain from the minutes of 5/27/99 7:00 PM meeting as she did not attend most of the meeting. Councilmember Lackey moved and Councilmember King seconded to approve the minutes of 5/20/99 noon and 7:30 PM and 5/27/99 7:00 PM meetings as corrected. The motion passed unanimously.

Council briefly discussed the request by Susan Bryner regarding a photography business in the public right-of-way. There was no support for allowing the commercial use of the public right-of-way.

At 9:32 PM, hearing no objection, Mayor Boothman continued the meeting to June 10<sup>th</sup>, 1999 at 7:30 PM for a public hearing on the draft Shoreline Master Program and declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

### Town Council – June 10, 1999 @ 7:30 PM

The Town Council and Planning Commission members met in continued regular session with Mayor Boothman presiding for a public hearing on the Town of Friday Harbor's Shoreline Master Program (SMP).

Members present: Dickinson, King, Lackey, & Wilson

Others present: Planning Commission Members: Athearn, Ghatan, McKenzie, Westphalen & Wilson, Town Administrator Fitch, & Attorney Eaton

Mayor Boothman led the meeting in the Pledge of Allegiance.

At 7:33 PM, Planning Commission Member John Hart joined the meeting.

Mayor Boothman instructed the meeting in the public hearing procedure that would be followed and opened the floor for comments.

Susie McGearhart, 360 Beach Court, commented on recent inappropriate public behavior by several boaters.

Marilyn O'Connor, Port of Friday Harbor employee, asked Council to insert language into the Shoreline Master Program that would allow ticket sales for WUTC passenger vessels at the Port's Spring Street Landing Building.

Mayor Boothman inquired about the amount of WUTC passenger carriers that currently land at the Port of Friday Harbor. Ms. O'Connor estimated four.

Dick Moorehead, 390 Beach Court, expressed displeasure with the unsightliness of some boaters using their boats as storage facilities and hoped the Shoreline Master Program would address such issues.

Planning Chair Ghatan explained the various governmental agencies that govern the shoreline and waters.

Darrel Roberts, PO Box 2281 and owner of San Juan Boat Tours, noted that regulation of ticket sales at the Spring Street Landing would be difficult to control and detrimental to local businesses.

Charlie Nash, Port of Friday Harbor Commissioner, explained that the Port was requesting the ability to allowing ticket sales for WUTC vessels at Spring Street Landing only for scheduled passenger travel and not for charters or whale watching excursions.

Roger Bennett, 1 Spring Street and owner of Pier One Building Complex, expressed that allowing the Port of Friday Harbor to be the only entity with permission to sell tickets over the water would be granting special privileges to a governing body, which is contrary to state law. Mr. Bennett stated that he is in favor of allowing WUTC ticket sales over the water if the privilege is open to private parties as well as public.

At 8:00 PM, Planning Commission member Tim Polda joined the meeting.

Dan Ward, 19 Malcolm Street, stated that ticket sales at the Spring Street Landing might not be fair to other businesses. He expressed that the location might be a good location for the Chamber of Commerce.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

Administrator Fitch introduced the concerns that the Department of Natural Resources have regarding the Town of Friday Harbor's SMP as stated in their letter dated 6/10/99.

Administrator Fitch introduced preliminary comments received from the Department of Ecology regarding the Town of Friday Harbor's SMP.

Marilyn O'Conner encouraged the Town to add language to the SMP that recognized the value of the Port of Friday Harbor.

Discussion continued regarding various shoreline permits issued by the Town of Friday Harbor.

At 8:40 PM, Mayor Boothman, hearing no further comments from the audience or staff, closed the public testimony portion of the hearing.

Administrator Fitch explained that even if the council adopts the 1999 Shoreline Master Program it will not become effective until the Department of Ecology approves the current revised SMP and the Town will continue to operate under the 1995 previously adopted SMP.

Discussion between the Council and Planning Commission continued regarding mooring buoys, docks and piers, and ticket sales.

At 9:06 PM, Mayor Boothman and Planning Commission Chair Ghatan, hearing no objection, declared their respective meetings adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

### **Town Council – June 17, 1999 @ 12:00 PM**

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Dickinson, King, Lackey, Sheiman, & Wilson

Others present: Town Administrator Fitch & Treasurer Picinich

Mayor Boothman led the meeting in the Pledge of Allegiance.

During the public access portion of the meeting, Administrator Fitch noted a request to extinguish a utility easement on property owned by Richard & Sharon Hooper near Trout Lake. Council to discuss during the non-agenda portion of the meeting.

At 12:04 PM, Mayor Boothman introduced draft Resolution #1144. A resolution authorizing the Mayor to execute an agreement for summer traffic control for 1999.

Discussion followed regarding the use of barricades, the cost of uniforms, and how to improve "turn around" times at the Friday Harbor Ferry terminal.

Administrator Fitch suggested that accurate records be kept of ferry "turn around" times for future evaluation. Mayor Boothman indicated that Aeronautical Services was planning on collecting the data.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

Councilmember Lackey moved and Councilmember King seconded to approve Resolution #1144 as stated. The motion passed unanimously.

At 12:12 PM, Mayor Boothman opened the discussion regarding "A" Street becoming a one-way street.

Ferry Terminal Manager Mike Akin explained that large trucks have difficulties maneuvering to park in the ferry loading lanes at the intersection of A Street and Harrison Street when traffic is bi-directional.

Following inquiry, Administrator Fitch expressed his opposition to A Street changing to a one-way street. Administrator Fitch noted the need for further investigation into Town traffic flows prior to making any reorganization of Town streets.

Following discussion regarding the width of A Street, expediting ferry "turn around" times, and traffic flows it was the consensus of Council to change A Street from a bi-directional street to a one-way street with traffic flowing downhill from Nichols Street to Harrison Street in a northerly direction.

At 12:37 PM, Sheriff Cummings updated Council on the opening of the Skatepark at the San Juan County Fairgrounds. Mr. Cummings requested that now that skateboarders have a viable alternative place to skate, Council should increase the infraction fee for skateboarding within the business district and negligent riding of skateboards. Mr. Cummings also stated that large delivery trucks are becoming a safety issue in Town.

Following inquires from Council, Mayor Boothman thanked Sheriff Cummings for his report.

At 12:50 PM, Fire Chief Low agreed that large delivery trucks are a safety hazard. He stated that in an emergency "minutes count" and the obstruction of large trucks in the roadway may cause unnecessary delays. Mr. Low reported that himself, two other firefighters, and the 1923 Cadillac would be attending an antique fire engines celebration in Canada over the fourth of July weekend. Mr. Low noted his intention to go to command school training at Emmettsburg, Maryland in October. Mr. Low stated that Fire District #3 is purchasing a new rescue vehicle and is requesting that the vehicle be housed at the Town Fire Station. Mr. Low reported that the current average response time was six minutes. Mayor Boothman thanked Mr. Low for his report.

At 1:00 PM, Maintenance Supervisor Reitan reported that Trout Lake is 6.5" below the spillway. Mr. Reitan updated Council on the progress of the Blair Avenue water main upgrade project. Mr. Reitan noted the arrival of two new Dodge 1 ton 4x4 trucks. He said the trucks were for the Water and Street departments respectively. Mr. Reitan updated Council on various departmental projects and activities. Following inquires, Mayor Boothman thanked Mr. Reitan for his report.

Mayor Boothman presented Town employee Jerry Gates with a Certificate of Appreciation for his 25 years of service to the Town of Friday Harbor.

At 1:15 PM, Building Official Hodges updated Council on various activities in the Building Department. He agreed with previous statements regarding safety and large trucks. He agreed that the Town's traffic flow needs further investigation. Following inquires, Mayor Boothman thanked Mr. Hodges for his report.

At 1:20 PM, Permit Coordinator Jones updated Council on various activities in the Planning Department. He noted that E-911 address changes would minimally impact the Town. Mr. Jones informed Council that the term for position #4 on the Planning Commission would expire on 7/7/99. He recommended that Council reappoint John Hart to this position.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

At 1:25 PM, during the non-agenda portion of the meeting, Mayor Boothman noted an invitation from Skagit Valley College to a luncheon discussion regarding economic development/entrepreneurial unit at the college on Friday June 18, 1999 and June 30<sup>th</sup> from 11:45 AM – 1:00 PM.

Administrator Fitch asked Council if he should draft a resolution to extinguish the easement on the Hooper property near Trout Lake. Council concurred with this suggestion.

Administrator Fitch distributed the 1999 draft Comprehensive Plan and Development Regulations. He noted that Chapters 5 and 6 contained most of the revisions.

Councilmember Lackey moved and Councilmember King seconded to approve the minutes of June 3, noon and 7:30 PM Town Council meetings and the June 10, 7:30 PM Town Council meeting as submitted. Councilmember Sheiman abstained, as she was not present at these meetings. The motion passed unanimously.

Councilmember King moved and Councilmember Sheiman seconded to approve the payment of claims warrants #16577 through 16646 in the amount of \$101,360.19. The motion passed unanimously.

At 1:35 PM, hearing no objection, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

### **Town Council – June 17, 1999 @ 7:30 PM**

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Dickinson, King, Lackey, Sheiman, & Wilson

Others present: Town Administrator Fitch & Attorney Eaton

Mayor Boothman led the meeting in the Pledge of Allegiance.

During the public access portion of the meeting, Margaret Timmons explained further details of the request by Richard & Sharon Hooper regarding extinguishing a utility easement on property they own located near Trout Lake.

At 7:36 PM, Mayor Boothman introduced draft Ordinance #1110. An ordinance accepting the bill of sale from Ted Elfving for certain improvements of the Town water system.

Administrator Fitch explained the particulars of said ordinance. Following inquiries, Councilmember Lackey moved and Councilmember Dickinson seconded to adopt Ordinance #1110 as stated. The motion passed unanimously.

At 7:45 PM, Mayor Boothman introduced draft Ordinance #1111. An ordinance amending Ordinance #945 designating one-way streets.

Councilmember Wilson suggested delaying the vote on draft Ordinance #1111 or making A Street one-way on a trial basis to allow time for public awareness and public comment.

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Councilmember Sheiman suggested tabling the issue until the July 1<sup>st</sup> Council meeting and to poll the adjacent property owners in said area.

Administrator Fitch noted that previously when East Street was temporarily changed to bi-directional, Washington State Department of Transportation (WSDOT) provided all of the signage notifying the public. Administrator Fitch suggested that if WSDOT or Aeronautical services wanted to make A Street wide enough to accommodate large trucks they always had the option of using their own funds towards the widening of the road.

Following discussion, Council decided to table draft Ordinance #1111 until further information could be attained.

At 8:00 PM, Mayor Boothman introduced draft Resolution #1145. A resolution authorizing the Mayor to extinguish a utility easement on property owned by Richard J. & Sharon L. Hooper.

Attorney Eaton explained the particulars of said resolution. Mr. Eaton explained that the utility easement was granted to the Town of Friday Harbor rather than as previously thought to San Juan County. He advised changing the language on draft Resolution #1145 to reflect this change.

Following inquiry, Administrator Fitch said that he could find no reason for Council to deny the request to extinguish the utility easement.

Councilmember King moved and Councilmember Lackey seconded to approve Resolution #1145 deleting the words "San Juan County" and inserting the words "Town of Friday Harbor" wherever the words "San Juan County" are listed. The motion passed unanimously.

At 8:05 PM, Mayor Boothman introduced draft Ordinance #1109. An ordinance adopting the official Shoreline Master Program for the Town of Friday Harbor, and repealing Ordinance #770 and Ordinance #971 in their entirety.

Administrator Fitch stated that the most recent version of the draft Shoreline Master Program (SMP) dated 6/14/99 reflected some of the changes requested by the Department of Ecology (DOE) and the Department of Natural Resources (DNR).

Attorney Eaton explained the difference between a quasi-judicial public hearing and a public hearing for legislative matters.

Following discussion regarding the definition of public ports versus private ports, it was the consensus of Council that Ports as reflected in the Shoreline Master Program were publicly owned Ports only.

Discussion continued regarding the allowance of ticket sales over water as a water dependent use.

Discussion began regarding mooring buoys. Following discussion, Council agreed that proposed SMP language stating that mooring buoys should be discouraged was appropriate language and should remain in the Town's SMP.

Discussion began regarding piers and docks and minimum fairway lengths. Following discussion, Council proposed staff draft more concise language for this section.

Mayor Boothman suggested another work session on the SMP in the future.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

At 9:05 PM, discussion began regarding the increase of skateboarding infraction amounts as requested by Sheriff Cummings at the 6/17/99 noon Town Council meeting. Following discussion, it was the consensus of Council to raise the infraction amounts for violation of FHMC 12.12.030 and 12.12.040 to fifty dollars (\$50.00) per infraction.

Administrator Fitch presented a request by Ken Campbell of 1800 Pear Point Road asking for relief of an exceedingly high utility water bill due to a leak. It was the consensus of Council that Mr. Campbell needed to pay the bill in full, but would allow the amount to be paid over a three month period.

Administrator Fitch asked Council direction regarding the proposed sidewalk design along Spring Street near the Spring Street Square complex. Following discussion, the consensus of Council was to accept the draft design prepared by MPD, Inc. and requested Administrator Fitch proceed with the project. Councilmember Wilson noted he would like to see the driveway at the Dickinson property moved to a safer location.

Administrator Fitch requested a Council decision regarding the continuation of the rain barrel program in 1999. Administrator Fitch explained the particulars. It was the consensus of Council to delay the continuation of the rain barrel program at this time and address the issue again during the year 2000 budget discussions. Councilmember Sheiman suggested giving the phone number of the rain barrel supplier to customers who would like to purchase their rain barrels prior to next year.

At 9:23 PM, Councilmember Sheiman reported on her attendance at a C.T.E.D. Conference. She explained the process to follow to retrieve sales tax monies collected in the Town of Friday Harbor but distributed to San Juan County.

At 9:32 PM, there being no further business before the Council and hearing no objection, Mayor Boothman continued the meeting until 6/24/99 at 7:30 PM for the purpose of a joint public hearing with the Planning Commission and declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

### **Town Council – June 24, 1999 @ 7:30 PM**

The Town Council and Planning Commission members met in continued regular session with Mayor Boothman presiding for a public hearing on the Town of Friday Harbor's Comprehensive Plan and Development Regulations.

Mayor Boothman and Planning Commission Vice-Chair Westphalen opened their respective meetings and called for the roll.

Members present: Dickinson, King, Lackey, & Wilson

Others present: Planning Commission Members: Athearn, Polda, Westphalen & J. Wilson, Town Administrator Fitch, & Attorney Eaton

Councilmember Sheiman and Planning Commission members Ghatan and McKenzie were not present.

Mayor Boothman instructed the meeting in the public hearing procedure that would be followed and opened the floor for comments.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

At 7:32 PM, during Mayor Boothman's comments, Planning Commission member John Hart joined the meeting.

Mary Karen Ryan, 1412 Argyle Road, asked Council to allow professional services as a permitted use by conditional use permit within the light industrial zoning designation. She noted precedence has been set at the Sustainable Technology Center, which is zoned light industrial but the majority of uses within the building are professional services.

Joel Douglas, 6405 Fieldston Road, Bellingham, WA, distributed and explained a development project located at C and Nichols Street. Mr. Douglas asked Council to change the multi-family zoning designation of his property to a commercial zoning designation to accommodate his development project for transient accommodations.

Rosalie McCreary, 553 Portland Fair Road and Chair for the Water Committee for the League of Women Voters of the San Juans (LWVSJ), read a letter from the LWVSJ dated 6/21/99 to Council in regards to their position on water quality and supply.

Administrator Fitch noted previous correspondence received from Joel Douglas, Lynn and Winson Rogers that was distributed with the draft 1999 Land Use Regulations and Maps information on 6/17/99.

Administrator Fitch explained various requests for changes and differences between the 1997 Comprehensive Plan and the draft 1999 Comprehensive Plan:

1. The word "rezone" was deleted and the word "redesignation" added.
2. The request for a rewrite of the "non-conformity" section to allow some expansion of non-conforming uses was not changed.
3. Churches were added as a permitted use in the commercial zone.
4. Marinas were added as a permitted use in the commercial zone.
5. Marina off-site parking was added if the parking was located within 400' of the development.
6. The commercial rezone request for the Mariella property was not changed.
7. The request to delete the Shoreline Public Accommodations section of the code was not done.
8. The requirement for a Conditional Use Permit for all fences in excess of six feet was added.
9. The request for payment in lieu of parking as it applies to "redevelopment" was not changed.
10. The word "slip" was replaced by the term "moorage space" in regards to parking.
11. The request for zoning changes on Argyle Avenue in front of the Cahail/Boe property from commercial zone to professional service zone was not changed.
12. The request for a zoning change near the airport from public services zone to commercial zone was changed.
13. The request for a zoning change near Islander's Bank from multi-family residential zone to professional service zone was changed.

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14. The request to allow professional services within the light industrial zone as an approved use under a conditional use permit was not changed.
15. The request for a zoning change near Marguerite Street from professional services zone to commercial zone was not changed.
16. The increase of the number of "family" members from five to eight and consequently the definition of "family" was not changed as requested.
17. The request to lower the payment in lieu of parking fees was not done.
18. Section 17.60.050 entitled "Conditional Expansion Permit" was deleted.
19. A small portion of Shirley Nielsen/Jack Cory property on Blair Avenue was redesignated from multi-family residential zone to professional services zone.

Administrator Fitch noted recommendations from the Planning Commission in two reports dated 4/22/99 regarding Capital Facilities and 5/13/99 regarding Land Use.

At 8:00 PM, Mayor Boothman and Administrator Fitch explained the continuing legislative adoption process of the draft 1999 Comprehensive Plan and Development Regulations.

At 8:02 PM, hearing no further input from either the staff or the public, Mayor Boothman declared the public hearing portion of the meeting closed.

At 8:02 PM, hearing no objection, Mayor Boothman and Vice-Chair Westphalen adjourned their respective meetings.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

### **Town Council – July 1, 1999 @ 12:00 PM**

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Dickinson, King, Lackey, & Sheiman

Others present: Town Administrator Fitch & Treasurer Picinich

Mayor Boothman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

Sheriff Cumming was not available to deliver a report.

At 12:02 PM, Fire Chief Low briefly updated Council on various activities of the fire department.

At 12:04 PM, Maintenance Supervisor Reitan reported on rainfall, Trout Lake levels (10.5" below the spillway), and various water department activities. Mr. Reitan reported the receipt of a letter from the Department of Ecology recognizing the Waste Water Treatment Plant for excellence in staying 100% in compliance with their discharge permits. Mr. Reitan noted that only 25 Waste Water Treatment Plants

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

in Washington State were recognized in this manner. Mr. Reitan updated Council on various other maintenance department activities.

Mayor Boothman presented Ken McCutcheon with a Certificate of Appreciation for his 20 years of employment with the Town of Friday Harbor.

At 12:13 PM, Permit Coordinator Jones reported that Jay Westphalen has resigned from the Town Planning Commission. Mr. Jones updated Council on pre-development meetings, sign enforcement, and the progress of the E-911 address changes.

At 12:17 PM, Councilmember Wilson joined the meeting.

At 12:20 PM, System Administrator Dubail updated Council on various activities within his department as described in the June activity summary that he distributed to Council.

At 12:30 PM, Water Conservation Coordinator Key updated Council on a Department of Health proposal for a state water utility tax credit. Ms. Key reported that water cachment for irrigation purposes would be the conservation department's focus at the San Juan County Fair. Councilmember Dickinson volunteered to work at the water conservation fairbooth.

Councilmember Wilson suggested changing the focus at the Fair to retrofit toilets. He suggested having different models of low flush toilets available for demonstration and information describing the effectiveness of savings in regards to said toilets. Administrator Fitch suggested a questionnaire to gather information. Discussion continued regarding various questions to put on the questionnaire.

At 12:46 PM, Building Official Hodges reported on various activities of the building department and summer ferry traffic control program.

At 12:55 PM, Mayor Boothman introduced the second reading of draft Ordinance #1111. An ordinance designating one-way streets.

Following discussion, it was the consensus of Council to allow Aeronautical Services to direct traffic as needed to facilitate the expedition of ferry loading, but decided to take no action on draft Ordinance #1111.

At 1:10 PM, during the non-agenda portion of the meeting, Councilmember Dickinson suggested the Town use the Sheriff's work release program to pull noxious weeds at the Town watershed.

Councilmember Sheiman noted that the hotel/motel tax proceeds guidelines should be ready for review at the first Town Council meeting in August.

Councilmember Wilson inquired about the date of the next joint meeting with the Board of County Commissioners. Mayor Boothman noted that a date has not yet been set.

Administrator Fitch asked if Council was interested in donating funds toward fireworks for the fourth of July celebration. Following discussion, Council declined.

Administrator Fitch reported that Maintenance Supervisor Reitan recommended rejecting all bids received for an asphalt paver. Following discussion, Council concurred.

## **MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999**

Administrator Fitch reported on receipt of a letter from State Representative Morris dated 6/21/99 asking Council interest in participating in a forum to discuss the feasibility of a public transit program in the islands. Council was agreeable to participating in a town forum discussion.

Administrator Fitch asked for direction regarding Cahail Park improvements. Following discussion, Council asked Administrator Fitch to continue with the design process.

Administrator Fitch informed Council that the sale of the Town's surplus equipment netted a total of \$3,027.52 including tax.

At 1:30 PM, Councilmember Lackey moved and Councilmember Dickinson seconded to approve the minutes of June 17, 1999 noon and 7:30 PM Town Council meetings and the June 24, 1999 7:30 PM Town Council meeting as submitted. The motion passed unanimously.

Councilmember Lackey moved and Councilmember King seconded to approve the payment of claims warrants #16649 through 16717 in the amount of \$76,070.61 and payroll warrants #6732 through 6807 in the amount of \$134,095.55. The motion passed unanimously.

At 1:32 PM, hearing no objection, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

### **Town Council – July 1, 1999 @ 7:30 PM**

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Dickinson, King, Lackey, Sheiman, & Wilson

Others present: Town Administrator Fitch, Attorney Eaton, & Treasurer Picinich

Mayor Boothman led the meeting in the Pledge of Allegiance.

During the public access portion of the meeting everyone sang happy birthday to Councilmember Wilson. There were no other public access items forthcoming.

At 7:34 PM, Mayor Boothman opened the Six Year Transportation Improvement Program public hearing and instructed the body in the public hearing procedure to be followed.

Administrator Fitch explained the particulars of the Six Year Transportation Improvement Program for the years 2000 through 2005.

There were no public comments forthcoming.

Councilmember Sheiman inquired about the elimination of Harrison and Warbass Streets from the transportation improvement schedule. Administrator Fitch explained that said streets were not designated federal routes and consequently there are no funds available for improvements and per the Comprehensive Plan concurrency requirement if funding is not available the planned improvement can not be a portion of a capital improvement plan.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

At 7:44 PM, following further discussion, Mayor Boothman closed the public hearing on the Six Year Transportation Improvement Program.

Mayor Boothman introduced draft Resolution #1147. A resolution providing for a Six Year Transportation Improvement Program for the years 2000 through 2005.

Councilmember Lackey moved and Councilmember King seconded to adopt Resolution #1147 as stated. The motion passed unanimously.

At 7:46 PM, Mayor Boothman opened discussion regarding the surplus structure at 335 Tucker Avenue.

Administrator Fitch explained that no bids had been received during the earlier surplus structure bidding process. Administrator Fitch asked for Council direction.

Councilmember King stated that she would like to see the structure re-advertised with the same conditions required in the previous bidding process.

Following discussion it was the consensus of Council to re-advertise the surplus structure sale three additional times with a new deadline of November 30<sup>th</sup>, 1999 for removal of said structure from the site.

At 8:00 PM, Mayor Boothman introduced draft Resolution #1148. A resolution authorizing the Mayor to grant a utility easement to Orcas Power and Light Cooperative on Town of Friday Harbor owned lots #36 and 37 of Gould's Second Acre Addition, commonly known as 415 Tucker Avenue, Tax Parcel #351151029.

Administrator Fitch explained the particulars of said resolution.

Councilmember King moved and Councilmember Sheiman seconded to adopt Resolution #1148 as stated. Following discussion, the motion passed 4 to 1 with Councilmember Lackey opposed.

At 8:07 PM, Mayor Boothman introduced draft Resolution #1146. A resolution authorizing the Mayor to execute Change Order #1 on the contract with Aldergrove Construction for the Water Treatment Plant phase III.

Administrator Fitch explained the particulars of the change order. Administrator Fitch explained that the change order would result in a credit to the Town of Friday Harbor of \$3,000.

Councilmember Lackey moved and Councilmember Dickinson seconded to adopt Resolution #1146 as stated. The motion passed unanimously.

At 8:09 PM, Mayor Boothman introduced draft Resolution #1149. A resolution authorizing the Mayor to accept a proposal from, and execute a purchase agreement with, Petro San Juan to provide motor fuels to the Town of Friday Harbor from August 1, 1999 through July 31, 2000.

Administrator Fitch explained the particulars of the resolution and bidding process.

Councilmember Lackey moved and Councilmember Dickinson seconded to adopt Resolution #1149 as stated. The motion passed unanimously.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

At 8:12 PM, Mayor Boothman introduced the third reading of draft Ordinance #1109. An ordinance revising the Town of Friday Harbor's Shoreline Master Program.

Administrator Fitch distributed recommended changes received from the Department of Ecology (DOE). Administrator Fitch suggested following the recommendations of DOE. Council concurred.

Administrator Fitch distributed suggested "fairway" language proposed by staff in an effort to find more suitable and clearer language regarding the length of fairways in the SMP sections "Marinas" and "Docks and Piers".

Following discussion, Council selected the following language to be inserted in Section 6.12(D)(1) and Section 6.15(C)(5): "Provide access to every mooring slip by a fairway that has a width that equals or exceeds 1 1/2 times the length of that slip."

At 8:31 PM, Mayor Boothman introduced draft Ordinance #1112. An ordinance correcting a scrivener's error in Ordinance #981, concerning the annexation of land between Argyle Avenue and Mullis Road.

Administrator Fitch explained the particulars of the draft ordinance.

Councilmember Lackey moved and Councilmember King seconded to adopt Ordinance #1112. Following discussion, the motion failed 4 to 1 with Councilmember Lackey in favor.

At 8:36 PM, Mayor Boothman declared a short recess.

At 8:51 PM, the meeting reconvened and Mayor Boothman opened Council discussion of the draft 1999 Comprehensive Plan and Development Regulations.

Administrator Fitch noted language allowing multi-family residential zoning to be re-designated to professional services or single family residential.

Administrator Fitch noted that fences over six feet high are allowed in all zones as a conditional use.

Administrator Fitch noted that he would like Council to consider adopting the 1999 Comprehensive Plan and Development Regulations at the July 15, 1999 evening Town Council meeting. Following discussion, Council decided to schedule a work session on July 7, 1999 to further discuss said Comprehensive Plan.

There were no non-agenda items forthcoming.

At 9:10 PM, Administrator Fitch reported that the new name selected for John's Place was not acceptable under the E-911 guidelines. He asked Council for a new suggestion. Following discussion, it was the consensus of Council to submit the name "Tree House Place" to the E-911 coordinator.

At 9:15 PM, Councilmember Lackey moved and Councilmember Wilson seconded to extend the adjournment time of the meeting for an additional 15 minutes and to go into executive session to discuss pending litigation and land acquisition for approximately 30 minutes. The motion passed unanimously.

At 9:59 PM, Councilmember Lackey moved and Councilmember King seconded to return to regular session with no action taken. Councilmember Sheiman had to leave due to a business emergency

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

during the executive session. Councilmember Dickinson excused herself during the discussion of land acquisition. The motion passed unanimously.

At 9:59 PM, hearing no objection, Mayor Boothman continued the meeting to Wednesday, July 7<sup>th</sup>, 1999 at 7:30 PM to discuss the draft 1999 Comprehensive Plan and Development Regulations and declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

### **Town Council – July 7, 1999 @ 7:30 PM**

The Town Council met in continued regular session with Mayor Boothman presiding to discussion revisions to the draft 1999 Comprehensive Plan and Development Regulations.

Members present: Dickinson, King, Lackey, Sheiman, & Wilson

Others present: Town Administrator Fitch & Attorney Eaton

At 7:31 PM, Mayor Boothman opened the discussion of proposed changes to the draft 1999 Comprehensive Plan and Development Regulations.

Administrator Fitch reviewed the recommendations of the Planning Commission as stated in the May 13, 1999 Planning Commission Report and the 1999 Comprehensive Plan Zone Recommendations Map.

Following discussion and inquiries, Council concurred on the following issues:

Change multi-family residential zone to professional service zone for a portion of tax parcel #1491006 requested by Islanders Bank, owner of said property, and recommended by the Planning Commission.

Change multi-family residential zone to professional services zone for a portion of tax parcel #1491008 requested by Shirley Nielsen, owner of said property, and recommended by the Planning Commission.

Change public service zone to commercial zone for a portion of a tax parcel #1491612 requested by the Port of Friday Harbor, owner of said property, and recommended by the Planning Commission.

Change multi-family residential zone to professional service zone for the west one-half of tax parcel #1391120 requested by Joel Douglas of the Balfour Co., Inc., owner of said property. This request did not go before the Planning Commission.

No other zoning changes were approved.

Administrator Fitch reviewed the revisions to the draft 1999 Land Use Regulations and Maps dated 6/16/99.

Following extensive discussion and inquires, Council concurred on all recommendations presented by staff as reflected in the 6/16/99 version of the draft 1999 Land Use Regulations and Maps.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

At 9:30 PM, Councilmember Wilson moved and Councilmember Lackey seconded to extend the meeting to 10:00 PM. The motion passed unanimously.

Administrator Fitch submitted newly revised language in the Development Regulations under Sections 17.40.020 and 17.56.020 regarding lighting structures over 27 feet at public schools. Councilmember Sheiman explained the particulars.

Following discussion, Council approved of the revised language in Section 17.40.020 as submitted and in Section 17.56.020 as corrected by Attorney Eaton.

Councilmember Sheiman requested that transient accommodations be a permitted use in the commercial zone. Discussion continued.

At 10:05 PM, Council agreed to further discussion the draft 1999 Comprehensive Plan and Development Regulations at the July 15, 1999 Town Council meeting.

Hearing no objection, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

### **Town Council – July 15, 1999 @ 12:00 PM**

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Dickinson, King, Lackey, & Sheiman

Others present: Treasurer Picinich

Mayor Boothman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

At 12:04 PM, Mayor Boothman opened the public hearing on the amendments to the 1999 Town budget and explained the procedure to be followed.

Treasurer Picinich explained the particulars of the proposed amendments to the said budget.

At 12:14 PM, San Juan County (SJC) Commissioner Nielsen updated Council on recent Board of County Commissioner (BOCC) activities. She noted the assemblage of a task force to determine the allocation of funds that SJC will receive due to House Bill #2260. She asked for a Town representative for said task force. She commented that SJC has decided to make 1000 Guard Street their focus for an alternate campus. She asked Council to join with the County to work on state Shoreline Master Program changes.

At 12:17 PM, during Commissioner Nielsen's update, Councilmember Wilson joined the meeting.

Councilmember Sheiman suggested a joint meeting between the Council and BOCC is needed to further discuss various issues.

## **MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999**

Following inquires, Mayor Boothman thanked Commissioner Nielsen for her update.

At 12:39 PM, hearing no public input, Mayor Boothman closed the public hearing on the amendments to the 1999 Town budget.

Mayor Boothman explained that the watershed planning presentation scheduled to be given by Tom Schroeder at 12:30 PM was rescheduled for 8:00 PM at the evening Town Council meeting.

Mayor Boothman asked for a Council motion to re-appoint John Hart to another term on the Town Planning Commission. Councilmember Wilson moved and Councilmember Lackey seconded to approve said appointment. The motion passed unanimously.

At 12:41 PM, Mayor Boothman opened the discussion of the fall ferry schedule. Following discussion, Council agreed that the Fall 99 Schedule #3 Option #2 was preferred due to the larger size of ferry leaving Anacortes at 6:10 AM for Friday Harbor. Mayor Boothman noted that the next Ferry Advisory Committee meeting would be held on July 29, 1999, from 2:00 PM to 5:00 PM.

At 1:00 PM, hearing no objection, Mayor Boothman declared the meeting in executive session to discuss pending litigation.

At 1:07 PM, Councilmember Sheiman moved and Councilmember King seconded to return to regular session with no action taken. The motion passed unanimously.

During the non-agenda portion of the meeting, Mayor Boothman asked Council to select a representative for the HB2260 task force. Following discussion, it was decided that Councilmember Sheiman would represent the Town on the HB2260 task force.

At 1:11 PM, Councilmember Wilson excused himself from his Council position to make a private presentation to the Council.

Mr. Wilson requested to purchase the remaining 30 feet of the now vacated Leslie Avenue adjacent to his property on John Street. Following discussion, it was the consensus of Council to direct staff to begin the process to allow Mr. Wilson to purchase said property.

Councilmember Lackey moved and Councilmember Sheiman seconded to approve the minutes of July 1, 1999, noon and 7:30 PM Town Council meetings and the July 7, 1999, 7:30 PM Town Council meeting. The motion passed unanimously.

Councilmember Lackey moved and Councilmember Dickinson seconded to approve the payment of claims warrants #16719 through 16731 in the amount of \$27,725.51. The motion passed unanimously.

At 1:20 PM, hearing no objection, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

### Town Council – July 15, 1999 @ 7:30 PM

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Dickinson, King, Lackey, Sheiman, & Wilson

Others present: Attorney Eaton, & Treasurer Picinich

Mayor Boothman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

Mayor Boothman opened Council discussion draft Ordinance #1113. An ordinance amending the 1999 Town Budget.

Councilmember Dickinson inquired about the increased costs of parking enforcement. Treasurer Picinich explained that costs were increased due to the payout of vacation pay for an employee who left the Town's employment and the time spent in additional training of a new employee.

Councilmember Sheiman questioned the increase of employment hours for the Water Conservation Coordinator. She expressed her hesitation in putting further burden on the water fund.

Mayor Boothman explained the particulars of the request. Following discussion it was the consensus of Council to request Treasurer Picinich transfer the additional \$1,100 funds from the current expense fund to the water fund to cover the requested increase.

Treasurer Picinich stated that the beginning cash balances as stated on Attachment A of draft Ordinance #1113 would change due to this request.

Following further discussion, Councilmember Lackey moved and Councilmember King seconded to adopt Ordinance #1113 with the understanding that Attachment A would be amended to reflect the above changes. The motion passed unanimously.

At 7:50 PM, Mayor Boothman introduced draft Resolution #1150. A resolution authorizing the Town Treasurer to initiate an Inter-fund loan between the Current Fund and the Fire/Refuse Bond Redemption fund.

Treasurer Picinich explained the particulars of said resolution.

Councilmember Sheiman moved and Councilmember Dickinson seconded to adopt Resolution #1150 as stated. The motion passed unanimously.

Mayor Boothman introduced draft Resolution #1151. A resolution authorizing the Treasurer to cancel warrants.

Treasurer Picinich explained the particulars of said resolution.

Councilmember Sheiman moved and Councilmember Lackey seconded to adopt Resolution #1151 as stated. The motion passed unanimously.

At 7:53 PM, Mayor Boothman introduced draft Ordinance #1112. An ordinance correcting a scrivener's error in Ordinance No. 981, concerning the annexation of land between Argyle Avenue and Mullis Road.

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(This draft ordinance was previously introduced and voted down at the July 1, 1999, evening Town Council meeting).

Mayor Boothman explained the particulars of said ordinance.

Councilmember Lackey moved and Councilmember King seconded to adopt Ordinance #1112.

Following discussion, Councilmember Lackey withdrew his motion and Councilmember King withdrew her second. Councilmember Sheiman moved and Councilmember Wilson seconded to table draft Ordinance #1112. The motion passed unanimously.

At 8:00 PM, Tom Schroeder began his presentation on forest and watershed management. Mr. Schroeder gave a brief personal and professional overview. Mr. Schroeder gave a lengthy and unique presentation regarding forest management, with particular emphasis on watershed planning. He suggested Council understand the complexity of their forest at the watershed and actively participate in the watershed's ecological development. He emphasized tree health and cautioned against soil compaction.

Following inquires, Mayor Boothman thanked Mr. Schroeder for his presentation.

At 9:17 PM, during the non-agenda portion of the meeting, Mayor Boothman informed Council that a state auditor would be arriving on Monday, July 19, 1999 to audit the Town. Councilmember Lackey stated his support for the Systems Administration department.

At 9:25 PM, hearing no objection, Mayor Boothman declared the meeting in executive session to discuss pending litigation.

At 9:35 PM, hearing no objection, Mayor Boothman returned the meeting to regular session with no action taken in executive session. Hearing no further objection, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

### **Town Council – August 5, 1999 @ 12:00 PM**

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Dickinson, King, Lackey, & Sheiman

Others present: Town Administrator Fitch

Mayor Boothman led the meeting in the Pledge of Allegiance.

During the public access portion of the meeting, Ken Campbell, 1791 Pear Point Road asked Council for special relief on the high cost of his water bill at 1800 Pear Point Road. He relayed the particulars of a leak on his property that resulted in the excessively high water bill.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

At 12:09 PM, Sheriff Bill Cumming reported that the lightning storm last night caused several problems with electronic equipment at the Courthouse. He stated that the summer season has kept his office busy.

Mayor Boothman thanked Mr. Cumming for his update.

At 12:10 PM, Fire Chief Low indicated that the 1953 Cadillac Fire Truck won first place in a parade in Canada on July 3 1999, for its paint and detail. Mr. Low reported on 12 calls received since the 1<sup>st</sup> of July 1999, and on various other Fire department activities. Mr. Low asked Council to spend taxpayers money on a trailer to protect the 1953 Cadillac when hauling to special events such as stated above.

Mayor Boothman thanked Mr. Low for his update.

At 12:18 PM, Maintenance Supervisor Reitan reported on various projects and activities of the Maintenance department. He noted that the Street crew did a skillful job paving Cahail Park.

Mayor Boothman presented the Wastewater Treatment Plant crew with a plaque, received from the Department of Ecology, recognizing their exemplary effort and work accomplishment in maintaining all state discharge standards.

Following inquiries, Mayor Boothman thanked Mr. Reitan for his update.

At 12:27 PM, Permit Coordinator Jones updated Council on various projects and activities of the Planning department. Mr. Jones distributed a water system and hydrant map book and a sewer system map book for Council to review.

Following inquires, Mayor Boothman thanked Mr. Jones for his report.

At 12:35 PM, Building Official Hodges expressed his appreciation for all of the maps that Permit Coordinator Jones produces. Mr. Hodges updated Council on Building department activities.

Following questions, Mayor Boothman thanked Mr. Hodges for his update.

At 12:40 PM, Historical Preservation Coordinator Larsen also expressed her appreciation for the maps that are produced by Mr. Jones. Ms. Larsen explained recent activities of the Historical Preservation Review Board. Mr. Larsen asked Council to participate in the staffing of the historical exhibit at the San Juan County Fair next week.

Mayor Boothman thanked Ms. Larsen for her update.

At 12:47 PM, Mayor Boothman asked Administrator Fitch to give his Administrator's report.

Administrator Fitch reported that the State Auditor's Office exit conference would be held on August 12, 1999. He noted that the Mayor and at least one Councilmember should be present at the exit conference. Councilmember King and Councilmember Dickinson both said they would attend the meeting.

At 12:50 PM, Councilmember Wilson joined the meeting.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

Administrator Fitch asked for Council direction regarding the bid received for the surplus structure located at 335 Tucker Avenue. Mr. Fitch explained the particulars of the one-dollar (\$1.00) bid that was received, including the attachment of several conditions by the bidder.

Following discussion, it was the consensus of Council to reject the one-dollar bid that was received.

Administrator Fitch explained that there is no immediate need for the removal of said structure. Mayor Boothman suggested that the Historical Preservation Review Board try to attract some enthusiasm for the sale of said structure and the Town perhaps try the surplus procedure again in the future.

Mayor Boothman noted that Washington State Governor Locke would be at the park at the Port of Friday Harbor at 2:30 PM on August 9, 1999, for a community coffee hour.

At 1:00 PM, Mayor Boothman opened Council discussion of Cahail Park improvements. Administrator Fitch and Maintenance Supervisor Reitan explained the improvements that have been completed to date.

At 1:05 PM, Jon Roney, Cahail Park project designer, explained his design plan for Cahail Park. Discussion continued regarding various aspects of the design.

Mayor Boothman volunteered to donate the cost of labor to fabricate the pickets needed for a picket fence.

Following discussion, it was the consensus of Council to request Mr. Roney estimate the cost of implementing his design plan.

Mayor Boothman thanked Mr. Roney for his participation.

Hearing no objection, Mayor Boothman extended the meeting until 1:40 PM to discuss the request made by Mr. Campbell during the public access portion of the meeting.

Mr. Fitch explained the limitations placed on the Town by the State Auditor's office regarding the extension of credit to a utility customer.

Following discussion it was the consensus of Council to deny Mr. Campbell's request for partial relief of his water utility bill. Councilmember Wilson did not participate in the discussion, as he was not present during the public access portion of the meeting.

Councilmember Lackey moved and Councilmember Sheiman seconded to approve the minutes of July 15, 1999, noon and 7:30 PM Town Council meetings as submitted. The motion passed unanimously.

Councilmember Sheiman moved and Councilmember Lackey seconded to approve the payment of claims warrants #16734 through 16830 in the amount of \$108,416.16 and payroll warrants #6809 through 6852 in the amount of \$122,802.42. The motion passed unanimously.

During the non-agenda portion of the meeting, Councilmember Sheiman passed out the draft guidelines for the distribution of Hotel/Motel 2% monies for the evening Town Council meeting discussion.

Councilmember Wilson explained a recent request for a disabled parking space to be located on the southeast side of Spring Street near the Barber Shop.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

At 1:45 PM, hearing no objection, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

### **Town Council – August 5, 1999 @ 7:30 PM**

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Dickinson, King, Lackey, Sheiman, & Wilson

Others present: Town Administrator Fitch & Attorney Eaton

Mayor Boothman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

Mayor Boothman proclaimed August 5 through August 12, 1999, Community Appreciation Week and read a statement regarding such.

At 7:35 PM, Mayor Boothman opened the Council discussion of the distribution process for Hotel/Motel tax monies.

Councilmember King and Councilmember Sheiman explained the draft guidelines for the distribution of Hotel/Motel 2% monies that their committee of two had developed.

Councilmember Lackey suggested only funding those programs that benefited Town of Friday Harbor tourist activities.

Councilmember Lackey suggested hiring a new Town Hall staff member to provide tourist information distribution.

Discussion continued regarding the said draft guidelines. Following discussion, it was the consensus of Council to request staff and legal counsel to review the draft guidelines and return with their recommendations.

At 8:12 PM, Mayor Boothman opened the discussion of revisions to the Comprehensive Plan and Land Use Regulations and Maps.

Administrator Fitch explained the particulars of the revisions.

Councilmember Sheiman noted that transient accommodations does not currently have a zoning designation where it is a permitted use.

Councilmember Wilson suggested allowing outright transient accommodations within the commercially zoned areas bordered by Blair Avenue, Caines Street, Malcolm Street and B Street.

Discussion continued regarding available usable property within the downtown core for transient accommodations and possible limitations that Council may want to implement to confine transient accommodation development within the commercial zone designation.

## **MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999**

Following discussion, it was the consensus of Council to move transient accommodations from a conditional use under Chapter 17.32 Commercial Zone of the FHMC Section 17.32.030 to a permitted use under said chapter FHMC 17.32.020. Councilmember Sheiman abstained from the consensus.

Councilmember Sheiman suggested that Town policy and procedure be developed to notify property owners of redesignation decisions that may affect their property during the Comprehensive Plan and Development Regulation Planning Commission review process.

Mayor Boothman introduced draft Ordinance #1109. An ordinance adopting the official Shoreline Master Program for the Town of Friday Harbor and repealing Ordinance #770 and Ordinance #971 in their entirety.

Councilmember Lackey moved and Councilmember Sheiman seconded to adopt Ordinance #1109 as stated. The motion passed unanimously.

Mayor Boothman introduced draft Ordinance #1112. An ordinance correcting a scrivener's error in Ordinance No. 981, concerning the annexation of land between Argyle Avenue and Mullis Road.

Councilmember Lackey moved and Councilmember Sheiman seconded to adopt Ordinance #1112 as stated. The motion passed unanimously.

Mayor Boothman introduced draft Ordinance #1114. An ordinance amending Ordinance #1082 limiting out of Town water service.

Councilmember Lackey moved and Councilmember Dickinson seconded to adopt Ordinance #1114 as stated.

Administrator Fitch explained the particulars of said ordinance. Following a brief discussion, the motion passed unanimously.

At 9:00 PM, during the non-agenda portion of the meeting, Councilmember Lackey suggested sending a copy of the Town budget sheet that reflects the portion of money that Town residents pay for County services to the Board of County Commissioners. Budget discussion followed.

At 9:10 PM, hearing no objection, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

### **Town Council – August 19, 1999 @ 12:00 PM**

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Dickinson, King, Lackey, & Sheiman

Others present: Town Administrator Fitch, & Treasurer Picinich

Mayor Boothman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

At 12:02 PM, Mayor Boothman opened the discussion of the distribution process for Hotel/Motel tax monies.

Administrator Fitch commented on recent discussions between Attorney Eaton, Councilmember King and himself regarding policies, goals, and regulations for Hotel/Motel tax monies distribution. Administrator Fitch commented that the result of said discussion was the necessity to write policies and goals for Hotel/Motel money distribution and then produce regulations to conform to the policies and goals. Following discussion, Council agreed with this suggestion.

Discussion continued regarding policies and goals. Council agreed that there would not be a limitation on maximum funding allocation requests for Hotel/Motel funds. Council agreed that the tourist season between July and September did not require further promotion. It was the consensus of Council that requests for Hotel/Motel funded projects should promote "off season" tourism. Council requested Attorney Eaton draft a contract for Hotel/Motel funding allocation requests.

Administrator Fitch reported on the estimated annual funds needed to manage public restrooms. Discussion continued.

At 12:22 PM, during the Administrator's report portion of the meeting, Administrator Fitch requested Council authorize the Mayor to sign a real estate purchase and sale agreement between the Town and Jerome and Judith Alhadeff for the purchase of a house and property located at 245 Sunshine Alley scheduled to be altered into public restrooms. Administrator Fitch explained the particulars of the purchase.

Councilmember King moved and Councilmember Lackey seconded to authorize the Mayor to sign a real estate purchase and sale agreement between the Town and Jerome and Judith Alhadeff for the purchase of the house and property located at 245 Sunshine Alley. The motion passed unanimously.

At 12:23 PM, Councilmember Wilson joined the meeting.

Administrator Fitch reported on comments received from Community, Trade, and Economic Development (CTED) regarding the Town's Comprehensive Plan and Development Regulations.

Administrator Fitch commented on the Historical Preservation and Water Conservation booths at the San Juan County Fair. He suggested the Mayor and Council make an effort to visit said booths.

During the non-agenda portion of the meeting, Councilmember King noted reading a good article regarding low-flush toilets and had a copy of said article available for distribution to other Councilmembers.

Councilmember Sheiman commented on her scheduled attendance as a moderator at the Government Affairs on Lodging Conference at Lake Chelan in September. She suggested another Councilmember might want to attend the conference also. Councilmember Dickinson expressed an interest in attending.

Councilmember Lackey moved and Councilmember Sheiman seconded to approve the minutes of August 5, 1999, noon and 7:30 PM Town Council meetings as corrected. The motion passed unanimously.

## **MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999**

Councilmember Lackey moved and Councilmember Dickinson seconded to approve the payment of claims warrants #16832 through 16904 in the amount of \$76,326.04. The motion passed unanimously.

At 12:43 PM, hearing no further business before the Council, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

### **Town Council – August 19, 1999 @ 7:30 PM**

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Dickinson, King, Lackey, Sheiman, & Wilson

Others present: Town Administrator Fitch, Permit Coordinator Jones, & Treasurer Picinich

Following roll call, Mayor Boothman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

At 7:35 PM, Mayor Boothman opened the public hearing on the proposed amendments to the Comprehensive Plan and Land Use Regulations and Maps.

All input is on tape.

Marion Weber, 720 Park Street, stated that 85' lights at the high school athletic field in a residential neighborhood would reduce property values and the quality of life in that neighborhood would decline. The neighborhood should either be rezoned to other than residential or the lights should not be allowed.

Jessica Schutte, Innkeeper for the Panacea Bed & Breakfast at 595 Park Street, stated that the addition of lights on the athletic field would increase traffic and noise in the area as other activities use the field.

Edith Dickinson, 991 Argyle Avenue, expressed concern over home occupations permitted in residential areas. Ms Dickinson stated that the types of business conducted in residential areas are beyond the original intent of the business license ordinance. She suggested that home occupations be made a conditional use instead of a permitted use and that the conditional use not be transferable.

Diane Joy, 275 "C" Street, asked that the surface requirements of asphalt or concrete for off street parking and access areas be expanded to allow the use of gravel. She stated that rainwater run off from the surfaces could be damaging to the neighboring property and that a gravel surface would be better for rain absorption. The type of surfacing material for parking and access areas should be determined on a case by case basis.

David Jones, 255 Harrison Street, requested that the Council reconsider its recent change from multi-family residential zone to professional service zone of the west one-half of tax parcel #1391120.

Bill LaPorte, P.O. Box 1044, stated that he favors lights on the high school athletic field with conditions.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

Steve Weber, P.O. Box 625, stated that he was not in favor of lights on the high school athletic field. The use of these lights for night activities would increase parking and traffic congestion problems on Park Street that in turn would degrade the neighborhood and devalue property values. He suggested that the Council consider rezoning the neighborhood to professional services.

Beverly Schutte, owner of the Panacea Bed & Breakfast at 595 Park Street, felt that the Park Street neighbors should have more input in the use and regulation of athletic field lights and field activities, etc.

Barbara Rogers, 2667 Deer Harbor Road, Orcas Island, questioned the multi-family densities for Lot 10 in the Marble Addition.

Farhad Ghatan, 235 Harrison and Chairperson of the Town Planning Commission, expressed the Planning Commission's dismay that a conditional use permit would no longer be required for transit lodging accommodations in a commercial zone.

Paul Brophy, 360 Linder Street, expressed his concern with the recent change in zoning for the west one-half of tax parcel #1391120. He stated that the zoning should stay multi-family residential until the traffic congestion on Nichols Street and Argyle Avenue has been resolved.

Administrator Fitch presented a request from Roman Hrycak to reduce the "in lieu of parking" fee.

Administrator Fitch presented a request from the Washington State Department of Community, Trade and Economic Development to redefine the definition of family in the Town's proposed Development Regulations.

At 8:08 PM, Mayor Boothman, after asking if there was any additional input from the audience or the staff, closed the public input portion of the public hearing. The Council began its deliberations.

Councilmember King suggested that the issues raise during the hearing be considered when the Comprehensive Plan is next amended. Councilmember King also suggested that the Park Street neighbors meet with San Juan Island School representatives in regard to proposed athletic field lights.

Councilmember Sheiman explained that the Council is concerned with traffic congestion in Town and will be conducting a traffic study in the near future.

Councilmember Lackey suggested that if athletic field lighting fell under the conditional use process it would give the Town control over the use and regulation of them. He further stated that it was too late in the amendment process to rezone an entire neighborhood.

Councilmember Dickinson inquired about the conditional use process.

Councilmember Sheiman stated that she felt that the school would listen to the neighbors' concerns regarding athletic field lights and their use.

Councilmember Lackey stated that those citizens impacted by land use changes should be compensated. Councilmember Lackey moved to make the installation of athletic field lights a conditional use. The motion died for lack of a second.

The Council decided to leave the definition of family as defined in the Town's Development Regulations.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

The Council decided to change Home Occupation in single or multi-family residential zones from a permitted use to a conditional use.

Administrator Fitch explained that gravel surfaced parking lot creates an impervious surface just as an asphalt or concrete surface with the additional problems of gravel spilling out of the parking lot onto sidewalks, etc. creating a possible hazard.

The Council affirmed that the west one-half of tax parcel #131120 is to be redesigned professional services.

The Council decided to change Transient Accommodations in the commercial zone from a conditional use to a permitted use.

At 8:40 PM, Mayor Boothman reopened the public input portion of the public hearing.

Marion Weber, 720 Park Street, suggested that the athletic field lighting issue be postponed until the Comprehensive Plan is amended in 2001.

Jessica Schutte, 595 Park Street, questioned the Comprehensive Plan amendment process and challenged that Councilmember Wilson had a conflict of interest because he is the high school football coach.

Mayor Boothman asked Councilmember Wilson if he had a conflict of interest or an appearance of fairness conflict to which Councilmember Wilson replied no.

Carrie Brooks, 825 Harbor Street and former school board member, stated that the conditional use process would be a good mechanism to facilitate change.

Councilmember King explained the changes in the Growth Management Act and the requirements regarding notification of Comprehensive Plan amendments.

David Jones once again requested reconsideration of the rezone of the west one-half of tax parcel #1391120 back to multifamily residential.

Barbara Rogers, 2667 Deer Harbor Road, Orcas Island, questioned the density of multi-family zoning and its relationship to affordable housing.

Bill LaPorte suggested that the Council approve the amendments to the Comprehensive Plan.

Marion Weber, 720 Park Street, requested that the athletic field lighting issue be removed from the plan.

At 9:02 PM, Mayor Boothman closed the public input portion of the hearing and the Council began its deliberations.

No additional action was taken regarding transient accommodations as a conditional use.

No additional action was taken to reconsider the redesignation of the west one-half of tax parcel #1391120.

## **MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999**

The Council continued discussion on athletic field lighting. Councilmember Lackey moved and Councilmember Dickinson seconded to require a conditional use permit to install lighting structures over 27 feet on a public school playground. The motion failed by a 2-3 vote.

Councilmember Sheiman moved and Councilmember King seconded a motion to approve Ordinance #1115 adopting the 1999 Comprehensive Plan and Land Use Regulations and Maps as amended. The motion passed 4 to 1.

At 9:10 PM, Mayor Boothman introduced Ordinance #1116, a ordinance creating a new limitation on use of Town supplied water. Administrator Fitch explained the ordinance.

Councilmember Sheiman moved and Councilmember Lackey seconded to adopt Ordinance #1116. The motion was unanimously approved.

At 9:15 PM, Mayor Boothman asked if there were any non-agenda items.

At 9:17 PM, Councilmember Wilson moved and Councilmember Lackey seconded to go into executive session to discuss ongoing litigation with possible action to be taken. At 9:25 PM, Councilmember Sheiman moved and Councilmember Wilson seconded to return to regular session. No action was taken.

The Council meeting adjourned at 9:26 PM.

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Gary G. Boothman, Mayor

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Wendy Picinich, Clerk Pro-tem

## **Town Council – September 2, 1999 @ 12:00 PM**

The Town Council met in regular session with Mayor Boothman presiding.

Members present: King, Lackey, & Sheiman

Others present: Town Administrator Fitch & Treasurer Picinich

Mayor Boothman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

San Juan County Commissioner Nielsen reported that Washington State Governor Locke enjoyed his visit to San Juan Island on August 9, 1999. She expressed concerns regarding the impact of State Initiative #695 on local government, increased tanker traffic in the Puget Sound, and ferry traffic delays. Commissioner Nielsen stated that on September 16<sup>th</sup> she would attend a meeting regarding House Bill #2260 in Ellensburg. Ms. Nielsen requested Council or a Council representative meet with her prior to said meeting. Ms. Nielsen proposed October 13<sup>th</sup>, 1999 as a possible date for a joint Town Council / Board of County Commissioners meeting.

Mayor Boothman thanked Commissioner Nielsen for her update.

At 12:12 PM, Sheriff Cummings asked Council to fund the San Juan Park and Recreation program through fees collected from skateboard infractions. Mr. Cummings stated that his department is

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

working on a vicious dog ordinance and would like Council to adopt a tougher ordinance against vicious dogs also.

Following inquiries from Council, Mayor Boothman thanked Mr. Cummings for his update.

At 12:18 PM, Fire Chief Low reported on the eight calls received since August 5<sup>th</sup>, as well as other various activities of the Fire Department.

As 12:21 PM, Maintenance Supervisor Reitan reported that the water level at the Trout Lake Reservoir is 37 inches below the spillway. Mr. Reitan updated Council on various projects and activities of the Maintenance Department.

At 12:22 PM, Councilmember Wilson joined the meeting.

At 12:30 PM, Permit Coordinator Jones reported on the three boundary line adjustments and one short plat received by the Planning Department in August. Mr. Jones updated Council on other projects and activities within his department.

At 12:34 PM, Building Official Hodges reported on the three building permits received by the Building Department in August. Mr. Hodges updated Council on other projects and activities within his department.

At 12:40 PM, System Administrator Dubail reported that the draft Town Council minutes would now be available on the Town's web site. He noted that the draft minutes should be available to the public at approximately the same time they were distributed to Council for review. Mr. Dubail reported on various other projects and activities within his department.

At 12:48 PM, Water Conservation Coordinator Key summarized recent projects and activities in the efforts of water conservation. Ms. Key requested Council visit the new Water Demand Management web site at [www.fridayharbor.org/water.htm](http://www.fridayharbor.org/water.htm). Ms. Key expressed pleasure at the success of the water conservation fair booth.

At 12:54 PM, during the non-agenda portion of the meeting, Treasurer Picinich distributed State Initiative #695 information for Council review prior to the scheduled evening agenda discussion.

Due to the belated distribution of the 8/19/99 Town Council meeting minutes, Mayor Boothman moved the approval of the Town Council minutes to the evening Town Council meeting.

Councilmember Lackey moved and Councilmember Sheiman seconded to approve the payment of claims warrants #16907 through #16954 in the amount of \$74,297.22 and payroll claims warrants #6854 through #6896 in the amount of \$118,414.12. The motion passed unanimously.

At 12:57 PM, hearing no further business before the Council, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

### Town Council – September 2, 1999 @ 7:30 PM

The Town Council met in regular session with Mayor Boothman presiding.

Members present: King, Lackey, Sheiman, & Wilson

Others present: Town Administrator Fitch, Attorney Eaton, Treasurer Picinich & Water Conservation Coordinator Key

Mayor Boothman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

At 7:32 PM, Planning Commission Chair Ghatan presented the recommendations of the Planning Commission regarding Water Demand Management as depicted in the Planning Commission Report dated 9/2/99. Mr. Ghatan gave specific and general recommendations for funding of Water Department future necessities and Water Demand Management programs.

Mayor Boothman thanked Mr. Ghatan for his presentation.

At 8:00 PM, Mayor Boothman opened Council discussion of State Initiative #695. An initiative that would repeal the State Motor Vehicle Excise Tax and replace it with a single \$30 license tab fee and that would require state and local governments obtain voter approval prior to an increase in taxes, fees or charge of services.

Attorney Eaton explained the correct procedures that Council needed to follow to have a discussion regarding State Initiative #695.

Treasurer Picinich explained the impact that State Initiative #695 would have on Town revenues. Ms. Picinich mentioned the loss of various forms of revenues. Ms. Picinich expressed that not only are Town revenues affected, but State, County and Junior Taxing Districts as well. She noted that indirectly when the County and State lose revenues the affect usually "trickles" down to further impact Town revenues. Ms. Picinich explained that attaining utility bonds might be difficult in the future, due to the fact that the voting public might not approve a utility rate increase and bond companies would not issue a bond without a guarantee that future payments could be covered. Ms. Picinich noted that this may lead to the inability to afford improvements to the Town's utility systems.

It was the consensus of Council to have a public meeting at the next Town Council meeting on September 16, 1999 to give the general public and Council the opportunity to speak regarding said initiative.

At 8:31 PM, during the non-agenda portion of the meeting, Council discussed the previously distributed draft Hotel/Motel excise tax grant program.

Council concurred that each application for a Hotel/Motel funding request should be fully funded and would not be considered for partial funding.

Following discussion, Council requested Attorney Eaton make various changes to the draft Hotel/Motel excise tax grant program and bring an updated version for consideration at the next regularly scheduled Town Council meeting.

Councilmember Lackey moved and Councilmember King seconded to approve the minutes of August 19, 1999, noon and 7:30 PM Town Council meetings as submitted. The motion passed unanimously.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

Councilmember Sheiman requested Administrator Fitch attain information regarding House Bill #2260 from Association of Washington Cities prior to a discussion with the Board of County Commissioners.

At 8:54 PM, Councilmember Wilson moved and Councilmember Lackey seconded to go into executive session to discuss pending litigation. The motion passed unanimously.

At 9:07 PM, Councilmember Lackey moved and Councilmember Wilson seconded to return from executive session with no action taken. The motion passed unanimously.

Hearing no objection, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

### **Town Council – September 16, 1999 @ 12:00 PM**

The Town Council met in regular session. Town Clerk Wilson notified the meeting that Mayor Boothman would not be in attendance and that a Mayor Pro-tem would need to be selected. Councilmember Sheiman moved and Councilmember King seconded to appoint Councilmember Lackey Mayor Pro-tem. The motion passed unanimously.

Members present: Dickinson, King, Lackey, & Sheiman

Others present: Town Administrator Fitch, Treasurer Picinich, & Fire Chief Low

Mayor Pro-tem Lackey led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

Mayor Pro-tem Lackey opened the discussion of an automatic and mutual aid agreement between the Town of Friday Harbor and San Juan County Fire District #3.

Administrator Fitch explained the particulars of past mutual aid agreements between the Town and Fire District #3. Administrator Fitch noted that in years past Fire District #3 paid the Town for its expenses incurred during mutual aid services.

At 12:10 PM Councilmember Wilson joined the meeting.

Discussion continued regarding the differences between automatic aid and mutual aid; first response jurisdictional lines; the difference between the Town's draft automatic and mutual aid agreement and Fire District #3's draft mutual aid agreement; and community safety.

Chief Low responded to various inquires from Council regarding first response jurisdictional lines, firefighters, apparatus, Town protection, training, and automatic aid. Former Fire Chief Rosenfeld also commented on these various issues.

Following discussion it was the consensus of Council that automatic aid as well as mutual aid is essential to the protection of the citizens of Friday Harbor and that an end of the year accountability is necessary to determine if one fire department owes the other fire department any reimbursement funds.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

At 1:10 PM, Councilmember Sheiman left the meeting due to a work commitment.

At 1:15 PM, during the non-agenda portion of the meeting, Councilmember Dickinson suggested that a letter be drafted to the SJC Land Bank requesting that funds collected from the sale of Town real estate be returned to the Town for their distribution and use. Council concurred with this suggestion. Administrator Fitch said he would draft said letter.

Town Clerk Wilson read a proclamation from Mayor Boothman declaring the week of September 17<sup>th</sup> through September 23<sup>rd</sup>, 1999 as Constitution Week.

Councilmember King moved and Councilmember Wilson seconded to approve the minutes of September 2, 1999, noon and 7:30 PM Town Council meetings as submitted. The motion passed unanimously. Councilmember Dickinson asked to abstain from the vote, as she was not in attendance at these meetings.

At 1:24 PM, Administrator Fitch asked Council direction regarding the structure located at 335 Tucker Avenue. He asked if Council wanted to "mothball" the structure for the winter and continue the surplus process again next year, or if they wanted him to contact the Town Fire Department regarding the use of the structure as a training exercise. Council took no action at this time.

Administrator Fitch noted the receipt of a letter from Albert B. Hall dated 9/10/99 regarding a request to regulate the random parking of vehicles on the public right of way on residential lots. Council took no action at this time.

Administrator Fitch noted that final drawings have been received regarding the curb and sidewalk improvements proposed at the corner of Spring Street across from Marguerite Street. Mr. Fitch explained the particulars of the project. It was the consensus of Council to place the proposed improvements in the Town budget for 2000.

Administrator Fitch explained a request from Mr. Dwyer asking the Town to sign a restrictive covenant agreement that would allow him to install a well at his property that is near AUG II. Mr. Fitch explained that he does not foresee any development in the future at this property on behalf of the Town.

Councilmember Wilson suggested the Town add language to the agreement that would prohibit any future liability against the Town. Council concurred.

At 1:30 PM, Councilmember King moved and Councilmember Dickinson seconded to approve the payment of claim warrants #16956 through 17017 in the amount of \$79,097.21. The motion passed unanimously. Councilmember Wilson asked to abstain from the vote, as he was unable to review the claims vouchers.

Hearing no objection, Mayor Pro-tem Lackey declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

### Town Council – September 16, 1999 @ 7:30 PM

The Town Council met in regular session. Town Clerk Wilson notified the meeting that Mayor Boothman would not be in attendance and that a Mayor Pro-tem needed to be selected. It was the consensus of Council to appoint Councilmember Lackey Mayor Pro-tem.

Members present: Dickinson, King, Lackey, & Wilson

Others present: Town Administrator Fitch, & Attorney Eaton

Mayor Pro-tem Lackey led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

Mayor Pro-tem Lackey opened the discussion of draft Resolution #1152. A resolution establishing a Hotel Motel Excise Tax Grant Program and adopting policies and procedures for administering the program.

Attorney Eaton explained the particulars of the draft resolution and guidelines. It was noted that staff would review the Hotel Motel Tax Grant Program applications and select those applicants that met the guideline criteria as specified by Council. Staff would then bring those applications to Council for their review.

Councilmember King suggested modifying the ranking system under the "Selection Criteria" portion of the guidelines to better reflect the goals of the Town of Friday Harbor. Councilmember King suggested changing the ranking system as follows:

Area of Impact – reduced from 10 points to 5 points

Scale of Project – reduced from 10 points to 5 points

Marketing – increased from 5 points to 10 points

Innovation – increased from 5 points to 15 points

Cooperative Nature – increased from 5 points to 10 points

Self-evaluation – increased from 5 points to 10 points

Following discussion Council concurred with these suggestions.

At 8:17 PM, Treasurer Picinich joined the meeting.

Discussion continued regarding attracting tourists to the Town of Friday Harbor during the "off-season" months. Following discussion, it was the consensus of Council to modify the wording under the "Eligibility" portion of the guidelines to read: The project must be designed to either disseminate information for the purpose of attracting off-island visitors to the Town during the months of October through and including June, or to assist in the promotion or marketing of artistic, cultural, or historic exhibits or events which will attract an increased number of off-Island visitors to the Town during the months of October through and including June.

Following discussion, Councilmember Dickinson moved and Councilmember King seconded to adopt Resolution #1152 as modified and stated above. The motion passed unanimously.

At 8:45 PM, Mayor Pro-tem Lackey introduced draft Resolution #1153. A resolution authorizing the Mayor to execute a letter of agreement between the Town of Friday Harbor and San Juan County for the purpose of the reconstruction of Spring Street from Argyle Avenue to the intersection at Price Street.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

Administrator Fitch explained the particulars of the letter of agreement. Administrator Fitch noted that San Juan County would administer the grant funds received from the federal government for this arterial street improvement.

Following discussion, Councilmember King moved and Councilmember Dickinson seconded to adopt Resolution #1153 as stated. The motion passed unanimously.

At 8:57 PM, Mayor Pro-tem Lackey introduced draft Resolution #1154. A resolution accepting a gift of land from Carl A. Perovich.

Administrator Fitch explained the particulars of said resolution. Mr. Fitch noted that the parcels of land were located near the water tank across from Lampard Road.

Councilmember King moved and Councilmember Wilson seconded to adopt Resolution #1154 as stated. The motion passed unanimously. Councilmember Dickinson withdrew from the vote.

At 9:00 PM, Mayor Pro-tem Lackey opened the discussion of State Initiative #695. Mayor Pro-tem Lackey asked if anyone in the audience would like to comment regarding said initiative.

Administrator Fitch presented Council with a sample educational pamphlet regarding said initiative that Treasurer Picinich had formulated.

Pam Fitch noted that the notice for the discussion was not sufficiently presented to the public. She suggested that a more aggressive public notice might have elicited better public input.

Carrie Brooks suggested an aggressive campaign against this initiative to educate the public regarding the possible negative impacts this initiative may have on public finances.

Councilmember Wilson noted his support for a resolution stating Council's opposition to this initiative. Council concurred.

Attorney Eaton distributed a draft resolution expressing the Town Council's opposition to the passage of State Initiative #695.

Administrator Fitch suggested that the signature block on the draft resolution should include the Council in full as well as the Mayor.

Following review of the draft resolution, Councilmember Wilson moved and Councilmember King seconded to adopt Resolution #1155 with the addition of a signature block including all Councilmembers and the Mayor. This resolution expresses the Town Council's opposition to passage of State Initiative #695 – a tax limitation and motor vehicle excise tax initiative. The motion passed unanimously.

There were no non-agenda items forthcoming.

At 9:25 PM, Councilmember Wilson moved and Councilmember Dickinson seconded to extend the meeting for approximately 15 minutes. The motion passed unanimously.

Councilmember King moved and Councilmember Wilson seconded to go into executive session to discuss land acquisition and pending litigation. The motion passed unanimously.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

At 9:50 PM, Councilmember Wilson moved and Councilmember King seconded to return to regular session with no action taken in executive session. The motion passed unanimously.

Hearing no objection, Mayor Pro-tem Lackey declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

### Town Council – October 7, 1999 @ 12:00 PM

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Dickinson, King, Sheiman, & Wilson

Others present: Town Administrator Fitch & Treasurer Picinich

Mayor Boothman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

Mayor Boothman proclaimed October 10, 1999, Children's Day and urged all citizens to make a special effort to demonstrate their love and value of children.

Robin Jacobsen, Children's Day Coordinator, gave a brief overview of the history of Children's Day and the activities that will commence on Sunday, October 10<sup>th</sup>.

At 12:06 PM, Sheriff Cummings, citing from the 1909 Penal Code of Friday Harbor, "tongue in cheek" proposed several new infractions that could increase Town revenues. For example: disturbing congregations was a \$10 fine, fornication was a \$100 fine, and children had a 9:00 PM curfew, etc.

Sheriff Cummings informed Council of his San Juan County budget request for new personnel. He proposed a new County wide traffic officer and an additional part-time dispatcher.

Councilmember Sheiman noted her concern that deputy coverage in Town may not be adequate during a busy evening in the Sheriff's department. Mr. Cummings explained that additional deputies could be called back to duty in an emergency.

Councilmember Dickinson inquired about the progress of the draft vicious dog ordinance the Sheriff was proposing. Mr. Cummings noted that the Animal Protection Society and local veterinarians are currently reviewing the draft ordinance.

Administrator Fitch asked Sheriff Cummings to submit his Town budget request as soon as possible.

At 12:16 PM, Fire Chief Low reported on the 12 calls received in September. He noted that 5 of these calls were false alarms, 3 rescue calls in conjunction with Fire District #3, 1 vehicle fire, 1 gas leak, 1 controlled burning, and 1 "after the fact" call to a fire. Mr. Low updated Council on other activities within the Fire department.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

At 12:20 PM, Maintenance Supervisor Reitan reported that the water at Trout Lake is currently 48" below the spillway. Mr. Reitan reported on various projects and activities within the Maintenance department.

Councilmember Wilson suggested Mr. Reitan investigate alternative methods to cool and flush the bearings at the Waste Water Treatment Plant rather than the use of 8000 gallons of water per day. Mr. Reitan said he would look further in to alternative methods.

Councilmember Sheiman asked if an ongoing program was established to investigate the loss of approximately 7,000,000 gallons of unaccounted for water each year. Mr. Reitan noted that the Maintenance crew is constantly on the lookout for leaks, etc.

At 12:37 PM, Permit Coordinator Jones updated Council on various projects and activities within the Planning Department through 10/7/99. He noted that the storm water system for the new grocery store on Mullis Street was approved.

At 12:40 PM, Building Official Hodges updated Council on the 8 new building permits received in September. He noted the largest permit received was for the new grocery store on Mullis Street, which is 27,000 square feet.

Councilmember Dickinson inquired when the School Parking Lot would be fully available for the students and public. Mr. Hodges expressed that by the end of October the parking lot should be clear of construction vehicles and debris.

Councilmember Dickinson inquired if the Ferry Traffic Control Program remained within the \$10,000 budget allotted. Mr. Hodges responded in the positive. Councilmember Sheiman inquired if the uniforms provided for said program were returned to the Town for the next year's use. Mr. Hodges responded in the negative.

At 12:50 PM, Systems Administrator Dubail noted that the network rewiring of Town Hall and the Annex was substantially completed. He explained that a new CD-read/write drive has helped to archive the "adopted documents" of the Town.

Councilmember Dickinson asked Mr. Dubail to briefly describe his 2000 budget requests. Mr. Dubail did so.

At 12:55 PM, Water Conservation Coordinator Key reported that the Consumer Confidence Report (CCR) will be available for distribution to Council on October 18<sup>th</sup> and mailed to customers on October 19, 1999.

Administrator Fitch complimented Ms. Key on the professional presentation of the CCR and observed that it exceeded his expectations. Ms. Key noted that Mr. Dubail gave her assistance with the project.

At 1:00 PM, Mayor Boothman opened the Council discussion of the draft Automatic Aid and Mutual Aid Agreement with Fire District #3.

Discussion followed regarding the merits of mutual and automatic aid. Following discussion, it was the consensus of Council to request staff investigate offering automatic aid to Fire District #3 with Town owned equipment in exchange for payment for services rendered.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

At 1:26 PM, during the non-agenda portion of the meeting, Councilmember Dickinson inquired about the fate of the old Thrifthouse located on Tucker Avenue. Following discussion, it was the consensus of Council to advertise one more time for the surplus of the old Thrifthouse.

Administrator Fitch asked Council to discussed the petition received from citizens near Rose Lane regarding the clean up of the light industrial lot and shop located on the corner of Argyle and Rose Lane and owned by C. J. Lange. Following discussion it was the consensus of Council that no current Town laws require Mr. Lange to address this issue. Council requested Administrator Fitch continue to work with the landowner on this issue.

Councilmember Sheiman moved and Councilmember King seconded to approve the Town Council minutes of September 16, 1999, noon and 7:30 PM meetings as submitted. The motion passed unanimously.

Councilmember King moved and Councilmember Dickinson seconded to approve the payment of claims warrants #17021 through 17090 in the amount of \$121,662.30 and payroll warrants #6897 through 6971 in the amount of \$126,886.71. The motion passed unanimously.

At 1:40 PM, hearing no objection, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

## Town Council – October 7, 1999 @ 7:30 PM

The Town Council met in regular session with Mayor Boothman presiding.

Members present: King, Lackey, Sheiman, & Wilson

Others present: Town Administrator Fitch, Attorney Eaton, & Treasurer Picinich

Mayor Boothman led the meeting in the Pledge of Allegiance.

During the public access portion of the meeting, Farhad Ghatan, 235 Harrison Street, thanked Council for their water conservation efforts and suggested funding for an audit of the water and sewer systems.

Mayor Boothman announced that Treasurer Picinich is one of 44 members of the Municipal Treasurer's Association of the U.S. and Canada who successfully maintained their Certified Municipal Finance Administrator credential in 1998-99. In addition, Ms. Picinich earned the Professional Finance Officer Award from the Washington Finance Officer's Association.

At 7:36 PM, Mayor Boothman opened the public hearing on revenue resources for the 2000 budget.

Treasurer Picinich described the various revenue resources that finance the Town current expense fund. She commented that the proposed 2000 Town Budget anticipates increasing property taxes by the allowed maximum amount of 6%.

Mayor Boothman explained that large portions of collected property taxes are for services other than those provided by the Town.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

Discussion continued regarding the passage of I-695 and the impacts it will have on the Town budget.

Mr. Ghatan suggested adding a building permit fee for remodel projects. Mayor Boothman explained that the cost of enforcement on remodel permit fees could burden the Building department and undermine the revenue collected.

At 7:58 PM, hearing no further comments from the public, Mayor Boothman closed the revenue resources public hearing and opened the Council work session on the Town's preliminary 2000 budget.

Mayor Boothman suggested funding the Fire Chief position as full-time. Mayor Boothman indicated that the funding for the Sheriff's department budget could be reduced to compensate for the increase in the Fire budget.

Councilmember Wilson inquired about the justification for an increase in this position. He noted that an evaluation of the job had already been done.

Councilmember Sheiman expressed concern regarding the impact of a reduction to the Sheriff's department budget.

Mayor Boothman expressed that the officers of the Town Fire department have requested continuity in the Fire Chief position.

Council discussion progressed to revenues. Councilmember King suggested passing an ordinance to increase the water, **sewer**, refuse, and storm water utility rates each year by a set percentage. Following discussion, Council requested staff locate sample ordinances from other cities to review.

Council discussion progressed to expenditures. Council reviewed pages seven through twelve of the preliminary 2000 budget. Following this review, Council requested staff highlight new 2000 budget solicitations so that they are more prominently enhanced. Council also requested a list of 2000 budget requests broken down by department with totals.

At 9:12 PM, Mayor Boothman introduced draft Resolution #1156. A resolution authorizing the Mayor to execute an inter-governmental agreement with San Juan County for judicial, criminal defense, and prosecutorial services.

Administrator Fitch explained the particulars of said draft resolution. Councilmember Sheiman moved and Councilmember Lackey seconded to adopt Resolution #1156 as stated. Following discussion, the motion passed unanimously.

At 9:18 PM, Mayor Boothman introduced draft Resolution #1157. A resolution authorizing the Mayor to execute a Declaration of Restrictive Covenant regarding a water well at Margo Lake.

Administrator Fitch explained the particulars of said draft resolution. Councilmember Lackey moved and Councilmember Wilson seconded to adopt Resolution #1157 as stated. Following discussion, the motion passed unanimously with Councilmember Sheiman abstaining because she was not present during earlier discussions on this subject.

At 9:23 PM, during the non-agenda portion of the meeting, Administrator Fitch directed Council attention to a memo from Historic Preservation Coordinator Larsen dated 9/29/99 recommending Scott Zehner to fill the vacant position on the Historical Preservation Review Board due to the death of Chairman Sam Pope.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

Councilmember King moved and Councilmember Sheiman seconded to appoint Scott Zehner to fill the remainder of Sam Pope's term on the Historical Preservation Review Board's. This term expires 3/31/01. The motion passed unanimously.

Treasurer Picinich requested Council permission to pay-off the backhoe loan in November, which is one and one half years early, due to the availability of funds in the equipment reserve fund. Council concurred with this request.

At 9:25 PM, during the Administrator's report, Administrator Fitch introduced draft Resolution #1158. A resolution authorizing the Mayor to execute Change Order #7 on the contract with Friberg Construction for the Malcom Street Storm Drainage Improvement Project for \$46,425.26, excluding sales tax.

Administrator Fitch explained the particulars of said draft resolution. He explained that this change order would settle a claim by the contractor for all costs associated with rock excavation. It was noted that the amount on the Change Order should be increased by twenty-six cents (.26). By adoption of Resolution #1158 the Council accepts the Malcom Street Storm Drainage project. Following discussion, Councilmember Lackey moved and Councilmember King seconded to adopt Resolution #1158, with an increase in the Change Order amount from \$46,425.00 to \$46,425.26. The motion passed unanimously.

At 9:31 PM, Councilmember Wilson moved and Councilmember Sheiman seconded to extend the meeting for not more than 15 minutes. The motion passed unanimously.

Hearing no further business before the Council, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

### **Town Council – October 21, 1999 @ 12:00 PM**

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Dickinson, King, Lackey, & Sheiman

Others present: Town Administrator Fitch & Treasurer Picinich

Mayor Boothman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

At 12:02 PM, Mayor Boothman opened the Council work session on the preliminary 2000 Town Budget.

Mayor Boothman explained in detail his memo to Council dated 10/19/99 that outlined increased revenues, reductions, and deletions in various preliminarily budgeted items in the current expense, water and street funds.

Councilmember Sheiman, noting that the funding for the Harbor mooring plan had been reduced, suggested that perhaps the Port of Friday Harbor would like to help fund the project.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

At 12:31 PM, Councilmember Wilson joined the meeting.

Following discussion, it was the consensus of Council to eliminate the Mayor's \$1,000 request for historical review awards and the \$1,500 request for a street dance. Council also eliminated Councilmember Lackey's \$14,000 request for portable traffic lights.

Following discussion regarding allocation of Park's department personnel, it was the consensus of Council to leave the Park's department funding as presented.

Councilmember Sheiman questioned the increase of budgeted hours in the Water Conservation personnel budget. She asked if job duties had increased enough to justify the increase in budgeted hours. She noted that it is difficult to decrease an employees budgeted hours after they have been increased.

Discussion progressed to the \$25,000 budgeted for the retrofit program. Following discussion, it was the consensus of Council to deny the request for additional personnel hours for the Water Conservation Coordinator position and to allow the retrofit program funds to remain as presented.

At 1:32 PM, Councilmember Sheiman moved and Councilmember Dickinson seconded to extend the meeting for an additional five minutes. The motion passed unanimously.

Councilmember Sheiman moved and Councilmember Lackey seconded to approve the minutes of October 7, 1999 noon and 7:30 PM Town Council meeting as submitted. Councilmember Wilson noted a change on page two of the October 7, 1999, 7:30 PM meeting. Councilmember Sheiman amended her motion to approve the minutes as corrected. Councilmember Lackey amended his second. The motion passed unanimously. Councilmember Dickinson did not participate in the motion, as she was not present at the 10/7/99 evening Town Council meeting.

Councilmember King moved and Councilmember Lackey seconded to approve the payment of claims warrants #17096 through 17160 in the amount of \$45,818.81. The motion passed unanimously with Councilmember Wilson abstaining from the motion, as he had not had time to review the claims vouchers yet.

At 1:37 PM, hearing no objection, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

## Town Council – October 21, 1999 @ 7:30 PM

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Dickinson, King, Lackey, Sheiman, & Wilson

Others present: Town Administrator Fitch, Attorney Eaton, & Treasurer Picinich

Mayor Boothman led the meeting in the Pledge of Allegiance.

During the public access portion of the meeting, Tim Polda, 475 Rose Lane, requested that water and sewer hookup procedures be clarified during the building permit application process.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

At 7:36 PM, San Juan County (SJC) Commissioner Nielsen noted her attendance at the September 13<sup>th</sup>, Washington State Legislative Transportation Committee sponsored tour of the Snohomish passenger only ferry. Commissioner Nielsen mentioned that SJC currently has a moratorium on all land divisions. Ms. Nielsen highlighted various portions of the SJC 2000 preliminary budget and noted that said budget was available for viewing on the County web site. Ms. Nielsen updated Council on House Bill 2260 discussions. Ms. Nielsen reported that the Commissioners had passed a resolution opposing Initiative #696.

Mayor Boothman thanked Commissioner Nielsen for her report.

At 7:48 PM, Mayor Boothman opened the Council work session on the preliminary 2000 Town Budget. Discussions commenced with the request by the Historical Preservation Coordinator for an additional four personnel hours per week.

Councilmember Sheiman questioned the increase of budgeted hours in said position. She asked if job duties had increased enough to justify the increase in budgeted hours. She noted that it is difficult to decrease an employee's budgeted hours after they have been increased.

Following discussion, it was the consensus of Council that the Historical Preservation Coordinator position should remain at 20 hours per week.

Council did not change any budget requests in the Town Clerk or Finance departments. Council did not change any budget requests in the Fire department, other than those previously reduced by Mayor Boothman in his memo of 10/19/99. Council did not change any further budget requests in the Water Demand Management department.

Council requested System Administrator Dubail prepare a detailed itemized report of the System Administrator department's budget requests.

Council did not change any budget requests in the Water department. Council did discuss the necessity of the increase in personnel time for the Water Treatment Plant operator position from ½ time to full time due to the fact that Water Treatment Plant Operator Low would be moving into the full-time Fire Chief position.

Discussion followed regarding the necessity for a full-time Fire Chief. Councilmember Wilson questioned the increase of budgeted hours in said position. He asked if job duties had increased enough to justify the increase in budgeted hours. He noted that it is difficult to decrease an employee's budgeted hours after they have been increased.

Following discussion, it was the consensus of Council to fund a full-time Fire Chief position.

Councilmember Wilson suggested advertising for an experienced applicant. Councilmember Sheiman suggested that the budgeted \$40,000 per year was not enough funds to attract an experienced applicant.

At 9:00 PM, Mayor Boothman declared a brief recess.

At 9:07 PM the meeting reconvened and Mayor Boothman opened Council discussion of ordinances increasing the Town's utility rates.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

Administrator Fitch explained the particulars of the draft ordinances before Council with different scenarios of 3%, 5% and 10% utility rate increases.

Attorney Eaton explained the particulars of the legalities of increasing utility rates prior to the possible passage of Initiative #695.

Following discussion, it was the consensus of Council to increase water, sewer, and storm water utility rates by 5% and refuse rates by 3%.

Mayor Boothman introduced draft Ordinance #1120. An ordinance adopting water rate tables and repealing Ordinance #1100 in its entirety. Councilmember King moved and Councilmember Lackey seconded to adopt Ordinance #1120 as stated. This ordinance increases water rates by 5%. The motion passed 3 to 2, with Councilmember Sheiman and Councilmember Dickinson opposed.

Mayor Boothman introduced draft Ordinance #1121. An ordinance adopting sewer rate tables and repealing Ordinance #1101 in its entirety. Councilmember Lackey moved and Councilmember King seconded to adopt Ordinance #1121. This ordinance increases sewer rates by 5%. The motion passed 3 to 2, with Councilmember Sheiman and Councilmember Dickinson opposed.

Mayor Boothman introduced draft Ordinance #1122. An ordinance adopting refuse rate tables and repealing Ordinance #1102 in its entirety. Councilmember Lackey moved and Councilmember King seconded to adopt Ordinance #1122 as stated. This ordinance increases refuse rates by 3%. The motion passed 3 to 2, with Councilmember Sheiman and Councilmember Dickinson opposed.

Mayor Boothman introduced draft Ordinance #1123. An ordinance adopting storm water rate tables and repealing Ordinance #1103 in its entirety. Councilmember King moved and Councilmember Lackey seconded to adopt Ordinance #1123 as stated. This ordinance increases storm water rates by 5%. The motion passed 3 to 2, with Councilmember Sheiman and Councilmember Dickinson opposed.

Councilmember Sheiman noted for the record that she did not agree with raising utility rates without public input.

At 9:36 PM, Councilmember King moved and Councilmember Dickinson seconded to extend the meeting until 10:00 PM. The motion passed unanimously.

Mayor Boothman introduced draft Ordinance #1117. An ordinance setting the amount of property taxes to be raised for the Town of Friday Harbor for the year 2000.

Administrator Fitch and Attorney Eaton explained the particulars of said draft ordinance.

Councilmember Lackey moved and Councilmember King seconded to adopt Ordinance #1117 as stated. The motion passed unanimously.

Mayor Boothman introduced draft Ordinance #1118. An ordinance fixing and levying the amount of Ad Valorem taxes for the retirement of the Town of Friday Harbor Fire Station Bonds.

Administrator Fitch explained the particulars of said draft ordinance.

Councilmember Lackey moved and Councilmember King seconded to adopt Ordinance #1118 as stated. The motion passed unanimously.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

At 9:40 PM, Mayor Boothman introduced draft Resolution #1159. A resolution authorizing the Mayor to execute a law enforcement contract with San Juan County for the calendar year 2000.

Administrator Fitch explained the particulars of said resolution.

Councilmember Lackey suggested the contract have some performance accountability requirements. Councilmember Sheiman requested additional reporting accountability requirements.

Following discussion, Councilmember Sheiman moved and Councilmember Dickinson seconded to adopt Resolution #1159 as stated. The motion passed unanimously.

At 9:45 PM, Mayor Boothman introduced draft Ordinance #1119. An ordinance implementing the regulatory reform requirements of Chapter 36.70B RCW and repealing Ordinance #1052 in its entirety.

Administrator Fitch explained the particulars of said ordinance.

Councilmember Lackey moved and Councilmember Sheiman seconded to adopt Ordinance #1119 as stated. Following discussion, the motion passed unanimously.

At 9:50 PM, during the Administrator's report portion of the meeting, Administrator Fitch asked Council direction on the surplus of the structure located at 335 Tucker Avenue.

Following discussion, it was the consensus of Council that the Town re-advertise to surplus said structure, with the elimination of the previous condition that the house structure exterior must be preserved such that the historic character of the building is not compromised. For the record, Councilmember King objected to the deletion of this condition. Mayor Boothman suggested the Town have an open auction rather than a sealed bid process for the surplus structure. Council concurred with this suggestion.

Administrator Fitch inquired if Council wanted to increase parking citation fees. It was the consensus of Council to increase parking citation fees beginning November 1, 1999 from \$15 to \$20 to compensate for the increase in District Court costs.

At 9:58 PM, hearing no further business before the Council, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

## Town Council – November 4, 1999 @ 12:00 PM

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Dickinson, King, Lackey, Sheiman, & Wilson

Others present: Town Administrator Fitch, Pro-tem Town Attorney Morris, Permit Coordinator Jones & Treasurer Picinich

Mayor Boothman led the meeting in the Pledge of Allegiance.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

There were no public access items forthcoming.

At 12:05 PM, Mayor Boothman opened the public hearing on the Seattle Yacht Club application for Shoreline Substantial Development Permit #69 (SSDP) with Land Use Conditional Use Permit Application #47 (CUP) for marina reconfiguration, which was reviewed under State Environmental Policy Act (SEPA) #172.

Hearing no objection to his or any Councilmembers participation, Mayor Boothman instructed the meeting in the procedure that would be followed and asked Permit Coordinator Jones to present the staff report. Mr. Jones utilized Exhibits A and B in his presentation.

Permit Coordinator Jones outlined the chronology of the application and summarized the staff report dated 10/22/99. Mr. Jones explained that the Boundary Line Agreement and Agreement for Assignment of Leasing Privileges signed by the applicant and the abutting property owner, Mr. Robert O'Neill, helped to provide a fairway that satisfies the SSDP and CUP requirements. Permit Coordinator Jones recommended approval of said marina reconfiguration as conditioned.

At 12:17 PM, Mayor Boothman thanked Mr. Jones for his report.

Keith Moxon, 1011 West Street, Seattle, and attorney for the applicant, noted that the cooperative efforts between the Seattle Yacht Club and Mr. O'Neill have established a joint 80+ foot fairway between the two marina developments.

Jeff Layten, 15600 Redmond Way, Ste 302, Redmond, and engineer for the project, briefly described the applicant's project utilizing drawings marked Exhibit C and Exhibit D.

At 12:22 PM, Mayor Boothman opened the meeting to comments from the audience.

Robert O'Neill, 15041 Skogen Lane, Bainbridge Island and abutting property owner, requested a condition be added to SSDP #69. He requested that as part of the approval for SSDP #69, Council require the Seattle Yacht Club to uphold the terms of the signed lease assignment contingencies between himself and the Seattle Yacht Club, which requires maintaining a minimum fairway width of 1 1/2 times O'Neill's abutting finger length.

Barbara Rogers, 2267 Deer Harbor Road, Eastsound and representing Capron's Landing owners, expressed her approval of the Seattle Yacht Club application.

Keith Moxon stated that Mr. O'Neill's added condition would hinder the progress of the Seattle Yacht Club's Department of Natural Resources permit and stifle their project.

Attorney Carol Morris, acting as legal counsel for the Town, advised against the addition of Mr. O'Neill's condition to SSDP #69. She noted that it would not be appropriate, in these circumstances, for the Town to involve themselves in third party breach of contract enforcement.

Mr. O'Neill stated that his marina slips would be 54 feet when finished.

Permit Coordinator Jones suggested that Mr. O'Neill and the Seattle Yacht Club will each have a chance to review the draft Findings of Fact and Conclusions of Law when complete.

Ms. Morris clarified that the applicant and Mr. O'Neill could review said draft findings, but could not dictate to Council or staff regarding their content.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

Council questioned Permit Coordinator Jones regarding Shoreline Master Program's fairway width and public access requirements. Mr. Jones noted that the applicant has met both of Shoreline Master Program and staff requirements.

At 12:45 PM, Mayor Boothman closed the public input portion of the public hearing, reserving the right to open said hearing at a later date if needed.

Councilmember Wilson suggested limiting the size of vessels at the Seattle Yacht Club marina and the O'Neill marina from extending past their slips to preserve the fairway.

Administrator Fitch noted that the O'Neill marina permit is not currently restricted by such a limitation. He also suggested that enforcing such a limitation might be complicated.

Councilmember Lackey moved and Councilmember King seconded to approve Shoreline Substantial Development Permit #69 with Land Use, Conditional Use Permit #47 for marina reconfiguration as conditioned in said staff report. The motion passed unanimously.

At 12:53 PM, Councilmember Lackey left due to a work commitment.

During the non-agenda portion of the meeting, Administrator Fitch noted the receipt of a letter from Linda Browne, 500 MacDonald Street, regarding her displeasure with the change of her street name.

Following discussion, Council requested staff contact Ms. Browne and ask her to canvas her neighborhood regarding changing the street name to MacDonald Beach Lane.

Administrator Fitch stated that architect David Kinderfather has estimated the cost of design work and construction services for the public restrooms project at \$19,500. Mr. Fitch requested Council approval of this amount prior to Mr. Kinderfather continuing with the project. Council gave their approval.

Administrator Fitch noted receipt of the annual State Audit Report.

Administrator Fitch stated that the State Department of Health has given their approval of the 1997 Town Water Comprehensive Plan. This approval was granted for four years.

Administrator Fitch distributed a new draft budget for discussion at the evening Town Council meeting. This new draft was necessary due to the passage of State Initiative 695.

Administrator Fitch distributed draft Ordinance #1108 for Council review. Draft Ordinance #1108 establishes new criteria for the organization maintenance and regulation of a volunteer fire department. Mr. Fitch explained the particulars of said ordinance.

Administrator Fitch noted the distribution of the Water & **Sewer** Utilities Summary Report for October 1999 to Council.

Administrator Fitch asked if Council wanted Town utilities educational outreach programs eliminated due to the passage of I-695. Council expressed the necessity to keep these educational outreach programs in place at this time.

Councilmember Sheiman suggested a curfew next Halloween to eliminate the rampage of Town by youth.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

Mayor Boothman proclaimed November 1999 Local Business Appreciation Month. Dave Baughn, Vice-President of the SJI Chamber of Commerce, stated his appreciation for the Mayor's proclamation.

Councilmember King moved and Councilmember Sheiman seconded to approve the minutes of October 21, 1999, noon and 7:30 PM Town Council meetings as submitted. Following discussion, the motion passed unanimously.

Councilmember King moved and Councilmember Dickinson seconded to approve the payment of claims warrants #17221 through 17277 in the amount of \$87,732.78 and payroll warrants #6972 through 7015 in the amount of \$113,630.55. The motion passed unanimously.

At 1:26 PM, hearing no further business before the Council, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

### **Town Council – November 4, 1999 @ 7:30 PM**

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Dickinson, King, Lackey, Sheiman, & Wilson

Others present: Town Administrator Fitch, Attorney Eaton, & Treasurer Picinich

Mayor Boothman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

Mayor Boothman proclaimed November 20, 1999, Marc Picinich day in honor of his achievement of the rank of Eagle Scout. Glen Potter and Mike Biggers briefly spoke on the merits of Marc Picinich and his career in the Boy Scouts.

At 7:39 PM, Mayor Boothman opened the Council discussion of automatic and mutual aid agreement with Fire District #3.

Administrator Fitch explained recent changes to the draft agreement as well as recent discussions with Fire District #3. Administrator Fitch explained that in the current draft Fire District #3 would send two engines and personnel on automatic aid calls and the Town would send one engine and personnel on reciprocal automatic aid calls. Mutual aid would still be remunerated at the end of the year. Administrator Fitch also explained that the map area for automatic aid would change slightly.

Following discussion, it was the consensus of Council that a new automatic aid area map and the presence of Fire Chief Low was necessary to further discuss this issue.

At 7:52 PM, Mayor Boothman opened the Council work session on the preliminary 2000 Town budget. Mayor Boothman explained that the most recent preliminary budget reflecting I-695 revisions was dated 11/4/99. Mayor Boothman detailed the various changes to the Town preliminary budget brought about by the passage of State Initiative 695.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

Councilmember Dickinson suggested eliminating "gardening services" under the professional services section of the Parks budget due to the fact that the Council has approved a seasonal worker for gardening etc. and that professional services would no longer be needed. Following discussion, it was the consensus of Council to leave the funding for professional services in the Parks budget.

Councilmember King suggested dividing the Cahail Park improvement project funding between two years. Following discussion, Council deferred action on this point.

Councilmember King noted that the proposed wage for the Fire Chief position had increased from \$40,000 to \$42,500 since the previous budget workshop.

Administrator Fitch explained that the employee's portion of the Law Enforcement and Fire Fighters (LEOFF) retirement pension plan is higher than the employee's portion of the Public Employees Retirement System (PERS). Additional funding was added to compensate the Fire Chief for this increase in payroll deductions.

Councilmember Wilson suggested that the Fire Chief also perform the duties of the fire secretary position.

Following discussion, it was the consensus of Council that the wage for the position of Fire Chief would remain at \$40,000.

Councilmember Sheiman reported appreciation for the attempt by System Administrator Dubail to decrease his budget, but felt it needed to be scaled down further.

Councilmember Lackey stated the Town should follow the Information Management Plan as adopted.

Councilmember Dickinson suggested Mr. Dubail reduce his training/travel budget.

Councilmember Wilson suggested Mr. Dubail prioritize his budget request in order of importance.

Following discussion it was the consensus of Council to request Mr. Dubail prioritize his budget and attempt to reduce his budget by 10% over all.

Administrator Fitch had no report as he had given his Administrator's report at the noon Town Council meeting during the non-agenda portion of the meeting.

There were no non-agenda items forthcoming.

Administrator Fitch requested Council review draft Ordinance #1108 that was distributed at the noon Town Council meeting and contact him with revisions or concerns.

At 9:12 PM, hearing no further business before the Council, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

### Town Council – November 18, 1999 @ 12:00 PM

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Dickinson, King, Lackey, Sheiman, & Wilson  
Others present: Town Administrator Fitch & Treasurer Picinich

Mayor Boothman led the meeting in the Pledge of Allegiance.

During the public access portion of the meeting, Minnie Kynch, representing the San Juan Island Chamber of Commerce, requested Council approve the private use of a portion of Spring Street during the "1999 Home for the Holidays" event.

Administrator Fitch introduced draft Resolution #1160. A resolution authorizing the conditional private use of a portion of Spring Street by the San Juan Island Chamber of Commerce. Mr. Fitch explained the particulars of said resolution.

Discussion continued regarding traffic flow, emergency access, and the logistics of the event. Ms. Kynch requested that the alley between the Royal Theatre and Sam's Shoes be available for event utilization also.

Following discussion, Councilmember Sheiman moved and Councilmember Dickinson seconded to adopt Resolution #1160 with a revision to Attachment A to include the public alley way adjacent to the Royal Theatre and Sam's Shoes. The motion passed unanimously.

At 12:12 PM, Mayor Boothman opened the Council work session on the preliminary 2000 Town Budget. Treasurer Picinich distributed new budget summary sheets for Council review.

Administrator Fitch explained that the public hearing regarding said budget will be held on December 2, 1999 at 7:35 PM.

Administrator Fitch inquired, that with possible future impacts to the Town budget due to the passage of State Initiative #695, if Council wanted to continue forth with the personnel recruitment for the vacant Building Inspector position. Discussion continued regarding the merits of funding said position.

Councilmember Sheiman suggested that the full-time Fire Chief position acquire the life safety duties usually performed by the Deputy Building Inspector position. Following discussion, it was the consensus of Council to fund said vacant position for the year 2000, but delay in the advertisement for applications until further discussion could be held with Fire Marshal Hodges and Fire Chief Low.

At 12:44 PM, during the non-agenda portion of the meeting, Administrator Fitch explained the particulars of the open auction held at Town Hall on November 13, 1999 for the surplus structure formerly known as the Thrifthouse located at 335 Tucker Avenue. Mr. Fitch explained that the only bidder present at the open auction was Vicki K. Heater, who bid \$5.00 plus tax. Administrator Fitch requested Council authorize the Mayor to sign the Bill of Sale for said surplus structure.

Councilmember Lackey moved and Councilmember Sheiman seconded to authorized Mayor Boothman to sign the Bill of Sale for the surplus structure located at 335 Tucker Avenue to Vicki K. Heater. The motion passed unanimously.

Treasurer Picinich invited everyone to view the newly remodeled Customer Service Clerk's office downstairs in the Finance Department.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

Councilmember Wilson reported that all three divisions of the Friday Harbor Tigers Youth Football program went to the playoffs for their league. He stated that the freshman and junior youth football players came in second, and the senior youth football players took first place in their league and became "Champions of the Universe" in the North Cascade Youth Football League.

Councilmember Lackey moved and Councilmember Dickinson seconded to approve the minutes of November 4, 1999, noon and 7:30 PM Town Council meetings as corrected. The motion passed unanimously.

Councilmember Lackey moved and Councilmember King seconded to approve the payment of claims warrants #17279 through 17336 in the amount of \$45,596.41. The motion passed unanimously.

At 1:03 PM, hearing no objection, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

### **Town Council – November 18, 1999 @ 7:30 PM**

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Dickinson, King, Lackey, Sheiman, & Wilson

Others present: Town Administrator Fitch, Attorney Eaton, & Treasurer Picinich

Mayor Boothman led the meeting in the Pledge of Allegiance.

During the public access portion of the meeting, Rosalie McCreary, 553 Portland Fair Road and Chair for the Water Committee for the League of Women Voters of the San Juans (LWVSJ), read a letter from the LWVSJ dated 11/18/99 in support of the budgeted funds for water conservation personnel and programs. Said letter encouraged Council to include multi-family and commercial class rate payers in future conservation efforts as well as single-family class rate payers.

At 7:35 PM, Mayor Boothman opened the Council deliberation of hotel/motel excise tax grant program recipients.

Councilmember Sheiman requested that Council review all grant applications instead of staff screening them for eligibility requirements. She indicated that three of the grant projects that met with staff approval continued into the busy summer "shoulder season" and could have been eliminated by staff, while other projects that she had reviewed prior to submittal to the Town were eliminated by staff. She indicated that the decision to subjectively eliminate a project or to subjectively retain a project should be at the Council level rather than at the staff level.

Councilmember King stated that the Hotel Motel Excise Tax Grant Program clearing authorized Town staff to screen each project for eligibility requirements. She suggested Council continue forward with the staff recommended grant applications.

Discussion continued regarding hotel motel grant program procedures.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

Attorney Eaton noted that belated revisions to the hotel motel grant program procedures would necessitate Council adopting a new resolution reflecting these revisions.

Following discussion, it was the consensus of Council to revise said grant program procedures to establish Council as the committee to screen all project applications for compliance with State and Town eligibility requirements.

At 7:55 PM, Mayor Boothman declared a short recess so that staff could draft a resolution that would revise hotel motel grant program procedures.

At 8:02 PM, the meeting reconvened. Attorney Eaton introduced and explained the particulars of draft Resolution #1161. A resolution establishing a Hotel Motel Excise Tax Grant Program and adopting amended policies and procedures for administering the program and repealing Resolution #1152 in its entirety.

Councilmember Sheiman moved and Councilmember Dickinson seconded to adopt Resolution #1161. The motion passed three to two, with Councilmember King and Councilmember Lackey opposed.

At 8:06 PM, Mayor Boothman opened Council discussion of transportation impacts resulting from the passage of State Initiative 695.

Mayor Boothman reported that the next Ferry Advisory Committee meeting would be held on December 2, 1999, at the Friday Harbor Middle School at 5:30 PM. He also stated that a legislative strategizing meeting with Bob Distler, Ferry Advisory Committee Chair, would be held on December 6<sup>th</sup> at the Board of County Commissioners hearing room. He noted that representatives from the Port of Friday Harbor and San Juan Island School District would also be in attendance at this meeting.

Councilmember Sheiman suggested strongly lobbying the legislature regarding the necessity for ferry service in the San Juan Islands.

At 8:18 PM, Mayor Boothman introduced draft Ordinance #1108. An ordinance establishing new criteria for the organization, maintenance, and regulation of a volunteer fire department and repealing Ordinance #252 and Ordinance #707 in their entirety.

Administrator Fitch distributed a new draft Ordinance #1108 and noted revisions from the previously distributed draft Ordinance #1108. Administrator Fitch explained the particulars of said draft ordinance.

Councilmember King suggested that the Town might want to recruit a future Fire Chief outside of the Friday Harbor Fire Department. She suggested changing the word "must be a member of the Friday Harbor Fire Department" under Section 4 – Fire Chief – Qualifications to the word "may be a member of the Friday Harbor Fire Department".

Following discussion, Councilmember Sheiman moved and Councilmember Dickinson seconded to adopt Ordinance #1108 with the revised wording as suggested by Councilmember King. The motion passed four to one, with Councilmember Wilson opposing the ordinance.

At 8:23 PM, Mayor Boothman introduced draft Ordinance #1124. An ordinance revising the duties of the Town Administrator and repealing Ordinance #1056 in its entirety.

## **MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999**

Administrator Fitch explained the particulars of said ordinance. He noted that the change in his duties was necessary due to the Fire Department now falling under his administration.

Councilmember Sheiman moved and Councilmember Lackey seconded to adopt Ordinance #1124 as stated. The motion passed unanimously.

Mayor Boothman noted that the adoption of Findings of Fact and Conclusions of Law regarding a Shoreline and Conditional Use Permit for the Seattle Yacht Club marina proposal agenda item had been canceled.

During the non-agenda portion of the meeting, Mayor Boothman declared November 21, 1999, Tiger Football Day and read a proclamation to encourage all members of the community to join in recognizing these noteworthy teams.

Councilmember Dickinson requested that a day in December be proclaimed Compassionate Friends Day. Mayor Boothman requested Councilmember Dickinson forward the particulars of said day to him.

Council discussed the aspiration to decorate the outside of Town Hall for the Christmas season. Following discussion, a volunteer sign up sheet was passed around for December 1<sup>st</sup> at 5:30 PM.

At 8:37 PM, hearing no objection, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

### **Town Council – December 2, 1999 @ 12:00 PM**

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Dickinson, Lackey, Sheiman, & Wilson

Others present: Town Administrator Fitch & Treasurer Picinich

Mayor Boothman led the meeting in the Pledge of Allegiance.

Councilmember King arrived during Mayor Boothman's request for input from the public. There were no public access items forthcoming.

Mayor Boothman proclaimed December 12, 1999, National Children's Memorial Day. Mayor Boothman urged all our citizens to reflect on the strength of the ties that bind us together, and the support we receive from one another. Samantha Garl and Jen Fleming, accepted the proclamation on behalf of the Compassionate Friends Association.

Mayor Boothman recognized three maintenance crew employees for their length of service to the Town of Friday Harbor: Frank Byrne - 5 years; Heath Ray - 10 years; and Allan Brown - 10 years.

Maintenance Supervisor Reitan commented briefly on the merits of the previously noted crew members and their current job responsibilities.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

At 12:05 PM, Mayor Boothman introduced Minnie Kynch, San Juan County Private Industry Council (PIC) representative, who presented the PIC Annual Report, year ending 6/30/99 to Council. Ms. Kynch gave a brief overview of PIC programs. She noted that the PIC office is located at 540 Guard Street, Room 210 and is open from 8:00 AM to 5:00 PM, Monday through Friday.

At 12:15 PM, during the Sheriff's report, Sheriff Cummings asked for Council feedback regarding the new incident reports from his department, which were previously distributed.

Councilmember King stated that the percentage of hours spent in Friday Harbor by Patrol Deputies as shown on the incident report seemed larger than the visual siting of officers within Town limits. Councilmember Wilson requested that traffic infractions be separately reported from other Deputy incidents. Council expressed overall appreciation for the new incident reports.

Sheriff Cummings stated his displeasure at the activities of unsupervised children on the evening of Halloween in the downtown area. He suggested that young adults and children should not be allowed downtown without their parents during future Halloween activities. Mr. Cummings noted that San Juan Island Park and Recreation is sponsoring a Millennium Celebration for families at the Friday Harbor High School on 12/31/99.

Mayor Boothman thanked Sheriff Cummings for his report.

At 12:35 PM, Mayor Boothman introduced the adoption of Findings of Fact and Conclusions of Law regarding a Shoreline and Conditional Use Permit for the Seattle Yacht Club marina proposal.

Councilmember Sheiman moved and Councilmember Dickinson seconded to approve the Findings of Fact and Conclusions of Law on Shoreline Substantial Development Permit #69 with Land Use, Conditional Use Permit #47 for the Seattle Yacht Club. The motion passed unanimously.

At 12:37 PM, Mayor Boothman introduced and explained the particulars of draft Resolution #1162. A resolution expressing the Town Council's support for passage of State House Bill #1821 concerning water utility tax credit legislation. Councilmember Sheiman moved and Councilmember Lackey seconded to adopt Resolution #1162 as stated. The motion passed unanimously.

At 12:40 PM, Administrator Fitch explained that, per the memo from himself and Mayor Boothman dated 11/24/99, in the future Council would be receiving departmental reports in written form rather than personally presented by each department head at the first Town Council meeting of each month.

Maintenance Supervisor Reitan reported that Trout Lake was currently 40.5" below the spillway, which is 11" lower than this time in 1998. He noted that in 1999 the lowest level that Trout Lake reached was 53" below the spillway. Mr. Reitan reported on other projects and activities in the Maintenance Department.

At 12:48 PM, Administrator Fitch noted that a Ferry Advisory Committee public meeting would be held today at the Friday Harbor Middle School at 5:30 PM; a meeting with Bob Distler to discuss ferry transportation strategy would be held on 12/6/99 at the San Juan County Commissioners Hearing Room at 10:00 AM; and a meeting with State Representative Jeff Morris regarding Mass Transit would be held on 12/11/99 here in Friday Harbor.

Administrator Fitch reported that San Juan County is having a public hearing regarding the passage of a gambling tax ordinance on 12/28/99.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

Councilmember Sheiman suggested the Town might want to also pass a gambling tax ordinance. Councilmember Lackey suggested putting the request on the ballot in 2000 and let the voters decide. Following discussion, it was the consensus of Council to discuss the addition of a gambling tax at a later time.

Administrator Fitch reported the receipt of a letter dated 11/23/99 from San Juan County Public Health requesting the reinstatement of the interlocal agreement between the Town and San Juan County for the provision of public health services.

Following discussion, Council agreed that more information was necessary before a decision could be reached.

Administrator Fitch reported that the AWC 1999 Tax & User Fee Survey regarding Water, **Sewer**, & Stormwater Fees lists the Town as 95<sup>th</sup> in the state in fees for water and 2<sup>nd</sup> in the state in fees for sewer.

Mayor Boothman explained that Planning Commission member Ruth Athearn recently resigned due to her husband's health. Mayor Boothman requested Council consider Mike Coyne and Howard Rosenfeld as possible Planning Commission nominations for the two vacant positions on said commission.

At 1:00 PM, Mayor Boothman opened the public hearing on the amendments to the 1999 Town Budget. Treasurer Picinich explained the particulars of the amendments.

At 1:02 PM, hearing no comments from the public, Mayor Boothman closed the public input portion of the public hearing and introduced draft Ordinance #1125. An ordinance amending the 1999 Budget for the Town of Friday Harbor.

Councilmember Lackey moved and Councilmember King seconded to adopt Ordinance #1125 as stated. The motion passed unanimously.

During the non-agenda portion of the meeting, Treasurer Picinich introduced prewrite warrant #17341. A warrant to pay off a lap top computer lease from the capital reserve fund. Councilmember Lackey moved and Councilmember King seconded to approve the payment of prewrite warrant #17341 to Fleet Leasing Corporation in the amount of \$2,975.00 as stated. The motion passed unanimously.

Councilmember Sheiman gave special thanks to Steve Dubail, Susan Key, Mike Deegan and Bob Low for their help on 12/1/99 in decorating the outside of Town Hall for the holiday season.

Councilmember Lackey moved and Councilmember Dickinson seconded to approve the minutes of 11/18/99 noon and 7:30 PM Town Council meetings as submitted. The motion passed unanimously.

Councilmember Lackey moved and Councilmember King seconded to approve the payment of claims warrants #17343 through 17397 in the amount of \$54,748.88 and payroll warrants #7016 through 7059 in the amount of \$116,864.74. The motion passed unanimously.

At 1:07 PM, hearing no further business before the Council, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

### Town Council –December 2, 1999 @ 7:30 PM

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Dickinson, King, Lackey, Sheiman, & Wilson

Others present: Town Administrator Fitch, Attorney Eaton, & Treasurer Picinich

Mayor Boothman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

At 7:31 PM, Mayor Boothman opened the public hearing on the 2000 proposed Town Budget.

Mayor Boothman noted that the 2000 proposed budget reflected reductions due to the passage of State Initiative #695.

Mayor Boothman requested that Council agree to budget an additional \$5,000 in personnel funds to administer the toilet retrofit program in 2000.

Councilmember Wilson agreed that the \$25,000 budgeted for the toilet retrofit program did not take personnel administration costs into consideration. Councilmember Wilson stressed the importance of the toilet retrofit program and requested that Council agree to address the administration costs as a separate budgeted item at a future Town Council meeting in 2000. Council agreed to address this issue in 2000.

At 7:39 PM, Mayor Boothman closed the public input portion of the meeting and introduced draft Ordinance #1126. An ordinance adopting the budget for the Town of Friday Harbor for the fiscal year ending 12/31/2000. Councilmember Sheiman moved and Councilmember Lackey seconded to adopt Ordinance #1126 as stated. The motion passed unanimously.

Mayor Boothman introduced draft Ordinance #1127. An ordinance fixing the salaries of officials and Town Employees. Councilmember Lackey moved and Councilmember King seconded to adopt Ordinance #1127 as stated. Councilmember Wilson asked to be a non-participant on draft Ordinance #1127. Following discussion, the motion passed unanimously, with Councilmember Wilson not participating.

Mayor Boothman introduced draft Resolution #1163. A resolution designating Key Bank of Washington, San Juan Branch, as the Town's banking depository. Treasurer Picinich explained the particulars of said resolution. Councilmember Sheiman suggested designating a local bank in the future. Councilmember Lackey moved and Councilmember Dickinson seconded to adopt Resolution #1163 as stated. The motion passed unanimously.

At 7:41 PM, Mayor Boothman opened the Council deliberation of hotel/motel excise tax grant program recipients. There were 14 grant applications under consideration.

Councilmember King agreed with Councilmember Sheiman's previous meeting's suggestion that three of the six grant applications, previously approved by staff, could have been eliminated due to the fact that their grant programs overlap into the busy summer season and are outside of the October to June off-season criteria (Councilmember Sheiman commented at the 11/18/99 Town Council meeting that these applications could have been eliminated for this reason.) Councilmember King suggested now eliminating these grant applications.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

Attorney Eaton suggested Council first evaluate all applications to determine if they meet the State and Town's eligibility criteria.

Following discussion, the following Hotel Motel Excise Tax Grant Applications were eliminated due to the fact that they did not meet the Town's eligibility requirements: Business Association of San Juan County/WA State 2000 Visitor's Guide; San Juan Island Chamber of Commerce/WA State 2000 Visitor's Guide; Marsha Rachlin/Neptune Tile Mural; San Juan Historical Society/King House Rehabilitation; Chinmayo Studios/Welcome Tile Map; Bed & Breakfast Association of San Juan Island/Map & Activity Guide; The Whale Museum/Museum Tour Brochure; Northwest Colors/Art Workshops; Catherine Ascher, Inc./Visitors Guide to San Juan Island.

Following the elimination of said applications, five applications were remaining. Following discussion, Council agreed to fund all five remaining applications due to the fact that the total requested funds would be just slightly over the \$50,000 budgeted in 2000 for the hotel motel grant program. The five projects that were funded were: San Juan Community Theatre/Tourist Enrichment Program; SJI Chamber of Commerce/Home for the Holidays; Business Assoc. of SJC/Visitors Guide to Off-Season Activities; SJI Chamber of Commerce/Visitors Guide to Off-Season Activities; and Friday's Historical Inn/Seasonal Seniors Special. The total of all grant projects to be funded is \$50,605.00.

Mayor Boothman asked Council to approve the nominations of Howard Rosenfeld and Mike Coyne into the vacant positions on the Town's Planning Commission. Councilmember King moved and Councilmember Lackey seconded to appoint Howard Rosenfeld to position #1 on the Town's Planning Commission and Mike Coyne to position #5 on the Town's Planning Commission. The motion passed unanimously. Councilmember Wilson requested that persons with some age and experience of the Town fill future vacant positions.

During the non-agenda portion of the meeting, Administrator Fitch explained his plan to attend the Association of Washington Cities workshop on 12/15/99 to discuss the impacts of State Initiative #695.

Mayor Boothman noted that next week he would be attending the Cascadian Mayor's Council meeting in Vancouver, Washington.

Councilmember Sheiman stated that she has applied for the Association of Washington Cities Board vacant position #14.

At 9:26 PM, hearing no further business before the Council, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

### **Town Council – December 16, 1999 @ 12:00 PM**

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Dickinson, King, Lackey, Sheiman, & Wilson  
Others present: Town Administrator Fitch & Treasurer Picinich

Mayor Boothman led the meeting in the Pledge of Allegiance.

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## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

The Friday Harbor Elementary School Choir, composed of 4<sup>th</sup> and 5<sup>th</sup> grade volunteers, performed several musical melodies for the Town Council.

During the public access portion of the meeting, Rosalie McCreary, League of Women Voters Representative, informed Council that the League of Women Voters is joining the Town Council in their efforts to lobby the State Legislature in support of State House Bill #1821 concerning water utility tax credit legislation.

At 12:27 PM, Mayor Boothman introduced draft Resolution #1164. A resolution authorizing the Mayor to execute a letter of agreement between the Town of Friday Harbor and San Juan County for the purpose of the installation of a water main on Argyle Road from Rose Lane to the intersection at Pear Point Road.

Administrator Fitch explained that draft Resolution #1164 and draft Resolution #1165 both involved the 2000 budgeted project to replace the inadequate size of the existing water mains on Argyle Road in conjunction with San Juan County's roadway reconstruction project of a portion of Argyle Road from the Town limits to the intersection of Pear Point Road.

Resolution #1165 authorizes the Mayor to execute a contract between the Town of Friday Harbor and MPD Engineering to prepare construction drawings, specifications and inspect the installation of a water main on Argyle Road from Rose Lane to the intersection at Pear Point Road.

Councilmember Sheiman moved and Councilmember Lackey seconded to adopt Resolution #1164 and Resolution #1165 as stated. The motion passed unanimously.

Mayor Boothman introduced draft Resolution #1166. A resolution authorizing the Mayor to execute a contract with the engineering firm of Gray & Osborne, Inc. for preparing an asphalt overlay design for Spring Street from Argyle Avenue to Price Street.

Administrator Fitch explained the particulars of said resolution.

Councilmember Dickinson moved and Councilmember Lackey seconded to adopt Resolution #1166 as stated. Following a brief discussion, the motion passed unanimously.

At 12:32 PM, Mayor Boothman introduced draft Ordinance #1128. An ordinance providing for the recovery of costs of returned checks and repealing Ordinance #669 in its entirety.

Administrator Fitch explained the particulars of the draft ordinance. He noted that this ordinance increases the returned check fee from \$7.50 to \$20.00 per check.

Councilmember Lackey moved and Councilmember Wilson seconded to adopt Ordinance #1128 as stated. Following a brief discussion, the motion passed unanimously.

Mayor Boothman introduced draft Ordinance #1129. An ordinance repealing Ordinance #792 in its entirety concerning bonding requirements for the Town Treasurer.

Ordinance #1130 establishes procedures for issuance of payroll warrants prior to approval by the Town Council and repeals Ordinance #639 in its entirety.

Administrator Fitch explained that the Town's insurance through the Association of Washington Cities Risk Management Pool covers the bonding requirements for elected and appointed officials.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999

Eliminating the need for the language in Section 2.24 and Section 2.44.030 of the Friday Harbor Municipal Code (FHMC) concerning bonding requirements for the Mayor, Treasurer, and Clerk. He explained that draft Ordinance #1129 and #1130 were "house cleaning" ordinances to eliminate unnecessary language.

Councilmember Lackey moved and Councilmember Dickinson seconded to adopt Ordinance #1129 and Ordinance #1130 as stated. The motion passed unanimously.

Mayor Boothman introduced draft Ordinance #1131. An ordinance repealing Ordinance #628 and Ordinance #791 in their entirety concerning the Town of Friday Harbor Municipal Court.

Administrator Fitch explained that this ordinance would eliminate unnecessary language in Section 2.16 and Section 2.20 of the FHMC concerning the Municipal Court.

Councilmember Sheiman moved and Councilmember Dickinson seconded to adopt Ordinance #1131 as stated. The motion passed unanimously.

Mayor Boothman introduced draft Ordinance #1132. An ordinance authorizing the Treasurer to issue interest bearing warrants and repealing Ordinance #577 in its entirety.

Treasurer Picinich explained that interest bearing warrants were comparable to a loan in the private sector. She explained that this procedure was needed in the event sufficient funds were not available to pay outstanding claims against the Town.

Councilmember Sheiman moved and Councilmember Lackey seconded to adopt Ordinance #1132 as stated. The motion passed unanimously.

Mayor Boothman introduced draft Ordinance #1133. An ordinance repealing Ordinances #325, 392, 435, 569, 593, 594, 599, 609, 610, 622, 625, 626, 788, 789, 1017, 1018 in their entirety concerning various accounting funds of the Town of Friday Harbor.

Administrator Fitch explained that these accounting funds were no longer needed and therefore should be eliminated.

Councilmember Lackey moved and Councilmember King seconded to adopt Ordinance #1133 as stated. Following a brief discussion, the motion passed unanimously.

Administrator Fitch reported that the lake level was 41" below the spillway on 12/1/99. That the lake rose 9" on 12/15/99 and that the current level of Trout Lake was 6" below the spillway. Mr. Fitch noted his attendance at a seminar in Seattle that discussed the impacts of State Initiative #695. He said the seminar was very informative and expressed that he would like to schedule a workshop in January 2000 to discuss this issue. Council agreed that a workshop should be scheduled.

In response to a request by Councilmember Sheiman to have access to confidential tax information, Administrator Fitch distributed a Department of Revenue, Secrecy Clause Affidavit to Council.

At 1:07 PM, Councilmember Lackey left the meeting due to a work commitment.

Mayor Boothman reported on his attendance at the Cascadian Mayors Council meeting in Vancouver, Washington.

## **MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999**

At 1:18 PM, Councilmember Sheiman reported that there is Labor & Industries legislation that would require all firefighters to be Class 1 Firefighters.

Administrator Fitch reported that the Town has received a \$6,000 fine from the Department of Labor and Industries for violating safety precautions in the Maintenance Department. He noted that most of the fine could be mitigated by increasing safety training and developing a safety manual. Mr. Fitch noted that he would be performing these mitigating measures.

Mayor Boothman thanked Mr. Fitch for his report.

Councilmember King moved and Councilmember Dickinson seconded to approve the minutes of 12/2/99 noon and 7:30 PM Town Council meetings as submitted. The motion passed unanimously.

Councilmember Sheiman moved and Councilmember Wilson seconded to approve the payment of claims warrants #17399 through 17459 in the amount of \$80,450.96. The motion passed unanimously.

At 1:25 PM, hearing no further business before the Council, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

### **Town Council – December 16, 1999 @ 7:30 PM**

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Dickinson, King, Lackey, Sheiman, & Wilson

Others present: Town Administrator Fitch & Treasurer Picinich

Mayor Boothman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

San Juan County Commissioner Nielsen updated Council regarding recent attendance at State Transportation Commission meetings regarding ferry services. She requested Council keep the pressure on State Legislatures to support ferry "dependent" routes versus ferry "served" routes when considering reductions in ferry services due to the impacts of State Initiative #695.

Commissioner Nielsen noted that the San Juan County moratorium on land divisions has been extended through 4/1/00.

Councilmember Sheiman asked if San Juan County passed a gambling tax ordinance. Ms. Nielsen responded in the negative and noted it was still in draft format.

Mayor Boothman thanked Commissioner Nielsen for her update.

Mayor Boothman reviewed the 1999 Council achievements. He noted the siting of public restrooms; the revision to the Comprehensive Plan; the revision to the Shoreline Master Program; the 2000

## **MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 1999**

funding of Cahail Park improvements; the 2000 funding for a full-time Fire Chief position; the allocation of hotel/motel tax grant monies; and the 2000 funding of the toilet retrofit program.

Mayor Boothman presented Councilmember Lackey with a plaque in recognition and appreciation of his eight years (1992 – 1999) on the Town Council. Councilmember Lackey gave a brief speech.

Mayor Boothman presented Councilmember Wilson with a plaque in recognition and appreciation of his time spent on the Planning Commission and on the Town Council (1990 – 1999). Councilmember Wilson gave a brief speech.

Councilmembers Dickinson, King and Sheiman presented Councilmember Lackey and Councilmember Wilson with cards and gifts in appreciation of their years of public service.

At 7:53 PM, Town Clerk Wilson administered the Oath of Office to Councilmember Vonda Sheiman for her new term of office; Councilmember-elect Wm. J. LaPorte; Councilmember-elect Carrie Brooks, and Treasurer Picinich for her new term of office.

At 7:58 PM, following the swearing in of newly elected officials, Councilmember Lackey moved and Councilmember King seconded to adjourn the meeting. The motion passed 4 to 1. In light of his previous voting pattern, Councilmember Wilson was the jokingly opposing vote.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk