

MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 2001

Town Council – January 4, 2001 @ 12:00 PM

The Town Council met in regular session with Mayor Boothman presiding. Members present: Brooks, Dickinson, King, LaPorte, & Sheiman Others present: Town Administrator Fitch & Clerk Wilson

Mayor Boothman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

Presbyterian Church Reverend Mark Hensley gave the invocation

Sheriff's Report – sequence #155

Sheriff Cumming distributed December 2000 activity reports and noted that year-to-date figures would be distributed next month. Mr. Cumming announced that San Juan County's new officer is Shelley Phillips; who was formerly a Town Parking Enforcement Officer. Mr. Cumming indicated that the new traffic radar trailer should be available sometime this month. Mr. Cumming reported on various other Sheriff department activities.

Following Council inquiries, Mayor Boothman thanked Mr. Cumming for his report.

Findings of Fact and Conclusions of Law – sequence #420

At 12:14 PM, Mayor Boothman introduced Findings of Fact and Conclusions of Law for Conditional Use Permit #55 and SEPA Checklist #199 to allow Kathie Ravo to have a home occupation at her 27 Malcom Street residence.

Councilmember Sheiman moved Councilmember King seconded moved to adopt the Findings of Fact and Conclusions of Law as stated. The motion passed unanimously.

Mayor Boothman introduced Findings of Fact and Conclusions of Law for Conditional Use Permit #54 and SEPA Checklist #196 to increase the density limit from six (6) to nine (9) units per acre at 665 and 685 Argyle Avenue owned by William F. and Christy M. Carli.

Councilmember LaPorte moved Councilmember Dickinson seconded moved to adopt the Findings of Fact and Conclusions of Law as stated. The motion passed unanimously.

Broadband Communication presentation – sequence #488

Tom Small, Orcas Power and Light Company (OPALCO) Manager of Technical Services, gave a presentation regarding OPALCO's foray into providing a broadband (fiber optic) backbone to San Juan County with an emphasis on initial service to the urban area of San Juan Island.

Council inquired if said infrastructure would impact customer's bills. Mr. Small explained that only those customers who actually use the new fiber optic lines would be impacted.

Administrator Fitch asked that OPALCO continue to maintain infrastructure underground. Mr. Small said that OPALCO was sensitive to this request and to aesthetics.

Richard Civile, private consultant to OPALCO for telecommunications issues, explained the economic benefits that broadband communication will bring to the community.

MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 2001

Alice Cook, OPALCO boardmember, commented on the enormity of the opportunities that will be available with fiber optic lines.

Nordine Jensen, OPALCO boardmember, clarified that the OPALCO board is currently in the beginning stages of development and is not fully committed to developing fiber optic lines throughout the San Juan Islands. He stated that at this time the board has agreed to provide the basic line from Anacortes to Lopez.

Following Council inquiries and comments, Mayor Boothman thanked Mr. Small and Mr. Civile for their presentation.

Administrator's Report – sequence #2486

Administrator Fitch reported on the Trout Lake level (34"); changes in the Town's fee schedule; water use in 2000; Fire Engine 7 electrical problems; and fire drill foam reaching Port waters.

Minutes – sequence #3054

At 1:20 PM, Councilmember Sheiman moved and Councilmember King seconded to approve the Town Council minutes of December 21, 2000 noon and 5:30 PM meetings as written. The motion passed unanimously.

Claims and Payroll – sequence #3085

Councilmember LaPorte moved and Councilmember Dickinson seconded to approve the payment of claims warrants #19159 through 19213 in the amount of \$64,717.94 and payroll warrants #7723 through 7792 in the amount of \$126,528.96. The motion passed unanimously.

Non-agenda – sequence #3103

Councilmember LaPorte suggested that the Town place directional signs within Town limits to help people find the Ferry Terminal.

Councilmember Sheiman inquired about the new "Town limits" signs.

Councilmember Dickinson requested the Homes for Islanders Association be placed on the Town Council agenda. Mayor Boothman requested Councilmember Dickinson ask said Association to contact him regarding the date, agenda time needed, etc.

Mayor Boothman asked Council to approve spending \$3,000 to attain Joe Daniels as an Olympia lobbyist for the Town. Councilmember Sheiman requested that the discussion be delayed until the evening Town Council meeting so that she could make some inquiries regarding Mr. Daniels. Council concurred. Councilmember Sheiman also suggested Mayor Boothman call Mr. Daniels and ask him how many hours of work would he put forth for \$3,000; if Mr. Daniels has any conflicting issues with other jurisdictions; and if he could accept clear Council direction. Mayor Boothman agreed to call Mr. Daniels and report back at the evening Town Council meeting.

At 1:35 PM hearing no objection, Mayor Boothman declared the meeting adjourned.

Gary G. Boothman, Mayor

Kelle Wilson, Town Clerk

MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 2001

Town Council – January 4, 2001 @ 5:30 PM

The Town Council met in regular session with Mayor Boothman presiding. Members present: Brooks, Dickinson, King, LaPorte, & Sheiman

Others present: Town Administrator Fitch, Attorney Eaton, Treasurer Picinich, & Clerk Wilson

Mayor Boothman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

Solid Waste Facility Discussion – sequence #40

Mayor Boothman opened discussion regarding the disposal of the Town's Solid Waste Facility property.

Administrator Fitch explained the particulars of the 20-year lease agreement signed with San Juan County (SJC) in 1994 for use of portions of said facility.

Discussion continued regarding future infrastructure needs and obligations; operational needs and obligations; and how the proceeds of the property sale may be used.

Tom Huse, San Juan County Public Works Director, commented that SJC's Road and Solid Waste funds would pay for the purchase of said property, if approved. Mr. Huse informed the Council that if said property sale were approved the County would be requesting a 100' covenant for a buffer.

Attorney Eaton noted that he recently spoke with SJC Prosecuting Attorney, Randy Gaylard, regarding de-annexation and incinerator responsibilities and associated costs.

Mr. Huse estimated that SJC might be able to attain a Department of Ecology grant to help defray the cost of hazardous waste material removal from said facility. Mr. Huse also mentioned that should there be an emergency, with the ferries or of some other sort, SJC would be willing to help the Town continue its operations in any way.

Councilmember Brooks asked of the two appraisals received regarding said property, which appraisal SJC would be using. Mr. Huse responded that the State Appraisal would be used.

Non-Agenda – sequence #1560

Councilmember Sheiman reported on inquires regarding possible Olympia lobbyists. She said it was suggested that hiring a different lobbyist from SJC's lobbyist might be to the Town's benefit because Legislators would be hearing from more than one advocate of the San Juan Islands. Councilmember Sheiman recommended contacting an Olympia Lobbyist named Charlie Brown.

Mayor Boothman reported on Council requested information regarding Olympia Lobbyist, Joe Daniels. Discussion continued regarding the best strategy for the Town in regards to lobbyists. Following said discussion, Council asked Mayor Boothman to interview Charlie Brown for lobbyist services. Mayor Boothman agreed to perform his task.

Executive Session – sequence #1875

At 6:25 PM, hearing no objection, Mayor Boothman declared the meeting in executive session to discuss union negotiations, pending litigation, and property acquisition with no action anticipated for approximately 30 minutes.

Back to Regular Session

MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 2001

At 7:25 PM, hearing no objection, Mayor Boothman declared the meeting back in regular session.

Attorney Eaton asked for Council authorization to file a Notice of Appearance and Brief in regards to San Juan County's appeal against the Western Washington Growth Management Hearing Board to be heard at Thurston County Superior Court concerning the guest house provision of San Juan County's Comprehensive Plan. Council unanimously gave their approval for such action.

At 7:27 PM, hearing no further business before the Council, Mayor Boothman declared the meeting adjourned.

Gary G. Boothman, Mayor

Kelle Wilson, Town Clerk

Town Council – January 18, 2001 @ 12:00 PM

The Town Council met in regular session with Mayor Boothman presiding. Members present: Brooks, Dickinson, King, LaPorte, & Sheiman. Others present: Town Administrator Fitch, Treasurer Picinich, Fire Chief Low, System Administrator Dubail & Clerk Wilson. Mayor Boothman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

Department Reports – sequence #40

Fire Chief Low reported on the 7 fire department calls since his last report on December 21st, 2000. Chief Low reported on recruiting efforts. Chief Low announced a new trial "sleep over" program designed to enhance response time.

Following inquiries from Council, Mayor Boothman thanked Chief Low for his report.

System Administrator Dubail mentioned that the Town Hall generator worked well during the recent power outage. Mr. Dubail reported on changes to the Town's web site.

Councilmember LaPorte complimented Mr. Dubail on the caliber of the Town's web site.

Following discussion regarding enhancements to said web site, Mayor Boothman thanked Mr. Dubail for his update.

Administrator Fitch distributed the written copy of the Water Conservation report. Administrator Fitch updated Council on leak detection services and the toilet rebate program. Administrator Fitch noted a few corrections to said report.

Councilmember King indicated that additional advertising was necessary for the toilet rebate program. She noted that some local construction businesses were still unaware of the program.

Planning Commission Candidates – sequence #935

Mayor Boothman acknowledged that one of the citizens he contacted regarding appointment to one of the two open positions on the Town Planning Commission had not decided whether or not to serve.

MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 2001

and the other citizen he contacted had declined. Mayor Boothman requested Council re-appoint Mike Coyne to his Planning Commission expired term at the evening Town Council meeting.

Grant Opportunities – sequence #1012

Special Consultant Jim Slocomb discussed the positive atmosphere in grant opportunities. Mr. Slocomb emphasized timing, department level participation, and partnering with non-profit organizations.

Administrator Fitch observed that the pursuit of grants starts with the Town's adopted documents, budgeting process, and a long-term commitment from Council.

Following discussion, Council decided to prioritize their grant priorities along with their 2001 legislative priorities.

Vela Luka Discussion Delayed – sequence #2100

Administrator's Report – sequence #2110

Administrator Fitch requested the presence of Council on April 26th at a joint Planning Commission and Town Council public meeting on amendments to the Town's Comprehensive Plan. Mr. Fitch urged Council to limit communications with proponents or opponents of amendments to said plan. Mr. Fitch commented that this public meeting is the one public meeting required by law and would be the Planning Commission's meeting.

Councilmember LaPorte asked for two weeks to a month to review suggested amendments in advance of said meeting.

Administrator Fitch noted that Trout Lake is 10" below the spillway. Mr. Fitch advised someone from the Council to attend the Board of County Commissioner's meeting regarding House Bill 2260 funds on January 23, 2001 at 1:30 PM in the Commissioner's Hearing Room. Mayor Boothman and Councilmember Dickinson said they planned to attend.

Administrator Fitch noted that San Juan County (SJC) Fire District #3 gave their training officer a wage increase. Mr. Fitch explained that the Town has a contract with the District to perform training for the Town Fire Department, which expired on December 31, 2000. Mr. Fitch asked Council if they were inclined to increase the amount of the contract as requested by the District.

Discussion followed with Chief Low regarding the efficiency of the training provided, etc.

Councilmember LaPorte and Councilmember Sheiman agreed that SJC Fire District #3 Commissioners should have consulted with Council regarding this change during the Town's budget process.

Following discussion, Council agreed to increase the compensation for training and requested Administrator Fitch introduce a new contract and resolution at the evening Town Council meeting.

Approval of minutes – sequence #3180

MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 2001

At 1:23 PM, Councilmember Sheiman moved and Councilmember King seconded to approve the Town Council minutes of January 4, 2001 noon and 5:30 PM meetings as written. The motion passed unanimously.

Approval of claims

Councilmember LaPorte moved and Councilmember Dickinson seconded to approve the payment of claims warrants #19227 through 19260 in the amount of \$51,518.87. The motion passed unanimously.

Non-agenda – sequence #3326

Council discussed a Hotel/Motel Grant program invoice from the Business Association of SJC for distribution of the 2000 San Juan Islands Visitor's Guide during the months of January through June 2001. Clerk Wilson recommended denial of payment because distribution services would be performed outside of the signed contract timelines. Councilmember LaPorte stepped down from the discussion because he has recently been elected the President of said Association. Councilmember Sheiman acknowledged that she was a member of said Association.

Administrator Fitch suggested extending the contract to include the months from January to June 2001. Following discussion, Councilmember Sheiman moved and Councilmember Dickinson seconded to amend the contract to include January through June 2001. The motion passed unanimously, with Councilmember LaPorte not participating as stated.

Non-agenda – tape #2 – sequence 25

Councilmember Sheiman commented that the new legislative session has begun in Olympia and that the big issues under review are transportation and health.

At 1:30 PM, hearing no further business before the Council, Mayor Boothman declared the meeting adjourned.

Gary G. Boothman, Mayor

Kelle Wilson, Town Clerk

Town Council – January 18, 2001 @ 5:30 PM

The Town Council met in regular session with Mayor Boothman presiding. Members present: Brooks, Dickinson, King, & LaPorte

Others present: Town Administrator Fitch, Attorney Eaton, Treasurer Picinich, & Clerk Wilson
Council excused Councilmember Sheiman's absence.

Mayor Boothman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

Resolution #1208 – sequence #48

Mayor Boothman introduced draft Resolution #1208. A resolution authorizing the Mayor to accept a proposal from Diesel America West, Inc., to provide a 105 KW electrical generator.

MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 2001

Administrator Fitch explained the particulars of said resolution.

Councilmember LaPorte moved and Councilmember Dickinson seconded to adopt Resolution #1208 as stated. Following discussion, The motion passed unanimously.

Memorial Park Design Contest – sequence #170

Mayor Boothman advocated raising the height of the current flagpole and possibly purchasing another flagpole to display the state flag at Memorial Park. Mayor Boothman suggested that a section for seating during presentations was also needed at said park.

Councilmember Brooks advocated leaving the loop around Memorial Park open for vehicle traffic.

Councilmember LaPorte suggested expanding the footprint of said park.

Councilmember King asked what war conflicts were going to be represented at said park.

Councilmember Dickinson pointed out that if said park was enlarged; others might use the area for ceremonies.

Discussion continued regarding the park footprint, traffic flow, Port plans, and memorials.

Vela Luka Sisiter City – sequence #922

Mayor Boothman noted the particulars of becoming a sister city. Mayor Boothman mentioned an Assistant Attorney General opinion that questions if Towns are expressly authorized to become sister cities. Mayor Boothman asked Attorney Eaton's opinion. Attorney Eaton expressed that as long as the Town did not spend public funds in any way, he did not see any harm in becoming a sister city.

Councilmember Brooks commented on the importance of the Town looking beyond its borders internationally. Councilmember Brooks commented that the Soroptimists Association would be willing to fund raise for this cause.

Following discussion, Council asked Mayor Boothman to proceed with the Sister City association with Vela Luka, Croatia.

Olympia Lobbyist – sequence #1340

Mayor Boothman reported on conversations with proposed lobbyist Charlie Brown and proposed lobbyist Joe Daniels. Following discussion, Council asked Mayor Boothman to contact Charlie Brown regarding lobbying for the Town in February, March, and April for \$4,500.

Planning Commission re-appointment

Mayor Boothman asked Council to re-appoint Mike Coyne to Planning Commission, position #5 retroactive to 7/7/00.

Councilmember LaPorte moved and Councilmember King seconded to appoint Mike Coyne to Planning Commission position #5 retroactive to 7/7/00 for a six-year term. The motion passed unanimously.

Non-agenda – sequence #1760

MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 2001

Mayor Boothman apologized for the mistaken exclusion of the unfinished 2000 Legislative Agenda item "Privatization of the Town's Solid Waste System" from the 1st draft of the 2001 Legislative Agenda.

Administrator Fitch introduced draft Resolution #1209. A resolution authorizing the Mayor to execute an intergovernmental agreement with San Juan County Fire District #3 for firefighter training services.

Councilmember Dickinson moved and Councilmember King seconded to adopt Resolution #1209 as stated. The motion passed unanimously.

Executive Session – sequence #1880

At 6:25 PM, hearing no objection, Mayor Boothman declared the meeting in executive session to discuss property acquisition, pending litigation, and union negotiations for approximately 20 minutes with no action anticipated.

At 7:02 PM, hearing no objection, Mayor Boothman declared the meeting back in regular session with no action taken in executive session.

Mayor Boothman hearing no further business before the Council, declared the meeting adjourned.

Town Council – February 1, 2001 @ 12:00 PM

The Town Council met in regular session with Mayor Boothman presiding. Members present: Brooks, Dickinson, King, LaPorte, & Sheiman Others present: Town Administrator Fitch, Treasurer Picinich, & Clerk Wilson

Mayor Boothman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

Commissioner Update – sequence #35

San Juan County (SJC) Commissioner Nielsen updated Council on ferry task force activities; elimination of the County Department of Social and Health Services; the possibility of imposing a real estate excise tax to support affordable housing; SJC .08 funds Ordinance; as well as various other issues.

Planning Commission Candidate – sequence #535

Mayor Boothman introduced Planning Commission candidate Jennifer Fitch. Mayor Boothman noted that Ms. Fitch requested to be appointed to Planning Commission position #7.

Wastewater Treatment Plant Upgrade Presentation – sequence #620

Brad Musick, Brown and Caldwell Engineer, and Jon Beer, Lead Engineer on the project, presented the "Basis for Planning" for proposed upgrades to the Wastewater Treatment Plant. Mr. Musick estimated that the cost of said upgrade was 4.9 million dollars.

Following Mr. Musick's presentation, Councilmember Brooks asked if the new facility would be designed to process reusable water.

MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 2001

Mr. Musick commented that the plant upgrade presently did not include such equipment. He indicated that attaining grant funding might allow a "pilot" program to offset the expensive water reuse equipment.

Following further discussion regarding size of tanks, expense of equipment, and odors, Mayor Boothman thanked Mr. Musick and Mr. Beers for their presentation.

Mayor Pro-tem – sequence #2775

At 1:15 PM, Mayor Boothman left the meeting to catch a ferry. Councilmember LaPorte moved and Councilmember King seconded to appoint Councilmember Sheiman Mayor Pro-tem. The motion passed unanimously.

Lobbyist Discussion

Mayor Pro-tem Sheiman opened Council discussion of lobbying efforts.

Administrator Fitch reported that lobbyist, Charlie Brown, is no longer available to lobby for the Town.

Mayor Pro-tem Sheiman suggested the Town wait until next year or the off-session time this summer.

Following discussion, Council agreed to discuss the lobbyist issue again in July.

Administrator's Report – sequence #2890

Administrator Fitch reported on medical benefit premium increases. He noted that the Town should notify Northwest Washington Medical Bureau of their intent to renew their policy by February 23, 2001.

Councilmember Sheiman asked if the Town qualified to participate in the Washington State benefit package. Administrator Fitch said he would look into the possibility.

Administrator Fitch mentioned that the Town Planning Commission's report regarding growth and land utilization lowered the Town's growth rate for comprehensive planning purposes.

Administrator Fitch reported that the State Auditor's 1999 Audit Report was complimentary of the Town organization and procedures.

Administrator Fitch distributed a letter for Council signature addressed to WA State Office of Financial Management and the Department of General Administration of the State Legislature seeking compensation for mandated shoreline master program update expenses. Council agreed to sign said letter.

Administrator Fitch noted receipt of a letter from Association of WA Cities (AWC), Executive Director, Stan Finkelstein, asking Cities and Towns to participate in the litigation costs to contest State Initiative #722 in court. He estimated the cost as approximately \$5,000. Council will consider the request.

Administrator Fitch reported that AWC Insurance Services Specialist, Tracey Christenson, did a loss control visit and recommended removal of the trees at the Rosaia Wilson property at 585 Spring Street and the Lew and Debbie Dickinson property at 815 Spring Street for safety reasons.

MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 2001

Administrator Fitch pointed out that the Mayor has asked Town crews to run their generators one day out of the week to help with the west coast power shortage.

Approval of Minutes

Councilmember Brooks moved and Councilmember Dickinson seconded to approve the Town Council minutes of January 18, 2001 noon and 5:30 PM meetings as written. Councilmember LaPorte noted that he would discuss a grammatical correction with the clerk after the meeting. The motion passed unanimously. (After the meeting Councilmember LaPorte noted that at the 1/18/01, 5:30 PM Town Council meeting minutes page 2 of 3—2nd paragraph—the word “will” should be “willing”.)

Approval of Claims and Payroll

Councilmember King moved and Councilmember LaPorte seconded to approve the payment of claims warrants #19264 through #19348 in the amount of \$165,732.08 and payroll warrants #7793 through #7836 in the amount of \$136,661.10. The motion passed unanimously.

The non-agenda items discussion was postponed until the evening Town Council meeting.

At 1:32 PM, hearing no objection, Mayor Pro-tem Sheiman declared the meeting adjourned.

Vonda Sheiman, Mayor Pro-tem

Kelle Wilson, Town Clerk

Gary G. Boothman, Mayor

Kelle Wilson, Town Clerk

Town Council – February 1, 2001 @ 5:30 PM

The Town Council met in regular session. Members present: Brooks, Dickinson, King, LaPorte, & Sheiman

Others present: Town Administrator Fitch, Attorney Eaton, Treasurer Picinich, & Clerk Wilson

Having been previously notified by Mayor Boothman that he would not be in attendance at the evening Town Council meeting, Clerk Wilson asked Council to appoint a Mayor Pro-tem. Councilmember LaPorte moved and Councilmember Dickinson seconded to appoint Councilmember Sheiman as Mayor Pro-tem. The motion passed unanimously.

Mayor Pro-tem Sheiman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

Planning Commission Nominee

Mayor Pro-tem Sheiman asked for Council approval of Planning Commission nominee, Jennifer Fitch. Councilmember LaPorte moved and Councilmember King seconded to appoint Jennifer Fitch to the Town Planning Commission, position #7. The motion passed unanimously.

Resolutions – sequence #70

MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 2001

Mayor Pro-tem Sheiman introduced draft Resolution #1211.

Councilmember Brooks moved to adopt Resolution #1211 authorizing the Town Treasurer to initiate an Inter-fund loan between the Current fund and the Fire/Refuse Bond Redemption fund. Councilmember King seconded the motion. The motion passed unanimously.

Mayor Pro-tem Sheiman introduced draft Resolution #1210. A resolution authorizing the Mayor to accept a proposal from General Pacific, Inc., to provide ten street lighting standards.

Administrator Fitch explained the particulars of said resolution. Following brief inquiry, Councilmember LaPorte moved and Councilmember Dickinson seconded to adopt Resolution #1210 as stated.

Mayor Pro-tem Sheiman introduced draft Resolution #1212. A resolution authorizing the Mayor to execute an agreement between the Town of Friday Harbor and the consulting firm of Gray & Osborne, Inc., for water storage reservoir consulting services.

Administrator Fitch explained the particulars of said resolution and noted one change to the draft contract. Following discussion, Councilmember Dickinson moved and Councilmember LaPorte seconded to adopt Resolution #1212 as stated. The motion passed unanimously.

2001 Legislative Agenda – sequence #319

This agenda item was postponed until all Councilmembers had their worksheets into Administrator Fitch.

Non-agenda – sequence #338

Councilmember Brooks noted that Jean Whitman is traveling to Vela Luka next fall and is willing to take any donations with her. Councilmember Brooks suggested sending Town brochures and the Historic Preservation Review Manual.

Councilmember Brooks observed that she heard that Orcas Power and Light Company's (OPALCO) "fiber optic" line project had been eliminated. Councilmember King said that recent discussions with Tom Small from OPALCO indicated that the project was still forthcoming.

Councilmember Brooks, indicated that Sally Kerr thought the Town was violating Comprehensive Plan goals #2 and #6 in regards to selling the Town's portion of the now vacated Leslie Street. Administrator Fitch explained the particulars of said goals and noted that he did not feel it was a violation.

Councilmember Dickinson reported that in 3 or 4 weeks the Town should receive a check from San Juan County from .08% funds.

Treasurer Picinich reported that the 2000 Annual Report has been completed and is available for Council review.

Executive Session – sequence #605

At 5:50 PM, Councilmember King moved and Councilmember Dickinson seconded to go into executive session to discuss pending litigation, property acquisition, personnel issues, and union negotiations for approximately one hour with no action anticipated. The motion passed unanimously.

Return to Regular Session

Hearing no objection, Mayor Pro-tem Sheiman declared the meeting back in regular session with no action taken in executive session.

At 7:12 PM, there being no further business before the Council, Councilmember Brooks moved and Councilmember King seconded to adjourn. The motion passed unanimously.

Vonda Sheiman, Mayor Pro-tem

Kelle Wilson, Town Clerk

Town Council – February 15, 2001 @ 12:00 PM

The Town Council met in regular session with Mayor Boothman presiding. Members present: Brooks, Dickinson, King, LaPorte, & Sheiman Others present: Town Administrator Fitch, Treasurer Picinich, & Clerk Wilson

Mayor Boothman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

Department Reports – sequence #40

Maintenance Supervisor Reitan reported on rainfall; Trout Lake levels; the Sewer Department operating one man short due to Dan Seaton leaving Town employment; bids for an asphalt milling machine, hydraulic trailer mounted sewer jetter, and a new truck for the Sewer Department. Following questions from Council, Mayor Boothman thanked Mr. Reitan for his report.

Fire Chief Low reported on fire calls; recruiting efforts; and training.

Land Use Administrator Bertrand asked Council if March 8th at 7:00 PM would be an acceptable date to hold a joint public hearing with the Planning Commission regarding the Islanders Subdivision to be known as Islanders' Addition. Council agreed that this date was acceptable.

Mr. Bertrand reminded Council that a joint public hearing with the Planning Commission regarding Comprehensive Plan amendments was scheduled for April 26th at 7:00 PM.

Mr. Bertrand noted that a draft franchise agreement ordinance should be presented to Council in 2 or 3 weeks.

Mr. Bertrand commented that the year 2002 will be the time to consider significant budget requests to accommodate major changes in the Comprehensive Plan process. These include a new vision statement and discussion of the urban growth area.

Mr. Bertrand also reported on Historic Preservation outreach programs; traffic counter distribution; and junk vehicle enforcement progress.

Resolution #1216 – sequence #1077

Mayor Boothman introduced draft Resolution #1216. A resolution authorizing the Mayor to execute a lease for a portion of First Street and A Street.

Administrator Fitch explained the particulars of said resolution.

Shelley Borahan, 3160 Crestview and Tony Leach, 126 Ocean View, requested Council approve the placement of a lighthouse on the requested leased portion of First Street and A Street.

Discussion followed regarding the size of proposed lighthouse; sign regulations; visibility obstruction; and fairness to other restaurant owners. Following discussion, Councilmember Sheiman moved and Councilmember Dickinson seconded to adopt Resolution #1216 and attached lease as drafted. The motion passed 4 to 1 with Councilmember LaPorte in the opposition.

Administrator Fitch clarified for Ms. Borahan and Mr. Leach that no signage or lighthouse would be allowed in the leased area.

At 1:10 PM, Town Clerk Wilson left the meeting to catch a ferry and Treasurer Picinich assumed the responsibility for the minutes.

Senate Bill 5918/House Bill 1952 – sequence #2568

Mayor Boothman explained that these proposed bills would allow local governments to levy a 1.5% Real Estate Excise Tax to help fund affordable housing. This levy would be subject to voter approval. The Mayor and Council signed letters of support for this legislation to the sponsors of these bills.

Administrator's Report

Administrator Fitch announced that the draft update to the Town's General Sewer Plan and Wastewater Facilities Engineering Report has been received from Brown & Caldwell and has been distributed for review.

Administrator Fitch reported that repair to the fence around the Wastewater Treatment Plant is under way and asked if the present "redwood" color would be acceptable for repairs that need to be made to the existing fencing. The Council agreed to keep the same color scheme.

Administrator Fitch asked the Council if they were now ready to financially participate in the litigation to contest State Initiative 722. The Council agreed to contribute \$2,500 towards this lawsuit.

Administrator Fitch noted the receipt of a letter from Lorraine Larson regarding Friday Harbor House's proposed expansion.

Administrator Fitch presented change orders for the four Market Place/Nash Street improvement contracts. The proposed change orders increase the cost of the following projects:

Water Main Extension by \$3,523.14
Storm Drain Main Extension by \$4,774.35
Asphalt Paving by \$807.75
Concrete Curb & Gutter by \$1,534.73

Councilmember Sheiman moved and Councilmember Dickinson seconded to approve the change orders in the amount of \$10,639.97 as outlined in Administrator Fitch's memo dated February 13, 2001. The motion passed unanimously.

Administrator Fitch reported on the purposed sale of the surplus property adjacent to Cahail Park. If based on land value the minimum bid should be set at \$18,522. If based on the Washington Department of Transportation formula, used to purchase needed right of way, the minimum bid would be set at \$30,621. The Council decided to table the discussion until the February 15, 2001 5:30 PM Council meeting.

Councilmember LaPorte moved and Councilmember King seconded to approve the payment of claims warrants #19350 through #19421 in the amount of \$125,196.84. The motion passed unanimously.

Non agenda items

There were no non-agenda items presented.

At 1:45 PM, hearing no objection, Mayor Boothman declared the meeting adjourned.

Gary G. Boothman, Mayor

Wendy Picinich, Clerk Pro-tem

Town Council – February 15, 2001 @ 5:30 PM

The Town Council met in regular session with Mayor Boothman presiding. Members present: Brooks, Dickinson, King, LaPorte, & Sheiman
Others present: Town Administrator Fitch, Attorney Eaton (late), & Treasurer Picinich

Mayor Boothman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

Resolutions

Mayor Boothman introduced draft Resolution #1213, a resolution authorizing the Mayor to execute an agreement with Fire District #3 for automatic and mutual aid.

Administrator Fitch explain that after meeting with District #3 Fire Commissioners, the District decided to postpone the proposed draft automatic and mutual aid agreement until the new District Fire Station is completed and in service. Administrator Fitch asked that Resolution #1213 be removed from the records.

Councilmember Sheiman moved and Councilmember King seconded to withdraw Resolution #1213. The motion passed unanimously.

Mayor Boothman introduced draft Resolution #1214, a resolution authorizing the Mayor to execute an agreement with Brown & Caldwell Engineering for preliminary design of the sewer plant expansion.

Councilmember Brooks moved and Councilmember King seconded to adopt Resolution #1214. The motion passed unanimously.

Mayor Boothman introduced draft Resolution #1215, a resolution authorizing the Mayor to execute a contract with Northwest Washington Medical Bureau for employee medical coverage.

Councilmember Brooks moved and Councilmember Dickinson seconded to adopt Resolution #1215. The motion passed unanimously.

2001 Legislative Agenda – sequence 1916

The Mayor and Council discussed topics listed on the proposed legislative agenda. Administrator Fitch will organize the topics in order of importance decided by the consensus of the Council.

Administrator's Report (Continued) – sequence 2136

Administrator Fitch reported a change in the calculation of value of the surplus portion of "Leslie Street" adjacent to Cahail Park. If the minimum bid were based on the average of land values abutting the parcel, it would be \$18,531. The Council instructed Administrator Fitch to use this figure for setting the minimum bid for the sale of this property.

Administrator Fitch reported on the status of the sidewalk construction on upper Spring Street @ the Dickinson property. It is unlikely that the current sidewalk design and the Town's easement will allow keeping all the trees. It was decided to continue the project and when the crew reaches the trees, the fate of the trees will be decided.

Approval of Minutes

Councilmember LaPorte moved and Councilmember Dickinson seconded to approve the Town Council minutes of February 1, 2001 noon and 5:30 PM meeting as written. The motion passed unanimously.

Councilmember Brooks informed the Council that she would not be able to attend the March 1, 2001 Council meetings.

Executive Session

At 6:50 PM, hearing no objection, Mayor Boothman declared the meeting in executive session to discuss pending litigation, property acquisition, and union negotiations for approximately one hour with no action anticipated. The motion passed unanimously.

Return to Regular Session

Councilmember LaPorte moved and Councilmember Dickinson seconded to return to regular session with no action taken in executive session. The motion passed unanimously.

At 8:10 PM, there being no further business before the Council, Mayor Boothman declared the meeting adjourned.

Gary G. Boothman, Mayor

Wendy Picinich, Clerk Pro-tem

Town Council – March 1, 2001 @ 12:00 PM

The Town Council met in regular session with Mayor Boothman presiding. Members present: Dickinson, King, LaPorte, & Sheiman

Council excused Councilmember Brooks' absence. Others present: Town Administrator Fitch, Treasurer Picinich, & Clerk Wilson

Mayor Boothman led the meeting in the Pledge of Allegiance.

During the public access portion of the meeting, Charles Su Thomas, 51 Spring Street, appealed to Council to allow the placement of a lighthouse structure on his leased portion of Town property located at the corner of 1st and A Streets.

San Juan County Commissioner Nielsen Update – sequence #220

Commissioner Nielsen reported on earthquake repercussions; a proposed state gas tax to support transportation costs; attendance and discussion at recent local ferry public meetings; and a proposed local real estate excise tax to support affordable housing.

Mayor Boothman stated that should local voters ratify legislation to support an affordable housing tax, he hoped the County would work closely with the Town in planning a spending strategy. Commissioner Nielsen said it was her hope to work closely with the Town.

Commissioner Nielsen noted that public hearings on the draft ordinance for the distribution of .08 funds would be forthcoming.

Sheriff Update – sequence #625

Sheriff Cumming distributed January 2001 and 2000 Year End reports to Council. Sheriff Cumming encouraged all government bodies to update their emergency service programs. Mr. Cumming mentioned a recent meth. lab arrest and noted the complications and impacts of such an investigation and arrest. Discussion followed regarding drug use in San Juan County (SJC). Sheriff Cumming stated that he felt SJC paralleled the rest of the nation in drug use and abuse.

Orcas Power & Light Company (OPALCO) Power Situation – sequence #1060

Doug Bechtel, OPALCO General Manager, explained the power shortage situation caused by insufficiency rainfall this winter. Mr. Bechtel encouraged everyone to conserve energy. He noted that power levels should be maintained throughout the summer, although Bonneville Power Administration may be operating at 60% capacity rather than 100%. He expressed that even though conservation will impact his revenues negatively, conservation was recommended. Mr. Bechtel went on to explain previous contract negotiations with Bonneville Power Administration and their possible future impact.

Discussion continued regarding legislation, conservation outreach programs, budget, and the fiber optic project. Administrator Fitch asked if future development would impact OPALCO's ability to distribute power. Mr. Bechtel stated that OPALCO would build their system to meet demand.

Chinmayo Public Art Project – sequence #2012

Chinmayo proposed painting a mural on the backside wall of Neil's Images and the Rainbow Gallery. Chinmayo explained the particulars of her project and asked for Council approval. Discussion followed. Council did not note approval or disapproval at this time.

Minutes – sequence #2500

Councilmember LaPorte moved and Councilmember Dickinson seconded to approve the Town Council minutes of February 15th, 2001 noon and 5:30 PM meetings as written. The motion passed unanimously.

Claims & Payroll – sequence #2560

Town Council – January 4, 2001 @ 12:00 PM

Councilmember Sheiman moved and Councilmember King seconded to approve the payment of claims warrants #19431 through #19487 in the amount of \$95,668.04 and payroll warrants #7837 through #7879 in the amount of \$122,871.05. The motion passed unanimously.

Non-agenda – sequence #2580

Treasurer Picinich asked Council to approve the formation of a Tree and Landscape Committee. She noted said committee could gather necessary information for grant monies and plan development. Council approved.

Mayor Boothman opened discussion on Charles Su Thomas' public access request to place a lighthouse structure on land leased from the Town at 1st and A Streets.

Land Use Administrator Bertrand explained the Town municipal code pertaining to allowable signs. Discussion continued regarding signage. Councilmember LaPorte observed that in his opinion the lighthouse structure did not constitute a sign. Councilmember Sheiman commented that perhaps the Town had some leeway due to this was actually Town property.

Councilmember LaPorte moved and Councilmember Sheiman seconded to ask staff to amend the lease associated with Resolution #1216 adopted on 2/1/01 to allow a lighthouse structure on the Town's leased portion of right-of-way at 1st and A Streets and to stipulate that the lighthouse structure is not considered signage. The motion passed with 3 votes in the affirmative and Councilmember King abstaining.

At 1:40 PM, hearing no objection, Mayor Boothman declared the meeting adjourned.

Gary G. Boothman, Mayor

Kelle Wilson, Town Clerk

Town Council – March 1, 2001 @ 5:30 PM

The Town Council met in regular session with Mayor Boothman presiding. Members present: Dickinson, King, LaPorte, & Sheiman

Others present: Town Administrator Fitch, Attorney Eaton, Treasurer Picinich (late), & Clerk Wilson

Mayor Boothman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

Solid Waste Facility Lease Area – sequence #40

Mayor Boothman opened discussion regarding the request by the San Juan County (SJC) Public Works Department to expand their leased area at the Solid Waste Facility.

Administrator Fitch explained the particulars of the current lease with SJC.

Tom Huse, SJC Public Works Director, noted that because of recent changes in Washington State Ferries' reservation policy, additional space was needed at the Solid Waste Facility to store transfer bins. He requested an additional 40' X 60' area.

Councilmember Dickinson inquired if SJC was prepared to pay fair market value for the lease.

Councilmember Sheiman suggested that a swap of the Town's Solid Waste Facility property for SJC's former Public Works property on Guard Street could still be arranged.

Mr. Huse suggested that said Guard Street property values now far exceeded the value of the Sutton Road Solid Waste Facility. Councilmember Sheiman noted that the expense of relocating the County transfer station should be taken into account when calculating values.

Discussion continued regarding tipping fees, property values, public access, and siting a location to accommodate Mr. Huse's request. Following discussion, it was the consensus of Council to ask staff to draft verbiage to allow the requested additional space without public access.

Mr. Huse requested Council give a timeline on their decision regarding the approval or disapproval of the sale of the Solid Waste Facility to SJC. Mr. Huse suggested that the Town could retain a portion of the property to site a public works facility if they so desired. Council said they would discuss the matter further, but did not give a specific timeline to Mr. Huse.

Resolution #1213 – sequence #1230

Mayor Boothman introduced draft Resolution #1213. A resolution authorizing the Mayor to offer for sale such land deemed surplus.

Administrator Fitch explained the particulars of the bidding process procedures. Councilmember LaPorte moved and Councilmember Dickinson seconded to adopt Resolution #1213 as stated. The motion passed unanimously.

2001 Legislative Agenda – sequence #1320

Councilmember LaPorte asked that the redevelopment of the Hotel Motel Tax Grant Program be placed at the top of the 2001 Legislative Agenda. Councilmember Sheiman suggested that the additional 1% legislation be placed as item #2.

Councilmember LaPorte suggested that if staff provides him with a Town map, he would note the proposed location of directional ferry signs.

Discussion followed regarding Council legislative priorities. Council requested staff research solid waste privatization and attain Hotel Motel 1% additional funds example ordinances to review. Councilmember Sheiman said that she would solicit and provide Attorney Eaton with documentation allowing the use of hotel motel collected monies for wastewater treatment plant infrastructure. Attorney Eaton suggested that perhaps State Representative Morris and Senator Spaniel could write a letter to the Town explaining their legislative discussions for backup to show anyone who may object to the Town using these funds in this way.

Administrator's Report – sequence #1970

At 6:28 PM Treasurer Picinich joined the meeting.

Administrator Fitch asked Council for a decision regarding the trees obstructing the new sidewalk on Spring Street at the Dickinson property. Following discussion, it was the consensus of Council to

Town Council – January 4, 2001 @ 12:00 PM

remove the trees at this location. Councilmember King advocated starting a program to provide for future tree planting requirements in Friday Harbor. Council noted that the Tree and Landscape Committee proposed by Treasurer Picinich at the noon Town Council meeting could develop a proposal to submit to Council.

Administrator Fitch mentioned that George Christensen, owner of the Churchill Square complex, has proposed a land swap between a portion of land owned by the Town on Harrison Street for a portion of land owned by Mr. Christensen on Nichols Street. Administrator Fitch distributed a drawing depicting said land swap. Administrator Fitch mentioned that he did not require an immediate answer to the proposed land swap that at this time it was only for Council contemplation.

Non-agenda – sequence #2950

Mayor Boothman noted that he would be unable to attend a regional transportation discussion at the Farm House Restaurant on March 9th, 2001 from noon to 2:00 PM, and wondered if a Councilmember would like to attend instead. No one volunteered.

Executive Session

At 6:52 PM, hearing no objection, Mayor Boothman declared the meeting in executive session to discuss union negotiations and land acquisition for approximately 20 minutes with no action anticipated.

Return to regular session

At 7:30 PM, hearing no objection, Mayor Boothman declared the meeting back in regular session with no action taken in executive session.

Mayor Boothman hearing no further business before the Council and no objection, declared the meeting continued until March 8th, 2001 at 7:00 PM for a public hearing with the Town Planning Commission to discuss the subdivision known as Islanders' Subdivision. The meeting was adjourned.

Gary G. Boothman, Mayor

Kelle Wilson, Town Clerk

Town Council – March 8, 2001 @ 7:00 PM

The Town Council met in continued regular session for the purpose of a joint public hearing with the Town Planning Commission regarding the proposed Islanders' Subdivision located easterly of the Friday Harbor Elementary School on Grover Street. Councilmembers present: Brooks, Dickinson, King, & LaPorte

Planning Commission members present: Michael Coyne, Jennifer Fitch, Farhad Ghatan, John Hart, & Tim Pold

Others present: Town Administrator Fitch, Attorney Eaton, Planning Commission Recording Secretary Zalmanek, & Clerk Wilson

This was a scheduled Planning Commission meeting. Planning Chair Ghatan chaired the meeting. The Town Council was in attendance to hear testimony and gather information.

Town Council – January 4, 2001 @ 12:00 PM

Planning Commission Recording Secretary, Roxanna Zalmanek took the minutes of this joint public hearing. Please refer to the Planning Commission minute book for all minutes regarding this meeting.

At 8:50 PM, hearing no objection Mayor Boothman declared the Town Council portion of the meeting adjourned. Planning Commission Chair Ghatan declared a short recess. The Town Councilmembers and Town Clerk left the meeting. The Planning Commission meeting continued after the recess. Please refer to Planning Commission minutes.

Gary G. Boothman, Mayor

Kelle Wilson, Town Clerk

Town Council – March 15, 2001 @ 12:00 PM

The Town Council met in regular session with Mayor Boothman presiding. Members present: Brooks, Dickinson, King, LaPorte, & Sheiman Others present: Town Administrator Fitch, Treasurer Picinich, & Clerk Wilson

Mayor Boothman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

Department Reports – sequence #38

Fire Chief Low reported on the 2 calls received in February; recruiting efforts; and grant money possibilities. Discussion followed regarding equipment and false alarms.

System Administrator Dubail reported on security issues; ergonomics in the work place; and summarized activities within the computer department.

Water Conservation Coordinator Key asked Council to submit their comments, edits, and clarifications on the draft Water Conservation Plan to her or the Town Clerk by March 22, 2001. Discussion followed regarding weather reports, drought possibilities, and attaining grant money to raise the Trout Lake Dam.

Chinmayo Presentation – sequence #715

Artist Chinmayo demonstrated a concept to place granite chess tables in the parks and asked for Council approval of said concept. Discussion followed regarding funding, seating arrangements, and location. Administrator Fitch recommended that Chinmayo contact the San Juan Lions Association for possible funding. Chinmayo was amenable to this suggestion.

Following said discussion, Councilmember LaPorte moved and Councilmember King seconded to grant Chinmayo permission to proceed forward with her concept with site selection of the chess tables to be made by Mayor Boothman and Administrator Fitch. The motion passed unanimously.

Historic Preservation Review Board Appointees – sequence #1185

Mayor Boothman asked Council to re-appoint David Waldron, Scott Zehner, and Nancy Larsen, as staff designee, to the Historic Preservation Review Board for another two-year term. He noted that current

terms expire on 3/3/101. Mayor Boothman referenced Historic Preservation Coordinator Larsen's memo dated 3/12/01 regarding said subject.

Councilmember Sheiman moved and Councilmember Dickinson seconded to reappoint David Waldron, Scott Zehner, and Nancy Larsen, as staff designee, to another two-year term on the Historic Preservation Review Board. The motion passed unanimously.

Solid Waste Facility Disposition – sequence 1230

Administrator Fitch reported that San Juan County (SJC) plans to move San Juan Island's hazardous waste storage to Orcas Island and is now only asking for some additional leased space for cargo container storage at the Solid Waste Facility. Administrator Fitch explained site limitations at the Solid Waste Facility.

Discussion continued regarding selling most of the Solid Waste Facility property to SJC while retaining a portion of the property for a Town public works facility. Following this discussion it was the consensus of Council that Administrator Fitch inform SJC Public Works Director Huse that the Town is willing to sell SJC its Solid Waste Facility after the Town secures a location for its public works site.

Resolution #1217 – sequence #2142

Mayor Boothman introduced draft Resolution #1217. A resolution authorizing the Mayor to accept a proposal from Asphalt Zipper, Inc., to provide a portable asphalt milling machine.

Administrator Fitch asked that discussion regarding draft Resolution #1217 be tabled until staff could conduct further review of the bid. Council concurred.

Minutes – sequence #2178

Councilmember LaPorte moved and Councilmember King seconded to approve the Town Council minutes of March 1, 2001 noon and 5:30 PM and March 8, 2001 7:00 PM meetings as submitted. Councilmember Brooks noted that the March 8, 2001 meeting needed an adjournment time added. Councilmembers LaPorte and King amended their motion to approve minutes as corrected. The motion passed unanimously.

Claims Approval – sequence #2285

Councilmember LaPorte moved and Councilmember Sheiman seconded to approve the payment of claim warrants #19489 through 19549 in the amount of \$69,663.51. The motion passed unanimously.

Non-agenda – sequence #2289

Councilmember Brooks asked for Council approval to use the Town logo on a small banner or flag to be sent to Vela Luka this Spring. She noted that the Soroptimist's of Friday Harbor would pay for the printing of such flag. Council gave their permission for the Town logo to be used.

Councilmember Dickinson inquired about the progress of the sidewalk on Web and Argyle. Administrator Fitch explained that the sidewalk did not fit well with the roadway width for this location, but the project had not been forgotten.

Councilmember Sheiman commented on a meeting at the Board of County Commissioner's Hearing room among islanders who discussed alternative solutions and ideas for ferry funding.

Councilmember Brooks asked for clarification regarding the lighthouse structure discussion that occurred at the noon March 1, 2001 Town Council meeting. Following a procedure discussion, it was

Town Council – January 4, 2001 @ 12:00 PM

the consensus of Council that requests made during public access could either be voted on by Council at the same meeting or referred to staff for further input.

Executive session – sequence #3450

At 1:27 PM, hearing no objection, Mayor Boothman declared the meeting in executive session to discuss union negotiations for approximately 10 minutes with action anticipated upon the return to regular session.

Return to Regular session

At 1:42 PM, Mayor Boothman declared the meeting back into regular session.

Councilmember Sheiman moved and Councilmember Brooks seconded to authorized the Mayor to sign the contract with Northwest Washington Medical Bureau changing the contract to eliminate the additional Chiropractic Rider. The motion passed unanimously.

At 1:43 PM, hearing no objection, Mayor Boothman declared the meeting adjourned.

Gary G. Boothman, Mayor

Kelle Wilson, Town Clerk

Town Council – March 15, 2001 @ 5:30 PM

The Town Council met in regular session with Mayor Boothman presiding. Members present: Brooks, Dickinson, King, LaPorte, & Sheiman

Others present: Town Administrator Fitch, Attorney Eaton, Treasurer Picinich, Land Use Administrator Bertrand, Permit Coordinator Jones, & Clerk Wilson

Mayor Boothman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

Islanders Subdivision Deliberation – sequence #34

Mayor Boothman noted that a joint public hearing had been held on March 8, 2001 with the Town Council and Town Planning Commission. Mayor Boothman asked Attorney Eaton if further clarifications from staff were allowed at this time. Attorney Eaton answered in the affirmative.

Mayor Boothman opened the meeting for Council deliberations. Councilmember Sheiman left the meeting due to the fact that she was not present at the March 8, 2001 public hearing.

Discussion followed regarding the Orcas Power and Light Company (OPALCO) easement; the connection of Hunt Street to Grover Street; traffic flow; drainage; developer offsite improvements; and future improvement expenses to the Town.

Following discussion, Councilmember LaPorte moved and Councilmember Dickinson seconded to accept the staff report dated 2/28/01 and the Town Planning Commission's recommendation for approval of

said subdivision and requested staff to prepare finds of fact and conclusions of law to support the staff report.

Land Use Administrator Bertrand pointed out that the applicant did not agree with said staff report in total.

Attorney Eaton explained that during the public hearing the applicant did not take the opportunity to make it clear that he was not in complete agreement with all of the conditions recommended by staff.

Attorney Eaton also expressed concerns regarding the two lots that would not be part of the platted subdivision to be used for the relocation of the OPALCO substation. Discussion followed regarding curb, gutter, and sidewalk along said two lots. Permit Coordinator Jones indicated that such concerns could be handled during the conditional use process with OPALCO.

Following this discussion, the unchanged motion on the table passed unanimously.

Nichols Street right-of-way at A Street – sequence #1360

Mayor Boothman opened Council discussion of the proposed exchange of Town right-of-way property on A Street for property owned by George Christensen on Nichols Street.

Administrator Fitch explained the particulars of the proposed said exchange. Administrator Fitch observed that he was not asking for a Council decision tonight.

Following discussion regarding view corridors, vacating a portion of Harrison Street; and developer requirements; Council asked staff to stake the proposed exchange for better visual acknowledgement.

Ordinance #1162 – sequence #1745

Mayor Boothman introduced draft Ordinance #1162. An ordinance revising the powers and duties of the Planning Commission and repealing Ordinance #1054 in its entirety.

Administrator Fitch specified that this was a "housekeeping" issue and explained the particulars of the revisions to the Planning Commission powers and duties.

Councilmember Sheiman moved and Councilmember LaPorte seconded to adopt Ordinance #1162 as stated. The motion passed unanimously.

2001 Legislative Agenda – sequence #1850

Mayor Boothman opened discussion of the 2001 Legislative Agenda.

Administrator Fitch noted changes suggested by Council at the 3/01/01 Council meeting. Following discussion, Councilmember King moved and Councilmember Dickinson seconded to adopt the 2001 Legislative Agenda as submitted. The motion passed unanimously.

Administrator's Report – sequence #2045

Treasurer Picinich announced that grant monies were available through FEMA for firefighter equipment. She noted that the Town would be responsible for 10% matching funds and asked if Council were willing to fund its share. Following discussion regarding possible needed equipment, Councilmember Brooks moved and Councilmember King seconded to fund the 10% matching funds for firefighter equipment grants. The motion passed unanimously.

Town Council – January 4, 2001 @ 12:00 PM

Administrator Fitch asked Council to take into consideration the relocation of a 10" water transmission line that runs from the Water Treatment Plant to the small tank in Town. Administrator Fitch noted that \$70,000 had been saved for this project to date.

Administrator Fitch noted the receipt of a letter from San Juan Transit, Inc. requesting a letter in support of San Juan Transit's grant application to the Washington State Department of Transportation. The consensus of Council was to support said letter. Councilmember LaPorte volunteered to take care of the situation with Dan Ward, President of San Juan Transit, Incorporated.

Non-agenda – sequence #2522

Councilmember Sheiman commented on funding for updating the Town's Income Survey. Councilmember Brooks suggested a sociology student may want to update the survey as a school project.

Executive session – sequence #2629

At 6:43 PM, hearing no objection, Mayor Boothman declared the meeting in executive session to discuss union negotiations and land acquisition for approximately 30 minutes with no action anticipated.

At 7:43 PM, hearing no objection, Mayor Boothman declared the meeting back in regular session with no action taken in executive session.

At 7:44 PM, there being no further business before the Council and no objection, Mayor Boothman declared the meeting adjourned.

Gary G. Boothman, Mayor

Kelle Wilson, Town Clerk

Town Council – April 5, 2001 @ 12:00 PM

The Town Council met in regular session with Mayor Boothman presiding. Members present: Brooks, Dickinson, King, LaPorte, & Sheiman Others present: Town Administrator Fitch, Treasurer Picinich, & Clerk Wilson

Mayor Boothman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

At 12:03 PM, Sheriff Cumming distributed monthly activity reports to Council.

Councilmember Brooks inquired if funding for police dogs would be helpful to the Sheriff's department. Sheriff Cumming indicated that police dogs were not a prudent use of funds for this community, due to the high cost of training and care.

Discussion continued regarding summer traffic control, school violence, and traffic enforcement and congestion.

Week of Young Child Proclamation – sequence #500

Mayor Boothman proclaimed April 1st through April 7th, 2001 as Week of the Young Child and presented San Juan Island Family Resource Center Director, Joyce Sobel, with a proclamation urging all citizens to recognize the needs of our young children and celebrate their importance to our community.

Vela Luka Resolution – sequence #808

Mayor Boothman introduced draft Resolution #1218. A resolution inviting the City of Vela Luka, in the country of Croatia, to become a Sister City.

Following discussion, Councilmember Sheiman moved and Councilmember Brooks seconded to adopt Resolution #1218 as stated. The motion passed unanimously.

Asphalt Milling Machine Resolution – sequence #959

Administrator Fitch introduced draft Resolution #1217. A resolution authorizing the Mayor to accept a proposal from Asphalt Zipper Inc., to provide a portable asphalt milling machine.

Following discussion, Councilmember Sheiman moved and Councilmember Dickinson seconded to adopt Resolution #1217 as stated. The motion passed unanimously.

Islanders' Addition Findings of Fact – sequence #1230

Mayor Boothman introduced draft Findings of Fact and Conclusions of Law for Subdivision Long Plat Application #9, SEPA checklist #188, Hrycak Corporation.

Permit Coordinator Jones outlined five changes made after distribution of Council packet information. Following noted changes, Councilmember LaPorte moved and Councilmember Dickinson seconded to adopt said Findings of Fact and Conclusions of Law as presented by staff. The motion passed unanimously, with Councilmember Sheiman abstaining, as she was not in attendance during the public hearing for this issue.

Mayor Boothman delayed the discussion regarding public guidelines information until the evening Town Council meeting.

Administrator's Report – sequence #1420

Administrator Fitch reported on a stop work injunction served on the Town, Port and Richard Lawson Construction regarding the clean-up project at the old Unical Site currently owned by the Port of Friday Harbor located on Front Street. Administrator Fitch summarized past history of said site. Administrator Fitch explained the Town's current non-involvement regarding this issue. Mr. Fitch commented that although the stop work injunction is not directed at the Town/Port Front Street improvement project, it may delay the project and cause the loss of federal funding if delayed too long.

Administrator Fitch reported on Trout Lake levels and water usage. Mr. Fitch noted that Maintenance Supervisor Reitan's retirement party is scheduled for Sunday, April 29th between 6 and 10 PM at the Grange Hall.

Administrator Fitch indicated that Adelphia Communications has made a formal request to renew their cable television franchise agreement.

Minutes – sequence #2598

Town Council – January 4, 2001 @ 12:00 PM

Councilmember Sheiman moved and Councilmember Dickinson seconded to approve the Town Council minutes of March 15, 2001 noon and 5:30 PM meetings as written. Councilmember LaPorte indicated he had not volunteered to write a letter of support for San Juan Transit as indicated in the 5:30 PM 3/15/01 Town Council meeting minutes. He clarified that he had said he would take care of the situation. He asked that the minutes reflect this change. Councilmember Sheiman and Dickinson amended their motion to approve the minutes as corrected. The motion passed unanimously. The minutes will now read: "Councilmember LaPorte volunteered to take care of the situation with Dan Ward, President of San Juan Transit, Incorporated."

Claims & Payroll – sequence #2668

Councilmember King moved and Councilmember Dickinson seconded to approve the payment of claims warrants #19555 through #19644 in the amount of \$131,218.84 and payroll warrants #7880 through #7949 in the amount of \$147,334.28. The motion passed unanimously.

There were no non-agenda items presented.

At 1:15 PM, hearing no further business before the Council and no objection, Mayor Boothman declared the meeting adjourned.

Gary G. Boothman, Mayor

Kelle Wilson, Town Clerk

Town Council – April 5, 2001 @ 5:30 PM

The Town Council met in regular session with Mayor Boothman presiding. Members present: Brooks, Dickinson, King, LaPorte, & Sheiman

Others present: Town Administrator Fitch, Attorney Eaton, Treasurer Picinich, & Clerk Wilson
Mayor Boothman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

Wastewater Treatment Plant Funding

Councilmember Sheiman commented that she is waiting for a letter of legislative intent regarding the use of hotel motel tax monies for wastewater treatment plant improvements.

Discussion followed regarding legislative changes to the hotel motel tax laws. Following discussion, Council tabled further discussion until the Town Council meetings on April 19th, 2001.

Public Guidelines – sequence #690

Clerk Wilson proposed meeting guidelines to assist the public in understanding Town Council meeting procedures and protocol. Discussion and suggestions followed. Attorney Eaton volunteered to write quasi-judicial public hearing verbiage to be placed on the web and distributed to the public. Councilmember Sheiman suggested that this information could be given to the public when they came in to ask questions of staff, as well as, mailed with the public hearing notice. Following discussion, Council referred the issue to staff for completion.

Clerk Wilson suggested adding information to Council packets that would summarize fiscal impacts, background information, staff recommendations, etc. Following discussion, Council agreed that adding

Town Council – January 4, 2001 @ 12:00 PM

the proposed fiscal impact of Council decisions might be helpful, but that composing the other information was too much additional work for staff.

Non-agenda – sequence #1300

Councilmember Sheiman volunteered to represent the Town at the local Ferry Task Force meetings. Council approved of this representation.

Mayor Boothman indicated that Mike Wilks, Leadman for the Town's Water Department has attained his Water Works Plant Operator #2 Certification.

Mayor Boothman mentioned that Consultant Jim Slocomb has resigned from his representation of the Town at the Marine Resource Committee meetings. Mayor Boothman noted that Land Use Administrator Bertrand has now been appointed to represent the Town at said meetings.

Executive Session – sequence #1485

At 6:15 PM, hearing no objection, Mayor Boothman declared the meeting in executive session for approximately ½ hour to discuss union negotiations, personnel issues, pending litigation, and property acquisition with possible action anticipated when back in regular session.

Return to Regular Session

At 7:47 PM, hearing no objection, Mayor Boothman declared the meeting back in regular session with no action taken in executive session.

Hearing no further business before the Council and no objection, Mayor Boothman declared the meeting adjourned.

Gary G. Boothman, Mayor

Kelle Wilson, Town Clerk

Town Council – April 19, 2001 @ 12:00 PM

The Town Council met in regular session with Mayor Boothman presiding. Members present: Brooks, Dickinson, King, LaPorte, & Sheiman Others present: Town Administrator Fitch, Land Use Administrator Bertrand, Permit Coordinator Jones, & Clerk Wilson

Mayor Boothman led the meeting in the Pledge of Allegiance.

During the public access portion of the meeting, Andy Hengsted, invited Council to attend the Mullis Community Senior Center official opening ceremony to be held on April 21, 2001 at said Center.

Mayor Boothman read a proclamation celebrating the official opening of the Mullis Community Senior Center and invited all citizens to visit the community center and share their appreciation for the result of this community effort.

Departmental Reports – sequence #155

Fire Chief Low mentioned a proposal received from Erik Jensen of Seattle, to allow the use of his 75' refurbished fireboat and his services as captain in exchange for free moorage at the Port of Friday Harbor. Council gave their permission for Chief Low to speak to the Port regarding this matter.

Chief Low reported on the 11 fire calls received in March and training activities. Chief Low mentioned that additional fire fighter parking was essential to "man" two fire trucks during emergencies. Chief Low suggested changing all of the parking on the northwest side of West Street to "Firefighters Parking Only". He emphasized that this would eliminate approximately three public parking spaces. Council gave their approval for said change.

Land Use Administrator Bertrand reported on building and planning department activities. Mr. Bertrand reminded Council of the joint public hearing with the Planning Commission on 4/26/01 at 7:00 PM to hear public testimony regarding the amendments to the Town's 1999 Comprehensive Plan and Land Use Regulations. Mr. Bertrand asked for clarification of Council's wishes regarding a tree ordinance. Mayor Boothman said he would put said discussion on an upcoming agenda. Following inquiries, Mayor Boothman thanked Mr. Bertrand for his report.

Soon to be retiring, Maintenance Supervisor Stan Reitan thanked Council for putting up with him for so many years. Mr. Reitan noted that the crew is excited about the change in leadership. Mr. Reitan expressed his appreciation in working for the Town.

Mr. Reitan reported that Trout Lake is currently 11.25" over the natural spillway, and on yearly flow comparisons. Mr. Reitan reported on various activities within the water, street, sewer, and refuse departments. Mr. Reitan commented that due to the possible elimination of sites that will accept solid waste biosolids, Council might consider retrofitting the incinerator to burn said biosolids.

Following inquiries, Mayor Boothman presented Mr. Reitan with a plaque in appreciation of his 24 years of service to the Town of Friday Harbor.

OPALCO Public Hearing – sequence #1560

At 12:47 PM, Mayor Boothman delayed the draft Resolution #1220 agenda item and opened the public hearing regarding Conditional Use Permit #57 and SEPA Checklist #202. An application by Orcas Power and Light Company (OPALCO) to relocate and upgrade an electrical distribution substation on Grover Street.

Councilmember Sheiman recused herself.

Hearing no objection to his or any other Councilmembers participation, Mayor Boothman instructed those present of the procedure that would be followed and asked Permit Coordinator Jones to present the staff report.

Mr. Jones outlined current use, zoning, corresponding property operations, and summarized the staff report dated 4/06/01. Mr. Jones recommended Council approval of Conditional Use Permit #57 as noted in said staff report and asked Council additionally to approve the drafted Findings of Fact and Conclusions of Law that support said staff report.

Mayor Boothman opened the meeting to comments. There were no comments or questions from the applicant or audience.

Councilmember Brooks inquired about the safety of residents in close proximity to this substation and if they would be protected from the threat of leukemia. Mr. Jones pointed out that no public health official or anyone else has come forward or voiced an objection to the substation location.

Tom Small, OPALCO engineer, explained that such risk would actually drop due to extra precautions that OPALCO is putting in place at this relocated substation from its previous location.

Administrator Fitch asked Mr. Jones to verify that a copy exhibiting that Bill Percich is authorized to sign the Town's application for the Hrycak Corporation (current property owner) be placed in the conditional use permit file. Mr. Jones agreed to do so.

At 12:58 PM, hearing no further comments from the audience or applicant, Mayor Boothman closed the public input portion of the hearing on Conditional Use Permit #57 and opened Council deliberations.

Councilmember LaPorte moved and Councilmember Dickinson seconded to accept the staff report dated April 6, 2001 for Conditional Use Permit #57 and SEPA checklist #202 and adopt the Findings of Fact and Conclusions of Law as prepared by staff. The motion passed unanimously.

Resolution #1220 – sequence #2138

Mayor Boothman introduced draft Resolution #1220. A resolution authorizing the Mayor to offer for public sale such used vehicles and equipment deemed surplus.

Administrator Fitch explained the particulars of said resolution.

Councilmember Sheiman moved and Councilmember King seconded to adopt Resolution #1220 as stated. Following discussion, The motion passed unanimously.

Earth Day Proclamation – sequence #2300

Mayor Boothman presented an Earth Day proclamation to Mike Cohen of Nature Connect for April 22, 2001. Mr. Cohen expressed how he tries to raise the human conscientiousness to keep our planet in balance.

Minutes – sequence #2645

Councilmember LaPorte moved and Councilmember Dickinson seconded to approve the Town Council minutes of April 5, 2001 noon and 5:30 PM meetings as written. The motion passed unanimously.

Payment of Claims

Councilmember King moved and Councilmember LaPorte seconded to approve the payment of claims warrants #19646 through #19708 in the amount of \$58,970.14. The motion passed unanimously.

Non-agenda – sequence #2680

Councilmember Sheiman noted that receipt of a letter from the State Auditor that would appear to sanction the use of Hotel Motel funds for improvements to the WasteWater Treatment Plant was expected today.

Councilmember LaPorte commented that the Jazz Association property has been returned to private ownership.

Town Council – January 4, 2001 @ 12:00 PM

Councilmember King inquired about the progress of Market Street paving. Administrator Fitch described proposed changes to the Market and Nash Street improvements contract. Following discussion, it was the consensus of Council to request Administrator Fitch draft a memo detailing said changes.

Administrator Fitch commented that the proposed property exchange between the Town and George Christensen located at A and Nichols Street is staked for Council review and inspection.

At 1:37 PM, hearing no further business before the Council and no objection, Mayor Boothman declared the meeting adjourned.

Gary G. Boothman, Mayor

Kelle Wilson, Town Clerk

Town Council – April 19, 2001 @ 5:30 PM

The Town Council met in regular session with Mayor Boothman presiding. Members present: Brooks, King, LaPorte, & Sheiman

Others present: Town Administrator Fitch, & Clerk Wilson

Mayor Boothman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

Resolutions 1219-1222 – sequence #30

Mayor Boothman introduced draft Resolution #1221. A resolution authorizing the Mayor to accept a bid from Eugene D. and Kelle C. Wilson for purchase of land deemed surplus.

Administrator Fitch explained the particulars of said resolution. Councilmember LaPorte moved and Councilmember Sheiman seconded to adopt Resolution #1221 as stated. The motion passed unanimously.

Mayor Boothman introduced draft Resolution #1219. A resolution authorizing the Mayor to execute an agreement for summer traffic control for 2001.

Administrator Fitch explained the particulars of said resolution. Councilmember Sheiman moved and Councilmember LaPorte seconded to adopt Resolution #1219 as stated. The motion passed unanimously.

Mayor Boothman introduced draft Resolution #1222. A resolution designating the Islands' Souder as the source for legal printing and other official publications for the Town of Friday Harbor.

Clerk Wilson explained the particulars of said resolution. Councilmember Sheiman moved and Councilmember LaPorte seconded to adopt Resolution #1222 as stated. The motion passed unanimously.

Ordinance #1163 – sequence #321

Mayor Boothman introduced draft Ordinance #1163. An ordinance amending Ordinance #1088 and Friday Harbor Municipal Code Chapter 13.20 concerning regulations and use of the Town Sewer System.

Administrator Fitch explained the particulars of said ordinance. Following discussion, Councilmember LaPorte moved and Councilmember King seconded to adopt Ordinance #1163 as stated. The motion passed unanimously.

Ordinance #1164 – sequence #495

Mayor Boothman introduced draft Ordinance #1164. An ordinance amending Ordinance #1077 and Friday Harbor Municipal Code Chapter 14.04 concerning regulation of signs within the Town.

Administrator Fitch explained the particulars of the ordinance.

Councilmember Brooks pointed out that churches, which are a conditional use within single family residential zoning, may want a larger sign than two feet square.

Following discussion, no action was taken on draft Ordinance #1164. Council asked that staff investigate Councilmember Brooks' inquiry further and place the issue on the next Town Council agenda.

Funding options for Wastewater Treatment Plant – sequence #669

Councilmember Sheiman distributed a letter from Washington State Auditor, Brian Sonntag, regarding the eligibility of projects under the hotel motel tax law. Councilmember Sheiman commended the hard work put in by State Representative Morris to attain said letter.

Councilmember LaPorte asked Mayor Boothman to draft a thank you letter for Representative Morris. Mayor Boothman agreed to do this.

Administrator's Report – sequence #903

Clerk Wilson indicated a request by the San Juan Island Chamber of Commerce to extend their hotel motel grant program contract to include the months from January to June 2001. Said extension would reimburse the Chamber for the costs to mail out the San Juan Island Official Visitor's Guide. Clerk Wilson indicated that the cost of extending the contract would be minimal. Councilmember LaPorte moved and Councilmember Sheiman seconded to approve the extension of said contract as stated. The motion passed unanimously.

Council requested that discussion regarding the revisions to the Hotel Motel grant program be placed on a future agenda.

Administrator Fitch reported that the Office of Financial Management estimated the Town's population for 2000 at 1930 people, whereas the Federal Census' population count was 1989 people for the same year.

Administrator Fitch reported on his attendance at the Washington Treasurer's Association Conference in Chelan. He emphasized the respect that the Town's Treasurer, Wendy Picinich, is afforded at said conference. Mr. Fitch commented that several cities are invoking a Business and Occupation tax to raise revenues.

Town Council – January 4, 2001 @ 12:00 PM

Administrator Fitch explained his memo dated 4/19/01 regarding Market / Nash Street Project change orders. Mr. Fitch noted that Change Orders #2 and #3 amounted to \$20,428.00. Following discussion, Councilmember LaPorte moved and Councilmember Sheiman seconded to approve change orders #2 and #3 as stated totaling \$20,428.00. The motion passed unanimously.

Administrator Fitch reported on a statewide earthquake drill to be held on 4/26/01 between 9:45 and 10:00 AM.

Non-agenda – sequence #2340

Councilmember Brooks displayed a sample banner to be sent to the Town's Sister City, Vela Luka, Croatia. Council approved of said banner and suggested Councilmember Brooks have four banners produced. Said banners are being produced at the cost of local support associations.

Councilmember Sheiman announced that the Council was invited to attend a presentation by the Cruise Industry Representative at Bella Luna Restaurant on 4/27/01 at 6:00 PM.

Executive Session – sequence #2735

At 6:45 PM, hearing no objection, Mayor Boothman declared the meeting in executive session to discuss union negotiations, property acquisition, and pending litigation for approximately 20 minutes with no action anticipated.

Return to Regular Session

At 7:08 PM, hearing no objection, Mayor Boothman declared the meeting back in regular session with no action taken in executive session.

Hearing no further business before the Council and no objection, Mayor Boothman declared the meeting continued until April 26th, 2001 at 7:00 PM for a joint public hearing with the Planning Commission to hear public testimony regarding the revisions to the 1999 Town Comprehensive Plan and Land Use Regulations. The meeting adjourned.

Gary G. Boothman, Mayor

Kelle Wilson, Town Clerk

Town Council – April 26, 2001 @ 7:00 PM

The Town Council met in continued regular session for a joint public hearing with the Planning Commission to hear public testimony regarding the revisions to the 1999 Town Comprehensive Plan and Land Use Regulations.

The regular meeting of the Friday Harbor Planning Commission was called to order at 7:00 PM with Chairman Farhad Ghatan presiding.

Mayor Boothman called the continued April 19, 2001 meeting to order for the Town Council.

Councilmembers present: Brooks, Dickinson, King, LaPorte, & Sheiman

Planning Commission members present: Michael Coyne, Jennifer Fitch, John Hart, Tim Polda, and Howard Rosenfeld.

Town Council – January 4, 2001 @ 12:00 PM

Others present: Town Administrator Fitch, Land Use Administrator Bertrand, Town Attorney Eaton, & Planning Commission Recording Secretary Zalmanek

Planning Commission Recording Secretary Zalmanek took the minutes of this joint public hearing. For public testimony and discussion, please refer to the Planning Commission minute book.

At 8:15 PM, hearing no objection Mayor Boothman declared the Town Council portion of the meeting adjourned. Planning Commission Chair Ghatan declared a short recess. The Town Councilmembers left the meeting. The Planning Commission meeting continued after said recess. Please refer to Planning Commission minutes.

Gary G. Boothman, Mayor

Kelle Wilson, Town Clerk

(Not in attendance—information gathered from Planning Commission minutes, Councilmembers, and tape)

Town Council – May 3, 2001 @ 12:00 PM

The Town Council met in regular session with Mayor Boothman presiding. Members present: Brooks, Dickinson, King, & LaPorte

Council excused Councilmember Sheiman's absence.

Others present: Town Administrator Fitch, Treasurer Picinich, & Clerk Wilson

Mayor Boothman led the meeting in the Pledge of Allegiance. There were no public access items forthcoming.

Mayor Boothman noted that he would read the Fire Fighters Appreciation Proclamation at the christening of Engine #7 on Saturday, May 5, 2001 at 1:00 PM.

Sheriff Department Reports – sequence #65

San Juan County (SJC) Sheriff Cumming distributed statistical reports for the month of April for Council review. Following discussion and inquiries, Mayor Boothman thanked Mr. Cumming for his report.

Resolution #1223 – sequence #210

Mayor Boothman introduced draft Resolution #1223. A resolution authorizing the Mayor to accept a proposal from Enviro-Clean Equipment, Inc., to provide a trailer mounted hydraulic sewer cleaner. Administrator Fitch explained the particulars of said resolution. Councilmember Dickinson moved and Councilmember LaPorte seconded to adopt Resolution #1223 as stated. The motion passed unanimously.

Ordinance #1165 – sequence #555

Mayor Boothman introduced draft Ordinance #1165. An ordinance amending Ordinance #1159 concerning salaries of officials and non-represented personnel. Administrator Fitch explained that effective May 1st, 2001, Mike Wilks would be taking over former Maintenance Supervisor Reitan's duties under the new title of Utilities Superintendent. He established that the amendment to Section 3 of Ordinance #1159 was to include the Utilities Superintendent's wage into the salary ordinance. Councilmember LaPorte moved and Councilmember King seconded to adopt Ordinance #1165 as stated. Following discussion, the motion passed unanimously.

Resolution #1224 – sequence #750

Mayor Boothman introduced draft Resolution #1224. A resolution authorizing the Mayor to execute an agreement for portable restroom serving and cleaning for 2001. Administrator Fitch explained the particulars of said resolution. Councilmember LaPorte moved and Councilmember Dickinson seconded to adopt Resolution #1224 as stated. Following discussion, The motion passed unanimously.

Tree Preservation Discussion – sequence #958

Land Use Administrator Bertrand joined the meeting.

At 12:30 PM, Mayor Boothman opened Council discussion of tree preservation legislation. Mayor Boothman asked for Council intentions regarding tree preservation. He inquired if Council wanted to focus on a Department of Natural Resources (DNR) grant to inventory trees within Town, or focus on preserving historic Town trees, or focus on an ordinance that would curtail any cutting of trees.

Councilmember Brooks asserted that immediate legislation should be established to save trees. Councilmember Brooks expressed that a “tree for tree” replacement program should be implemented.

Councilmember LaPorte objected to a “tree for tree” replacement program. He noted that such a program would increase the amount of housing and jeopardize affordable housing.

Councilmember King explained past discussions with staff in regards to starting a tree committee to attain information necessary to apply for DNR grant monies. Councilmember King expressed the importance of trees to our society and environment.

Discussion followed regarding modifying the Town’s landscaping ordinance to encourage tree planting; changing Land Use Regulations to integrate landscaping and tree planting with development; offering a pay-in-lieu of planting program for trees; guidelines versus regulations; and zoning differences.

Following discussion, Council requested Land Use Administrator Bertrand draft a modified “stand alone” (not part of Land Use Regulations) landscape ordinance incorporating tree preservation language for future Council review and discussion. Land Use Administrator Bertrand suggested that if Council were concerned with funding staff time for a tree committee, the Planning Commission could perform the suggested tree committee duties.

Administrator’s Report – sequence #3065

Administrator Fitch noted that if Council had any final edits to the draft Water Conservation Plan they should submit them as soon as possible.

Administrator Fitch reported that the San Juan Island Chamber of Commerce is planning an Arts Fair July 21, 2001, on Court Street. He noted that said Fair would block Court Street for most of the day.

Councilmember Brooks asked Administrator Fitch to measure the size of the new parking spaces on the freshly paved West Street.

Administrator Fitch asked if the Town’s surplus computer equipment that is to be given to the Friday Harbor High School should be free of charge. Council affirmed that said surplus equipment should be given at no charge to the school.

Administrator Fitch indicated that he was available to walk the Churchill Square right-of-way location with those Councilmembers who had not yet visited the site.

Minutes – sequence #3280

Councilmember LaPorte moved and Councilmember King seconded to approve the Town Council minutes of April 19, 2001 noon and 5:30 PM meetings as written. The motion passed unanimously. Councilmember Dickinson noted that she was not in attendance at the 4/19/01 5:30 PM Town Council meeting and therefore was abstaining from the vote on said meeting's minutes.

Claims & Payroll – sequence #3300

Councilmember King moved and Councilmember LaPorte seconded to approve the payment of claim warrants #19712 through #19789 in the amount of \$147,227.64 and payroll warrants #7950 through #7997 in the amount of \$139,365.37. The motion passed unanimously.

Non-agenda – sequence #3320

Councilmember King inquired about the lot frontage development rights of Carol Herbert due to the extension of the Fire Department's parking red zone. Administrator Fitch explained the particulars regarding lot frontage and development rights.

Mayor Boothman congratulated Treasurer Picinich for her award for exemplary service to the Washington Municipal Treasurer's Association that was presented to her by the President of said organization in April.

Mayor Boothman read a letter praising Town Administrator Fitch and his staff from Jim Carroll, owner of the Front Street Café.

Councilmember Brooks read a personal letter regarding using prayer to support government leaders.

At 1:35 PM, hearing no further business before the Council and no objection, Mayor Boothman declared the meeting adjourned.

Gary G. Boothman, Mayor

Kelle Wilson, Town Clerk

Town Council – May 3, 2001 @ 5:30 PM

The Town Council met in regular session with Mayor Boothman presiding. Members present: Brooks, Dickinson, King, & LaPorte

Council excused Councilmember Sheiman's absence.

Others present: Town Administrator Fitch, Attorney Eaton, Treasurer Picinich, & Clerk Wilson

Mayor Boothman led the meeting in the Pledge of Allegiance. There were no public access items forthcoming.

Harrison & A Street Right of Way – sequence #58

Mayor Boothman proposed adding a left-hand turn lane on First Street by the ferry parking lot to help relieve traffic congestion. Mayor Boothman suggested the Town retain its current right of way at this location for this purpose. Council concurred with this idea.

Wastewater Treatment Plant Funding – sequence #215

Attorney Eaton expressed that, in his opinion, the letter from State Auditor, Brian Sonntag, dated 4/17/01 regarding the use of hotel motel tax monies for infrastructure improvements to the Wastewater Treatment Plant was too vague and did not seem to clearly establish that Friday Harbor may use said monies for said purpose.

Councilmember LaPorte asked Attorney Eaton to contact Mr. Sonntag personally regarding this issue. Attorney Eaton agreed to coordinate with Councilmember Sheiman in contacting the State Auditor.

Revisions Hotel Motel Tax Grant Program – sequence #400

Mayor Boothman suggested delaying the discussion of revisions to the Hotel Motel Tax Grant Program and draft Ordinance #1166 regarding the enactment of an additional 1.5% Hotel Motel tax until the return of Councilmember Sheiman.

Council concurred except, Councilmember LaPorte asked for clarification on some of the wording in draft Ordinance #1166. Discussion followed regarding language and timelines for implementing said tax. Mayor Boothman suggested a public meeting to allow public comment on this proposed hotel motel tax increase. Council agreed to have a public meeting on May 15th, 2001 at 5:30 PM.

Proposed revisions to the Town Comprehensive Plan – sequence #1025

Council discussed the Planning Commission's recommendations regarding proposed revisions to the Town Comprehensive Plan and Land Use Regulations. Council discussed items #1 through 21 as outlined in a memo attachment from Land Use Administrator Bertrand dated 4/27/01. Council preliminarily concurred with the Planning Commission's recommendations on all items, except no preliminary decision was reached on item #5, Redesignation – Jangard. No discussion was held on item #17, Tree Ordinance, as this item had been discussed at the 5/3/01 noon Town Council meeting. Councilmember King recused herself and left the room during discussions of item #4, Redesignation – Greenway, and item #11, Redesignation – Shelton/King. Items #22 and 23 will be discussed at a later Town Council meeting.

Non-agenda – sequence #775 – Tape 2

Councilmember Brooks inquired about materials that are being dumped on Town property along Roche Harbor Road. Administrator Fitch indicated that said property was probably Al Sundstrom's, but that he would investigate the issue.

Councilmember Brooks asked if water could be caught and used to preserve the trees on Sutton Road. Mayor Boothman said he would locate the letter from Tom Schroeder that addressed this issue.

Administrator Fitch admitted that a mistake had been made on the size of the parking spaces on the freshly paved West Street. He indicated that a correction was forthcoming.

Executive Session

At 7:28 PM, hearing no objection, Mayor Boothman declared the meeting in executive session to discuss union negotiations, property acquisition, and pending litigation for approximately 20 minutes with no action anticipated.

Return to Regular Session

At 8:27 PM, hearing no objection Mayor Boothman declared the meeting back in regular session with no action taken in executive session.

Town Council – January 4, 2001 @ 12:00 PM

Hearing no further business before the Council, and no objection, Mayor Boothman continued the meeting until May 15th, 2001 at 5:30 PM to hold a public meeting on the proposed enactment of an additional 1.5% hotel motel tax. The meeting was adjourned.

Gary G. Boothman, Mayor

Kelle Wilson, Town Clerk

Town Council – May 15, 2001 @ 5:30 PM

The Town Council met in continued regular session to hold a public meeting regarding the possible enactment of an additional 1.5% Hotel Motel tax within Town limits. Mayor Boothman presided over the meeting. Members present: Dickinson, King, LaPorte, & Sheiman
Others present: Attorney Eaton, Treasurer Picinich, & Clerk Wilson

Mayor Boothman explained that the purpose of the public meeting was to allow lodging industry representatives to comment on the possible enactment of an additional Hotel Motel tax. Mayor Boothman described the informal public meeting procedures to be followed.

At 5:32 PM, during Mayor Boothman's remarks, Councilmember Brooks joined the meeting.

Councilmember Sheiman asked Attorney Eaton to give an overview of hotel motel legislation and the Town's continuing discussions with the State Auditor's Office regarding the use of said funds to mitigate the impacts of tourism.

Attorney Eaton explained various hotel motel tax legislation changes and the correspondence between Town Officials and the State Auditor's Office regarding the use of said funds to upgrade the Wastewater Treatment Plant.

Councilmember Sheiman commented that other tourist areas are marketing their destinations more efficiently than Friday Harbor.

Tori Zehner, General Manager of Friday Harbor House, suggested that rather than trying to attract new visitors with marketing, the Town should use hotel motel funds to improve our current visitors' stay in Friday Harbor. Such as a Visitor's Information Center, public restrooms, or bike paths.

Councilmember LaPorte commented that there are restricted uses of the hotel motel funds. Attorney Eaton indicated the funds could be used for public restrooms.

Following inquiry, Treasurer Picinich indicated that approximately \$75,000 per year would be collected if the additional 1.5% hotel motel tax were enacted.

Jim Smith, Discovery Inn, said he distrusted government to handle the allocation of hotel motel monies. Mr. Smith indicated that the use of a professional agency to formulate a marketing strategy might be advantageous. Mr. Smith also suggested eventually sunseting the tax. Council agreed with the latter suggestion.

Councilmember Brooks inquired of audience members if the additional 1.5% tax would put their lodging business at a disadvantage over lodging businesses out of town.

Dick Robinson, Hillside House Bed & Breakfast, commented that said tax might make a difference. Mr. Robinson suggested using hotel motel monies to subsidize local public transportation. He indicated that 1/3 equal parts of said monies could be used for public transportation; public information and accommodations; and marketing. Mr. Robinson suggested lowering the 1.5% tax to 1.2%, which would keep the overall tax for his customers under 9%. Council agreed with the latter suggestion.

Councilmember Sheiman indicated that some jurisdictions have a committee that makes recommendations to Council regarding the allocations of hotel motel monies. Councilmember Sheiman suggested forming a committee consisting of two Councilmembers and five members of the lodging community. The five lodging industry representatives present seemed agreeable to volunteer for said committee.

Adam Saccio, Friday's Historical Inn, indicated that a lot of money is squandered on marketing.

Linda Francis, San Juan Inn, indicated that the Town needs transportation, parking, signage, and visitor information.

Councilmember Sheiman noted that efforts are being made to improve Town signage to the ferry terminal and restrooms.

Attorney Eaton clarified that setting up a hotel motel committee was not currently part of the draft ordinance before Council.

Following further discussion regarding suitable uses for hotel motel monies, Councilmember LaPorte moved and Councilmember Sheiman seconded to adopt Ordinance #1166 levying a special excise tax of 2% and an additional excise tax of 1.2% on the sale or charge made for the furnishing of lodging by hotels, rooming houses, tourist courts, motels, bed & breakfast establishments, or trailer camps; designating a special fund whereby the monies collected by imposing such taxes shall be accumulated for the purposes permitted by chapter 67.28 RCW, and providing penalty for violation thereof, and repealing Ordinance #1099 in its entirety. The motion passed unanimously.

Ms. Zehner thanked Mayor Boothman for notifying the lodging industry representatives about the public meeting.

At 6:40 PM, hearing no further business before Council, Mayor Boothman declared the meeting adjourned.

Gary G. Boothman, Mayor

Kelle Wilson, Town Clerk

Town Council – May 17, 2001 @ 12:00 PM

The Town Council met in regular session with Mayor Boothman presiding. Members present: Brooks, Dickinson, King, LaPorte, & Sheiman Others present: Town Administrator Fitch, Treasurer Picinich, & Clerk Wilson

Mayor Boothman led the meeting in the Pledge of Allegiance.

During the public access portion of the meeting, Eric Jangard, 1785 Douglas Road, expressed dissatisfaction with the Town's public hearing notification process. He noted that neither him nor his wife remembers receiving notification of the public hearing for revisions to the Town's Comprehensive Plan and therefore missed their opportunity to comment regarding his request for property redesignation at 565 Spring Street.

Poppy Days Proclamation – sequence #120

Mayor Boothman proclaimed May 26th through May 28th, 2001 as Poppy Days and urged citizens to support their American Legion Auxiliary and their Veterans, and allow poppies to bloom throughout the Town on every coat, jacket, shirt, and blouse.

Departmental Report – sequence #190

System Administrator Dubail reported on web site hits, computer security training, viruses, and various other activities involving computer support.

Councilmember Sheiman inquired if it was technologically possible to link the Town's web site with local lodging industry web sites. Mr. Dubail indicated this was workable.

Following other inquiries regarding security and Internet cookies, Mayor Boothman thanked Mr. Dubail for his update.

Business Retention & Expansion Program – sequence #735

Richard Civile, Island District Economic Development Council (EDC), gave an overview of his personal and professional background; updated Council on the December 2000 Business Retention & Expansion Visitation Program Survey Report; explained the process used to attain said report information; discussed EDC recommendations and future action plans; and thanked Council for their financial support.

Following inquiries, Mayor Boothman thanked Mr. Civile for his presentation.

Resolution #1227 – sequence #2035

Mayor Boothman introduced draft Resolution #1227. A resolution authorizing the intergovernmental disposition of surplus computer equipment to San Juan Island School District #149. Councilmember Sheiman moved and Councilmember Dickinson seconded to adopt Resolution #1227 as stated. The motion passed unanimously.

Ordinance #1167 – sequence #2070

Mayor Boothman introduced draft Ordinance #1167. An ordinance approving the application for a Preliminary Plat known as Islanders' Addition. Councilmember LaPorte moved and Councilmember Dickinson seconded to adopt Ordinance #1167 as stated. The motion passed unanimously with Councilmember Sheiman recused.

Minutes – sequence #2100

Councilmember LaPorte moved and Councilmember King seconded to approve the Town Council minutes of May 3, 2001 noon and 5:30 PM incorporating the following corrections: 1. "He noted that such a program would increase the ~~amount~~ cost of housing and jeopardize affordable housing." 2. "Councilmember Brooks read a personal letter regarding using prayer to support government leaders on the National Day of Prayer." The motion passed unanimously, with Councilmember Sheiman abstaining because she was not in attendance at said meetings.

Claims – sequence #2180

Town Council – January 4, 2001 @ 12:00 PM

Councilmember King moved and Councilmember Sheiman seconded to approve the payment of claim warrants #19791 through #19845 in the amount of \$57,202.69. The motion passed unanimously.

Non-agenda – sequence #2200

Mayor Boothman read a letter regarding the Historic Preservation Review Board's award for outstanding achievement in historic preservation in the planning category.

Councilmember Brooks expressed her appreciation for the Fire Department's Engine 7 dedication ceremony.

At 1:06 PM hearing no further business before the Council, Mayor Boothman declared the meeting adjourned.

Gary G. Boothman, Mayor

Kelle Wilson, Town Clerk

Town Council – May 17, 2001 @ 5:30 PM

The Town Council met in regular session with Mayor Boothman presiding. Members present: Brooks, Dickinson, King, LaPorte, & Sheiman

Others present: Town Administrator Fitch, Attorney Eaton, Treasurer Picinich, Land Use Administrator Bertrand & Clerk Wilson

Mayor Boothman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

Comprehensive Plan Revisions – sequence #48

Mayor Boothman gave an overview of the previous Council work session held on May 3, 2001. Mayor Boothman acknowledged that at the previous work session, Council had not reached a consensus on item #5 regarding the Jangard's request to have their property, located at 565 Spring Street, redesignated from Professional Services to Commercial. Mayor Boothman indicated that the Planning Commission voted that said redesignation be denied and that the Town staff recommended approval of said redesignation.

Land Use Administrator Bertrand described surrounding properties current uses and zoning.

Discussion followed regarding zoning, traffic, percentage of professional service zoning within Town, commercial sprawl, and long range Town planning. No decision was reached at this time regarding the Jangard redesignation request.

Item #23 – Comprehensive Plan Text changes. Mr. Bertrand described the following changes: Under Population and Land Supply (Page 3-9) a mathematical change to the Town's growth rate based on Office of Financial Management figures and confirmed by the 2000 US Census figures; Plan Amendments (Page 8-4, & 8-5) changing the comment period from a bi-annual period to an annual period and additionally moving the Planning Commission and Town Council review process forward one month into the year; and adding planned Wastewater Treatment Plant capital improvements to the 2000-2005 Capital Facilities and Expenditures Table. Said changes met with Council approval.

Item #22 – Land Use Regulations Text changes. Mr. Bertrand noted a change to the “structure” definition. Said change will allow flag poles higher than 27’ high. Mr. Bertrand asked if Council agreed with the Home Occupation language change recommended by the Planning Commission that allowed five (5) business related visits per day rather than the previously recommended two (2) business related visits per day. Said changes met with Council approval.

Mayor Boothman asked if Council were inclined to philosophically accept the addition of an Economic Development component to the Comprehensive Plan. Mr. Bertrand clarified that major changes to the Comprehensive Plan, such as adding an Economic Development component, should be done during the five-year review process. Following discussion, Council consented philosophically to adding an Economic Development component to the Comprehensive Plan.

Councilmember Sheiman inquired about language that would eliminate the 9-units per acre restriction for multi-family housing. She suggested that previous discussions indicated that such a revision would happen during the Comprehensive Plan review process. Mr. Bertrand assured that it would be placed on the list for next year. Further Comprehensive Plan revision discussion was tabled until the next work session.

Hotel Motel Tax Program – sequence #2175

Mayor Boothman gave an overview of the May 15, 2001 Town Council meeting regarding the enactment of an additional 1.2% tax on the lodging industry. Mayor Boothman commented that it was suggested at said meeting that a hotel motel committee be created consisting of 5 lodging industry representatives and 2 Councilmembers.

Councilmember Sheiman asked that Ordinance #1166, which enacted said lodging tax, be placed back on the agenda to add a “sunsetting” component to the Ordinance.

Following inquiry, Attorney Eaton explained that the Department of Revenue has a 75-day implementation schedule, and consequently said Ordinance will not be effective until October 1, 2001.

Councilmember King and Councilmember Sheiman suggested that revisions to the current hotel motel grant program be remitted to said committee for their review and recommendations. Council concurred with this suggestion. Attorney Eaton asked to review the revisions prior to implementation of said new program. Council concurred with this request. Councilmember King and Councilmember Sheiman volunteered to be the Council representatives on said committee.

Resolution #1225 – sequence #3410

Mayor Boothman introduced draft Resolution #1225. A resolution authorizing the Mayor to execute an interlocal agreement between the Town of Friday Harbor, San Juan County, and the Port of Friday Harbor for the purpose of the reconstruction of Front Street at its northwest terminus. Following Administrator Fitch’s explanation of the particulars of said resolution, Councilmember LaPorte moved and Councilmember Dickinson seconded to adopt Resolution #1225 as stated. The motion passed unanimously.

Resolution #1226 – tape 2

Mayor Boothman introduced draft Resolution #1226. A resolution authorizing the Mayor to adopt the 2001 Update to the General Sewer Plan and Wastewater Facilities Engineering Report. Administrator Fitch explained the particulars of said resolution and recommended Council approval. Councilmember

Sheiman moved and Councilmember Brooks seconded to adopt Resolution #1226 as stated. The motion passed unanimously.

Administrator's Report – sequence #95

Administrator Fitch reported that the Town has already used 10 street standards and needs to purchase 10 more at an unbudgeted cost of \$6,000. Council approved of said expenditure.

Administrator Fitch introduced and explained the particulars of draft Resolution #1228. A resolution authorizing the Mayor and Town Finance Officer to apply for a low-interest loan from the Public Works Trust Fund.

Councilmember Dickinson moved and Councilmember King seconded to adopt Resolution #1228 as stated. The motion passed unanimously.

Non-agenda – sequence #240

Councilmember Sheiman asked Attorney Eaton to draft a letter spelling out specific necessary language that would allow the Town to use hotel motel tax funds for Wastewater Treatment Plan infrastructure upgrades. Councilmember Sheiman indicated said draft letter would be forwarded to Brian Sonntag for his review and return to Town Hall. Attorney Eaton agreed to draft said letter.

Mayor Boothman mentioned that the Association of Washington Cities has given one free registration to the Town of Friday Harbor for their June conference in Bellevue.

Attorney Eaton indicated that he was investigating the difference between a "executive session" and a "closed session" per RCW 42.30.110 and RCW 42.30.140.

Mayor Boothman commented that mediation between the Town employees' union and the Town is scheduled for June 15th, 2001.

Executive session was canceled.

At 7:13 PM, hearing no further business before Council, Mayor Boothman declared the meeting adjourned.

Gary G. Boothman, Mayor

Kelle Wilson, Town Clerk

Town Council – June 7, 2001 @ 12:00 PM

The Town Council met in regular session with Mayor Boothman presiding. Members present: Brooks, Dickinson, King, LaPorte, & Sheiman Others present: Town Administrator Fitch, Treasurer Picinich, & Clerk Wilson

Mayor Boothman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

Mayor Boothman explained that the employee scheduled to be recognized for their 10 years of service was unable to attend the meeting, and such recognition would be delayed until the next Council meeting.

Commissioner Nielsen update – sequence #60

At 12:03 PM, San Juan County (SJC) Commissioner Nielsen presented Council with a check for \$49,999.00. Said check is the portion SJC has allocated to the Town from House Bill 2260 funds.

Commissioner Nielsen reported on county grant programs; revenues; legislature funding losses; energy issues; Growth Management Hearing Board decisions; burning debris issues; a county junk vehicle ordinance; Department of Natural Resources divesting themselves of land within the county; and various other budget issues.

Councilmember Sheiman questioned if SJC was interested in following the Town and enacting an additional 1.2% hotel motel tax within their jurisdiction. Commissioner Nielsen stated that said tax increase had been discussed and declined.

Following further inquiries, Mayor Boothman thanked Ms. Nielsen for her update.

Wastewater Treatment Plant Upgrade Discussion – sequence #586

Mayor Boothman noted receipt of a letter from Washington State Auditor, Brian Sonntag, dated 5/25/01, which would allow the Town of Friday Harbor to use a portion of its hotel motel funds for the Wastewater Treatment Plant upgrade costs.

Discussion followed regarding how to measure the percentage of impact that public restrooms have on the Wastewater Treatment Plant (WWTP). Treasurer Picinich explained that payments for said WWTP infrastructure improvements could be met with a low-interest loan from the Public Work's Trust Fund; a portion of the hotel motel funds; house bill 2260 funds, and various other funding.

Administrator's Report – sequence #1530

Administrator Fitch stated that empty fuel tankers that leave Friday Harbor need to be inspected prior to boarding a Washington State Ferry. Mr. Fitch explained the complicated and controversial circumstances involving said inspections. Mr. Fitch advised that the Town's insurance carrier has some concerns with the Town performing said inspections.

Councilmember Sheiman suggested that the business using said service could carry an additional insurance rider protecting the Town.

Following discussion, Council requested staff further investigate the issue with the Town's insurance carrier regarding cost and liabilities. Council agreed that if the Town provided such a service, the responsible employee should be compensated.

Mr. Fitch explained that the owner of VMAL, Inc. (King's Market and Market Place) has requested that Council change Friday Harbor Municipal Code Title 13 so that said grocery stores could contract with a waste disposal company for compacting and removing their refuse. Mr. Fitch explained the particulars of Title 13's restrictions.

Following discussion regarding, noise, aroma, and impact on the neighborhood, Council decided further investigation was necessary.

Mr. Fitch reported that Water Conservation Coordinator Key and Street Utility Worker Simmons have both left Town employment.

Mr. Fitch indicated that "Stepping Stones" child day center has requested the Town lower the speed limit on Marguerite Street between Guard and Park Street.

Councilmember King suggested making use of the Sheriff's new radar machine to monitor traffic speeds.

Mr. Fitch explained Adelphia's fiberoptic project. Mr. Fitch described the routes and right of ways that would be effected by said project. Council asked that the construction work on said project be limited to 12 hours per day.

Councilmember King questioned the progress of the Town's draft franchise ordinance. Mr. Fitch explained recent court developments regarding said subject and advised Council that said ordinance will need reviewing by a telecommunications lawyer.

Non-agenda – Tape 2 – sequence #94

Councilmember Brooks suggested that Town Hall needs new paint and a new roof. Mr. Fitch pointed out that the current budget did not allow for said improvements, but would budget the item for next year.

Councilmember Dickinson noted her approval of the new "restroom" and "ferry" directional signs.

Minutes – sequence #113

Councilmember LaPorte moved and Councilmember Sheiman seconded to approve the Town Council minutes of May 15th, 2001 5:30 PM, and May 17th noon and 5:30 PM meetings as written. The motion passed unanimously.

Warrant approval

Councilmember King moved and Councilmember Dickinson seconded to approve the payment of claim warrants #19849 through #19934 in the amount of \$137,127.58 and payroll warrants #7998 through #8044 in the amount of \$147,736.38. The motion passed unanimously.

At 1:35 PM, hearing no further business before the Council and no objection, Mayor Boothman declared the meeting adjourned.

Gary G. Boothman, Mayor

Kelle Wilson, Town Clerk

Town Council – June 7, 2001 @ 5:30 PM

The Town Council met in regular session with Mayor Boothman presiding. Members present: Brooks, Dickinson, King, LaPorte, & Sheiman

Others present: Town Administrator Fitch, Attorney Eaton, Treasurer Picinich, & Clerk Wilson

Mayor Boothman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

Ordinance #1169 – sequence #31

Mayor Boothman introduced draft Ordinance #1169. An ordinance levying a special excise tax of two percent (2%) and an additional excise tax of one and two tenths percent (1.2 %) on the sale or charge made for the furnishing of lodging by hotels, rooming houses, tourist courts, motels, bed & breakfast

establishments, or trailer camps; designating a special fund whereby the monies collected by imposing such taxes shall be accumulated for the purposes permitted by chapter 67.28 RCW, and providing penalty for violation thereof, and repealing Ordinance #1166 in its entirety.

Council discussed the timeframe of the sunset provision. Following discussion, Council agreed that September 30, 2003 was an appropriate sunset date.

Councilmember LaPorte moved and Councilmember Dickinson seconded to adopt Ordinance #1169 as stated with a sunset date of September 30, 2003. The motion passed unanimously.

Ordinance #1170 – sequence #170

Mayor Boothman introduced draft Ordinance #1170. An ordinance creating a Lodging Tax Advisory Committee.

Following discussion, Councilmember Sheiman moved and Councilmember King seconded to adopt Ordinance #1170 as stated with a sunset date of September 30, 2003. The motion passed unanimously.

Councilmember Sheiman volunteered to contact the representatives from the lodging community that had previously shown an interest in serving on said committee.

Non-agenda – sequence #360

Mayor Boothman explained discussions with Friday Harbor High School teacher, Jim McNairy, regarding a government studies class involving Councilmembers. Mayor Boothman estimated that said class would take approximately 2 hours of Councilmember's time per week. Council exhibited interest in the idea.

Administrator's Report – sequence #552

Administrator Fitch explained that Brown & Caldwell would like to make a presentation at the June 21, 2001 Town Council meeting.

Administrator Fitch explained the easement and right of way predicament regarding the public bench located at Churchill Square on Harrison and A Street. Attorney Eaton expressed apprehension about liability issues. Following discussion, Council agreed to remove the bench at said location until turn lane road development plans were completed which allowed for safe access to the public bench.

Administrator Fitch commented that Lew Dickinson has requested that the Town relocate the water transmission line off of his property at 815 Spring Street. Following discussion regarding prescriptive rights, funding, and moving said line onto Port of Friday Harbor property, Council asked Mr. Fitch to contact the Port and further investigate said issue.

Comprehensive Plan work session – sequence #1091

Land Use Administrator Bertrand joined the meeting.

At 6:04 PM, Mayor Boothman opened the Council work session on proposed revisions to the Town Comprehensive Plan and Land Use Regulations.

Mayor Boothman inquired if Chapter 17.44 Shoreline Public Accommodation Zone would be reinstated in the Friday Harbor Municipal Code (FHMC). Mr. Bertrand answered in the affirmative.

Attorney Eaton explained clarifying language in Chapter 17.80 regarding Council's ability to deny a conditional use permit application. Councilmember LaPorte disagreed with said proposed language. Following discussion, the majority of Council was in favor of the language change as proposed by staff.

Mr. Bertrand asked if Council wanted to add language to FPMC 17.32.040, permitting those outside the downtown core commercial zone to have 70% lot coverage rather than 50% lot coverage if at least 50% of their required parking is provided under the footprint of the building. Following discussion, Council concurred with this suggestion.

Mr. Bertrand expressed that CTED had concerns with the elimination of wording under 17.20.040 regarding density in a single-family residential zone. Attorney Eaton indicated that he didn't mind if the old language remained along with the additional new language that specifies that there shall be no more than one single family dwelling per lot.

Mr. Bertrand asked if Council wanted to allow professional services to be conducted in the light-industrial zone. Following discussion, Council agreed to add the following lines to permitted uses within the light-industrial zone: 1) Professional Services and 2) cultural, religious, or health care facilities.

Following Mr. Bertrand's inquiry, Council discussed the Jangard's request to have their property redesignated from professional services to commercial. Following discussion, it was the consensus of Council to approve the redesignation of the Jangard property from professional services to commercial.

Councilmember Sheiman inquired about increasing the limitations on multi-family density. Mr. Bertrand mentioned that the Planning Commission's opinion was to wait until the larger 5-year Comprehensive Plan review was completed before changing said density.

Discussion followed regarding affordable housing, water demand issues, rental costs and availability, and infrastructure impacts. Following discussion, the majority of Council was in favor of increasing the multi-family density from 9 units per acre to 14 units per acre.

Administrator Fitch inquired about the implementation date of the changes to the Comprehensive Plan and Land Use Regulations. Following discussion, Council agreed upon September 1, 2001.

Attorney Eaton suggested removing language that allows bed and breakfast businesses within the multi-family zone to operate under a conditional use permit. Attorney Eaton observed that bed and breakfast businesses could still apply for a conditional use within the professional service zoning regulations. Council concurred with this suggestion.

Continued Non-agenda – Tape 2 – sequence #541

Councilmember LaPorte noted that the Planning Commission minutes of April 26th, 2001 meeting did not reference that the Town Council adjourned and left the meeting at 8:15 PM. Mr. Bertrand indicated he would ask the Planning Commission's recording secretary to revise her minutes to include said reference. Clerk Wilson agreed to draft a set of minutes for the Town Council minute book that also referenced roll call and adjournment time.

At 7:18 PM, hearing no further business before the Council, and no objection, Mayor Boothman declared the meeting adjourned.

Gary G. Boothman, Mayor

Kelle Wilson, Town Clerk

Town Council – June 21, 2001 @ 12:00 PM

The Town Council met in regular session with Mayor Boothman presiding. Members present: Brooks, King, & Sheiman Others present: Town Administrator Fitch

At Mayor Boothman's inquiry, the Council excused the absence of Councilmembers Dickinson and LaPorte.

Mayor Boothman led the meeting in the Pledge of Allegiance.

Mayor Boothman expressed recognition of Permit Coordinator Warren Jones 10 years of service to the Town. Mr. Jones was not present.

Town Administrator Fitch informed the Council that Fire Chief Low would not be in attendance to present his report. Chief Low as Fire Marshal was investigating a structure fire that occurred earlier this week on Maple Street. Town Administrator Fitch noted that the Department is at full strength and that recruitment and training are progressing well.

Town Administrator Fitch responded to various inquiries from the Council.

Land Use Administrator Mike Bertrand presented Department of Community Development (DCD) report. Mr. Bertrand informed the Council of the status of current and upcoming projects. He summarized his department's response to an anonymous letter to the Council regarding conversion of a building by Barbara and Ed Rouleau on Argyle Avenue.

Mr. Bertrand responded to various inquiries from Council.

The Mayor thanked Mr. Bertrand for his report.

Mike Wilks presented his inaugural report as Utilities Superintendent. He reported that Trout Lake is still full and that the crew is busy with Spring cleanup. The Town is advertising to fill open positions in the Water and Street departments. Mr. Wilks informed the Council that the Warbass Way re-paving project should begin the week of July 9th and take approximately 3 weeks.

Utilities Superintendent Wilks and the Council discussed projected summer refuse costs.

Utilities Superintendent Wilks informed the Council that a new summer worker had been hired in the Parks Department. **He noted that things are flowing smoothly in the Wastewater Department.**

Town Administrator Fitch and Utilities Superintendent Wilks responded to various inquiries from the Mayor and Council.

At 12:22 PM, the Council thanked Mr. Wilks for his report.

Brad Musick, Brown & Caldwell, design engineers for the Wastewater Treatment Plant upgrade, introduced John Beer, Project Manager.

Mr. Musick gave a PowerPoint presentation regarding the project pre-design status.

At Councilmember Sheiman's inquiry, Mr. Musick stated that the project is intended to meet the Town's projected needs for approximately 15 years before the next upgrade.

Mr. Musick explained permitting, funding, pre-purchasing, site planning, plant modifications and additions, space utilization, and water consumption and reuse. He noted that the pre-design should be completed by the end of July.

Mr. Musick responded to various inquiries from Council.

At Councilmember Brooks' inquiry; he expressed that "the new plant will be quieter and smell better."

The Mayor and Council thanked Mr. Musick for his presentation.

At 1:05 PM, Town Administrator Fitch introduced draft resolution #1231, a resolution authorizing the Mayor to accept a proposal from General Pacific, Inc. to provide ten street light standards, and explained the particulars of same.

Councilmember Sheiman moved and Councilmember King seconded to adopt Resolution #1231. Mayor Boothman suggested that in light of the developing aluminum supply situation in the northwest that the Town consider acquiring additional standards at the bid price. The Council concurred.

Following discussion, the motion passed unanimously.

Councilmember King moved and Councilmember Sheiman seconded to accept the minutes of the April 26th 5:30 PM, June 7th noon and 5:30 PM Council meetings.

Councilmember Brooks requested confirmation of the zone specified in paragraph 1, page 3, of the 6/07/01 5:30 PM draft minutes.

Following discussion, Councilmember Sheiman moved and Councilmember King seconded to table approval of the minutes until the evening meeting. The motion passed unanimously.

Councilmember King moved and Councilmember Brooks seconded to approve payment of claims warrants #19936 through 20009 in the amount of \$107,132.07. The motion passed unanimously.

At 1:10 PM, There being no further business to come before the Council, Mayor Boothman declared the meeting adjourned.

Gary G. Boothman, Mayor

Steven Dubail, Clerk Pro tem

Town Council – June 21, 2001 @ 5:30 PM

The Town Council met in regular session with Mayor Boothman presiding. Members present: Brooks, King, & Sheiman

Others present: Town Administrator Fitch, Attorney Eaton, Fire Chief Low & Clerk Wilson

Council excused Councilmember Dickinson and Councilmember LaPorte's absence.

Mayor Boothman led the meeting in the Pledge of Allegiance.

There were no public access times forthcoming.

Appointment of Lodging Tax Advisory Committee Members

Mayor Boothman observed that Clerk Wilson contacted the lodging industry representatives who had previously shown an interest in serving on the Lodging Tax Advisory Committee and each person reaffirmed their continued interest in serving on said committee. Mayor Boothman read the names of the interested members.

Councilmember Brooks moved and Councilmember Sheiman seconded to appoint Councilmember Sheiman and Councilmember King as Council representatives; and Linda Francis, San Juan Inn; Dick Robinson, Hillside House Bed & Breakfast; Laura Saccio, Friday's Historical Inn; Jim Smith, Discovery Inn; and Tori Zehner, Friday Harbor House as the five lodging industry representatives on the Lodging Tax Advisory Committee.

Councilmember Sheiman indicated that Farhad Ghatan, of Harrison House Suites Bed & Breakfast, and other lodging industry persons may want to be informal members of said committee.

Following discussion, the motion passed unanimously.

Resolution #1229

Mayor Boothman introduced draft Resolution #1229. A resolution authorizing the Mayor to execute an agreement for janitorial services to clean Town Hall.

Administrator Fitch explained the particulars of said resolution. Councilmember Brooks inquired if the Town Fire Station was included in the bid specifications for said cleaning. Administrator Fitch answered in the negative. Administrator Fitch volunteered to investigate the cost of adding the Fire Station to the cleaning specifications in the future.

Councilmember Brooks moved and Councilmember King seconded to adopt Resolution #1229 as stated. The motion passed unanimously.

Resolution #1230 – sequence #301

Mayor Boothman introduced draft Resolution #1230. A resolution authorizing the Mayor to execute an intergovernmental agreement with San Juan Fire District #3 for fire protection services.

Administrator Fitch explained the particulars of said resolution.

Councilmember Brooks questioned the payment dynamics under Section 5, COMPENSATION. Administrator Fitch and San Juan Fire District #3 Chief McLaughlin explained the particulars of the payment process.

Following inquiry, Chief McLaughlin indicated that only structure fires outside of Town limits would necessitate a response by the Town Fire Department per this agreement.

Following discussion, Councilmember Sheiman moved and Councilmember King seconded to adopt Resolution #1230 as stated. The motion passed unanimously.

Douglas request for Commercial Parking Lot – sequence #909

Mayor Boothman opened discussion regarding Joel Douglas' request that the Town Council adopt an administrative policy that would allow staff to issue one year temporary commercial parking permits on available property without gravel, but with soil protection.

Administrator Fitch explained the particulars of Mr. Douglas' request. Mr. Fitch indicated that such a request was against the surface requirements as stated in Friday Harbor Municipal Code 17.68.060(E).

Councilmember Brooks admitted that additional parking would be advantageous to the Town. Councilmember Brooks inquired if Mr. Douglas planned on renting said parking spaces to the public. Mr. Douglas answered in the affirmative.

Mr. Douglas commented on the Town's parking shortage and noted that a commercial parking lot at his Nichols Street property would help alleviate some of said shortage.

Mayor Boothman asked if staff had reviewed said request and made their recommendations. Administrator Fitch answered in the affirmative, and indicated that staff had denied Mr. Douglas' request, which resulted in Mr. Douglas' request to present the matter to Council.

Councilmember Sheiman observed that a commercial parking lot is not currently allowed in a professional service zone under the Town's land use regulations and therefore such an activity could not be approved. She indicated that said request should be placed in the file for the next Comprehensive Plan review and discussed at that time. Councilmembers Brooks and King concurred.

Comprehensive Plan work session – sequence #1320

Land Use Administrator Bertrand joined the meeting.

At Mayor Boothman's inquiry, Mr. Bertrand suggested revised language for the Town Council meeting minutes of June 6, 2001 5:30 PM which permitted professional services to be conducted in the light-industrial zone. Mr. Bertrand read his proposed language into the record. Following discussion, Councilmember Brooks moved and Councilmember King seconded to adopt the Town Council minutes of April 26th, 2001, June 7, 2001 noon and 5:30 PM meetings as corrected. The motion passed unanimously.

Mr. Bertrand indicated that at previous Comprehensive Plan work sessions Council had reviewed all of the proposed changes. Councilmember Brooks observed that perhaps the increase of density from 9 units per acre to 14 units per acre in the multi-family zone should be re-evaluated in light of recent Planning Commission feedback.

Councilmember Sheiman noted that she did not object to the Planning Commission reviewing the density issue as long as the review was complete in time for the September 1, 2001 Comprehensive Plan revisions implementation date.

Mr. Bertrand started to read a memo dated 6/21/01 to the Town Council from the Planning Commission requesting that Council consider allowing the Planning Commission to properly analyze the multi-family density increase issue. After reading the first paragraph, Planning Commission Chair Farhad Ghatan joined the meeting and finished reading said memo to Council for Mr. Bertrand.

Town Council – January 4, 2001 @ 12:00 PM

Following discussion, it was the consensus of Council to send said issue back to the Planning Commission for further analysis with a September 1, 2001 deadline.

Mr. Bertrand suggested holding another public hearing regarding this issue in August. Council concurred with this suggestion.

Non-agenda – sequence #2007

Administrator Fitch estimated that Lawson Construction should have constructed the intersection at Caines and Nash Streets within 10 days.

Mayor Boothman read a letter from the International Institute of Municipal Clerks announcing that Clerk Kelle Wilson has received the designation of Certified Municipal Clerk (CMC).

Closed Session – sequence #2141

At 6:33 PM, hearing no objection, Mayor Boothman declared the meeting in closed session per RCW 42.30.140 to discuss union negotiations with no action anticipated for approximately 30 minutes.

Return to Regular Session

At 7:55 PM, hearing no objection, Mayor Boothman declared the meeting back in regular session with no action taken in closed session. Hearing no further business before the Council and no objection, Mayor Boothman declared the meeting adjourned.

Gary G. Boothman, Mayor

Kelle Wilson, Town Clerk

Town Council – July 5, 2001 @ 12:00 PM

The Town Council met in regular session with Mayor Boothman presiding. Members present: Dickinson, King, LaPorte, & Sheiman Others present: Town Administrator Fitch, Treasurer Picinich, & Clerk Wilson Mayor Boothman led the meeting in the Pledge of Allegiance. Councilmember Brooks arrived during the Pledge of Allegiance.

There were no public access items forthcoming.

Sheriff Update

San Juan County (SJC) Sheriff Cumming reported on the Mosswood Apartment fire activities. Mr. Cumming commended the firefighters and the Town's new ladder fire truck in their efforts to fight said fire. Mr. Cumming commented on other recent county fires. Mr. Cumming mentioned that the community service work crew cleaned Jackson Beach following the 4th of July festivities. Mr. Cumming distributed statistical reports for the month of June for Council review. Following inquiry, Mayor Boothman thanked Mr. Cumming for his update.

SJC Commissioner Nielsen update

At 12:07 PM, Commissioner Nielsen indicated that funding for the Town's Wastewater Treatment Plant improvements have been placed in the #2 position on the newly revised WACERT list.

Ms. Nielsen noted that the county received 9 requests totaling \$665,000 for House Bill 2260 funds. She commented that only \$150,000 is available for distribution. She indicated that the Town's request may be within the top three for funding, although a final decision is probably another month away.

Ms. Nielsen described Department of Natural Resources issues regarding trust lands, aquatic land management, and burn permitting.

Ms. Nielsen indicated that County revenues are down.

Ms. Nielsen mentioned that Ray Price of CTED would like to talk with the Town Council regarding affordable housing. She indicated that Mr. Price would be on island sometime in August or September.

Ms. Nielsen indicated that the Commissioners would like a joint meeting with the Town Council in September to discuss the Solid Waste site; Fairgrounds; and Affordable Housing/Urban Growth issues.

Councilmember LaPorte asked the County Commissioners to write a letter to the Port of Seattle in conjunction with the Town Council supporting a commuter airline berth at SeaTac for flights from the San Juan Islands. Commissioner Nielsen indicated that she was confident her fellow commissioners would support the writing of said letter.

Following additional inquiries, Mayor Boothman thanked Ms. Nielsen for her update.

Ordinance #1168 – sequence #800

Land Use Administrator Bertrand joined the meeting.

Mayor Boothman introduced draft Ordinance #1168. An ordinance prohibiting junk vehicles on private property and establishing procedures for their abatement and removal and repealing Ordinance No. 1156 in its entirety.

Mr. Bertrand explained the particulars of said ordinance.

Councilmember Sheiman moved and Councilmember LaPorte seconded to adopt Ordinance #1168 as stated. The motion passed unanimously.

Administrator's Report – sequence #890

Treasurer Picinich indicated that a public hearing to amend the 2001 budget would be held at the noon Town Council meeting on July 19th, 2001. She asked that the ordinance to pass said amendments be considered following said public hearing.

Treasurer Picinich asked for Council approval regarding an upgrade in the phone system at the Town Shop. Ms. Picinich described the phone system upgrade. She estimated said upgrade to cost \$8,500 and indicated that said improvement would be apart of the aforementioned 2001 budget amendment. Council approved of said improvement.

Non-agenda

Councilmember Sheiman inquired about whom to contact regarding Town complaints. Mayor Boothman indicated that complaints should be filtered through Administrator Fitch. Councilmember Sheiman indicated receipt of a complaint regarding tall weeds at Lampard and Hillcrest Streets.

Councilmember Brooks observed that trees cover the sign to Roche Harbor on Spring Street.

Councilmember Sheiman inquired if the display advertisement advising Town residents to cut their tall grass and brush had been placed in the newspaper yet. Administrator Fitch indicated that said advertisement was in progress and should be in the newspaper the following week.

Councilmember LaPorte asked for Council support in a letter to the Port of Seattle for a commuter airline berth at SeaTac. Council concurred with this suggestion.

Council asked Mayor Boothman to place the privatization of the Solid Waste utility on the next Town Council agenda for discussion.

Minutes

Councilmember Brooks moved and Councilmember King seconded to approve the Town Council minutes of June 21, 2001 noon and 5:30 PM meetings as written. The motion passed unanimously with Councilmembers Dickinson and LaPorte abstaining, as they were not in attendance at said meetings.

Claims and Payroll

Councilmember King moved and Councilmember LaPorte seconded to approve the payment of claims warrants #20014 through 20066 in the amount of \$58,120.60 and payroll warrants #8045 through 8118 in the amount of \$148,723.97. The motion passed unanimously.

Additional non-agenda – sequence #1957

Councilmember Sheiman requested that Council receive union negotiations information prior to Council meetings for review.

Councilmember Brooks distributed a constituent's request for street "roundabout" medians to be used on Hunt Street to slow down traffic, promote safety, and beauty.

Councilmember Sheiman expressed concerns regarding access for emergency and solid waste vehicles.

Councilmember Dickinson and LaPorte expressed concerns regarding increased developer costs and therefore increased housing costs.

Administrator Fitch explained that it was too late to require the developer on Hunt Street to install said roundabout medians. Mr. Fitch indicated that if Council wanted to implement said medians, it would be best to change the Town's Street and Storm Drainage Standards so that future developers would be aware of the requirements.

At 1:07 PM, hearing no further business before Council and no objection, Mayor Boothman declared the meeting adjourned.

Gary G. Boothman, Mayor

Kelle Wilson, Town Clerk

Town Council – January 4, 2001 @ 12:00 PM

The Town Council met in regular session with Mayor Boothman presiding. Members present: Brooks, Dickinson, King, LaPorte, & Sheiman

Others present: Town Administrator Fitch, Attorney Eaton, Treasurer Picinich, & Clerk Wilson

Mayor Boothman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

At 5:32 PM, hearing no objection, Mayor Boothman declared the meeting in executive session to discuss property acquisition for approximately 15 minutes with no action anticipated.

At 6:04 PM, Mayor Boothman declared the meeting back in regular session with no action taken in executive session.

Hearing no objection, Mayor Boothman declared the meeting in closed session to discuss union negotiations for approximately 30 minutes with no action anticipated.

At 7:02 PM, Mayor Boothman declared the meeting back in regular session with no action taken in closed session.

Non-agenda

Councilmember Sheiman noted that the first Lodging Tax Advisory Committee meeting will be held on July 17th, 2001 at 1:00 PM in the Town Council chambers.

At 7:04 PM, hearing no objection, Mayor Boothman declared the meeting adjourned.

Gary G. Boothman, Mayor

Kelle Wilson, Town Clerk

Town Council – July 19, 2001 @ 12:00 PM

The Town Council met in regular session with Mayor Boothman presiding. Members present: Brooks, Dickinson, King, LaPorte, & Sheiman Staff present: Treasurer Picinich & Clerk Wilson

Mayor Boothman led the meeting in the Pledge of Allegiance.

During the public access portion of the meeting, Mona Meeker, representative for the San Juan Historical Society, asked Council to place two to four signs in Town to direct visitors to the Historical Society on Price Street. Mayor Boothman indicated that the Town Council would discuss Ms. Meeker's request during the non-agenda portion of the meeting.

Departmental Reports – tape sequence #280

Fire Chief Low was out of Town and unavailable to provide a departmental report. Town Fire Department Officer, David Jones, gave an overview of the Mosswood Apartment building July 5, 2001 firefighting efforts. Councilmember Sheiman asked Mr. Jones to convey the Council's appreciation for the fire departments efforts at said fire. Following further inquiries, Mayor Boothman thanked Mr. Jones for his input.

Land Use Administrator Bertrand distributed Community Development reports for Council review and reported on various projects and activities. Mr. Bertrand mentioned that the Planning Commission would like a joint public hearing with the Town Council on August 9th, 2001 at 7:00 PM regarding multi-family housing density.

Utilities Superintendent Wilks reported on the level of Trout Lake (14.5 below spillway), water production, rainfall, and various other activities and projects within the Utilities department.

System Administrator Dubail distributed the July 2001 Activity Summary Report for the System Administration Department and discussed various aspects of said report. Following Mr. Dubail's comments regarding the Windows XP Raw Socket Controversy, Councilmember Brooks asked Mr. Dubail to draft a letter for Council signature to be mailed to Microsoft.

Budget Amendment Public Hearing – tape sequence #945

At 12:30 PM, Mayor Boothman opened the public hearing in regards to amendments to the 2001 budget. Treasurer Picinich explained various budget amendments. No public input was received at this time. Councilmember Brooks asked for clarification regarding several budget amendments. Treasurer Picinich addressed said inquiries. Mayor Boothman indicated that the public hearing regarding the 2001 budget amendments would remain open until the evening Town Council meeting to allow for additional public testimony.

Resolution #1232 – tape sequence #1211

Mayor Boothman introduced draft Resolution #1232. A resolution authorizing the Mayor to accept a proposal from, and execute a purchase agreement with, Petro San Juan to provide motor fuels to the Town of Friday Harbor from August 1, 2001 through July 31, 2002. Councilmember Sheiman moved and Councilmember LaPorte seconded to adopt Resolution #1232 as stated. The motion passed unanimously.

Resolution #1233 – tape sequence #1233

Mayor Boothman introduced draft Resolution #1233. A resolution authorizing the Mayor to execute an intergovernmental agreement with the San Juan County Sheriff for air tank recharging services. Fire Officer Jones explained the particulars of said resolution. Following inquiries, Councilmember LaPorte moved and Councilmember Dickinson seconded to adopt Resolution #1233 as stated. The motion passed unanimously.

Resolution #1234 – tape sequence #1408

Mayor Boothman introduced draft Resolution #1234. A resolution authorizing the Town Treasurer to initiate an inter-fund loan between the Current Fund and the Fire/Refuse Bond Redemption fund. Treasurer Picinich explained the particulars of said resolution. Councilmember Dickinson moved and Councilmember King seconded to adopt Resolution #1234 as stated. The motion passed unanimously.

Minutes – tape sequence #1464

Councilmember Sheiman moved and Councilmember King seconded to approve the Town Council minutes of July 5, 2001 noon and 5:30 PM meetings as written. The motion passed unanimously.

Claims – tape sequence #1486

Councilmember King moved and Councilmember Dickinson seconded to approve the payment of claim warrants #20068 through 20127 in the amount of \$58,060.88. The motion passed unanimously.

Non-Agenda – tape sequence #1500

Town Council – January 4, 2001 @ 12:00 PM

Councilmember Sheiman stated that the Lodging Tax Advisory Committee has a vacancy because one of their volunteers has apparently sold her business. Ms. Sheiman commented that said Committee has asked the Council to appoint Bill Giesy to said vacancy. Councilmember LaPorte moved and Councilmember Dickinson seconded to approve the appointment of Bill Giesy to the Lodging Tax Advisory Committee vacancy. The motion passed unanimously.

Councilmember Brooks asked that the tree at the intersection of Spring Street and 2nd Street by King's Market be trimmed to allow directional signs to be properly seen.

Council addressed Mona Meeker's request for San Juan Historical Museum directional signs on existing posts at several intersections within Town. Following discussion, it was the consensus of Council to approve two directional signs to be placed on existing posts--one at the intersection of Spring Street and 2nd Street and one at the intersection of Spring Street and Blair Avenue.

Council discussed dates and times for a joint meeting with the San Juan County Board of County Commissioners. Following discussion, it was the consensus of Council to ask the Commissioners to meet on September 19th, 2001 at 5:30 PM in the Town Council chambers. Council asked staff to contact the Commissioners Office and attain all vital information on joint meeting discussion topics.

Mayor Boothman distributed "The Accessible Ferry: A guide for disabled passengers" pamphlet for Council review.

At 12:59 PM, hearing no further business before Council, Mayor Boothman declared the meeting adjourned.

Gary G. Boothman, Mayor

Kelle Wilson, Town Clerk

Town Council – July 19, 2001 @ 5:30 PM

The Town Council met in regular session with Mayor Boothman presiding. Members present: Brooks, Dickinson, King, LaPorte, & Sheiman

Others present: Attorney Eaton, Land Use Administrator Bertrand, Permit Coordinator Jones, & Clerk Wilson

Mayor Boothman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

At 5:32 PM, Mayor Boothman asked if anyone from the public wanted to testify regarding the 2001 amended budget. Upon hearing no public input forthcoming, Mayor Boothman closed the public hearing that began during the noon Town Council meeting.

Conditional Use Permit Application #58 Public Hearing – tape sequence #117

Mayor Boothman opened the public hearing regarding Conditional Use Permit #58 and SEPA Checklist #210. An application by Gretchen Sandberg to exceed the Town's six-foot height restriction on fences.

Hearing no objection to his or any other Councilmembers participation, Mayor Boothman instructed those present of the procedures that would be followed and asked Permit Coordinator Jones to present the staff report.

Mr. Jones outlined current use, zoning, corresponding property operations, staff process, and summarized the five-page staff report dated 7/12/01. Mr. Jones recommended Council approval of Conditional Use Permit (CUP) #58 as noted in said staff report. Mr. Jones pointed out that the fence in question is built and would be scaled down to Town standards if the Council denied CUP #58.

Mayor Boothman opened the meeting to comments from the applicant or public. Nolan Campbell, Town Building Inspector, commented on the soundness of the fence construction.

Councilmember Sheiman asked the height of the fence. Mr. Jones responded that the fence is currently eight feet high.

Mayor Boothman inquired about a hypothetical reason that the Council might deny a fence height conditional use in a commercial zone. Mr. Jones responded that if a fence were built for spite and no other reason; it would be a reason for denial.

At 5:40 PM, hearing no further public comments or Council inquiries, Mayor Boothman closed the public input portion of the hearing on Conditional Use Permit #58 and opened Council deliberations.

Councilmember LaPorte moved and Councilmember Dickinson seconded to approve Conditional Use Permit #58 and SEPA Checklist #210; accept the five page staff report dated July 12, 2001; and request that staff prepare Findings of Fact and Conclusions of Law to support the Council's decision. The motion passed unanimously.

Ordinance #1171 – tape sequence #335

At 5:41 PM, since it was too early to begin the next public hearing that was scheduled for 6:00 PM, Mayor Boothman introduced draft Ordinance #1171. An ordinance amending the 2001 Budget for the Town of Friday Harbor.

Councilmember Sheiman moved and Councilmember Brooks seconded to adopt Ordinance #1171 as stated. The motion passed unanimously.

Non-agenda – tape sequence #361

Councilmember Brooks suggested funding the Animal Protection Society in the future. Mayor Boothman indicated that a "contract for service" arrangement could be arranged and that Ms. Brooks might want to bring said item up during the 2002 budget process.

Refuse Utility Operations – tape sequence #425

At 5:45 PM, Mayor Boothman opened Council discussion regarding privatization of the refuse utility operations. Mayor Boothman pointed out that this discussion topic has been on the Town Council's Legislative Agenda for the past two years.

Councilmember LaPorte commented that private industry is the majority provider of refuse collection throughout the country. Mr. LaPorte observed that it behooves the Town to investigate whether or not turning the Town's refuse utility operations over to private industry would benefit the taxpayers. Mr. LaPorte maintained that further research was necessary to investigate the topic thoroughly.

Councilmember Sheiman stipulated that if privatizing the refuse utility operations benefited the Town residents then she was open to the discussion. Ms. Sheiman suggested adding franchise language that would restrict increasing refuse rates for five years.

Councilmember LaPorte indicated that the UTC (Washington State Utilities & Transportation Commission) governs private industry refuse rates.

Councilmember Brooks observed that several administrative employees are paid out of the refuse utility fund and that eliminating the refuse collection revenue would increase personnel expenditures in other utilities funds.

Councilmember LaPorte indicated that whomever took over the refuse operations would pay a franchise fee to the Town, and said fee might cover the loss of administrative personnel expenditures

Discussion continued regarding cost, level of service, possible interested private refuse carriers, and complainants feeling freer to complain to government versus private industry.

Following discussion Council requested that staff construct a chart showing the impacts to the Town of the loss of refuse department revenues and expenditures. Council maintained that cost and level of service to the Town residents and business owners was paramount.

Mayor Boothman invited Employee Union Representative, Jon Staples, to comment. Mr. Staples indicated that the Union did not have any difficulty with the Town discussing said issue.

Variance Application #23 Public Hearing – tape sequence #1208

Mayor Boothman opened the public hearing regarding Variance Application #23 and SEPA Checklist #208. An application by Peter & Becky Kilpatrick to exceed the Town's twenty seven foot building height restriction.

Hearing no objection to his or any other Councilmembers participation, Mayor Boothman instructed those present of the procedures that would be followed and asked Permit Coordinator Jones to present the staff report.

Mr. Jones commented that on page 1 of the nine-page staff report dated 7/12/01 under Subject Property in the second paragraph the word "northwest" should be "northeast". Mr. Jones outlined current use, zoning, corresponding property operations, staff process, and summarized said staff report. Mr. Jones recommended Council approval of Variance #23 as noted in said staff report. Mr. Jones noted that the applicant could build a two-story building with a flat roof under 27 feet at this location if the height variance is not approved.

Mayor Boothman invited comments from the applicant. Peter Kilpatrick, 50 Maddy Creek Lane commented that the motivation for the 2.2' height variance was to allow a roof pitch that would comply with the Town's Historic Preservation Manual.

Mayor Boothman invited comments from the audience. All input is on tape from sequence #1460 through 2545

Bill Weissinger noted that his commercial building located at 425 Caines Street might lose some of its view of Mount Baker from its upper windows if variance is allowed. Mr. Weissinger observed that Council should require architectural plans earlier in the process. Mr. Weissinger mentioned that he

hoped the applicant would conform to the architectural integrity of the neighborhood and hoped Council would place that requirement as a condition for approval of the variance.

Dennis Garl, owner of house at 375 Caines Street, commented on his view corridor and increased traffic.

Samatha Garl, owner of house at 375 Caines Street, commented on the view corridor and safety for children. Ms. Garl stated that she is against approval of said variance.

Michael Ream, resident at 375 Caines Street, noted that one of the reasons that he rented his house was because of the view and area for kids. He further expressed increased traffic and view corridor concerns.

Grace Swan, 350 Caines and 350 Warbass Way, read a letter into the record against approval of said variance. Ms. Swan asked that the Town stay within its codes.

Mr. Weissinger commented that a flat roofline would not be attractive in the neighborhood.

Mr. Kilpatrick reiterated that he desires to comply with the Historic Preservation Manual and wants said variance to attain the peaked roofline necessary to comply with said manual.

Land Use Administrator Bertrand pointed out that set backs, height restrictions, and variances are in the Friday Harbor Municipal Code (FHMC) to help maintain uniformity.

Attorney Eaton reminded Council that the approval or denial of a variance must be based on criteria within the FHMC and not on outside issues.

Mayor Boothman invited inquiries from the Council. Councilmember King asked Permit Coordinator Jones about similar variances that were granted by the Town. Mr. Jones indicated that several variances of irregular sloped lots have been approved in the past, and named a few examples: Top of the Harbor, Harrison Street, and Warbass Way.

Councilmember King asked how the heights of buildings within the Town are calculated. Mr. Jones responded that it is a mathematical calculation using building center elevations and wall lengths.

Councilmember Brooks asked if traffic was a criterion when discussing a variance application. Attorney Eaton explained that traffic was not a criterion in a variance application, but was a criterion in a conditional use application.

Councilmember Sheiman inquired if the underground parking proposed by the applicant was because of the sloped lot. The applicant answered in the affirmative.

Ms. Swan asked that Council required the applicant to "square down" his project to conform with the surrounding area.

Councilmember Sheiman inquired about the size of the footprint of the proposed building. Mr. Jones answered that the footprint of the building was 3235 sf.

Town Council – January 4, 2001 @ 12:00 PM

At 6:40 PM hearing no further comments from the audience or questions from the Council, Mayor Boothman closed the public input portion of the meeting and opened the hearing to Council deliberations.

Councilmember LaPorte commented that if the Council supported the Historic Preservation Manual they had no choice than to approve of Variance #23.

Councilmember King inquired about the height of the building from the sidewalk. Mr. Bertrand indicated that said height was 26' at sidewalk level.

Councilmember Brooks inquired if the building could be smaller. Councilmember King pointed out that the Council has no control over the design of the building, only the height of the building.

Councilmember Sheiman moved and Councilmember Brooks seconded to approve Variance #23 and SEPA Checklist #208; accept the nine page staff report dated July 12, 2001; and request that staff prepare Findings of Fact and Conclusions of Law to support the Council's decision. The motion passed unanimously.

Mayor Boothman emphasized that the Historic Preservation Review Board meetings are open to public attendance. Mayor Boothman encouraged the audience to attend said Board meetings for further information regarding this project.

Closed Session – tape sequence #2978

At 6:47 PM, hearing no objection, Mayor Boothman declared the meeting in closed session to discuss union negotiations for approximately 20 minutes with possible action anticipated.

At 7:26 PM, Mayor Boothman declared the meeting back in regular session with no action taken in closed session. Hearing no further business before the Council, Mayor Boothman declared the meeting adjourned.

Gary G. Boothman, Mayor

Kelle Wilson, Town Clerk

Town Council – August 2, 2001 @ 12:00 PM

The Town Council met in regular session with Mayor Boothman presiding. Members present: Brooks, Dickinson, King, & Sheiman Others present: Town Administrator Fitch, Land Use Administrator Bertrand & Clerk Wilson

(Council belatedly excused Councilmember LaPorte's absence at their 8/16/01 Town Council meeting. See the Town Council minutes for 8/16/01.)

Mayor Boothman led the meeting in the Pledge of Allegiance.

During the public access portion of the meeting, Ken Satin of 314 Scheffer Drive, described his difficulties in erecting a bowling alley within the Town. Mr. Satin explained that it was not cost effective to purchase land within the correct zone for indoor entertainment. Mr. Satin commented on a completed structure located on Tucker Avenue that would accommodate a bowling alley, but is not zoned properly for indoor entertainment. Mr. Satin asked for Council guidance. Mayor Boothman

noted that public access items are usually discussed during the non-agenda portion of the meeting and thanked Mr. Satin for his comments.

San Juan County Commissioner Nielsen Update

At 12:07 PM, Ms. Nielsen updated Council on the County's six year road improvement plans; financing grants; Growth Management Board decisions; a possible citizens initiative regarding ferries; attendance at affordable housing meetings; County revenues; County septage needs; and the Mullis Senior Center controversy. Following inquiry regarding the upcoming joint meeting with the County Commissioners, Mayor Boothman thanked Commissioner Nielsen for her update.

Sheriff Department Report – tape sequence #860

In Sheriff Cumming's absence, Undersheriff Zerby reported on the resignation of two officers; the effectiveness of the new radar trailer and traffic officer; and other various activities of the Sheriff's department. Following inquiries, Mayor Boothman thanked Mr. Zerby for his update.

Resolution #1235 – tape sequence #1085

Mayor Boothman introduced draft Resolution #1235. A resolution appointing an agent to receive claims for tort damages. Administrator Fitch explained the particulars of said resolution. Councilmember Sheiman moved and Councilmember Dickinson seconded to adopt Resolution #1235 as stated. The motion passed unanimously.

Public Hearing and Resolution #1236 – tape sequence #1150

At 12:37 PM, Mayor Boothman opened the public hearing on the six year transportation improvement plan (TIP) for 2002 through 2007. Administrator Fitch explained the particulars of said plan.

Louise Dustrude, 6 Tree House Place, inquired about sidewalks along the planned road improvements. Mayor Boothman explained the particulars of the process.

Councilmember Sheiman inquired about improvements to Warbass Way. Mr. Fitch explained that Warbass Way is a separate project from the six year TIP projects.

Following Councilmember Brooks' inquiry, Administrator Fitch explained six-year transportation improvement plan procedures.

Louise Dustrude inquired about the section under the Front Street project that specified "Construct additional access roadway to Port of Friday Harbor". Administrator Fitch clarified that it should read "Reconstruct access roadway to Port of Friday Harbor".

At 12:47 PM, hearing no further public input, Mayor Boothman closed the six-year transportation improvement plan public hearing.

Councilmember Dickinson moved and Councilmember King seconded to adopt Resolution #1236. A resolution providing for a Six Year Transportation Improvement Plan for the years 2002 through 2007. The motion passed unanimously.

Administrator's Report

At 12:48 PM, Administrator Fitch updated Council on refuse utility operations information. Mr. Fitch informed Council that the County's Public Works site at 1000 Guard Street is currently out of compliance with the Town's land use regulations.

Mr. Fitch reported that the price to asphalt Warbass Way was higher than expected. Mr. Fitch inquired if Council still wanted to asphalt all of Warbass Way this year or to asphalt Warbass Way in increments each year. Following discussion, it was the consensus of Council to asphalt all of Warbass Way this year. Mr. Fitch commented that he would peruse the budget to see what items could be eliminated to accommodate the increased cost to asphalt Warbass Way.

Mr. Fitch reported on an accident at the Solid Waste Facility involving one of the Town employees.

Mr. Fitch explained the permitting changes requested by the Adelphia Cable Company. Mr. Fitch noted that rather than disturb traffic along Argyle during the San Juan County Fair, Adelphia has requested to switch and work along Park and Hillcrest Streets. Mr. Fitch indicated approval of said request.

Minutes – tape sequence #2400

Councilmember King moved and Councilmember Dickinson seconded to approve the Town Council minutes of July 19, 2001 noon and 5:30 PM meetings as written. The motion passed unanimously.

Claims & Payroll – tape sequence #2417

Councilmember King moved and Councilmember Dickinson seconded to approve the payment of claim warrants #20130 through 20189 in the amount of \$76,868.39 and payroll warrants #8124 through 8169 in the amount of \$135,830.76. The motion passed unanimously.

Non-agenda – tape sequence #2440

Councilmember Dickinson inquired about street lights on Spruce Street. Administrator Fitch explained that the developer of the Spruce Street area did not elect to install curb, gutter, sidewalks, street lights to keep housing costs down. Mr. Fitch explained that Council could budget for the installation of street lights at the public's expense if they were so inclined. Mr. Fitch explained that the property owners in said area could also form a Local Improvement District and pay for such improvements through their property taxes.

Mayor Boothman opened discussion regarding Mr. Satin's public access comments. Land Use Administrator Bertrand explained the particulars of the land use regulations regarding light manufacturing and indoor entertainment. Following discussion, it was the consensus of Council to inform Mr. Satin that he should make a formal request for zoning redesignation during the next Comprehensive Plan update process.

Councilmember King mentioned that Neil Castren had concerns regarding the sidewalk near his clothing business, Neil's Images, on West Street. Mr. Fitch commented that he would have the Town crew examine the sidewalk.

Councilmember Brooks commented that the directional signs at the corner of Spring and Second Street were still obstructed by the tree at this corner. Administrator Fitch maintained that next year the tree will have grown above the signs and the visibility of said signs would increase. Mr. Fitch recommended not trimming the trees further at this time. Council concurred with this suggestion.

Councilmember Dickinson inquired about the ferry traffic unloading procedures. Administrator Fitch explained the particulars.

At 1:32 PM, hearing no further business before the Council, and no objection, Mayor Boothman declared the meeting adjourned.

Gary G. Boothman, Mayor

Kelle Wilson, Town Clerk

Town Council – August 2, 2001 @ 5:30 PM

The Town Council met in regular session with Mayor Boothman presiding. Members present: Brooks, Dickinson, King, & Sheiman

Others present: Town Administrator Fitch & Clerk Wilson

Council excused Councilmember LaPorte's absence.

Mayor Boothman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

Resolution #1237

Mayor Boothman introduced draft Resolution #1237. A resolution authorizing the Mayor to adopt the 2001 Water Conservation Plan. Administrator Fitch explained the particulars of said resolution along with the past history of water conservation.

At 5:34 PM, Attorney Eaton arrived.

Councilmember Brooks inquired of whom would implement the plans and projects named in said document. Administrator Fitch reassured her that someone in the Town organization would perform the work.

Councilmember Sheiman raised privacy issues regarding the top 40 water users listed in Appendix K. Attorney Eaton clarified that such information is open for public review, although it does not necessarily need to be specified in a Town document.

Following discussion, it was the consensus of Council to replace the names of the top 40 water users with the account numbers of the top 40 water users in Appendix K.

Mayor Boothman updated Council on new legislation supporting water conservation.

Councilmember Sheiman moved and Councilmember Dickinson seconded to adopt Resolution #1237 as stated except replacing the names of the top 40 water users in Appendix K with the account numbers of the top 40 water users. The motion passed unanimously.

Resolution #1238 – tape sequence #1033

Mayor Boothman introduced draft Resolution #1238. A resolution authorizing the repayment of certain fees and costs associated with the vacation of portions of Leslie Avenue in 1994. Attorney Eaton explained the particulars of said resolution. Following discussion, Councilmember Sheiman moved and Councilmember King seconded to adopt Resolution #1238 as stated. The motion passed unanimously.

Joint Meeting Discussion – tape sequence #1378

Town Council – January 4, 2001 @ 12:00 PM

Mayor Boothman opened the discussion of agenda topics for the upcoming joint meeting between the San Juan County Board of County Commissioners (BOCC) and the Town Council.

Administrator Fitch suggested adding the discussion regarding the finalized Environmental Impact Statement for the alternate traffic/travel route from Turn Point/Pear Point to the Town.

Mayor Boothman suggested discussing the Town's acceptance of out-of-Town septage at its future upgraded Wastewater Treatment Plant as mentioned by Commissioner Nielsen at the noon 8/2/01 Town Council meeting.

Following discussion, Council agreed to meet with the County Commissioners on Wednesday, September 12, 2001 at noon and requested the addition of septage receiving to the proposed agenda for said meeting.

Non-agenda – tape sequence #2310

There were no non-agenda items forthcoming.

Executive Sessions – tape sequence #2348

At 6:33 PM, hearing no objection, Mayor Boothman declared the meeting in executive session to discuss property acquisition for approximately 15 minutes with no action anticipated.

At 6:45 PM, Mayor Boothman declared the meeting in regular session with no action taken in executive session. Hearing no objection, Mayor Boothman declared the meeting in closed session to discuss union negotiations for approximately 10 minutes with no action anticipated.

At 6:56 PM, Mayor Boothman declared the meeting in regular session with no action taken in closed session.

Administrator Fitch reported that \$27,000 has been diverted from other previously approved budget items to help fund the increased cost of repaving Warbass Way.

At 6:58 PM, hearing no further business before the Council and no objection, Mayor Boothman declared the meeting continued until August 9, 2001 at 7:00 PM for the purpose of a joint public hearing with the Planning Commission to hear testimony regarding the possible increase in the multi-family density.

Gary G. Boothman, Mayor

Kelle Wilson, Town Clerk

Town Council – August 9, 2001 @ 7:00 PM

The Town Council met in continued regular session with Mayor Boothman presiding for the purpose of a joint public hearing with the Town Planning Commission to hear testimony regarding the possible increase of multi-family density in the Town's 2001 Comprehensive Plan and Land Use Regulations.

This was a regularly scheduled Planning Commission meeting. Planning Commission Vice Chair Hart called the meeting to order at 7:02 PM. During roll call, Planning Commission Chair Ghatan joined the meeting.

Councilmembers present: Brooks, Dickinson, King, LaPorte, & Sheiman

Planning Commission members present: Fitch, Ghatan, Hart, and Rosenfeld

Others present: Town Administrator Fitch, Land Use Administrator Bertrand, Special Consultant Slocomb, Planning Commission Recording Secretary Zalmanek, & Clerk Wilson

Hearing no objection to his or any other members participation and the absence of any conflict of interest or fairness issues from the Planning Commission or Councilmembers, Planning Commission Chair Ghatan instructed those present of the procedures that would be followed and asked Mr. Bertrand to outline staff research.

Mr. Bertrand noted correspondence received (Exhibit A & B) and summarized the analysis done by Special Consultant Slocomb (Exhibit C) regarding projected future water use.

At 7:08 PM, during Mr. Bertrand elucidation, Planning Commission member Coyne joined the meeting.

Councilmember Brooks asked for clarification on the sustainable yield of Trout Lake in relation to projected use. Mr. Bertrand explained that the figures submitted took into account a three-year drought. Mr. Bertrand commented that in the fourth year of a drought the Town would be out of water.

Councilmember Sheiman observed that with or without an increase in multi family density the same would be true---the Town would be out of water after a four-year drought.

At 7:15 PM, Planning Commission Chair Ghatan opened the meeting for public testimony.

John Dunning, PO Box 2645, Friday Harbor, encouraged members to support the increase in multi family density if the Town's water supply could be sustained. Mr. Dunning commented that an increase in multi family density would allow private developers to build affordable housing units more easily.

Mayor Boothman asked if Mr. Dunning could speculate at what density affordable housing is a reality.

Mr. Dunning gave an example of how more units per acre allowed smaller units to be built which would result in more affordable housing.

Planning Commission Chair Ghatan asked Mr. Dunning if the price of the Town's water and sewer connection fees were an impact on affordable housing. Mr. Dunning indicated that said fees were not a major impact.

At 7:30 PM, hearing no further public input, Planning Commission Chair Ghatan closed the public input portion of the meeting. All input is on tape.

At 7:35 PM, following Councilmembers LaPorte and Sheiman's comments regarding procedural matters, Mayor Boothman declared the Town Council portion of the meeting adjourned.

A short recess was declared to allow the Town Councilmembers to depart the meeting. The Planning Commission meeting continued after said recess. Please refer to Planning Commission minutes for further information.

Gary G. Boothman, Mayor

Kelle Wilson, Town Clerk

Town Council – August 16, 2001 @ 12:00 PM

The Town Council met in regular session with Mayor Boothman presiding. Members present: Brooks, King, LaPorte, & Sheiman. Others present: Town Administrator Fitch, Fire Chief Low, Land Use Administrator Bertrand, Utilities Superintendent Wilks, and Treasurer Picinich. Council excused Councilmember Dickinson's absence. Mayor Boothman led the meeting in the Pledge of Allegiance.

Public Access

There were no public access items forthcoming.

Fire Chief Report

Fire Chief Low reported on the marine consortium meetings that he has been attending. This group is working to establish a plan for marine fire fighting capabilities for Northern Puget Sound. This consortium includes representatives from the Washington State Ferries and State Legislators.

The Port of Friday Harbor and the Confidence Foundation are working with the Town fire department on designing a new fireboat to replace the Lucy T. The Confidence Foundation is interested in helping to finance a new fireboat.

The Town Fire Department currently has 20 active firefighters with six new recruits starting classes September 1st.

Department of Community Development Report

Land Use Administrator Bertrand reported that to date 51 building permits with an assessed evaluation of \$4,000,000 have been issued. These permits have generated \$52,531 in permit fees for the Town.

The planning commission is working on density issues in the Town of Friday Harbor Comprehensive Plan. After the Plan is amended, the planning commission will begin discussions on tree and landscaping issues.

Utilities Superintendent Report

Utilities Superintendent Wilks reported on the activities of the Town's various departments. July water production was 14,299,000 gallons and Trout Lake's level is 19" below the spillway. **The new generator for the Wastewater pump station #2 has arrived.** The new collection line jetter will be here August 21st. The Warbass Way project is scheduled to begin August 20 with paving slated for August 28th.

Wastewater Treatment Plant Design

Brad Musick, Brown & Caldwell Engineering, presented the completed preliminary design for the new treatment plant. He explained the added features that increased the proposed construction costs from \$4.9 million to \$5.7 million.

Adoption of Findings of Fact and Conclusions of Law Regarding a Conditional Use Permit for an 8' Fence @ 701 Spring Street

Town Council – January 4, 2001 @ 12:00 PM

At 1:05 PM, Councilmember Sheiman moved and Councilmember LaPorte seconded to adopt the Findings of Fact and Conclusion of Law regarding CUP #58 and SEPA checklist #210. The motion passed unanimously.

Adoption of Findings of Fact and Conclusions of Law Regarding a 2.2' Height Variance for a Commercial Building at 358 Caines Street.

Councilmember Brooks moved and Councilmember King seconded to adopt the Findings of Fact and Conclusion of Law regarding Variance Application #23 and SEPA checklist #208. The motion passed unanimously.

Minutes

Councilmember LaPorte pointed out that his absence from the noon 8/2/01 Town Council meeting was not excused per the minutes of said meeting. Council excused Councilmember LaPorte's said absence and asked that the minutes of said meeting reflect his excused absence. Councilmember Brooks moved and Councilmember King seconded to approve the minutes of the Town Council minutes of August 2, 2001 noon as amended and 5:30 PM meeting as written. The motion was approved with Councilmember LaPorte abstaining.

Claims

Councilmember Sheiman moved and Councilmember King seconded to approve the payment of claims warrants #20191 through #20261 in the amount of \$156,989.92. The motion passed unanimously.

Non Agenda Items

Councilmember Sheiman requested permission for the lodging committee to solicit requests for proposals for advertising agencies for promotion of the Town during the off season. The Council approved the request.

Steve Buck read a letter from Sam & Barbara Buck requesting a change of permitted uses in the "Light Manufacturing Zone".

At 1:35 PM, hearing no further business before the Council and no objection, Mayor Boothman declared the meeting adjourned.

Gary G. Boothman, Mayor

Wendy Picinich, Clerk Pro-tem

Town Council – August 16, 2001 @ 5:30 PM

The Town Council met in regular session with Mayor Boothman presiding. Members present: Brooks, King, LaPorte, & Sheiman

Others present: Town Administrator Fitch, Attorney Eaton, & Treasurer Picinich

Council excused Councilmember Dickinson's absence.

Mayor Boothman led the meeting in the Pledge of Allegiance.

Public Access

There were no public access items forthcoming.

Council Discussion of the Refuse Utility

The Council discussed a proposal received from Dan Leidecker, owner of San Juan Sanitation Company, expressing his company's interest in expanding their San Juan Island refuse collection service to include the Town of Friday Harbor.

After reviewing the financial data of the Town's refuse operation the Council decided not to pursue the privatization of the Town's Refuse collection system.

Town staff will investigate new types of refuse collection trucks that may allow the Town to expand the types of collection service it offers and to move from a volume based fee system to a weight based system.

Resolution #1239

Mayor Boothman introduced draft Resolution #1239, a resolution granting authority to the San Juan County Auditor to conduct the September 18, 2001 Primary for Town Council Position #3 vote-by-mail election.

Councilmember LaPorte moved and Councilmember King seconded to adopt Resolution #1239. The motion passed unanimously.

Administrator's Report

Administrator Fitch noted the receipt of the following letters:

E.A. Geneste regarding the "Draft Buildout Water Budget for the Town of Friday Harbor"

Jan Anderson's submittal of a news article about growth in Nantucket.

The Board of County Commissioner joint Town/County meeting topics.

Non Agenda Items

At 6:15 PM, the Council discussed changing the permitted uses allowed in the Town's designed "Light Manufacturing Zone". The Council concluded that the requested change to the Town's Comprehensive Plan was untimely and needed to follow the established procedure for amending the Comprehensive Plan.

Mayor Boothman reported on the Historical Preservation Review Board meeting that he attended to discuss a design contest for Memorial Park. The HPRB recommended that the \$2,000 budgeted for the contest be transferred to their budget and they would work on the design. The Council agreed to this proposal.

Closed Session

At 6:45 PM, hearing no objection, Mayor Boothman declared the meeting in closed session to discuss labor union negotiations.

At 7:25 PM, Mayor Boothman declared the meeting in regular session with no action taken in closed session.

Executive Session

At 7:26 PM, hearing no objection, Mayor Boothman declared the meeting in executive session to discuss property acquisition with no action anticipated.

At 8:05 PM, Mayor Boothman declared the meeting in regular session with no action taken in executive session.

At 8:06 PM, hearing no further business before the Council and no objection, Mayor Boothman declared the meeting adjourned.

Gary G. Boothman, Mayor

Wendy Picinich, Clerk Pro-tem

Town Council – September 6, 2001 @ 12:00 PM

The Town Council met in regular session with Mayor Boothman presiding. Members present: Brooks, Dickinson, King, LaPorte, & Sheiman Others present: Town Administrator Fitch, Treasurer Picinich, & Clerk Wilson

Mayor Boothman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

At 12:02 PM, Sheriff Cumming distributed August activity reports. Sheriff Cumming noted that he would be asking for the standard cost of living budget increase for 2002. Mr. Cumming noted that Officer Lynne Gould has submitted her resignation for October 2, 2001. Mr. Cumming outlined personnel hiring difficulties.

Councilmember Brooks expressed her appreciation for the Sheriff department personnel.

Following inquiries regarding school zones and illegal U-turns, Mayor Boothman thanked Mr. Cumming for his update.

Resolution #1242 – tape sequence #520

Mayor Boothman introduced draft Resolution #1242. A resolution authorizing the Mayor to execute an interlocal agreement with San Juan County to update the 1996 Joint Comprehensive Solid Waste Management Plan.

Following Administrator Fitch's explanation of the particulars of said resolution, Councilmember LaPorte moved and Councilmember Dickinson seconded to adopt Resolution #1242 as stated. Mayor Boothman inquired if said Plan would be part of the capital facilities element of the Growth Management Comprehensive Plan. Administrator Fitch answered in the affirmative. The motion passed unanimously.

Resolution #1240 – tape sequence #650

Mayor Boothman introduced draft Resolution #1240. A resolution authorizing the Mayor to adopt the 2001 Wastewater Treatment Plant Improvements Preliminary Design Report.

Following Administrator Fitch's explanation of the particulars of said resolution, Councilmember Sheiman moved and Councilmember King seconded to adopt Resolution #1240 as stated. Councilmember Brooks inquired about the possibility of adding a septage receiving station. Administrator Fitch explained that adding such a station may change the scope of the planned improvements in said report and would require a revised proposal from the Town's project engineering

firm (Brown & Caldwell) for designing said station. Mayor Boothman stated that should the County desire a septage receiving station and are willing to fund all of the costs for said site, the Town would consider adding said station. Administrator Fitch indicated agreement with said statement. The motion passed unanimously.

Resolution #1244 – tape sequence #860

Mayor Boothman introduced draft Resolution #1244. A resolution authorizing the Mayor to execute a loan agreement with the Washington State Public Works Trust Fund to fund engineering design and bid documents preparation for improvements to the Wastewater Treatment Plant.

Administrator Fitch explained the particulars of said resolution. Mayor Boothman inquired if a sewer user rate increase would be necessary. Administrator Fitch and Treasurer Picinich acknowledged that they were not sure at this point whether a rate increase would be required.

Councilmember Dickinson moved and Councilmember King seconded to adopt Resolution #1244 as stated. The motion passed unanimously.

Resolution #1241 – tape sequence #1235

Mayor Boothman introduced draft Resolution #1241. A resolution authorizing the Mayor to execute an agreement between the Town and the engineering firm of Brown and Caldwell to complete a detail design for the Wastewater Treatment Plant Expansion and Upgrade.

Administrator Fitch explained the particulars of said resolution. Councilmember King moved and Councilmember Dickinson seconded to adopt Resolution #1241 as stated. The motion passed unanimously.

Administrator's Report – tape sequence #1310

Administrator Fitch reported that thanks to Treasurer Picinich's efforts, the Town has made it to the legislature approval list to receive a four million-dollar loan from the Public Works Trust Fund to expand and upgrade the Wastewater Treatment Plant.

Administrator Fitch mentioned that Warbass Way will be paved next week. Mr. Fitch commented on the Warbass Way project difficulties, which resulted in asking Richard Lawson Construction to supplement the Town crew with additional personnel and equipment. Mr. Fitch indicated that the approximate cost of said additional personnel and equipment would be \$8,000 and asked for Council approval of said expenditure. Following inquiries, it was the consensus of Council to approve said expenditure.

Administrator Fitch indicated that he had received a preliminary re-design of Harrison and 1st Streets from Gray & Osborne Inc., regarding ferry traffic revisions. He commented that he and the Mayor will discuss them with the Friday Harbor Ferry Terminal Agent.

Minutes – tape sequence #1600

Councilmember LaPorte moved and Councilmember King seconded to approve the Town Council minutes of August 9, 2001 at 7:00 PM and August 16, 2001 at noon and 5:30 PM as written. The motion passed unanimously.

Expenditures

Town Council – January 4, 2001 @ 12:00 PM

Councilmember Sheiman moved and Councilmember King seconded to approve the payment of claim warrants #20264 through 20343 in the amount of \$87,922.91 and payroll warrants #8170 through 8216 in the amount of \$148,748.52. The motion passed unanimously.

Non-agenda – tape sequence #1630

Councilmember LaPorte inquired how the sale of the Town's portion of Leslie Street to the Wilson family was progressing. Administrator Fitch indicated that he thought it was in the process of being closed through Attorney Eaton's office.

Clerk Wilson asked for a Councilmember volunteer to be a member of the Firefighters Board of Trustees. Councilmember Brooks volunteered to serve on said Board. Councilmember Sheiman moved and Councilmember King seconded to appoint Councilmember Brooks to the Firefighters Board of Trustees. The motion passed unanimously.

Vela Luka Presentation – tape sequence #1925

Councilmember Brooks indicated that Jean Whitman, a local resident, has scheduled a trip to Vela Luka, Croatia in two weeks and has volunteered to deliver various items to the Vela Luka Officials. Councilmember Brooks displayed donated badges, a special banner, pins, and various other donated items to be sent with Ms. Whitman to Vela Luka, Croatia, the Town's Sister City.

Councilmember Brooks introduced Ms. Whitman, who expressed her honor in representing the Town in Vela Luka. Ms. Whitman donated a Washington State book to the items to be taken to Vela Luka.

Port Director, Steve Simpson, presented various items to be sent to Vela Luka to help the Vela Luka Officials develop a marina.

Lisa Michaelsen expressed her good feelings and thankfulness for the friendship forming between the Town and Vela Luka.

Mayor Boothman thanked Ms. Whitman for volunteering to be the Town's representative on her trip to Vela Luka, and asked her to come give a "show and tell" presentation to the Town Council when she returns from her trip.

At 1:10 PM, hearing no further business before the Town Council and no objection, Mayor Boothman declared the meeting adjourned.

Gary G. Boothman, Mayor

Kelle Wilson, Town Clerk

Town Council – September 6, 2001 @ 5:30 PM

The Town Council met in regular session with Mayor Boothman presiding. Members present: Brooks, Dickinson, King, LaPorte, & Sheiman

Others present: Town Administrator Fitch, Treasurer Picinich, Land Use Administrator Bertrand, & Clerk Wilson

Mayor Boothman led the meeting in the Pledge of Allegiance.

During the public access portion of the meeting, Tim Pope, NW Water Source, 198 Skottowe Lane, suggested Council table the passage of the 2001 Water Comprehensive Plan Resolution until next year during the Comprehensive Plan review process.

Lee Sturdivant, 745 Larsen Street, commented on her concerns about the increase in multi-family density issue. She asked Council to slow down the process and consider the message they are sending regarding water usage.

Resolution #1243 – tape sequence #175

Mayor Boothman introduced draft Resolution #1243. A resolution authorizing the Mayor to adopt the 2001 Water Conservation Plan and repealing Resolution No. 1237 in its entirety.

Administrator Fitch apologized for the errors found in the 2001 Water Comprehensive Plan, as indicated in his 8/30/01 memo to Council. Mr. Fitch indicated that Land Use Administrator Bertrand was the person who discovered the errors.

Mr. Bertrand elaborated that the errors found were that a growth rate of 2.78% was used rather than the soon to be adopted growth rate of 1.4% and that 1999 and 2000 water usage figures were projected numbers rather than using actual water usage numbers.

Discussion followed regarding the differences in water usage from year to year as indicated on the graphs, the growth rate, and timelines for the Water Conservation Plan review.

Mayor Boothman invited Charlie Meyer, Friday Harbor business owner, to comment; Mr. Meyer wrote a letter to Council dated 8/22/01 regarding said subject.

Mr. Meyer asked Council to look at four different assumptions for the 2001 Water Conservation Plan. Mr. Meyer suggested that the Town use:

1. The population growth rate of 1.4% for the projected water usage growth rate.
2. Production numbers instead of consumption numbers for calculations
3. A 7 year average production rate as the base to start our projections instead of the year 2000 figures as a basis to start projections.
4. 85% of the sustainable annual yield instead of 100%

Mr. Meyer asked Council to step back and look at these assumptions before proceeding further.

Following discussion, Councilmember Brooks moved and Councilmember Dickinson seconded to postpone further discussion on draft Resolution #1243 until further analysis could be done. Administrator Fitch affirmed that the figures would be available at the next Town Council meeting. The motion passed unanimously.

Discussion regarding San Juan County's (SJC) request to expanded their leased area at the Solid Waste Facility – tape sequence #1530

Administrator Fitch described the area currently leased by San Juan County and the additional area SJC is requesting. Mr. Fitch explained that the Town was willing to clean up and compact its operations on a portion of this site in order to accommodate the County's requested expanded area.

Councilmember Sheiman suggested postponing further discussion until after the joint Town Council and Board of County Commissioners (BOCC) meeting on September 12, 2001. Following discussion, Council concurred with Councilmember Sheiman's suggestion.

Joint BOCC/Town Council meeting agenda discussion – tape sequence #2066

Regarding the Solid Waste Site issue. Councilmember King suggested the County should purchase approximately three acres of properly zoned property within Town limits and exchange it for the Town's solid waste site.

Regarding Fairgrounds **Sewer** Connection issue. Mayor Boothman suggested that if the Urban Growth Area (UGA) changed to allow the Town to annex the Fairgrounds the integrity of the Town's Ordinance prohibiting out-of-town **sewer** connections would be maintained.

Following discussion, it was the consensus of Council that if the UGA were changed and the Town annexed the Fairgrounds a **sewer** connection could then be considered.

Regarding the septage handling issue. Council agreed with the draft memo to the BOCC dated 9/6/01 regarding septage handling at the Town's Wastewater Treatment Plant.

Regarding affordable housing. Councilmember Brooks emphasized that affordable housing does not currently exist. Ms. Brooks suggested discussing the formation of a land trust.

Councilmember Sheiman expressed concerns about the County's siting of affordable housing in the urban growth area.

Councilmember LaPorte suggested that a land trust might be a viable option, but that private affordable housing proponents should form such a trust not the Town or the County.

Discussion followed regarding development fees.

Councilmember Sheiman asked why the Turn Point/Pear Point Road issue did not make the joint meeting agenda. Mayor Boothman explained that due to time restraints that issue was left off the discussion list. Council concurred that there was not enough scheduled time to add an additional topic.

Councilmember Brooks asked that the discussion with the Commissioners remain respectful.

Executive Session – tape 2 sequence #49

At 7:04 PM, hearing no objection, Mayor Boothman declared the meeting in executive session to discuss property acquisition with no action anticipated.

At 7:45 PM, Mayor Boothman declared the meeting back in regular session with no action taken in executive session.

Hearing no objection, Mayor Boothman declared the meeting in closed session to discuss union negotiations for approximately 15 minutes with no action anticipated.

At 8:03 PM, Mayor Boothman declared the meeting back in regular session with no action taken in closed session. Hearing no further business before the Council and no objection, Mayor Boothman declared the meeting continued to September 12, 2001 at noon for the purpose of a joint meeting with the San Juan County Board of Commissioners. The meeting adjourned.

Gary G. Boothman, Mayor

Kelle Wilson, Town Clerk

Town Council – September 12, 2001 @ 12:00 PM

The Town Council met in continued regular session for the purpose of a joint meeting with the San Juan County Commissioners. It was previously decided that San Juan County (SJC) would chair the meeting.

SJC Commissioner Evans called the County meeting to order.

Mayor Boothman called the Town's continued regular session to order and asked the clerk to perform roll call.

Councilmembers present: Brooks, Dickinson, King, LaPorte, & Sheiman
Town Staff present: Town Administrator Fitch, Treasurer Picinich, Attorney Eaton
Others present: San Juan County Commissioners Evans, Miller, Nielsen, and the County Clerk of the Board, Lil Hamel.

Solid Waste Site

Commissioner Evans suggested that should the Town and County reach an impasse they should consider mediation.

Mayor Boothman indicated that the Council was not ready to respond to such a suggestion, but could discuss the idea at a future Town Council meeting.

Following Commissioner Nielsen's inquiry regarding communications distributed between the Town and County, discussion followed regarding fiscal responsibility and the Town's constituent base versus the County constituent base. Commissioner Nielsen commented that she felt these were "island" problems rather than just Town or County problems. Councilmember LaPorte responded that if they were "island" problems then the whole island should pay to solve them and not just the Town's 2000 constituents.

Commissioner Evans maintained that the County dispersed \$50,000 to the Town. Councilmember LaPorte responded that \$50,000 is not near enough money to fund the necessary land purchases and infrastructure improvements requested by the County.

Commissioner Evans indicated that the County is willing to purchase the Town's Solid Waste Facility at the fair market value per appraisals conducted in 1999.

Councilmember King stated that the Town has seriously considered the County's offer over the past 9 months. She expressed that the problem with selling the County the Town's Solid Waste Facility for the 1999 appraised price is that it leaves the Town approximately \$300,000 short when trying to purchase new land for another Town public works yard. She commented that this shortage puts an unnecessary burden on the Town constituents.

Commissioner Evans suggested that the Town and County jointly purchase a 3-acre parcel of land. He indicated that the County would purchase one acre of the 3-acre site.

Councilmember Brooks pointed out that the appraisals conducted in 1999 are outdated. Councilmember Brooks observed that housing costs have risen 25 to 30% since December 2000.

Commissioner Miller suggested that the County only buy that portion of the Town's Solid Waste Facility that it needs to upgrade its transfer station operations and the Town keep the lower portion and utilize it for a public works equipment and materials storage area.

Regarding Commissioner Evan's suggestion, Councilmember LaPorte expressed that a joint purchase of land did not allow for future growth for either municipality. Mr. LaPorte also expressed that selling the Town's Solid Waste Facility land for less than it takes to repurchase land for a public works yard was not fair to the Town's taxpayers. Mr. LaPorte admitted that Commissioner Miller's suggestion might have some merit.

Commissioner Miller indicated that the Commissioners also have to struggle to distribute their purchases between their constituents on San Juan Island as well as, Lopez, Orcas, and other islands.

Councilmember LaPorte observed that locating a site on San Juan Island to develop a new County transfer facility would cost the County additional funds over and above land purchase costs. Mr. LaPorte suggested that the County could justify paying a higher price for the current Solid Waste Facility because of these relocation costs.

Mayor Boothman suggested the Town purchases 3-acres of land and leases back the County 1-acre of said land. Commissioner Evan observed that the County does not need the extra land at the present.

Commissioner Evans suggested the County purchase the entire Solid Waste Facility and lease back a portion to the Town for equipment and material storage.

Commissioner Miller suggested that said lease could be similar to the lease the Town has provided to the County for its transfer station facilities.

Councilmember Sheiman mentioned that a swap of the County's Guard Street location for the Town's Solid Waste Facility is still the logical solution.

Commissioner Evans explained that the County was not interested in divesting themselves of the Guard Street property because it was to be used for future growth.

Discussion continued regarding possible solutions to both municipalities needs, the Town Council asked the County Commissioners to create new proposals for the Town's consideration in regards to joint use of the Solid Waste Facility or joint purchase and lease of a new public works facility.

Wastewater Issues – tape sequence #1655

Fairgrounds

Following Commissioner Evans request to hook up the County Fairgrounds site to the Town's wastewater system, Councilmember LaPorte asked if the County were willing to hold the Town harmless in future lawsuits involving out-of-town hookups.

Commissioners Evans and Miller indicated that the merit of said request could be discussed.

Mayor Boothman expressed that zoning control is another concern of the Town's. Mr. Boothman suggested a "use agreement" or annexing the fairgrounds into the Town.

Commissioner Miller indicated agreement with allowing the Town to have use controls over the fairgrounds.

Councilmember LaPorte inquired if the Fairgrounds Comprehensive Plan had changed recently. Commissioner Evans mentioned that the Fair Board is looking into updating said plan.

Both Commissioner Evans and Miller indicated that year round use of the Fairgrounds is an idea being considered.

Councilmember Brooks inquired if the County was willing to pay infrastructure improvement costs to upgrade the wastewater main line to accommodate the Fairgrounds.

Commissioner Evans expressed that the County would be responsible for any infrastructure improvements involved with the Town's accepting the Fairgrounds septage.

Mayor Boothman clarified not only the wastewater main line would need an upgrade, but the septage generated by the Fairgrounds would impact the flows at the Wastewater Treatment Plant and may cause a shortened life span for the new Wastewater Treatment Plant.

Councilmember Brooks asked if the County had prepared any measurement analysis of the amount of septage currently generated by the Fairgrounds.

Commissioner Miller responded that such analysis could be attained.

Councilmember Sheiman advocated putting the Fairgrounds in the urban growth area for future Town annexation.

Commissioner Miller expressed concerns regarding public health issues.

Councilmember LaPorte pointed out that it might be more cost effective for the County to supply their own septage system than hook up to the Town's system.

Following discussion it was decided that the Town would create a cost analysis for infrastructure, etc., to hook up the County to the Town's wastewater system and that the County would attain figures in relation to the amount of septage generated by the Fairgrounds.

Septage handling

Commissioner Evans asked that this discussion be canceled due to time restraints.

Councilmember Sheiman emphasized that time is of the essence if the County wanted to be a part of the Town's Wastewater Treatment Plant upgrade. Commissioner Evans observed that the County understood the timeline restraints.

Affordable Housing – tape sequence #2360

Commissioner Evans commented that the County would like to have more designated affordable housing within its boundaries, but that they are restricted by the Growth Management Act.

Town Council – January 4, 2001 @ 12:00 PM

Discussion followed regarding housing needs; rural clusters, guesthouse issues; private community land trusts; pursuing grants for financing housing elements; urban growth area; and infrastructure financial impacts.

At 1:30 PM, Chair Evans thanked everyone for his or her participation. He indicated that the County would return to the Town with new proposals for the Solid Waste Facility and Fairgrounds septage analysis.

Town Council and County Commissioners briefly discussed future meetings.

The County Commissioners closed their meeting.

At 1:33 PM, hearing no objection, Mayor Boothman declared the Town Council meeting adjourned.

Gary G. Boothman, Mayor

Kelle Wilson, Town Clerk

Town Council – September 20, 2001 @ 12:00 PM

The Town Council met in regular session with Mayor Boothman presiding. Members present: Brooks, Dickinson, LaPorte, & Sheiman Others present: Town Administrator Fitch, Treasurer Picinich, Attorney Eaton, & Clerk Wilson Council excused Councilmember King's absence.

Mayor Boothman asked for a moment of silence in remembrance of the emergency personnel and other persons who lost lives and loved ones during the terrorist attack on the United States, September 11, 2001. Following this moment of silence, Mayor Boothman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

Departmental Reports

At 12:02 PM, Fire Chief Low reported on the number of volunteers currently in the Fire Department. Chief Low noted that he continues to pursue the acquisition of a new fireboat. He commented that the Confidence Foundation has shown an interest in helping the Town attain said fireboat. Chief Low indicated that there were approximately 24 fewer fire calls this year compared to previous years. Chief Low expressed distress at the 9/17/01 letter to the Town Council from San Juan Island District #3 Fire Chief McLaughlin.

Councilmember LaPorte commented that he was ignoring the letter because it was improperly put forth. He noted that if properly put forth the letter should have come to the Council from the District #3 Fire Commissioners and not the District's Chief.

Chief Low addressed the two issues as detailed in said letter. Following Chief Low's comments, Council reiterated their support for Chief Low and the Town Fire Department.

Mayor Boothman presented Fire Chief Low with a Certificate of Appreciation for his 10 years of employment with the Town of Friday Harbor.

At 12:15 PM, Land Use Administrator Bertrand distributed and summarized the August/September Community Development activity report.

Following Administrator Fitch's inquiry, Mr. Bertrand stated that the next project for his department is to annex the remaining urban growth areas currently outside the Town's limits (Harbor View Place and Airport).

Mayor Boothman complimented the Building Department's inspection services.

At 12:20 PM, Administrator Fitch reported on the completion of the Warbass Way improvements. Mr. Fitch reported that approximately one million fewer gallons of water was consumed as of August compared with last year. Mr. Fitch reported on rainfall and lake levels (33" below spillway).

Councilmember Brooks inquired if the Town had automatic shut-off valves in case of earthquakes or other emergencies. Mr. Fitch answered that currently our valves had to be manually shut-off. Mr. Fitch commented that perhaps automatic shut-off valves could be added when the Town's water transmission lines were upgraded.

Mr. Fitch reported that Adephia, the local cable company, would begin work on Argyle Avenue starting Monday, September 24th.

Resolution #1245 – tape sequence #912

Mayor Boothman introduced draft Resolution #1245. A resolution authorizing the Mayor to execute an agreement between the Town of Friday Harbor and John E. Jensen, and independent contractor, to provide code compliance services.

Administrator Fitch explained the particulars of said resolution. Land Use Administrator Bertrand commented that the previous year's agreement with Mr. Jensen worked well. Councilmember Sheiman moved and Councilmember Dickinson seconded to adopt Resolution #1245 as presented. The motion passed unanimously.

Resolution #1243 – tape sequence #1006

Mayor Boothman introduced draft Resolution #1243. A resolution authorizing the Mayor to adopt the 2001 Water Conservation Plan and repealing Resolution #1237 in its entirety.

Mr. Bertrand explained the particulars of additional analysis performed following citizen comments at the Town Council meeting on 9/6/01 at 5:30 PM. Following inquiries, Councilmember Dickinson moved and Councilmember LaPorte seconded to adopt Resolution #1243 as stated. The motion passed unanimously.

Non-agenda – tape sequence #1197

Councilmember Brooks reported that due to recent terrorist attacks on the World Trade Center, Jean Whitman was delaying her trip to Vela Luka, Croatia.

Administrator Fitch reported that an exit conference with the State Auditor's Office is scheduled for tomorrow, Friday, September 21st at 11:30 AM. Mr. Fitch indicated that Councilmember Brooks had volunteered to attend on behalf of Council. Mr. Fitch asked if another councilmember wanted to be in attendance. It was agreed that Councilmember Brooks would represent Council.

Fuel Truck Inspection – tape sequence #1318

At 12:40 PM, Mayor Boothman opened Council discussion of a request for fuel truck inspection services. Councilmember LaPorte notified Council that the request for fuel truck inspection services by Lin Pearson, owner of Petro San Juan, had been withdrawn. Mayor Boothman observed that since the request has been withdrawn there was no need for a discussion.

Administrator's Report – tape sequence #1350

Administrator Fitch noted that Council had delayed making a decision regarding San Juan County's (SJC) request to lease additional area for recycling at the Town's Solid Waste Facility until after the joint Town/County meeting on 9/12/01. Mr. Fitch asked if Council had approached a decision now that the meeting was over. Following discussion, Council requested that staff draft a fair market value month to month lease allowing the County additional space at the Solid Waste Facility for Council review at the October 4, 2001 Town Council meeting.

Discussion followed regarding a meeting between SJC Commissioner, John Evans, and two councilmembers to discuss the various options regarding the County's request to purchase the Town's Solid Waste Facility that came out of said 9/12/01 joint meeting. After discussion, it was the consensus of Council that Councilmember Sheiman and Councilmember LaPorte would meet with Commissioner Evans regarding same.

Minutes – tape sequence #2176

At 1:00 PM, Councilmember LaPorte moved and Councilmember Brooks seconded to approve the Town Council minutes of September 6, 2001 noon and 5:30 PM meetings as written. The motion passed unanimously.

Claims

Councilmember Dickinson moved and Councilmember Sheiman seconded to approve the payment of claim warrants #20345 through #20410 in the amount of \$206,305.96. The motion passed unanimously.

More non-agenda – tape sequence #2215

Councilmember Sheiman commented on the financial impact that the terrorist attacks on the World Trade Center may have on the Town's revenues. Discussion followed regarding impacts to the Town's upcoming budget process.

Councilmember Brooks inquired about emergency planning. Administrator Fitch explained the particulars of the Local Emergency Planning Program.

Susan Risser, Town Volunteer Firefighter, read a letter into the record in support of Fire Chief Low and in response to Fire District #3 Chief McLaughlin's letter. Council emphasized their support of the Town Fire Department and its volunteers.

At 1:13 PM, Councilmember Brooks inquired about the housing units information in the Town's 2001 draft Comprehensive Plan. Mr. Bertrand responded that since this revision to the Town's Comprehensive Plan is not a substantial revision, housing units information will not be changed until next year when the substantial five-year revision takes place.

At 1:16 PM, hearing no further business before the Council and no objection, Mayor Boothman declared the meeting adjourned.

Gary G. Boothman, Mayor

Kelle Wilson, Town Clerk

Town Council – September 20, 2001 @ 5:30 PM

The Town Council met in regular session with Mayor Boothman presiding. Members present: Brooks, Dickinson, LaPorte, & Sheiman

Others present: Town Administrator Fitch, Attorney Eaton, Treasurer Picinich, Land Use Administrator Bertrand & Clerk Wilson

Council excused Councilmember King's absence.

Mayor Boothman led the meeting in the Pledge of Allegiance.

During the public access portion of the meeting, Charlie Meyer, owner of Island Petroleum Services, asked for clarification of the Council's position on fuel truck inspection services. Council affirmed that it was the Administrative Policy of the Town that they were not interested in staff performing said services.

Port of Friday Harbor Presentation

Treasurer Picinich left the meeting.

Port Director, Steve Simpson, and Kevin Peterson, Project Architect from Parsons, Brinckerhoff, Quade & Douglas, presented the design elements of the Front Street Turnaround and Pedestrian improvement project. Mr. Simpson emphasized that the project is technically a Town project being managed by the Port of Friday Harbor. Mr. Simpson stated that the project was in agreement with the Inter-modal Plan previously adopted by Council. Mr. Simpson and Mr. Peterson indicated that said project will improve transportation in this area; create safer pedestrian pathways; improve the Town to Port pedestrian connection; cleanup petroleum wastes on the former Unical property; and help with bio-filtrate water run-off.

Mr. Simpson indicated that if Council approved of the presented concept; Port staff would work with Town staff to develop the final engineering design.

Councilmember Brooks mentioned that a constituent suggested a pathway from McDonald Street through to the Port docks.

Mr. Simpson observed that per the Inter-modal Plan, the Port was making an effort to connect the ferry dock to the furthest point of Port property to allow the public to be close to the water.

Discussion followed regarding large trucks and their turning radius; the waste products that may be found from the Unical property and the assignment of responsibility for said wastes (Unical); and stairs and pedestrian pathways.

Courtney Dempsey, American Legion representative, commented that the American Legion currently has an injunction against the Port regarding this project.

Mr. Simpson expressed that the Port has agreed to go through the Town's permitting process, which was a condition of the injunction.

Following discussion, it was the full consensus of the Council present that the Port staff should continue forward and work with the Town staff to develop the final engineering design.

Ordinance #1172 – tape sequence #1228

Mayor Boothman introduced draft Ordinance #1172. An ordinance adopting the 2001 Comprehensive Plan, Zoning Designation Map, and Land Use Regulations, and repealing Ordinance No. 1115 in its entirety.

Land Use Administrator Bertrand pointed out that the only changes not previously reviewed by Council were the density changes recommended by the Planning Commission.

At 6:30 PM, Treasurer Picinich rejoined the meeting.

Administrator Fitch described the first major change was the definition of "Home Occupation". Mr. Fitch pointed out that if a "home occupation" applicant met the "home occupation" definition then it would be a permitted use and no longer a conditional use, if Council passed Ordinance #1172 as presented. Discussion followed regarding the hours that home occupations could operate in the early morning. It was the consensus of Council to change the hours of home occupation operations to begin at 8 AM rather than 6 AM.

Administrator Fitch outline other proposed changes.

Mr. Bertrand explained the Planning Commissions' proposed language regarding density and affordable housing.

Discussion followed regarding private property issues; affordable housing incentives; viewing affordable housing from the builders prospective versus the renter/owner's prospective; cost efficient housing versus affordable housing.

Councilmember Brooks expressed agreement with the Planning Commissions recommendations.

Councilmember LaPorte expressed that affordable housing should not be attached to the density issue.

Mayor Boothman inquired if the Town's Growth Management Act requirements will be met without providing this additional affordable housing element. Mr. Bertrand answered that all economic classes needs would be met without this element.

Councilmember LaPorte suggested increasing the multi-family density from 9 units per acre to 14 units per acre during this Comprehensive Plan review and discuss the affordable housing issue during next year's substantial five year Comprehensive Plan review. Councilmembers Dickinson and Sheiman indicated agreement with this suggestion.

Mr. Bertrand asked that Council retain the affordable housing definition within the definition section of said ordinance. Council concurred with this suggestion.

Administrator Fitch and Land Use Administrator Bertrand outlined the other proposed changes to the 2001 Comprehensive Plan and Land Use Regulations.

Following discussion, Councilmember Brooks moved and Councilmember Dickinson seconded to adopt Ordinance #1172 with the changes discussed during the meeting. The motion passed unanimously. (Note changes: home occupation operation hours; increase multi-family density from 9 units per acre

Town Council – January 4, 2001 @ 12:00 PM

to 14 units per acre; and delete the affordable housing section except for the affordable housing definition which is to be moved to the definitions section.)

There were no non-agenda items forthcoming.

Closed session – tape 2 sequence #245

At 7:08 PM, hearing no objection, Mayor Boothman declared the meeting in closed session for approximately 20 minutes to discuss union negotiations.

At 7:25 PM, hearing no objection, Mayor Boothman declared the meeting back in regular session with no action taken in closed session.

Non-agenda

Councilmember LaPorte mentioned that a meeting with himself, Councilmember Sheiman, and San Juan County Commissioner Evans had been arranged to discuss the various Solid Waste Facility options.

At 7:27 PM, hearing no further business before the Council and no objection, Mayor Boothman declared the meeting adjourned.

Gary G. Boothman, Mayor

Kelle Wilson, Town Clerk

Town Council – October 4, 2001 @ 12:00 PM

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Brooks, Dickinson, King, LaPorte, & Sheiman Others present: Town Administrator Fitch, Treasurer Picinich, & Clerk Wilson

Mayor Boothman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

Mayor Boothman proclaimed October 1st through October 6th, 2001 Cancer Awareness Week and encouraged all our citizens to participate in the Breast Cancer Walk, and urged them to discuss screening tests with their health care providers.

Neither San Juan County Commissioner Nielsen nor Sheriff Cumming was present to give their reports.

Councilmember Brooks suggested the Town purchase a traffic radar trailer to be used within Town limits. She indicated this purchase would "free up" the Sheriff's current radar trailer to be used outside of Town. She estimated the cost to be approximately \$7,000 to \$10,000.

Councilmember Brooks expressed concerns about emergency communications during power outages and suggested the purchase of satellite telephones.

Departmental Reports – tape sequence #471

Mayor Boothman presented Mike Wilks with a Certificate of Appreciation for his 25 years of service to the Town of Friday Harbor.

Mike Wilks, Utilities Superintendent, reported on September rainfall (1.04"), Trout Lake Level (42.5" below spillway), as well as various other projects and activities of the Water, Sewer, Refuse, Street, and Stormdrain departments.

Councilmember Sheiman asked Mr. Wilks to forward a word of thanks to the water department employees who worked to restore water to the Hillcrest area.

Steve Dubail, Systems Administrator, distributed an activity summary for August and September 2001 and reported on various components of said summary.

Mr. Dubail invited Council to join the San Juan Island School District 5th grade field trip to the Water Treatment Plant, Trout Lake, and the Wastewater Treatment Plant scheduled for three different dates (October 10th, 17th, and 24th, 2001).

Councilmember Brooks suggested that the Town include local private schools on said field trip. Mr. Dubail indicated that the public school had instigated the field trip and perhaps the private schools could be included in the future.

Ordinance #1164

At 12:35 PM, Mayor Boothman introduced draft Ordinance #1164. An ordinance amending Ordinance #1077 and Friday Harbor Municipal Code Chapter 14.04 concerning regulation of signs within the Town.

Administrator Fitch explained that said ordinance changes were necessary to conform with the Town's new land use regulations and to regulate signage within residential zones.

Councilmember Sheiman moved and Councilmember Dickinson seconded to adopt Ordinance #1164 as stated. The motion passed unanimously.

Resolution #1246 – tape sequence #1269

Mayor Boothman introduced draft Resolution #1246. A resolution authorizing the approval of change orders for construction contracts under certain circumstances and establishing a procedure for Town review.

Administrator Fitch explained that the State Auditor's office requested said resolution. Mr. Fitch explained that said resolution formulates procedures wherein the Town Administrator can approve construction contract change orders under certain circumstances without prior Council approval.

Councilmember LaPorte moved and Councilmember King seconded to adopt Resolution #1246 at stated. The motion passed unanimously.

Administrator's Report

At 12:41 PM, Administrator Fitch asked Council to come prepared with a preliminary approval or disapproval for funding a full-time Parks position beginning in 2002 at the October 18th budget work session. Mr. Fitch explained the particulars of his request.

Discussion followed regarding down revenues and budget projections.

Introduction of Planning Commission nominee – tape sequence #1699

Town Council – January 4, 2001 @ 12:00 PM

Mayor Boothman indicated that Marc Vermeire, Town resident and Public School Teacher of Environmental Science, has agreed to be a nominee for the Town Planning Commission. Mayor Boothman invited Council to contact Mr. Vermeire with questions.

Minutes – tape sequence #1772

Councilmember LaPorte moved and Councilmember Sheiman seconded to approve the Town Council minutes of September 12, 2001 noon and September 20, 2001 noon and 5:30 PM minutes as written. The motion passed unanimously.

Claims & Payroll – tape sequence #1800

Councilmember Dickinson moved and Councilmember King seconded to approve the payment of claim warrants #20413 through #20459 in the amount of \$107,866.91 and payroll warrants #8220 through 8301 in the amount of \$142,206.78. The motion passed unanimously.

Non-agenda – tape sequence #1825

Mayor Boothman read a letter dated 9/14/01 from the City of Victoria to the Town of Friday Harbor extending the Canadians heartfelt condolences for the tragedy that has befallen all Americans in regards to the 9/11/01 terrorist attacks on the World Trade Center.

Councilmember LaPorte requested payroll budget comparison worksheets.

Councilmember Sheiman distributed a draft handout called "Lane 4" that the Lodging Tax Advisory Committee has been working on to distribute at the Anacortes ferry terminal to San Juan Island visitors.

Administrator Fitch invited Councilmembers to attend an emergency activation drill on Monday, October 22, 2001 at the Fire District #3 Station.

Councilmember Dickinson emphasized that due to her upcoming retirement from Council, a new Council representative will need to be appointed to the Economic Development Committee.

Councilmember Brooks indicated that a replacement for Councilmember Dickinson's "Homes for Islanders" board seat may not be necessary because it was an individual appointment not a Town Council appointment. Ms. Brooks asked for a list of Council appointed positions.

At 1:07 PM, hearing no further business before the Council and no objection, Mayor Boothman declared the meeting adjourned.

Gary G. Boothman, Mayor

Kelle Wilson, Town Clerk

Town Council – October 4, 2001 @ 5:30 PM

The Town Council met in regular session. Clerk Wilson called the meeting to order and informed Council that Mayor Boothman would not be in attendance and that a Mayor Pro-tem would need to be selected.

Members present: Brooks, Dickinson, King, LaPorte, & Sheiman

Others present: Town Administrator Fitch, Attorney Eaton, Treasurer Picinich, & Clerk Wilson

Town Council – January 4, 2001 @ 12:00 PM

Councilmember LaPorte moved and Councilmember Dickinson seconded to appoint Councilmember Sheiman as Mayor Pro-tem. The motion passed unanimously.

Mayor Pro-tem Sheiman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

Town/County Issues – tape sequence #42

Mayor Pro-tem Sheiman opened Council discussion of joint Town / County issues.

Councilmembers LaPorte and Sheiman updated Council on recent discussions with San Juan County (SJC) Commissioner Evans regarding the needs of the Town and the needs of the County and the Solid Waste Facility site. Discussion followed regarding possible solutions to both municipalities' land restraints.

Brief discussion followed regarding the County's requested fairgrounds **sewer** connection and the Town maintaining some control over fairgrounds use.

Following discussion, it was the consensus of Council to "wait and see" what the County brings forth to the Town.

Non-agenda – tape sequence #710

At 5:53 PM, Councilmember Brooks inquired about a possible **sewage** leak down near the Port of Friday Harbor. Administrator Fitch explained the particulars of the situation. Discussion followed regarding capital improvements and funding limitations.

Executive Session – tape sequence #1027

At 6:03 PM, hearing no objection, Mayor Pro-tem Sheiman declared the meeting in executive session to discuss property acquisition for approximately 10 minutes with no action anticipated.

At 6:25 PM, Mayor Pro-tem Sheiman declared the meeting back in regular session with no action taken in executive session. Hearing no objection, Mayor Pro-tem Sheiman declared the meeting in closed session to discuss union negotiations.

At 6:55 PM, Mayor Pro-tem Sheiman declared the meeting back in regular session with no action taken in closed session.

Hearing no further business before the Council and no objection, Mayor Pro-tem Sheiman declared the meeting adjourned.

Vonda Sheiman, Mayor Pro-tem

Kelle Wilson, Town Clerk

Town Council – October 18, 2001 @ 12:00 PM

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Brooks, Dickinson, King, LaPorte, & Sheiman Others present: Town Administrator Fitch, Treasurer Picinich, & Clerk Wilson

Mayor Boothman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

Emergency Drill Update

Mayor Boothman explained that due to a medical emergency, Fire Chief Low was unable to be present to update everyone on the Emergency Activation Drill scheduled for 10/22/01.

Administrator Fitch briefly explained past history of the formation of the Local Emergency Planning Committee and their process in developing emergency preparedness procedures. Discussion followed.

Draft 2002 Town Budget – tape sequence #480

At 12:15 PM, Mayor Boothman opened the Council work session on the draft 2002 Town Budget.

Mayor Boothman and Administrator Fitch explained the process used to reach said draft budget. Administrator Fitch pointed out that a slight utility rate increase may be necessary in the stormwater fund. Mayor Boothman indicated that the budget assumed the passage of State Initiative 747, which would limit property tax increases to 1%.

Councilmember Brooks suggested the Town raise its sales tax to increase revenues. Administrator Fitch pointed out that only the State of Washington had the authority to raise sales taxes.

Councilmembers LaPorte and Sheiman expressed concerns about possible revenue downfalls in the year 2002. Treasurer Picinich assured Council that she was conservative in her estimated revenue projections.

Discussion between Council and staff continued regarding various budgeted and non-budgeted items of said draft budget.

The subsequent personnel positions were discussed:

Council expressed preliminary approval for the new full-time Parks department utility worker. Treasurer Picinich indicated that due to staff reassignment, said position was basically budget neutral.

Council indicated preliminary approval for a new ½ time position in the Fire Department, and a four-hour per week increase for the Historical Preservation Coordinator position.

Council decided to place the proposed Community Development department assistant planner position on hold and reevaluated mid-year 2002. Administrator Fitch pointed out that it would be necessary to increase the Community Development department's professional service budget due to the elimination of this proposed position. Council concurred.

Councilmember Brooks suggested decreasing the proposed \$1,600 budgeted for the Animal Protection Society to \$600 if necessary. No decision was reached at this time.

Treasurer Picinich explained that covenants in the stormwater revenue bonds issued in 1998, require the Town to maintain not less than a 1.3% ratio of revenues to expenditures. Administrator Fitch explained that a stormwater rate increase is necessary to remain in compliance with said covenants and to balance the 2002 deficit in the stormwater fund. Following discussion, Council agreed to

Town Council – January 4, 2001 @ 12:00 PM

increase the current stormwater utility rate from \$6.62 per Equivalent Residential Unit (ERU) to \$7.25 per ERU in 2002.

Minutes – tape sequence #3487

Councilmember Sheiman moved and Councilmember King seconded to approve the Town Council minutes of October 4, 2001 noon and 5:30 PM meetings as written. Councilmembers LaPorte and Brooks asked that items be corrected in the minutes. The motion was amended to reflect said changes. The motion passed unanimously.

Claims

Councilmember LaPorte moved and Councilmember King seconded to approve the payment of claims warrants #20461 through 20520 in the amount of \$77,448.49. The motion passed unanimously.

Non-agenda – tape #2 sequence #75

Mayor Boothman asked Council to approve appointment of Marc Vermeire to the Town Planning Commission. Councilmember King moved and Councilmember Dickinson seconded to appoint Marc Vermeire to position #6 on the Town Planning Commission. The motion passed unanimously.

Councilmember Sheiman asked Council to review the JayRay Advertising and Public Relations firm's draft Town of Friday Harbor Lodging Tax Advisory Committee Marketing Communications Plan and Proposal for possible passage at the 10/18/01 5:30 PM Town Council meeting. Councilmember Sheiman indicated that the Lodging Tax Committee has already given their approval of said draft.

At 1:32 PM, hearing no further business before Council and no objection, Mayor Boothman declared the meeting adjourned.

Gary G. Boothman, Mayor

Kelle Wilson, Town Clerk

Town Council – October 18, 2001 @ 5:30 PM

The Town Council met in regular session with Mayor Boothman presiding. Members present: Brooks, Dickinson, King, LaPorte, & Sheiman

Others present: Town Administrator Fitch, Attorney Eaton, & Clerk Wilson

Mayor Boothman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

Resolution #1247

Mayor Boothman introduced draft Resolution #1247. A resolution authorizing the Mayor to execute a rental agreement with San Juan County for use of a portion of tax parcel #350234001, commonly known as the Town of Friday Harbor Solid Waste Facility.

Administrator Fitch explained that San Juan County (SJC) has requested to lease additional space at the Town's Solid Waste Facility to expand their recycling operations and to store waste transfer boxes. Administrator Fitch explained the particulars of the area cleanup executed by Town crew, and the process of determining the fair market monthly rental amount to be charged to SJC.

Attorney Eaton indicated that there is no law that requires municipalities to charge each other fair market value for purchases of land, sale of land, or rental agreements. Attorney Eaton elaborated that SJC has been economical with the truth in regards to recent fair market value discussions regarding property exchanging. Attorney Eaton suggested the Town only charge SJC a nominal amount in support of the Town's position that fair market value is not necessary between municipalities.

Following discussion, Councilmember Sheiman moved and Councilmember Dickinson seconded to adopt Resolution #1247 as stated, with the amount of monthly rent to be \$10.00. The motion passed unanimously.

Resolution #1248 – tape sequence #576

Mayor Boothman introduced draft Resolution #1248. A resolution authorizing the Mayor to execute an inter-governmental agreement with the University of Washington (UW) for **sewage** services.

Administrator Fitch explained past discussions with the UW and **sewage** services provided to the UW. Administrator Fitch explained the particulars of said resolution.

Following discussion, Councilmember LaPorte moved and Councilmember King seconded to adopt Resolution #1248 as stated. The motion passed unanimously.

Administrator's Report – tape sequence #1410

Administrator Fitch reported that the Washington State Public Works Trust Fund loan procedures have been put on hold until January 2002. Councilmember Sheiman elaborated that State Representative Morris indicated that the State Legislature has concerns that recipients of said loans would be able to make their loan payments.

Administrator Fitch stated that the Association of Washington Cities (AWC) has notified the Town that its property and liability insurance rates will increase between 15 to 20%.

Administrator Fitch reported that the Town's 2000 Audit is available. Mr. Fitch emphasized that the Town received a good audit with no findings.

Administrator Fitch asked Council for an available date to hold the public hearing for the 2002 budget. Following discussion, it was decided that November 29th, 2001 at noon would be a good time for everyone.

Administrator Fitch observed that the draft consultant services contract between the Town and JayRay Ads & PR was not received in time for himself and the Town Attorney to review for Council consideration this evening. He asked that said draft contract be placed on the November 1st, 2001 Town Council agenda. Council concurred.

Non-agenda – tape sequence #2072 - none

Executive Session – property acquisition

At 6:30 PM, hearing no objection, Mayor Boothman declared the meeting in executive session to discuss property acquisition for approximately 20 minutes with no action anticipated.

Town Council – January 4, 2001 @ 12:00 PM

At 6:44 PM, Mayor Boothman declared the meeting back in regular session with no action taken in executive session. Hearing no objection, Mayor Boothman declared the meeting in closed session to discuss union negotiations for approximately 10 minutes with no action anticipated.

At 6:56 PM, Mayor Boothman declared the meeting back in regular session with no action taken in closed session. Hearing no objection, Mayor Boothman declared the meeting adjourned.

Gary G. Boothman, Mayor

Kelle Wilson, Town Clerk

Town Council – November 1, 2001 @ 12:00 PM

The Town Council met in regular session with Mayor Boothman presiding. Members present: Brooks, Dickinson, King, LaPorte, & Sheiman Others present: Town Administrator Fitch, Treasurer Picinich, Clerk Wilson, and Special Consultant Cabot Dow.

Mayor Boothman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming. Attorney Eaton joined the meeting.

Closed Session for Union Negotiations

At 12:02 PM, Hearing no objection, Mayor Boothman declared the meeting in closed session per RCW 42.30.140(4) to discuss union negotiations for approximately 55 minutes. No action was anticipated.

At 12:50 PM, Mayor Boothman declared the meeting back in regular session with no action taken in closed session.

Minutes

Councilmember Sheiman moved and Councilmember King seconded to approve the Town Council minutes of October 18, 2001 noon and 5:30 PM meetings as written. Councilmember Brooks asked that the words "if necessary" be added to page 2 of the 10/18/01 noon minutes in regards to the following sentence: "Councilmember Brooks suggested decreasing the proposed \$1,600 budgeted for the Animal Protection Society, if necessary, to \$600." The motion and second were amended to reflect said change. The motion passed unanimously.

Claims & Payroll

Councilmember LaPorte moved and Councilmember Dickinson seconded to approve the payment of claim warrants #20523 through #20576 in the amount of \$75,516.23 and payroll warrants #8302 through 8346 in the amount of \$135,841.06. The motion passed unanimously.

Non-agenda

Mayor Boothman invited everyone to attend the North Sound Connecting Communities Project meeting on 11/9/01 beginning at 11:00 at the Downriggers Restaurant.

Mayor Boothman reported that at the Ferry Advisory Committee meeting it was indicated that ferry ridership was down 2.4% from July through the end of September.

Town Council – January 4, 2001 @ 12:00 PM

Councilmember Sheiman inquired about the untidiness left on Town roads by construction crews dragging mud into the street and causing a possible dangerous situation. Administrator Fitch explained the various ways the Town could manage construction crew disarray on Town roads.

Administrator Fitch reported on the progress of Adelphia Cable Company fiberoptic lines project.

Mayor Boothman reported on the Emergency Planning Committee drill on October 22, 2001. Mayor Boothman distributed an Emergency Operations Organizational Chart and work flow chart.

Administrator Fitch reported on the major repairs and rebuilding of the Friday Harbor Ferry Terminal scheduled to begin sometime in 2004, per a meeting he attended in Everett on 10/31/01. Discussion followed regarding the scope of the project.

At 1:26 PM, hearing no further business before the Council, Mayor Boothman declared the meeting adjourned.

Gary G. Boothman, Mayor

Kelle Wilson, Town Clerk

Town Council – November 1, 2001 @ 5:30 PM

The Town Council met in regular session with Mayor Boothman presiding. Members present: Brooks, Dickinson, King, LaPorte, & Sheiman

Others present: Town Administrator Fitch, Treasurer Picinich, & Clerk Wilson

Mayor Boothman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

Attorney Eaton arrived.

Sheriff Update

Sheriff Cumming distributed the September Sheriff Department activity report. Mr. Cumming reported on Halloween events, personnel, and grants.

Community Development Update – tape sequence #383

Land Use Administrator, Mike Bertrand, distributed and explained various components of the September Community Development activity report. Mr. Bertrand stated that the Historic Preservation Review Board has completed a historic building inventory. Mr. Bertrand indicated that said board will present proposed criteria to evaluate buildings of historical significance to Council in the near future.

Marketing Program Discussion – tape sequence #585

Mayor Boothman opened the marketing program discussion.

Councilmember King explained the particulars of said program. Councilmember King indicated the Lodging Tax Committee was in full support of hiring an outside firm to attain professional results in marketing Friday Harbor to visitors.

At Administrator Fitch's inquiry, Councilmember King explained that the initial \$12,000 for phase one would be expended out of the current 2% hotel motel funds.

Councilmember Sheiman explained that the additional 1.2% hotel motel tax funds (which the Town began collecting 10/1/01) will be used once they have started to arrive in the Town's revenue assets.

Discussion continued regarding measuring the success of the program, chain of command in contract compliance, and the advantages of using JayRay Ads & PR. Following said discussion, Councilmember LaPorte moved and Councilmember Dickinson seconded to adopt Resolution #1249. A resolution authorizing the Mayor to execute an agreement with JayRay Ads & PR Consultant Firm for development of a marketing communication program. The motion passed unanimously.

Non-Agenda – tape sequence #1075

Councilmember Sheiman distributed an article from the Los Angeles Times Magazine that featured an article about Waldron Island.

Councilmember Sheiman commented on the loss to the community of the medflight insurance program. Discussion followed regarding sending a letter to Washington State's Federal Senators expressing the impact and hardship this loss will have on the San Juan Islands. Following discussion, Councilmember Sheiman volunteered to draft a letter for Council signature.

Administrator Fitch reported that 51 applications have been received for the Customer Service Clerk position recently vacated by Debbie Sandwith.

Executive Session – tape sequence #1491

At 6:15 PM, hearing no objection, Mayor Boothman declared the meeting in executive session per RCW 42.30.110(b), to discuss property acquisition with no action anticipated for approximately 15 minutes.

At 6:35 PM, hearing no objection, Mayor Boothman declared the meeting back in regular session with no action taken in executive session, and hearing no further business before the Council, Mayor Boothman declared the meeting adjourned.

Gary G. Boothman, Mayor

Kelle Wilson, Town Clerk

Town Council – November 15, 2001 @ 12:00 PM

The Town Council met in regular session with Mayor Boothman presiding. Members present: Brooks, Dickinson, LaPorte, & Sheiman Others present: Treasurer Picinich, Fire Chief Low, Utilities Superintendent Wilks, & Clerk Wilson

Mayor Boothman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming. (see after Fire Chief Report)

The presentation by Forbes Powell was postponed to the evening Town Council meeting.

Fire Department Report

At 12:03 PM, as Fire Chief Low began his report, Councilmember King arrived. Chief Low reported on the Friday Harbor Airport training drill scheduled for February 2, 2002 at 10:00 AM. Chief Low mentioned that said drill would be the biggest drill the Island has ever had; and will include the US Navy. Chief Low reported that 24 volunteer firefighters are currently trained and ready to go. Chief Low observed that there have been 12 fire department responses since the first of October. Chief Low reported on the continuing progress of attaining a new fireboat. Chief Low acknowledged some personal difficulties that he has been experiencing.

Chief Low indicated that the Emergency Operations Center (EOC) has asked if the siren on top of the Fire Hall could be used during major disasters to warn the public. Chief Low asked for Council direction. Discussion followed regarding the definition of a major disaster, who would be the person responsible for designating a disaster (EOC Commander), if the siren needed to be fixed or not, sharing the cost to fix the siren if necessary, and the challenge in testing the siren without causing public panic. Following discussion, Council gave their approval for said use.

Public Access

At 12:12 PM, Mayor Boothman allowed Molly Hogan to give some belated public access. Ms. Hogan, 525 Perry Place, stated that she has concerns that the Town is spending approximately \$50,000 to invite more visitors to the Island, but still does not have public restrooms to accommodate said visitors. She observed that the portable restrooms are not adequate. Ms. Hogan encouraged Council to complete the public restroom project.

Utility Department Report – tape sequence #447

Mayor Boothman explained that the evening closed session to discuss union negotiations would be shortened, as Cabot Dow, the Town's Union Consultant, would not be attending the meeting. Mayor Boothman indicated that due to extra time opening up, he asked Utilities Superintendent, Mike Wilks, to give his department report.

Utility Superintendent Wilks reported on October rainfall and the level of Trout Lake (48" below spillway). Mr. Wilks expressed that the Adelphia Cable Company project has kept the Water Department busy doing locates. Mr. Wilks indicated that the project should be completed by Thanksgiving. Mr. Wilks reported that Roger Sandwith passed a certification exam for water distribution manager and Norm Hanson passed a certification exam for water treatment plant operator.

Councilmember LaPorte inquired when the sidewalks that have been disrupted by said Adelphia project would be repaired. Mr. Wilks specified that he would contact the company and discover when said repairs would take place.

Ordinance #1175 – tape sequence #627

Mayor Boothman introduced draft Ordinance #1175 establishing a small works roster.

Treasurer Picinich explained said ordinance is the same as Ordinance #1032, except that Washington State increased the allowable limit for public work projects from \$100,000 to \$200,000. Ms. Picinich said that draft Ordinance #1175 will increase the Town's limits to conform with the State's new limit and repeal Ordinance #1032.

Councilmember King moved and Councilmember Dickinson seconded to adopt Ordinance #1175. An ordinance establishing a small works roster and vendor list pursuant to RCW 35.23.353(3); RCW 39.04.155; RCW 39.04.190. The motion passed unanimously.

Resolution #1250 – tape sequence #686

Mayor Boothman introduced draft Resolution #1250. A resolution on the subject of purchasing and public works contracting; establishing a vendor list process for the purchase of supplies, materials, and equipment; and a small works roster process to award public works contracts.

Councilmember LaPorte moved and Councilmember Dickinson seconded to adopt Resolution #1250 as stated. Following inquiries, The motion passed unanimously.

Minutes – tape sequence #736

Councilmember LaPorte moved and Councilmember King seconded to approve the Town Council minutes of November 1, 2001 noon and 5:30 PM meetings. The motion passed unanimously.

Claims

Councilmember King moved and Councilmember Dickinson seconded to approve the payment of claim warrants #20578 through #20639 in the amount of \$96,207.10. The motion passed unanimously.

Ordinance #1174 – tape sequence #760

Mayor Boothman introduced draft Ordinance #1174. An ordinance fixing and levying the amount of Ad Valorem Taxes for the payment of the Town of Friday Harbor's General Obligation Bonds for the year 2002. Councilmember LaPorte moved and Councilmember King seconded to adopt Ordinance #1174 as stated. The motion passed unanimously.

Revenue Resources Public Hearing – tape sequence #785

Mayor Boothman opened the public hearing on revenue resources for the 2002 Town Budget. There were no public comments at this time. Mayor Boothman indicated the public hearing would remain open until the end of the meeting.

Non-Agenda – tape sequence #822

Pertaining to the hotel motel campaign, Councilmember Dickinson commented that an old friend visiting Friday Harbor received a parking ticket. She noted that her friend didn't feel the signage was adequate. Her friend indicated that other than that, the trip to Friday Harbor was a wonderful experience.

Councilmember LaPorte asked why the water demand management position was at 99.97% on the 10/31/01 personnel expenditure report. Treasurer Picinich explained that the funds for this position were removed during the last budget amendment process.

Mayor Boothman commented that Jean Whitman would be in Velaluka, Croatia on December 5, 2001. At 12:31 PM, Councilmember Sheiman arrived. Councilmember Sheiman apologized for being late; she was the guest speaker at the noon Kiwanis Club meeting.

Treasurer Picinich explained a correction on the front page of the Revenue Sources information distributed earlier.

Mayor Boothman reported that Fire Chief Low and Jason Peck have received Certificates of Completion for 24 hours of classes in Managing Company Tactical Operations; and Preparation & Decision Making.

Mayor Boothman updated Council on the November 9th meeting of the North Puget Sound Connected Communities Group, more commonly known as the "Farm House Gang". Mayor Boothman reported that the meeting focused on partnering with other northwest regions to support local transportation issues.

Closure of Public Hearing – tape sequence #1531

At 12:46 PM, hearing no forthcoming public input, Mayor Boothman closed the public hearing on revenue resources.

Ordinance #1173

Mayor Boothman introduced draft Ordinance #1173. An ordinance fixing and levying the amount of Ad Valorem Taxes for the Town of Friday Harbor for the year 2002. Councilmember Dickinson moved and Councilmember LaPorte seconded to adopt Ordinance #1173 as stated. The motion passed unanimously.

At 12:47 PM, hearing no further business before the Council and no objection, Mayor Boothman declared the meeting adjourned.

Gary G. Boothman, Mayor

Kelle Wilson, Town Clerk

Town Council – November 15, 2001 @ 5:30 PM

The Town Council met in regular session with Mayor Boothman presiding. Members present: Brooks, Dickinson, LaPorte, & Sheiman

Others present: Attorney Eaton, Treasurer Picinich, & Clerk Wilson

Mayor Boothman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

Luxel Corporation Presentation –tape sequence #75

Forbes Powell, president of Luxel Corporation, read a letter of gratitude to the Mayor and Council for supporting his business expansion. Mr. Powell also presented the Mayor and Council with photographs taken from the NASA Chandra space-borne X-ray telescope that uses filters produced in Friday Harbor by Luxel.

At 5:34 PM, at the beginning of Mr. Powell's presentation, Councilmember King arrived.

Following inquiry and discussion, Mayor Boothman thanked Mr. Powell for his presentation and gifts.

Budget Work Session – tape sequence #425

At 5:45 PM, Mayor Boothman opened the Council work session on the 2002 draft budget.

Mayor Boothman requested an additional two days per month for the new fire department secretary/training officer position to attend Emergency Operations meetings. Following discussion, Council agreed to add the Mayor's request to the budget.

Councilmember LaPorte asked that the budgeted project to place public restrooms in Sunshine Alley be completed before next summer. Discussion followed regarding signage, safety, handicapped parking, and relinquishing further discussion in regards to the Browne property. Following discussion it was the unanimous consensus of Council to request that progress begin on the Sunshine Alley restrooms.

Town Council – January 4, 2001 @ 12:00 PM

Councilmember Brooks commented that the Town might want to reevaluate the way it compensates its volunteer firefighters. Councilmember Sheiman suggested that Councilmember Brooks investigate how other jurisdictions compensate their volunteer firefighters and report back to Council.

Non-agenda

Council addressed the petition from the Hillview Terrace II & III Homeowners Association regarding the Town's property on Sutton Road. Mayor Boothman and Councilmember Sheiman reported on conversations with Jeff Webster, member of said association.

Closed Session – tape sequence #1344

At 6:12 PM, hearing no objection, Mayor Boothman declared the meeting in closed session to discuss union negotiations per RCW 42.30.140(4) for approximately 15 minutes with no action anticipated.

At 6:27 PM, Mayor Boothman declared the meeting back in regular session with no action taken in closed session.

Hearing no further business before the Council and no objection, Mayor Boothman continued the meeting until November 29, 2001 at noon for a public hearing on the draft 2002 budget. The meeting adjourned.

Gary G. Boothman, Mayor

Kelle Wilson, Town Clerk

Town Council – November 29, 2001 @ 12:00 PM

The Town Council met in continued regular session with Mayor Boothman presiding for the purpose of a public hearing on the proposed 2002 Town Budget. Members present: Brooks, Dickinson, King, LaPorte, & Sheiman. Others present: Town Administrator Fitch, Attorney Eaton, Treasurer Picinich, Clerk Wilson, & Union Consultant Cabot Dow.

Mayor Boothman led the meeting in the Pledge of Allegiance.

At 12:02 PM, Mayor Boothman opened the public hearing on the proposed 2002 Town Budget. No public input was forthcoming.

Administrator Fitch requested Council approval to purchase a roll-off truck for the Refuse Department for \$13,000. Administrator Fitch explained that said truck would allow the Town to haul compacted containers that would be charged by weight rather than volume. Following discussion regarding revenues, interested refuse customers, staffing changes, and differing uses of said truck, Council gave approval to research the demand for said services, send someone to Spokane to check out the quality of said equipment, and tentative approval to purchase said truck if equipment was acceptable.

Treasurer Picinich noted that the changes reflected in the newly distributed draft 2002 budget pages, were those approved by Council at the evening 11/15/01 Town Council budget work session.

Administrator Fitch point out that the Town has received a notice that San Juan County has filed a "Petition for Review" with the Growth Hearings Board in regards to the Town's 2001 Comprehensive Plan. Administrator Fitch asked that Council approve outside counsel to respond to said petition.

Town Council – January 4, 2001 @ 12:00 PM

Attorney Eaton indicated he would be involved in the process but did not have sufficient time to work on said petition. Following discussion, Council approved Administrator Fitch's request.

Public Hearing Closure

At 12:16 PM, asking for, but hearing no public input forthcoming, Mayor Boothman declared the public hearing on the proposed 2002 budget closed for further comment.

Non-agenda – tape sequence #509

Councilmember Sheiman moved and Councilmember Dickinson seconded to approve the payment of three pre-write warrants numbered 20640 through 20642 in the amount of \$227.93. The motion passed unanimously.

At 12:17 PM, hearing no objection, Mayor Boothman declared the meeting in closed session to discuss union negotiations for approximately 40 minutes with most likely no action anticipated.

At 1:25 PM, hearing no objection, Mayor Boothman declared the meeting back in regular session with no action taken in closed session. Hearing no further business before Council, Mayor Boothman declared the meeting adjourned.

Gary G. Boothman, Mayor

Kelle Wilson, Town Clerk

Town Council – December 6, 2001 @ 12:00 PM

The Town Council met in regular session with Mayor Boothman presiding. Members present: Brooks, Dickinson, King, LaPorte, & Sheiman Others present: Town Administrator Fitch, Treasurer Picinich, & Clerk Wilson

Mayor Boothman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

School Choir

Nancy Sheplor led the San Juan Island School District #149 Middle School/High School Choir in an assortment of songs.

Proclamation

At 12:20 PM, Mayor Boothman proclaimed December 8, 2001 as National Children's Memorial Day. Mayor Boothman urged all citizens to offer bereaved families the kindness, support, and understanding that helps us all strengthen and heal our community.

Adelphia

At 12:24 PM, Randy Lindsey, Manager of Adelphia Cable Company in Friday Harbor, reported on the status of the recent fiber cable upgrade project within Town. Mr. Lindsey expressed gratitude to Administrator Fitch, Utilities Superintendent Wilks, and Town crew for the professional working relationship during the project. Mr. Lindsey expressed that the future uses of the new coax cable seem to be limitless. Following general inquiries and discussion, Mayor Boothman thanked Mr. Lindsey for his presentation.

Resolution #1252

At 12:32 PM, Mayor Boothman introduced draft Resolution #1252. A resolution adopting criteria for designating property as an historic place. Land Use Administrator Bertrand explained the particulars of said resolution.

Councilmember LaPorte questioned if the number of criteria to attain historic designation, as listed on the Criteria for Historic Designation, should be raised from "one or more" of the seven criteria listed to "two or more" of the seven criteria listed.

Following discussion, it was determined that Historic Preservation Review Board Coordinator, Nancy Larsen, should be consulted before further discussion or action. Mr. Bertrand left the meeting to try and reach Ms. Larsen at her home.

Administrator's Report – tape sequence #1291

Administrator Fitch indicated that a pre-write warrant would be forthcoming at the evening Town Council meeting for Council approval to purchase the roll-off refuse packer truck if it should pass inspection and approval from Utilities Superintendent Wilks.

Administrator Fitch reported that himself, Mike Wilks, Donny Reitan, and Kevin Kirk would be in Seattle on 12/12/01 for a meeting with Brown & Caldwell, Inc. regarding the Wastewater Treatment Plant upgrade 40% drawings and specifications.

Administrator Fitch mentioned that apparently Washington State Governor Locke has released public financing monies that were previously frozen due to the economic downturn following the September 11, 2001 terrorist attacks on the World Trade Center. Mr. Fitch indicated that requests for public financing monies would be presented to the legislature in January. (The Town currently has an application in for \$4 million in public works trust fund monies to help finance the Wastewater Treatment Plant upgrade)

Resolution #1253 – tape sequence #1423

Mayor Boothman introduced draft Resolution #1253. A resolution authorizing the Mayor to execute a contract with Pump Tech for improvements to **wastewater** pump station #1. Administrator Fitch explained the particulars of said resolution.

Following inquires, Councilmember Sheiman moved and Councilmember King seconded to adopt Resolution #1253 as stated. The motion passed unanimously.

Resolution #1252 – revisited.

Land Use Administrator Bertrand returned after speaking with Historic Preservation Coordinator Larsen. Mr. Bertrand indicated that Ms. Larsen did not oppose changing the number of criteria to attain historic designation, as listed on the Criteria for Historic Designation, from "one or more" of the seven criteria listed to "two or more" of the seven criteria listed. Said Criteria for Historic Designation will be changed as follows: "Before a designation is granted, a building, structure, site, district, or object must meet ~~one~~ two or more of the following criteria:"

Councilmember Sheiman moved and Councilmember Dickinson seconded to adopt Resolution #1252 as stated including said change. The motion passed unanimously.

Resolution #1251 – tape sequence #1795

Mayor Boothman introduced draft Resolution #1251. A resolution authorizing the Mayor to execute an agreement between the Town of Friday Harbor and the engineering firm of Brown and Caldwell to

Town Council – January 4, 2001 @ 12:00 PM

complete a Comprehensive Water System Plan Update. Administrator Fitch explained the particulars of said resolution and past process. Discussion followed.

Councilmember LaPorte moved and Councilmember King seconded to adopt Resolution #1251 as stated. Discussion continued.

Councilmember Sheiman moved and Councilmember King seconded to call for the previous question. The motion passed unanimously.

The previous motion on the floor was regarding Resolution #1251 as stated above. The motion passed unanimously.

Minutes

Councilmember LaPorte moved and Councilmember Dickinson seconded to approve the Town Council minutes of November 15, 2001 noon and 5:30 PM and November 29, 2001 noon meetings. The motion passed unanimously.

Claims and payroll

Councilmember Sheiman moved and Councilmember LaPorte seconded to approve the payment of claim warrants #20645 through 20696 in the amount of \$95,378.83 and payroll warrants #8347 through 8390 in the amount of \$128,909.77. The motion passed unanimously.

Non-agenda – tape sequence #2832

After reviewing the personnel expenditures year to date report, Councilmember LaPorte thanked Administrator Fitch and Town department heads for remaining within their budget.

Mayor Boothman mentioned that several agenda items that were scheduled for the evening Town Council meeting were conducted during this noon Town Council meeting; consequently most of the agenda items remaining on the evening Town Council meeting were executive sessions regarding union negotiations, litigation, and property acquisition, which are not open to the public.

At 1:17 PM, hearing no further business before Council and no objection, Mayor Boothman declared the meeting adjourned.

Gary G. Boothman, Mayor

Kelle Wilson, Town Clerk

Town Council – December 6, 2001 @ 5:30 PM

The Town Council met in regular session with Mayor Boothman presiding. Members present: Brooks, Dickinson, King, LaPorte, & Sheiman

Others present: Town Administrator Fitch, Treasurer Picinich, & Clerk Wilson

Mayor Boothman led the meeting in the Pledge of Allegiance. During the Pledge of Allegiance, Attorney Eaton arrived.

There were no public access items forthcoming.

Town Council – January 4, 2001 @ 12:00 PM

Resolutions scheduled for the evening Town Council meeting were approved at the noon Town Council meeting due to additional time available.

Non-agenda

Administrator Fitch pointed out a pre-write warrant to purchase a refuse roll-off truck from Solid Waste Systems, Inc., in Spokane, Washington. Mr. Fitch indicated that the equipment would only be purchased if it passed inspection. The pre-write amount was \$13,823.00, which included delivery to the island. Council approved said pre-write by signature on pre-write form.

Mayor Boothman informed Council that the U.S. President and Washington State Governor have asked Americans to fly their flags at half-staff on December 7, 2001 to recognize National Pearl Harbor Remembrance Day.

Mayor Boothman displayed a "Where Retire" magazine that listed the San Juan Islands as one of the 100 best places to retire.

A brief discussion was held regarding the proposed location of the Town's public restrooms.

Executive Sessions

At 5:37 PM, hearing no objection, Mayor Boothman declared the meeting in closed session to discuss union negotiations per RCW 42.30.140(4) for approximately 40 minutes with no action anticipated.

At 6:38 PM, hearing no objection, Mayor Boothman declared the meeting back in regular session with no action taken in closed session.

Hearing no objection, Mayor Boothman proceeded to declare the meeting in executive session per RCW 42.30.110(i) to discuss existing litigation for approximately 20 minutes with no action anticipated.

At 7:06 PM, hearing no objection, Mayor Boothman declared the meeting back in regular session with no action taken in executive session.

Hearing no objection, Mayor Boothman proceeded to declare the meeting in executive session per RCW 42.30.110(b) to discuss property acquisition for approximately 15 minutes with no action anticipated.

At 7:29 PM, hearing no objection, Mayor Boothman declared the meeting back in regular session with no action taken in executive session.

Hearing no further business before the Council and no objection, Mayor Boothman declared the meeting adjourned.

Gary G. Boothman, Mayor

Kelle Wilson, Town Clerk

Town Council – December 20, 2001 @ 12:00 PM

The Town Council met in regular session with Mayor Boothman presiding. Members present: Brooks, Dickinson, King, LaPorte, & Sheiman Others present: Town Administrator Fitch, Treasurer Picinich, & Clerk Wilson

Mayor Boothman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

Departmental Reports

Land Use Administrator Bertrand reported on and distributed an end of the year summary of building, planning, and code compliance activities. Mr. Bertrand indicated that the comment stage for amendments to the Town's 2001 Comprehensive Plan would end December 31, 2001. Mr. Bertrand indicated that the amendment process would begin in January 2002.

At 12:06 PM, System Administrator Dubail distributed and summarized the November/December 2001 computer system administration activity report.

Public Hearing

At 12:20 PM, Mayor Boothman opened the public hearing on amendments to the 2001 Town Budget.

Treasurer Picinich answered various inquiries from Councilmember Brooks regarding the amended budget.

Administrator Fitch indicated that the final Market/Nash Street project invoice from Richard Lawson Construction totally \$2,692.50 had been added to the amended budget. Mr. Fitch noted that he would be asking Council to approve of said payment during the Administrator's Report.

Hearing no public input forthcoming regarding amendments to the 2001 Town Budget, Mayor Boothman indicated that the public hearing would remain open to allow any late arriving public an opportunity to comment.

Resolution #1254 - tape sequence #765

Mayor Boothman introduced draft Resolution #1254. A resolution authorizing the Mayor to execute a law enforcement contract with San Juan County for the calendar year 2002.

Councilmember LaPorte moved and Councilmember Dickinson seconded to adopt Resolution #1254 as stated. Following inquiry regarding how Town payments are distributed within the Sheriff's department, The motion passed unanimously.

Administrator's Report - tape sequence #1095

Administrator Fitch asked Council to approve Change Order #5 for \$2,692.50. A change order from Richard Lawson Construction for the Market/Nash Street project.

Councilmember LaPorte moved and Councilmember King seconded to approve said change order #5. The motion passed unanimously.

Mr. Fitch reported on the meeting with Brown and Caldwell Engineering to review 40% drawings for the Wastewater Treatment Plant upgrade project. Mr. Fitch indicated that he was pleased with the process to date and that the next scheduled meeting would be in February 2002 for the 70% drawings.

Mayor Boothman described last Monday nights' swearing in of seven new firefighters. Mayor Boothman indicated that another six recruits are starting the training process, which will bring the Fire Department up to its 30 maximum volunteers.

Public Hearing Closure - tape sequence #1325

Inquiring, but hearing no public input regarding the amended 2001 Town Budget, Mayor Boothman closed the public hearing on said amended budget.

Councilmember Dickinson moved and Councilmember King seconded to adopt Ordinance #1176. An ordinance amending the 2001 Budget for the Town of Friday Harbor. The motion passed unanimously.

Minutes

Councilmember LaPorte moved and Councilmember King seconded to adopt the Town Council minutes of December 6, 2001 noon and 5:30 PM meetings as written. Following discussion, The motion passed unanimously.

Claims

Councilmember King moved and Councilmember Brooks seconded to approve the payment of claim warrants #20699 through #20759 in the amount of \$123,309.92. The motion passed unanimously.

Non-agenda - tape sequence #1425

Councilmember LaPorte inquired how Washington State Governor Locke's elimination of the 2003 distribution of Motor Vehicle Excise Tax (MVET) backfill for local governments would affect the Town revenues. Treasurer Picinich indicated that although the lost revenue would be missed; most of the Town's revenues came from sales tax, so the Town would not be too adversely affected.

Councilmember Sheiman asked Council to carry over the unused portion of the 2001 budgeted Hotel Motel funds into 2002 to help complete the Hotel Motel promotional campaign. Following discussion, it was the consensus of Council to approve the carry over of unused funds.

Councilmember Sheiman indicated that the Film and Video Office was also eliminated from the Governor's budget.

Councilmember Brooks reported that Jean Whitman was back from her visit to Vela Luka, the Town's Sister City. Councilmember Brooks indicated that Ms. Whitman had a wonderful time in Vela Luka.

Councilmember Dickinson thanked Town Administrator Fitch and staff for their patience and support during her four years in the office of council member.

Closed Session - tape sequence #1762

At 12:51 PM, hearing no further business before the Council and no objection, Mayor Boothman declared the meeting in closed session to discuss union negotiations per RCW 42.30.140(4) for approximately 20 minutes.

At 1:11 PM, Mayor Boothman declared the meeting back in regular session with no action taken in closed session. Hearing no objection, Mayor Boothman declared the meeting adjourned.

Gary G. Boothman, Mayor

Kelle Wilson, Town Clerk

The Town Council met in regular session with Mayor Boothman presiding. Members present: Brooks, Dickinson, King, LaPorte, & Sheiman
Others present: Town Administrator Fitch, Attorney Eaton, Treasurer Picinich, Permit Coordinator Jones, & Clerk Wilson

Mayor Boothman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

Public Hearing - tape sequence #73

At 5:33 PM, Mayor Boothman opened the public hearing on Conditional Use Permit application #59 and SEPA Checklist #214 for a Bed & Breakfast operation at 615 Argyle Avenue.

Mayor Boothman inquired, but did not hear any objection to his or any other Councilmember's participation in the public hearing process. Mayor Boothman inquired if any Councilmembers had any interest in the property or issue; stood to gain or lose any financial benefit as a result of the outcome of this hearing; and if they engaged in communication with opponents or proponents regarding this issue. Council answered in the negative to all these inquiries. Mayor Boothman inquired if Councilmembers could hear and consider public input in a fair and objective manner. Council answered in the positive to this inquiry.

Mayor Boothman asked Permit Coordinator Jones to present the staff report.

Mr. Jones outlined current use, zoning, corresponding property operations, staff process, and summarized the six-page staff report dated 12/13/01. Mr. Jones indicated that staff felt the parking was inadequate for a 3-room bed and breakfast operation and suggested that Council approve the B&B with 2 rooms rather than 3 rooms. Mr. Jones recommended Council approval of Conditional Use Permit (CUP) #59 as noted in said staff report.

Mayor Boothman asked if the applicant wanted to make any comments. The applicant was not in attendance.

Mayor Boothman asked if the audience wanted to make any comments. There were no public comments forthcoming.

Administrator Fitch indicated that the date Council amended Chapter 17.24 of the Friday Harbor Municipal Code was October 1, 2001. Mr. Fitch asked staff to revise the date from September 20, 2001 to October 1, 2001; in said staff report, as this was the proper effective date of implementation of the amendments passed on 9/20/01.

Councilmember Brooks inquired if the residence under consideration was the former residence of Town Attorney Eaton. Attorney Eaton answered in the affirmative.

Councilmember LaPorte asked if the applicant knew of the staff's recommendation for a reduction in the number of rooms available to rent. Mr. Jones indicated that the staff report, which specifies this recommendation, had been mailed to the applicant.

Mayor Boothman asked if the applicant added more parking later if the number of allowable rental rooms could be increased from 2 to 3. Mr. Jones indicated that the applicant would need to re-apply for a new conditional use permit at that time.

At 5:45 PM, hearing no public input, Mayor Boothman closed the public hearing on Conditional Use Permit Application #59 and opened the meeting to Council deliberations.

Councilmember King moved and Councilmember Dickinson seconded to approve Conditional Use Permit Application #59 with the one date correction as indicated by Administrator Fitch, and with conditions as specified in the staff report dated 12/13/01, and asked staff to prepare findings of fact and conclusions of law to support Council's decision. The motion passed unanimously.

Ordinance #1177

At 5:47 PM, Mayor Boothman introduced draft Ordinance #1177. An ordinance adopting the budget for the Town of Friday Harbor, Washington, for the fiscal year ending December 31, 2002.

Treasurer Picinich outlined recent changes to the 2002 draft budget.

Councilmember Dickinson asked Council to add \$1,500 to support the Economic Development Council (EDC). Following discussion, Council indicated that they would amend the budget next year to include said contribution to the EDC.

Councilmember Brooks moved and Councilmember Sheiman seconded to adopt Ordinance #1177 as stated. The motion passed unanimously.

Ordinance #1178 - tape sequence #605

Mayor Boothman introduced draft Ordinance #1178. An ordinance adopting storm water rate tables and repealing Ordinances #1123 and #1153 in their entirety.

Councilmember Sheiman moved and Councilmember Dickinson seconded to adopt Ordinance #1178 as stated. The motion passed unanimously.

Ordinance #1179 - tape sequence #635

Mayor Boothman introduced draft Ordinance #1179. An ordinance fixing salaries of officials and non-represented personnel.

Administrator Fitch explained the particulars of said ordinance.

Councilmember Dickinson moved and Councilmember King seconded to adopt Ordinance #1179 as stated. The motion passed unanimously.

Ordinance #1180 - tape sequence #686

Mayor Boothman introduced draft Ordinance #1180. An ordinance fixing compensation for represented personnel.

Administrator Fitch explained the particulars of said ordinance. Mr. Fitch indicated that said ordinance was a reflection of Appendix A of the employee union contract.

Councilmember Dickinson moved and Councilmember King seconded to adopt Ordinance #1179 as stated. The motion passed unanimously.

Resolution #1255 - tape sequence #790

Mayor Boothman introduced draft Resolution #1255. A resolution authorizing the Mayor to adopt Personnel Guidelines for Employees covered by collective bargaining.

Administrator Fitch explained the particulars of said resolution. Councilmember Sheiman moved and Councilmember Brooks seconded to adopt Resolution #1255 as stated. The motion passed unanimously.

Resolution #1256 - tape sequence #821

Mayor Boothman introduced draft Resolution #1256. A resolution authorizing the Mayor to execute a labor contract with Washington State Council of County & City Employees, AFSCME, AFL-CIO Local 1849.

Administrator Fitch explained the particulars of said resolution. Councilmember King moved and Councilmember Dickinson seconded to adopt Resolution #1256 as stated. The motion passed unanimously.

Council 2001 Achievements - tape sequence #885

Mayor Boothman, Council, and Staff review various accomplishments of the 2001 legislative year.

Both Councilmember Dickinson and Councilmember King indicated that they enjoyed serving their four year council member terms and thanked all present.

Councilmember LaPorte stated his appreciation of the working relationship between the council members.

Councilmember Brooks mentioned that Councilmember King and Dickinson had been a positive influence in regards to her council position.

At 6:13 PM, Mayor Boothman presented Councilmember King and Councilmember Dickinson each a plaque of appreciation for their service and dedication to the Town of Friday Harbor. A round of applause was given to exiting Councilmember's Dickinson and King.

Town Clerk Wilson administered the Oath of Office to Councilmember's elect David F. Jones (Position #4) and Howard A. Rosenfeld (Position #3) and to re-elected Mayor, Gary G. Boothman.

At 6:20 PM, Councilmember King moved and Councilmember Dickinson seconded to adjourn. The motion passed unanimously.

Gary G. Boothman, Mayor

Kelle Wilson, Town Clerk