

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 2000

### Town Council – January 6, 2000 @ 12:00 PM

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Carrie Brooks, Debbie Dickinson, Hedda King, Bill LaPorte, & Vonda Sheiman  
Others present: Town Administrator Fitch, Treasurer Picinich & Town Clerk Wilson

Mayor Boothman led the meeting in the Pledge of Allegiance.

Presbyterian Church Reverend Mark Henslee gave the invocation.

There were no public access items forthcoming.

At 12:05 PM, Sheriff Bill Cumming distributed Computer Aided Dispatch (CAD) reports reflecting criminal and traffic citations within the Town limits during 1999. Following discussion, Mayor Boothman thanked Mr. Cumming for his update.

At 12:10 PM, Administrator Fitch reported that the Town Fire Department's average response time in 1999 was 6 minutes and 44 seconds. Mr. Fitch commented that this response time is below the level of service as designated in the Town's Comprehensive Plan. Mr. Fitch reported that the delivery of Fire Engine #7 is currently on schedule for March of this year.

Mr. Fitch reported that Augmentation One pumped 25,000,000 gallons of water and Augmentation Two pumped 35,000,000 gallons of water in 1999.

Administrator Fitch noted the receipt of a law firm solicitation to merge with other Cities and Counties in the legal battle against State Initiative #695. He said the pertinent information was available for Council to read if interested.

Administrator Fitch expressed a request by Blair Avenue property owner, Jack Cory, to extend the two-hour parking limitation area to include the front of his property located at 305 Blair Avenue. Following discussion, it was the consensus of Council to request staff draft an ordinance expanding the area for two-hour parking to include Mr. Cory's property on Blair Avenue.

Administrator Fitch commented that San Juan County Conservation District has requested a resolution or letter of support from the Town Council in support of their grant application to the Washington Department of Fish and Wildlife. Council requested this discussion as an agenda item on January 20, 2000.

Administrator Fitch explained monthly department reports will be placed in a binder and distributed to Council at the first meeting of the month. Councilmember Brooks asked if department reports could be distributed by e-mail. Mayor Boothman suggested department reports could be posted on the Town web site. Administrator Fitch said he would communicate these requests to Systems Administrator Dubail.

At 12:23 PM, Bill McLaughlin, San Juan County Fire District #3 Chief, requested an upgrade in water service to a level suitable for the planned new Fire Station facility to be located at 993 Argyle Road. He explained that the current 5/8" meter service is an inadequate size for the functions the Fire District hopes to accomplish at this site.

For the benefit of the new Councilmembers, Administrator Fitch explained in Town and out-of-Town past history on water hookups. Mr. Fitch explained that the request may also require extending a water main outside of Town limits. Discussion continued regarding annexation, Urban Growth Area (UGA), public service to the community, past legal issues, and water usage concerns.

At 12:48 PM, Mayor Boothman suggested this discussion continue as a future Town Council agenda item. Administrator Fitch suggested the Town Attorney research the variables of this issue. Council agreed with both suggestions. Councilmember Dickinson suggested speaking with San Juan County Commissioner Nielsen in regards to changing the Urban Growth Area.

At 12:50 PM, Mayor Boothman opened the discussion of street name changes due to E-911 implementation.

Administrator Fitch explained that Harbor View Place, a street within both the Town and San Juan County (SJC), was not dealt with by either jurisdiction in earlier discussions on this issue. He noted that eventually SJC changed the name of Harbor View Place to Evergreen Way. He expressed that the property owners along the newly named Evergreen Way were not pleased with this change and submitted a petition requesting the Town return the name of the street to Harbor View Place. Referencing his memo to the Mayor and Council dated 12/30/99, Administrator Fitch asked Council direction. Council asked Sheriff Cumming and Fire Chief Low if the name Harbor View Place is too similar to the name Harbor Street as to create confusion during an emergency. Both Sheriff Cumming and Chief Low agreed that the names were dissimilar enough to allow both. Following discussion, it was the consensus of Council to request SJC revert the name of Evergreen Way to Harbor View Place.

Administrator Fitch asked if Council agreed with the name Salmonberry Lane within the same subdivision. Council accepted this name.

At 1:05 PM, during the non-agenda portion of the meeting, Administrator Fitch was happy to report that the Town of Friday Harbor did not have any year 2000 equipment or computer glitches.

Councilmember LaPorte requested that an earlier time be designed for regular evening Town Council meetings. Councilmember Sheiman suggested consulting with attending staff prior to making a change.

Councilmember Sheiman moved and Councilmember King seconded to accept the minutes of December 16, 1999, noon and 7:30 PM meetings as submitted. Councilmember Brooks noted that on page 3 of 4 at the 12/16/99 noon Town Council meeting the word "legislature" should be changed to "legislation". Councilmember Sheiman and Councilmember King amended their motion to accept said change. The motion passed unanimously, with Councilmember LaPorte abstaining, as he was not a Councilmember at the time of the Town Council meeting of said minutes.

Councilmember King moved and Councilmember Sheiman seconded to approve the payment of claims warrants #17462 through #17536 in the amount of \$65,446.27 and payroll warrants #7060 through #7131 in the amount of \$128,560.40. Following discussion, the motion passed unanimously.

At 1:12 PM, hearing no further business before the Town Council, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 2000

### **Town Council – January 6, 2000 @ 7:30 PM**

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Brooks, Dickinson, King, LaPorte, & Sheiman

Others present: Town Administrator Fitch, Attorney Eaton, Treasurer Picinich, & Clerk Wilson

Mayor Boothman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

San Juan County Commissioner Nielsen updated Council on recent coalition efforts regarding ferry transportation. As well as other suggestions, Ms. Nielsen suggested Council request Association of Washington Cities (AWC) lobby on behalf of the Town of Friday Harbor. Mayor Boothman thanked Ms. Nielsen for her update.

At 7:42 PM, Arnell Haws, San Juan County Senior Services Coordinator, asked Council for an exception to the Town's Sign Ordinance under Friday Harbor Municipal Code 14.04. Ms. Haws explained a new fundraising program called "The Path to Success". This program involves placing brass plaques into an additional strip of private concrete sidewalk next to the public sidewalk. Private individuals, businesses, or groups could purchase these plaques for \$1,500.00 each.

Following discussion, it was the consensus of Council to request staff draft an exception to the Sign Ordinance for the Senior Service Council of San Juan County, Inc., and place the subject on the January 20<sup>th</sup> Town Council meeting agenda.

At 7:57 PM, Mayor Boothman opened discussion regarding hotel motel tax grant monies.

Farhad Ghatan, 235 Harrison Street and new San Juan Island Chamber of Commerce (SJICC) board member, asked Council to delay in funding the hotel motel excise tax grant project, "Official San Juan Islands Visitor's Guide", as submitted by the Chamber. Mr. Ghatan objected to the project's promotion of Orcas and Lopez Island activities with hotel motel funds collected within the Town of Friday Harbor. Mr. Ghatan raised other various objections to the current project as submitted by the Chamber.

Steve Demarest, owner of Friday's Historical Inn and proposed grant recipient, objected to the insurance requirement in his hotel motel excise tax grant contract. He expressed that the cost of a \$1,000,000 insurance policy as stated in Section 8 of said contract would "kill" his project. Mr. Demarest asked Council to reevaluate the hotel motel excise tax grant timeline. Mr. Demarest raised other various objections to the hotel motel excise tax grant process.

Councilmember King and Councilmember Sheiman agreed that the hotel motel excise tax grant application process needed some additional work, however the objections raised by Mr. Ghatan and Mr. Demarest regarding the Chamber's Visitor Guide project were untimely.

Mayor Boothman agreed that the hotel motel excise tax grant application process was a "work in progress".

Stephanie Picconi, 4313 Roche Harbor Road, explained the Chamber's Visitor Guide project and encouraged Council to let the project proceed.

Mayor Boothman introduced draft Resolution #1167. A resolution authorizing and directing the Mayor to sign a grant contract with the San Juan Community Theatre concerning an approved Hotel Motel Excise Tax Grant Application for tourism promotion activities in 2000.

Councilmember Sheiman moved and Councilmember LaPorte seconded to adopt Resolution #1167 as stated. The motion passed unanimously.

Mayor Boothman introduced draft Resolution #1168. A resolution authorizing and directing the Mayor to sign a grant contract with Steven Demarest d/b/a Friday's Historical Inn concerning an approved Hotel Motel Excise Tax Grant Application for tourism promotion activities in 2000.

Following discussion, Council requested Attorney Eaton change the wording in Section 5 on all of the hotel motel contracts, including the contract passed with the San Juan Community Theatre in Resolution #1167, from "project costs" to "contract amount". Council did not request a change in Section 8 LIABILITY AND INSURANCE in the hotel motel contracts.

Councilmember Sheiman moved and Councilmember Dickinson seconded to adopt Resolution #1168. The motion passed unanimously.

Councilmember LaPorte moved and Councilmember Sheiman seconded to adopt Resolution #1169, #1170, #1171. Resolutions authorizing and directing the Mayor to sign two grant contracts with the San Juan Island Chamber of Commerce, and one grant contract with the Business Association of San Juan County concerning approved Hotel Motel Excise Tax Grant Applications for tourism promotion activities in 2000. The motion passed 4 to 1, with Councilmember Brooks in the opposition. (Councilmember Brooks clarified her intentions on the above vote in the minutes of the noon Town Council meeting on 1/20/00).

During the non-agenda portion of the meeting, Administrator Fitch introduced and explained draft Ordinance #1134. An ordinance amending Ordinance #945, and Chapter 10.04 Friday Harbor Municipal Code, concerning time limit parking and repealing Ordinance #1078 in its entirety.

Councilmember Sheiman moved and Councilmember Dickinson seconded to adopt Ordinance #1134 as stated. The motion passed unanimously.

Councilmember Brooks encourages other Councilmembers to attend a special forum on affordable housing on 1/22/00 and 2/12/00 from 9:00 AM to 1:00 PM in the Friday Harbor High School Commons area.

At 8:55 PM, hearing no further business before the Council, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

#### **Town Council – January 20, 2000 @ 12:00 PM**

The Town Council met in regular session with Mayor Boothman presiding. Mayor Boothman called the meeting to order and requested the roll be called.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 2000

Members present: Brooks, Dickinson, King, LaPorte, & Sheiman

Others present: Town Administrator Fitch, Treasurer Picinich, Clerk Wilson, Maintenance Supervisor Reitan, & Special project consultant Slocumb.

Mayor Boothman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

At 12:02 PM, Mayor Boothman opened Council discussion of the planned road construction projects for 2000.

1. Replace water and sewer mains on Spring Street from Blair Avenue to Price Street and repave street.

Maintenance Supervisor Reitan stated that above project should begin mid-February and last approximately five weeks depending on weather conditions. Mr. Reitan explained various details of the project. Mr. Reitan stated that one lane of traffic would be open to the public during said project. Mr. Reitan commented that the Town would not be performing the paving on this project.

Administrator Fitch explained that Spring Street is a federal route and will be paved using federal grant monies attained by San Juan County. He noted that a private contractor would pave the street using federal standards and that the Engineering Firm of Gray & Osborne will inspect the project on behalf of the Town. Mr. Fitch commented that the paving should be complete by Memorial Day weekend.

2. Repave a portion of Warbass Way.

Mr. Reitan stated that the above project should begin in May. He explained various details of the project. He noted that Harrison Street would be re-directed from one-way traffic to two-way traffic during this project.

3. Remove tree, replace sidewalk, and create bubble on West Street at Neil's Images

Mr. Reitan stated that the removal of the tree on West Street should start next week. He noted that the project should be complete by early February.

4. Install traffic median on Spring Street

Mr. Reitan stated that the above project should begin in May. He stated that installing a traffic median should help to eliminate illegal U-turns.

Mayor Boothman requested Mr. Reitan post a sign stating that "All Businesses Are Open" during each road project.

Following inquiries, Administrator Fitch requested direction on the form of public notification regarding these planned road projects. Following discussion, it was the consensus of Council to mail a notification letter to all abutting property owners affected by each project and to have one open house to inform the public of the 2000 planned road projects. Mr. Fitch noted that prior to the commencement of the larger road projects a display advertisement would be placed in the paper.

At 12:52 PM, during the Administrator's report portion of the meeting, Administrator Fitch presented a supplemental budget request from Consultant Jim Slocomb. Mr. Slocomb was recently appointed the chair of the Marine Resources Committee (MRC). Mr. Fitch expressed that because of this appointment, Mr. Slocomb has requested additional funding for the added time commitment necessary to chair said committee. Mr. Slocomb requested an additional 6 to 8 hours per month compensation.

Consultant Slocomb briefly explained the history of the MRC.

Councilmember Sheiman noted that compared to the amount of shoreline within the Town boundaries versus the County boundaries it did not seem fair for the Town to carry the burden and cost of chairing the MRC. She commented that requests by regular part-time employees to increase their hours were denied during the 2000 budget process. She commented that Town representation could be just as effective as a member of said committee rather than as chair.

Councilmember LaPorte suggested Mr. Slocomb donate the necessary time to chair said committee.

Mayor Boothman suggested Mr. Slocomb prepare a cost benefit analysis for Council to review. Following discussion, Council concurred with this suggestion.

Referring to his memo dated 1/19/00, regarding a claim for damages from Brenda Wagner, Administrator Fitch suggested that said claim be handled by the Town's insurance and follow the regular claim procedure. Council concurred with this suggestion.

Administrator Fitch requested approval to submit a grant application for a \$500 grant from the American Water Works Association to target water education for Youth. Following discussion, Council gave their approval for Water Conservation Coordinator Key to make application for said grant funds.

Administrator Fitch distributed copies of the final Cahail Park improvement plans for Council review. Mr. Fitch explained the particulars. Council approved said plans.

Clerk Wilson noted the receipt of a home occupation business license application within a single-family residential zone. She noted that this application is now required to go through the conditional use process (CUP) due to recent revisions to the Comprehensive Plan. Ms. Wilson noted that this requirement placed an additional burden on all home occupation businesses costing them from \$500 to \$1,500 to complete the CUP process.

At 1:32 PM, Councilmember Sheiman moved and Councilmember LaPorte seconded to extend the meeting 10 minutes. The motion passed unanimously.

Discussion continued regarding the various methods to administer home occupation applications.

Councilmember LaPorte moved and Councilmember Sheiman seconded to approve the payment of claims warrants #17546 through #17572 in the amount of \$26,929.10. The motion passed unanimously.

During the non-agenda portion of the meeting, Councilmember LaPorte volunteered to compile and chart Councilmembers' suggested legislative agenda items. Mayor Boothman thanked Councilmember LaPorte for his assistance.

Councilmember King moved and Councilmember LaPorte seconded to approve the Town Council minutes of January 6, 2000, noon and 7:30 PM meetings as submitted.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 2000

Councilmember Brooks clarified that at the evening meeting of 1/6/00, she thought that Councilmember LaPorte's motion was to combine Resolutions #1169, 1170, and 1171. She explained that by voting in the opposition, she was opposing the combination of these three resolutions, but was not voting against the resolutions themselves. She requested staff listen to the audio tape and clarify the motion.

Following Councilmember Brooks' request, Councilmember King withdrew her motion to approve said minutes and Councilmember LaPorte withdrew his second. The approval of minutes was postponed to the evening agenda.

At 1:50 PM, hearing no further business before the Council, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

### **Town Council – January 20, 2000 @ 7:30 PM**

The Town Council met in regular session with Mayor Boothman presiding. Mayor Boothman called the meeting to order and requested the roll be called.

Members present: Brooks, Dickinson, King, LaPorte, & Sheiman

Others present: Town Administrator Fitch, Attorney Eaton, Treasurer Picinich, Clerk Wilson, Permit Coordinator Jones, & Special project consultant Slocomb

Mayor Boothman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

At 7:32 PM, Mayor Boothman introduced draft Ordinance #1136. An ordinance amending Ordinance #1077, and Chapter 14.04 Friday Harbor Municipal Code, concerning regulation of signs in the Town of Friday Harbor.

Administrator Fitch explained that draft Ordinance #1136 is amending Section 10 of Ordinance #1077. He stated that Section P has been added to allow the San Juan Community / Senior Center to place brass plaque signage to a section of privately owned concrete sidewalk along the perimeter of tax parcel #351491528.

Arnell Haws, San Juan County Senior Services Coordinator, requested that the size of the brass plaques, as stated in Section P(5) be increased from 4" X 10" to 4" X 11" and that the maximum amount of signs/plaques allowed, as stated in Section P(9), be increased from 175 to 225.

Following discussion, Councilmember Sheiman moved and Councilmember Dickinson seconded to adopt Ordinance #1136 changing Section P(5) to state "The signs shall consist of brass plaques no larger than 4" X 11" mounted flat in a section of concrete sidewalk;" and changing Section P(9) to state "There shall be a maximum of two hundred twenty five (225) signs/plaques allowed;". The motion passed unanimously.

At 7:41 PM, following the review of an excerpt of the 1/6/00 Town Council evening meeting minutes, in regards to the voting on Resolution #1169, 1170, and 1171, and the review of the following suggested clarification insert to be placed in the minutes of said meeting: "(Councilmember Brooks clarified her intentions on the above vote in the minutes of the Town Council noon meeting on 1/20/00)", Councilmember Sheiman moved and Councilmember LaPorte seconded to approve the Town Council minutes of 1/6/00 noon and evening meetings as amended. The motion passed unanimously.

At 7:45 PM, Mayor Boothman opened the public hearing for the application by Alan Paschal for Conditional Use Permit #46 to allow a bed and breakfast operation at 275 C Street.

Hearing no objection to his or any Councilmembers participation, Mayor Boothman instructed those present of the procedure that would be followed and asked Permit Coordinator Jones to present the staff report.

Mr. Jones outlined current use, zoning, and corresponding property operations and summarized the staff report dated 1/14/00. Mr. Jones recommended Council approval of Conditional Use Permit #46 with the conditions as listed in said staff report.

Alan Paschal, 2039 West Valley Road, spoke briefly regarding his project and distributed plans of the proposed project. These plans were accepted as Exhibit A.

Hearing no further comments from the applicant or audience, Mayor Boothman opened the meeting to Council deliberations. Council asked staff to clarify fencing and sidewalk requirements.

At 8:00 PM, hearing no further comments, Mayor Boothman closed the public hearing.

Councilmember Sheiman moved and Councilmember Dickinson seconded to approve Conditional Use Permit #46 as conditioned and directed staff to prepare Findings of Fact and Conclusions of Law. The motion passed unanimously.

At 8:03 PM, Mayor Boothman declared a brief recess.

At 8:10 PM, the meeting reconvened and Mayor Boothman opened the discussion of the request by Fire District #3 regarding an upgrade of water service on the Port of Friday Harbor property located at the corner of Argyle Road and Mullis Street.

Attorney Eaton explained the past history of the Town's current ordinances that prohibit new out of Town water connections, out of Town change in water uses, out of Town water main extensions, and the prohibition on water meters larger than 1".

Attorney Eaton commented on past legal battles regarding said ordinances and cautioned Council to understand the broader implications of this decision. He cautioned that allowing exceptions that attack the integrity of current ordinances might make said ordinances indefensible in a court of law.

Discussion continued regarding requesting San Juan County to change the Urban Growth Area (UGA) so the Town could eventually annex in this property.

Councilmember Sheiman noted that San Juan County is currently proposing a sewage facility right next to this site. She wondered about the potential source of water for the sewage facility. Discussion continued regarding annexation, said sewage facility, and litigation.

## **MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 2000**

Administrator Fitch commented that the Town allowed the San Juan County Fairgrounds to hook into the Town water main for their fire protection sprinkler system. He noted that unfortunately the plans for the new Fire Station are not configured to allow a direct connection without a need for a water main extension from the Argyle Road water main.

Council asked of Bill MacLaughlin, Fire District #3 Chief, if the proposed Fire Station could be repositioned so that it could hook directly into the Argyle Road water main. Mr. MacLaughlin stated that he would ask the engineers of said project.

Councilmember LaPorte asked Attorney Eaton if this direct connection would violate the integrity of the Town ordinances. Attorney Eaton felt that the requested connection would not violate the Town ordinances if the attachment to the Town water main was limited to fire protection, such as in the case of the Fairgrounds.

Following discussion, Council agreed that if the proposed Fire Station could be properly redesigned to allow a direct attachment to the Argyle Road water main, the Town would consider supplying water to the Fire Station building for fire protection only. Council agreed that further discussion was needed regarding future changes to the UGA.

At 8:55 PM, Mayor Boothman opened the discussion of Douglas Addition street vacations.

Attorney Eaton explained the particulars of a law passed by the State Legislature in 1890 regarding platted land before the Town was incorporated.

Administrator Fitch commented that the point of the discussion was to notify Council that staff would be changing the Town maps and preparing various quit claim deeds in response to the street vacations required by this operation of law.

During the non-agenda portion of the meeting, Councilmember Sheiman noted her scheduled attendance at the AWC 2000 Conference regarding I-695 on February 9<sup>th</sup> and 10<sup>th</sup>.

At 9:27 PM, hearing no objection, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

### **Town Council – February 3, 2000 @ 12:00 PM**

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Brooks, Dickinson, King, LaPorte, & Sheiman

Others present: Town Administrator Fitch, Treasurer Picinich, & Clerk Wilson

Mayor Boothman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

Nancy Jones, Chair of the Historic Preservation Review Board (HPRB), noted that on Saturday 2/3/00 board members would be finalizing draft historic preservation guidelines and would present said draft to the Planning Commission on 2/10/00.

Nancy Larsen, Historic Preservation Coordinator, explained that on 2/10/00 the HPRB would be presenting a hypothetical project to the Planning Commission to illustrate the ease in which the draft guidelines can be followed.

Councilmember Dickinson requested a copy of said draft guidelines.

Mayor Boothman thanked Ms. Jones and Ms. Larsen for their update.

At 12:07 PM, Sheriff Cummings distributed January Town incident reports to Council. Sheriff Cummings commented on proposed legislation that would allow hotel motel monies to be used for law enforcement.

Councilmember Brooks asked Sheriff Cummings to do a cost analysis regarding the addition of a bicycle officer in Town for approximately two hours per day.

Councilmember LaPorte inquired about the status of the countywide traffic officer that Sheriff Cummings requested in the San Juan County 2000 budget process. Mr. Cummings explained that the Board of County Commissioners denied funding for this request.

Councilmember Brooks expressed emergency response safety concerns regarding the traffic median proposed by the Town down the middle of Spring Street. Sheriff Cummings expressed little anxiety on this issue. Median discussion continued regarding parades, events, large trucks, and testing of the median prior to full implementation. Mayor Boothman suggested staff contact other cities that have similar medians for information.

Mayor Boothman thanked Sheriff Cummings for his report.

Administrator Fitch reported that the Town had been unsuccessful in attracting a qualified Water Treatment Plant Operator to fill the position vacated by Fire Chief Low. He commented that the Town would downgrade the position to a training position and re-advertise.

Administrator Fitch reported that an open house to discuss planned road projects was scheduled on 2/17/00 at 7:30 PM.

Treasurer Picinich introduced draft Resolution #1172. A resolution authorizing the Town Treasurer to initiate an inter-fund loan between the Current Fund and the Fire/Refuse Bond Redemption fund. Treasurer Picinich explained that this inter-fund load was needed twice a year to cover bond payments due prior to the receipt of tax revenues.

Councilmember Sheiman moved and Councilmember Dickinson seconded to adopt Resolution #1172 as stated. The motion passed unanimously.

Treasurer Picinich explained various monthly financial reports that are distributed to Council. Treasurer Picinich noted the completion of the Town's 1999 Annual Report four months ahead of schedule.

## **MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 2000**

Administrator Fitch asked if Council were interested in funding a trailer to haul the Town 1923 Cadillac fire truck to parades, etc. He noted that the approximate cost would be \$6,000, half to be paid by the Town of Friday Harbor Fire Fighters Association. It was the unanimous consensus of Council to fund said trailer.

Administrator Fitch noted the receipt of another letter from San Juan Fire District #3 dated 1/28/00 regarding water service. Further discussion was delayed until Attorney Eaton could be present.

Administrator Fitch noted that the Town's presence has been requested on the Watershed Management Committee.

At 1:02 PM, Mayor Boothman opened discussion of capital facilities planning. Mayor Boothman noted his and Councilmember Sheiman's attendance at a meeting regarding House Bill 2260. A bill to give tax incentives to rural counties to provide public facilities that will attract and retain businesses, thereby creating and maintaining jobs. Mayor Boothman noted that because San Juan County has not yet adopted a comprehensive plan, they are not eligible for the use of these funds. Whereas the Town has adopted a comprehensive plan and could use HB 2260 funds.

Councilmember Sheiman commented that due to the passage of State Initiative 695, the legislature might repeal House Bill 2260. She suggested the Town send a letter to San Juan County immediately requesting Town projects are placed on the list for HB2260 projects.

Administrator Fitch explained that all of the Town's capital facilities needs are not listed in the Town's Comprehensive Plan due to concurrency funding requirements. Mr. Fitch suggested that said letter reference projects currently listed in the Town Comprehensive Plan.

Following discussion, it was the unanimous consensus of Council to request staff draft said letter for Council signature.

At 1:26 PM, during the non-agenda portion of the meeting, Councilmember King updated Council on her attendance at the affordable housing forum. She noted the next forum is scheduled for 2/12/00.

Councilmember LaPorte and Councilmember Brooks moved to approve the Town Council minutes of January 20, 2000, noon and 7:30 PM as submitted. Following discussion, the motion passed unanimously.

Councilmember LaPorte and Councilmember Sheiman moved to approve the payment of claims warrants #17587 through #17666 in the amount of \$144,658.78 and payroll warrants #7132 through #7175 in the amount of \$117,045.44. The motion passed unanimously.

At 1:37 PM, hearing no objection, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

### **Town Council – February 3, 2000 @ 7:30 PM**

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Brooks, Dickinson, King, LaPorte, & Sheiman

Others present: Town Administrator Fitch, Attorney Eaton, Treasurer Picinich, & Clerk Wilson

Mayor Boothman led the meeting in the Pledge of Allegiance.

During the public access portion of the meeting, San Juan County Commissioner Nielsen updated Council on various programs and flyers regarding the "Save Our Ferries" campaign. She noted that transportation has been arranged to take "Save our Ferries" supporters to the State Capitol steps for a rally on 2/17/00 at 12:30 PM. Ms. Nielsen asked Council to encourage other small cities and counties to contact their state representatives regarding this issue.

At 7:41 PM, Mayor Boothman proclaimed February 9<sup>th</sup> through February 16<sup>th</sup>, 2000, Chamber of Commerce Week and urged all citizens to show their appreciation of the role of the San Juan Island Chamber of Commerce in enhancing Friday Harbor's economy and improving the quality of life for its citizens.

At 7:42 PM, Mayor Boothman opened the public hearing for the application by Forbes Powell for a conditional expansion use permit to allow expansion of an existing business at 515 Tucker Avenue.

Hearing no objection to his or any Councilmembers participation, Mayor Boothman instructed those present of the procedure that would be followed and asked Permit Coordinator Jones to present the staff report.

Mr. Jones outlined current use, zoning, corresponding property operations, and summarized the staff report dated 1/27/00. Mr. Jones recommended Council approval of Conditional Use Permit #48 with the conditions as listed in said staff report.

Forbes Powell, 515 Tucker Avenue and President of Luxel Corporation, commented that his business located at 515 Tucker Avenue employs 12.5 people with an average employee salary of \$40,000 per year. He stated that he has been a good neighbor and active in the community. He noted that the Village Grove development caused drainage problems on his property.

Jim Desermeaux, 511 Tucker Avenue, stated that Luxel has been a good neighbor. Mr. Desermeaux expressed that the Village Grove development caused drainage problems on his property. He asked Council to make sure drainage on this project is adequate so as not to further effect his property.

Minnie Kynch, Private Industry Council Representative, noted that Luxel is a good employer within the Town, offering good wages and low employee turnover.

Attorney Eaton reminded Council that a permit goes with the property and may not necessarily stay with the present owner of the building.

At 8:03 PM, Councilmember Sheiman inquired if the Luxel Corporation resided at their current location prior to the implementation of Town land use regulations in 1979. Staff answered in the affirmative.

Councilmember Brooks asked for definition clarification of the word "same" on page 4 under "Additional Requirements" (B). Attorney Eaton clarified that the word "same" meant single-family residential in this section.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 2000

Councilmember Dickinson inquired if further building expansions would be allowed on this property in the future. Administrator Fitch explained that this application was received prior to 12/31/99 and that further expansion would now be prohibited under current regulations.

Discussion continued regarding trees, drainage, and aesthetics.

At 8:22 PM, hearing no further comments from the applicant or audience, Mayor Boothman closed the public input portion of the hearing.

Following a brief discussion, Councilmember Sheiman moved and Councilmember LaPorte seconded to approve Conditional Expansion and Use and Structure Permit Application #48 as conditioned and requested staff prepare Findings of Fact and Conclusions of Law. The motion passed unanimously. (All input is on tape)

At 8:24 PM, Mayor Boothman declared a brief recess.

At 8:30 PM, the meeting reconvened and Mayor Boothman introduced the Findings of Fact and Conclusions of Law regarding Conditional Use Permit #46 for Alan Paschal.

Councilmember Sheiman moved and Councilmember Dickinson seconded to adopt said Findings of Fact and Conclusions of Law for Conditional Use Permit #46. The motion passed unanimously.

During the non-agenda portion of the meeting, Administrator Fitch requested Council discuss the request by Consultant Jim Slocumb for additional funding necessary to chair the Municipal Resources Committee (MRC).

Discussion continued regarding justification of additional funds, benefits to the Town of continued representation at MRC meetings, and Mr. Slocumb's conflict in reporting capabilities if paid to attend on behalf of the Town while at the same time volunteering as chair of committee. Following discussion it was the consensus of Council to deny Mr. Slocumb's request for additional funding.

Administrator Fitch noted that San Juan County Health and Community Services has formally requested Town participation on the Watershed Management Committee under the Watershed Management Act.

Mark Tompkins, San Juan County Environmental Health Manager, explained that meetings were scheduled once a month for approximately three hours and attendance could be optional depending on agenda topics that pertain to the Town.

Administrator Fitch explained that due to his existing work commitments, Water Conservation Coordinator Key would be the Town's best choice to attend these committee meetings.

Following discussion, Council concurred that a Town representative should attend the Watershed Management Committee meetings only when agenda topics pertain to the Town and warrant attendance.

Administrator Fitch stated that, at this time, he could not recommend that the Council support a San Juan County Conservation District grant application. He noted that the grant proposal asks the Town to give up lead agency status to the District and thought that the Marine Resource Committee should be consulted. Mr. Fitch commented that the grant proposal was available for Council review.

Administrator Fitch asked Council to discuss the request by San Juan Fire District #3 to allow a fire protection system connection to the Town water system at their proposed new Fire Station to be located at the corner of Argyle and Mullis Roads as stated in their letter to the Town dated 1/28/00.

Councilmember LaPorte inquired if such an allowance would be defensible in court.

Attorney Eaton stated that as long as the connection was for fire suppression only and that by making this allowance, the Town gained a direct benefit that was so stated in an ordinance allowing this connection, he felt reasonably sure the Town's position would be defendable.

Mayor Boothman suggested that a Mutual Aid Agreement with Fire District #3 be in place prior to the drafting of such an ordinance.

At 9:33 PM, Mayor Boothman reported that Senator Harriet Spanel has introduced Senate Bill 6732 that will clarify language pertaining to hotel motel taxes and help Friday Harbor's ability to "mitigate the impacts of tourism". Mayor Boothman suggested sending a letter to Senator Spanel supporting Senate Bill 6732. Councilmember Sheiman stated that she might have a conflict between her Governor Tourism Council appointed position and her Town Council position on this issue.

Following discussion, it was the consensus of Council to request Mayor Boothman draft said letter for signatures.

At 9:48 PM, Mayor Boothman proclaimed April 1, 2000 as Census Day and encourages all citizens to stand up and be counted by completing their census forms.

At 9:49 PM, hearing no objection, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

### **Town Council – February 17, 2000 @ 12:00 PM**

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Brooks, King, LaPorte, & Sheiman

Others present: Town Administrator Fitch, Treasurer Picinich, Fire Chief Low, & Clerk Wilson

Mayor Boothman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

Mayor Boothman opened the discussion of automatic and mutual aid with Fire District #3.

Administrator Fitch explained the particulars of the current draft automatic and mutual aid agreement with Fire District #3.

San Juan County Fire District #3 Chief, Bill McLaughlin, depicted the various fire stations on San Juan Island. He noted Station #32 at Cape San Juan, Station #33 on Bailer Hill Road, Station #34 at the

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 2000

Sunset Point area, Station #35 near Cessna Way, Station #36 at the junction of Miller and Three Corner Lake Road, as well as a station on Brown Island.

Discussion continued regarding compensation, wildfire guidelines, concerns about the Town's new fire apparatus leaving Town limits, liabilities, and the size of the Town's designated area for first response.

Administrator Fitch asked Mr. McLaughlin if he envisioned the Town's first response area shrinking when the new fire station at the corner of Mullis and Argyle Road is complete. Mr. McLaughlin answered in the affirmative.

Following inquiry, Chief Low expressed that Town firefighters receive additional experience responding to Fire District #3 calls. He noted that the firefighters appreciate the opportunity for this additional activity.

Following further discussion, Council requested staff draft an automatic and mutual aid agreement for two years with no cost reimbursement for automatic aid and forward to Fire District #3 for their review.

Mayor Boothman asked Mr. McLaughlin if the installation of a traffic median on Spring Street would cause the Fire department emergency services any concerns. Mr. McLaughlin stated that they might drive with more caution.

At 12:33 PM, Mayor Boothman opened the discussion of Sheriff contract services.

Administrator Fitch explained that previous discussions on this issue have disclosed that the Sheriff is unsatisfied with his contract compensation, whereas the Council's position has been that the Town property owners pay for Sheriff protection through their property taxes, just as property owners within San Juan County, and therefore should not be required to pay twice for Sheriff services.

Discussion continued regarding comparing the Town with the unincorporated area of Eastsound and comparing what the Town pays per capita with the per capita for the unincorporated area of San Juan County.

San Juan County Undersheriff, Jon Zerby, explained that one of the additional services received by the Town was an officer's presence downtown during power outages to deter crime.

Councilmember Sheiman suggested giving the Sheriff clarification of the Council's expectations to help alleviate misunderstandings.

Mayor Boothman inquired if Council would like to receive different monthly reports from the Sheriff or if they were happy with the reports received at present. Councilmember King suggested a report that compared Town activities with those of San Juan County and a report that reported only Town activities.

Undersheriff Zerby stated that their computer database system could produce a wide variety of reports.

Councilmember Sheiman and Councilmember Brooks volunteered to be on a committee to work with the Sheriff to improve communication between the Sheriff's department and Council.

At 1:14 PM, Councilmember Sheiman moved and Councilmember Brooks seconded to approve the Town Council minutes of February 3, 2000 noon and 7:30 PM meetings as submitted. Councilmember

LaPorte noted that the word "employment" on page 4 of 4 at the 2/3/00 7:30 PM Town Council meeting should be changed to "Governor appointed Tourism Council" so that the new sentence now reads: "Councilmember Sheiman stated that she might have a conflict between her Governor appointed Tourism Council position and her Town Council position on this issue." Councilmember Sheiman amended her motion to approve the minutes of said meetings to "as corrected". Councilmember Brooks amended her second. The motion passed unanimously.

Councilmember LaPorte moved and Councilmember King seconded to approve the payment of claims warrants #17668 through #17739 in the amount of \$93,625.24. Following inquiries, the motion passed unanimously.

At 1:18 PM, during the non-agenda portion of the meeting, Councilmember Sheiman reported that SB 6732 sponsored by Washington State Senator Harriet Spanel passed out of the Senate.

Mayor Boothman noted receipt of a letter dated 2/14/00 from the Mayor of Anacortes supporting the Town's efforts to lobby the State regarding transportation funding for our state ferry system.

Administrator Fitch distributed draft Resolution #1174 for Council review and discussion at the evening Town Council meeting. A resolution authorizing the Mayor to execute an inter-governmental agreement with San Juan County Fire District #3 for firefighter training services.

Administrator Fitch distributed a draft letter dated 2/17/00 addressed to San Juan County Health & Community Services regarding participation on the Watershed Management Committee. Following review, Council approved of said letter.

Administrator Fitch distributed a draft letter dated 2/18/00 to San Juan County Conservation District supporting the Conservation District as lead agency under ESHB 2496 regarding the salmon recovery program. Following review, Council approved of said letter.

Administrator Fitch reported that the Town was awarded a \$500 grant from the American Water Works Association to help with public education. Mr. Fitch commended Water Conservation Coordinator Key for her efforts on this grant.

Administrator Fitch reported that Maintenance Supervisor Reitan recommended rejecting all bids for the tandem axle 12-15 cubic yard dump truck and to re-bid at a later date. Council concurred with this suggestion.

Councilmember Dickinson requested Administrator Fitch speak with the Economic Development Committee regarding the Port of Friday Harbor's leasing procedures.

At 1:32 PM, hearing no further business before the Council, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

#### **Town Council – February 17, 2000 @ 7:30 PM**

The Town Council met in regular session with Mayor Boothman presiding.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 2000

Members present: Brooks, King, LaPorte, & Sheiman

Others present: Town Administrator Fitch, Attorney Eaton, Treasurer Picinich, Maintenance Supervisor Reitan & Clerk Wilson

Mayor Boothman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

Mayor Boothman opened the Open House on planned road projects for 2000.

Maintenance Supervisor Reitan explained that one lane of traffic would be open at all times on the Spring Street water / **sewer** infrastructure replacement project. He noted that the paving of Spring Street would be accomplished through a contract with San Juan County before June 2000.

Mr. Reitan commented that Harrison Street traffic would be redirected as two-way traffic during the repaving of Warbass Way.

In regards to installing a median down the middle of Spring Street from Argyle Avenue to Memorial Park, Lin Pearson, 785 Argyle Avenue and representative for Petro San Juan, commented that large trucks and trailers carrying fuel to the Little Store gas station will have no alternative other than to bridge the median to gain access to the Little Store.

Gene Wilson, 165 John Street and owner of Island Towing, expressed concerns regarding traffic while trying to conduct towing business as well as delivery trucks to various businesses in Town.

In regards to planned street and sidewalk improvements to West Street, Administrator Fitch distributed a memo from Steve Demarest dated 2/16/00 where Mr. Demarest requests the addition of a pedestrian bubble corner at the southwest corner of First and West Streets as well as a handicap parking space.

Liz Illg, owner of Post San Juan located at 685 Spring Street, asked if the fire hydrant outside of her business was going to be repositioned. Mr. Reitan answered in the affirmative. Ms. Illg inquired if access to her business would be available at all times. Mr. Fitch explained that the public may not have direct parking access, but foot access would be available at all times.

Following Mayor Boothman's inquiry of regarding further comments, John Shelton, 450 Warbass Way, inquired about the length of road to be paved on Warbass Way. It was explained that cost and access would be a factor in the quantity of paving to be done on Warbass Way.

At 8:14 PM, hearing no further inquires, Mayor Boothman declared a short recess. The meeting reconvened at 8:26 PM.

Mayor Boothman introduced draft Resolution #1173. A resolution authorizing the Mayor to execute an inter-governmental agreement with San Juan County for construction of a stream gauging station in the Trout Lake watershed.

Administrator Fitch explained the particulars of said resolution.

Councilmember Sheiman moved and Councilmember King seconded to adopt Resolution #1173 as stated. Following discussion, the motion passed unanimously.

During the non-agenda portion of the meeting, Administrator Fitch introduced and explained the particulars of draft Resolution #1174. A resolution authorizing the Mayor to execute an inter-governmental agreement with San Juan County Fire District #3 for firefighter training services.

Councilmember LaPorte moved and Councilmember King seconded to adopt Resolution #1174 as stated. The motion passed unanimously.

Administrator Fitch inquired about the request by Mr. Demarest regarding a bubble corner on West Street. It was the consensus of Council that if funds were available a bubble should be added to the project workload.

During the Administrator's report portion of the meeting, Administrator Fitch commented that the Department of Ecology has given their approval of the Town's recently revised Shoreline Master Program with some recommended changes.

At 8:32 PM, Councilmember Sheiman moved and Councilmember King seconded to go into execute session to discuss land acquisition.

At 9:10 PM, hearing no objection, Mayor Boothman declared the meeting back in regular session with no action taken in execute session.

Mayor Boothman hearing no further business before the Council and no objection declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

### **Town Council – March 2, 2000 @ 12:00 PM**

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Dickinson, King, LaPorte, & Sheiman

Others present: Town Administrator Fitch, Treasurer Picinich, Water Conservation Coordinator Key, System Administrator Dubail, & Clerk Wilson

Mayor Boothman led the meeting in the Pledge of Allegiance.

During the public access portion of the meeting, Robert Greenway, 250 Tucker Avenue, asked Council to implement laws and fines that would discourage individuals from leaving junk cars on private property. He stated that the cost of disposing of junk cars left on private property is an unfair burden on property owners.

At 12:04 PM, San Juan County Commissioner Nielsen updated Council on the "Save our Ferries" rally held on 2/17/00 in Olympia. She noted that approximately 130 people from the San Juan Islands participated in the demonstration. She remarked that the rally was well attended by state legislators.

Ms. Nielsen commented that the County is discussing Growth Management. She said three options were being considered; one of which may ask the Town to enlarge the urban growth area. Ms. Nielsen

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 2000

noted that the County is continuing to investigate their capital planning options and hoped the Town and County could work cooperatively on this issue.

Mayor Boothman thanked Ms. Nielsen for her update. Following Ms. Nielsen's update, Treasurer Picinich left the meeting due to a work commitment.

At 12:12 PM, Sheriff Cummings stated that a citation could be issued to the last registered owner of a junk vehicle. He explained that when the registered owner went to renew their driver's license they would have to pay the citation before they could receive their driver's license.

Mr. Cummings distributed and explained the Sheriff department's monthly activity reports. Discussion continued regarding the various reports. Councilmember Sheiman informed Sheriff Cummings that herself and Councilmember Brooks previously volunteered to work together with Mr. Cummings to investigate the various options available regarding monthly reports and would be calling to set up an appointment soon.

At 12:24 PM, Mayor Boothman thanked Mr. Cummings for his update.

Mayor Boothman commented that the Town and Washington State Department of Transportation have budgeted for ferry traffic control for the summer of 2000. He asked Commissioner Nielsen and Sheriff Cummings if they were interested in funding the ferry traffic control program again this summer. Commissioner Nielsen and Sheriff Cummings agreed that funding would be provided.

At 12:26 PM, Water Conservation Coordinator Key presented her toilet replacement program as described in her memo to the Mayor and Councilmembers dated 2/25/00.

Council inquired if the Toilet Replacement Program would recommend the consumer purchase a specific toilet. Administrator Fitch and Ms. Key responded that the participant would be given consumer information about toilets that meet the program requirements, however the decision of which toilet to purchase would be left to the participant.

Councilmember LaPorte questioned if the program would be retroactive. Ms. Key responded that the program would become effective on the date of the Toilet Replacement Program information packet mailing.

Councilmember Dickinson inquired if the rebate program would be available to all classes of water customers. Ms. Key responded that all classes of water customers could participate, with the exception of public authority.

Following discussion, Council agreed that the program should be on a "first come first serve" basis and that the rebate awarded each participant should be \$75.00/per toilet.

Ms. Key informed Council that Richard Lawson Construction has volunteered to crush the old toilets for free when delivered to his place of business by the consumers under certain conditions.

At 12:47 PM, during the Administrator's report section of the meeting, Administrator Fitch reported that five employees recently took and successfully passed the Water Treatment Plant Operator Group II examination.

Administrator Fitch distributed and asked Council direction regarding a letter from Roberta Leed dated 2/22/00 asking if the Town would consider allowing an out of Town water connection for a single-

family residence to convert to a small bed and breakfast and remain on the Town water system. Council declined to allow this conversion per Town ordinances.

Administrator Fitch distributed a letter from Steve Demarest dated 3/1/00 offering a cash contribution of \$2500.00, which includes the addition of two memorial park benches, one tree, and a pedestrian bubble at the corner of First and West Street. Mr. Demarest made his offer contingent that the work be substantially completed by May 1, 2000.

Following discussion, it was the consensus of Council to transfer the funds budgeted for a traffic median down Spring Street to a pedestrian bubble at the corner of First and West Street.

At 12:58 PM, Councilmember Sheiman moved and Councilmember King seconded to adopt the Findings of Fact and Conclusion of Law regarding Conditional Expansion of Use and Structure Permit #48 with SEPA Checklist #184 for the Forbes Powell project located at 515 Tucker Avenue. The motion passed unanimously.

During the non-agenda portion of the meeting, Councilmember Sheiman updated Council on the progress of Senate Bill 6732.

Consultant Jim Slocomb suggested that Council could define a new level of service requirement in the Comprehensive Plan as an alternate way of handling the annual discussion of the Sheriff department's performance.

Councilmember Sheiman expressed concern about the Town's ability to stay within a stated level of service requirement if the level of service is in the control of an outside contractor.

Consultant Slocomb suggested the Planning Commission research the issue and report back to Council. Councilmember Sheiman acknowledged that additional information is always helpful.

At 1:09 PM, Councilmember LaPorte moved and Councilmember King seconded to approve the Town Council minutes of February 17, 2000 noon and 7:30 PM meetings as submitted. Councilmember LaPorte noted that the work "Cessa" on page 1 of 3 at the 2/17/00 noon meeting should be spelled "Cessna". The motion and seconded were amended to approve the minutes of said meetings to "as corrected". The motion passed unanimously, with Councilmember Dickinson not participating due to the fact she was not in attendance at said meetings.

Councilmember Sheiman moved and Councilmember King seconded to approve the payment of claims warrants #17742 through #17792 in the amount of \$53,244.67 and payroll warrants #7176 through #7220 in the amount of \$116,737.93. The motion passed unanimously.

At 1:11 PM, hearing no objection, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

### **Town Council – March 2, 2000 @ 7:30 PM**

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Dickinson, King, LaPorte

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 2000

Others present: Town Administrator Fitch & Attorney Eaton

Mayor Boothman's led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

Mayor Boothman gave a synopsis of events which led to the evening's topic; presentation by the Historic Preservation Review Board (HPRB) of the draft Historic Preservation Guidelines, and introduced Nancy Jones, chairperson of the HPRB.

Ms. Jones introduced board members; Mona Meeker, Scott Zehner, Nancy Larsen, and David Waldron.

Ms. Jones gave an overview of the guideline development process over the last two years, explained the draft guideline document, and outlined the board's planned presentation.

The HPRB staged a reenactment of a meeting between the HPRB and home owners planning a renovation of a local historically significant residence. The board utilized the draft guidelines to advise the owners.

Nancy Larsen used slides to explain the importance of the "streetscape" concept.

Mona Meeker used slides to illustrate architectural details considered by the HPRB.

David Waldron used slides and diagrams to explain compatibility and scale concerns regarding new development in existing neighborhoods.

Ms. Meeker distributed additional handouts and described community educational programs. She noted a number of supportive comments from the public.

Scott Zehner gave an outline of how the guidelines can be used, a historic preservation glossary, how historic preservation can work in Friday Harbor, and requested that the Council consider adopting the draft guidelines. He thanked the Council and noted the need for their input.

Ms. Jones introduced Boyd Pratt, architectural historian and consultant to the HPRB.

Mr. Pratt complimented the board on their effort and indicated that they followed a very deliberate process that resulted in an excellent work product.

At 8:45 PM, Mayor Boothman declared a short recess.

The meeting reconvened at 8:53 PM.

Ms. Larsen explained that the draft document presented this evening is the draft prepared for the Planning Commission, a revised draft is being prepared for the Town Council. She restated that the HPRB's goal is to produce an accessible, usable, illustrated document.

The HPRB members responded to various inquiries from the Council and audience.

Mayor Boothman reiterated that the objective is to develop guidelines for a voluntary program. He mentioned that the Council might wish to give consideration to providing compliance incentives in the development regulations.

Discussion continued on economic benefits, community interest, and incentives.

Planning Commission Chairperson Farhad Ghatan spoke of the community benefits of historic preservation and that the draft guidelines had met the mandate of the Town's Comprehensive Plan. He stated that the Planning Commission had passed Planning Commission Resolution 1-2000 in support of the draft guidelines.

Members of the audience, including John Dunning and Sharon Kivisto, expressed support.

The Council indicated that the HPRB should proceed with development of draft guidelines for Council review.

At 9:10 PM, there being no further business to come before the Council, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Steven Dubail, Clerk Pro tem

#### **Town Council – March 16, 2000 @ 12:00 PM**

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Brooks, Dickinson, King, LaPorte, & Sheiman

Others present: Town Administrator Fitch & Treasurer Picinich

Mayor Boothman led the meeting in the flag salute.

Ellen M. Abellera, Bureau of the Census, gave a presentation regarding the 2000 Census. Ms. Abellera spoke of the history, purpose, and the need for an accurate count for representation, redistricting, and fund distribution. She noted that since 1790 there has never been a breach of confidentiality in the U.S. Census. Ms. Abellera informed the Council that a Census questionnaire center would be available at the library from 3 to 6 PM, Monday, Wednesday, and Friday. She asked the Mayor to consider issuing a Census proclamation.

Mayor Boothman assured her that same had already been done.

Ms. Abellera responded to various inquiries from the Council.

The Mayor, Council, and Town Administrator thanked Ms. Abellera for her presentation.

At 12:15 PM, the Council heard a presentation from Tim Judkins, representative for Northwest Medical Bureau (NWMB) regarding employee medical benefits. Mr. Judkins outlined specific reductions and enhancements in the proposed package.

Mr. Judkins responded to various inquiries from the Council including changes to prescription coverage, reductions in inpatient coverage, and limitations of options.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 2000

Mr. Judkins pointed out that the proposed package is not up to the level set by other local public agencies.

Councilmember Brooks noted that her employer, Islander's Bank, pays for medical, dental, vision, disability, and life insurance coverage for its employees only and not their dependents.

Discussion continued on costs to the Town, coverage of dependents, and comparison to other public agencies. Mr. Judkins mentioned that San Juan County reimburses its employees for deductible and dependent costs. He reiterated that private and public sector plans are not directly comparable.

Mayor Boothman reminded the Council that private sector employees frequently receive benefits and bonuses that are not available to public sector employees. He spoke of the dedication and longevity of service of Town employees.

Mayor Boothman, the Council, and Mr. Judkins discussed various aspects of the proposed coverage. Mr. Judkins mentioned that his goal had been to offer a package that approached the minimum level set by other local public agencies.

At 12:45 PM, Councilmember Sheiman recommended that the Council consider approving the suggested plan with dental coverage for employees and allowing an optional employee paid dental buy-in for dependents. Said proposal was felt to be basically revenue neutral for the Town.

The Council, staff, and Mr. Judkins discussed various aspects of medical insurance.

At 12:53 PM, Councilmember Sheiman moved and Councilmember LaPorte seconded to approve adoption of the NWMB Medical High Option plan with the Chiropractic Rider for employees and dependents and Dental plan for employees only, dependents may be covered under the dental plan at the employee's expense.

It was noted that dental coverage for dependents is "all in or nothing", coverage would not be available on a family by family basis.

At 1:00 PM, the motion passed unanimously.

Mayor Boothman introduced draft resolution #1175, authorizing the Mayor to execute an agreement with Gray & Osborne Engineering to update the Storm Water Comprehensive Plan.

Councilmember Sheiman moved and Councilmember King seconded to adopt Resolution #1175.

Administrator Fitch explained the particulars of same.

Following discussion, the motion passed unanimously.

Following review, Councilmember King moved and Councilmember Dickinson seconded to approve the minutes for the meetings of March 2, 2000 12:00 PM and 7:30 PM as revised. The motion passed unanimously with Councilmembers Brooks and Sheiman abstaining as they were not in attendance at said meeting(s).

Staff responded to inquiries from the Council regarding various claims.

Councilmember Sheiman moved and Councilmember Dickinson seconded to approve payment of claims #17794 through 17863 in the amount of \$78,762.80. The motion passed unanimously.

The Council and staff discussed formulating a process for considering excusing Councilmember absences. The Council will consider the issue at a future meeting.

At 1:12 PM, there being no further business to come before the Council, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Steven Dubail, Clerk Pro tem

#### **Town Council – March 16, 2000 @ 7:30 PM**

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Brooks, Dickinson, King, LaPorte, & Sheiman

Others present: Town Administrator Fitch & Attorney Eaton

Mayor Boothman led the meeting in the flag salute.

As a public access item; Rachael Dietzman, MPD Engineering, representing Gateway Development LLC, distributed and summarized a letter dated March 16, 2000 regarding water service for a proposed multi-family development at the west end of Perry Street.

As a public access item; Rosalie McCreary, Water Committee Chair, League of Women Voters of the San Juans, distributed and summarized a letter dated March 16, 2000 regarding the recent court decision declaring Initiative 695 unconstitutional, revision of the Hotel/Motel Tax, and efforts for a Water Utility Tax Credit. Ms. McCreary noted that the complete text of the I-695 ruling was available at [www.courts.wa.gov](http://www.courts.wa.gov).

At 7:38 PM, Mayor Boothman opened the Council discussion of the 2000 legislative priorities. He noted funding and staff time constraints.

Mayor Boothman, the Council, and staff reviewed items proposed by the Councilmembers for inclusion on this year's legislative agenda. It was noted that items from last year's agenda not yet completed were carried over to this year's agenda.

Councilmember LaPorte suggested that the Council select their top 5 priorities from the list and leave the other items un-prioritized at this time.

Councilmember Sheiman suggested that items requiring revision of the Comprehensive Plan be identified.

Councilmember King suggested that same be discussed with the Planning Commission.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 2000

The following 5 items were identified items for discussion with the Planning Commission; Change "Units Per Acre" In Multi-Family, Review CUP's for Home Businesses, Visit Vision Statement Emphasizing Tourism, Affordable Housing, and Work to Annex More Land.

The Council eliminated from the list; Find Grants For Infrastructure, Investigate Town Voter Eligibility, Committees - Town Employees, and Help Senior Center.

Following discussion, the Council agreed that their legislative priorities for 2000 in order would be; Change Meeting Time, Repeal 1" Waterline, Research "Junk Car Ordinance, Develop Enforcement re Transient Rentals, Privatize Solid Waste, and Prevent Casino's.

The Council and staff discussed utility installation and payment. Administrator Fitch noted that the utility hook-up fee is calculated as a buy-in to the existing system.

At 8:35 PM, Mayor Boothman introduced draft resolution #1176, a resolution authorizing the Mayor to execute a contract with Northwest Washington Medical Bureau for medical insurance for 2000.

Councilmember Sheiman moved and Councilmember Brooks seconded to adopt Resolution #1176. The motion passed unanimously.

Mayor Boothman introduced draft resolution #1177, a resolution designating the Journal of the San Juan Islands as the source for legal printing and other official publications for the Town of Friday Harbor.

Councilmember Sheiman moved and Councilmember LaPorte seconded to adopt Resolution #1177. Following discussion the motion passed unanimously.

At 8:40 PM, Administrator Fitch presented his Administrators Report.

He noted receipt of a letter dated March 15, 2000 from W.S. Darley & Co. regarding the delayed delivery of the Town's new fire truck.

Council and staff discussed same.

Administrator Fitch reported on his attendance at an American Water Works Association (AWWA) training session. He noted that the Town's upcoming water Consumer Confidence Report (CCR) will be "less than sterling". Additional funding for treatment will be necessary. Administrator Fitch also informed the Council that 168 million gallons per year is the maximum realistic annual sustainable yield. He spoke of the difficult tasks performed by the Town's water department personnel.

The Spring Street utility project is progressing well. Paving projects with San Juan County may have some delays or increased material costs.

Administrator Fitch asked the Council to consider a request by San Juan County Public Works for an administrative change to the 2000/2005 Six Year Transportation Improvement Program (6 Year TIP) regarding federal funding nomenclature. The Council concurred with the proposed change.

Mayor Boothman and the Council discussed how to move forward with the legislative agenda.

At 9:05 PM, there being no further business to come before the Council, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Steven Dubail, Clerk Pro tem

## **Town Council – April 6, 2000 @ 12:00 PM**

he Town Council met in regular session with Mayor Boothman presiding.

Members present: Brooks, LaPorte, & Sheiman

Others present: Town Administrator Fitch, Treasurer Picinich, & Clerk Wilson

Councilmember Dickinson was not in attendance due to illness. Council approved her absence. It was noted that Councilmember King would be late to the meeting.

Mayor Boothman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

Mayor Boothman presented Joyce Sobel, of San Juan Island Family Resource Center, a proclamation declaring April 9<sup>th</sup> through April 15<sup>th</sup>, 2000 the Week of the Young Child.

At 12:06 PM, Mayor Boothman presented Andrea Rose, Maintenance department Administrative Assistant, a certificate of appreciation in recognition of her 10 years of service to the Town of Friday Harbor.

At 12:07 PM, Sheriff Cummings suggested an alternative method to measure the Sheriff's department level of service for the Town's Comprehensive Plan. He suggested that the ratio to population could be a simple way to calculate level of service.

At 12:10 PM, Councilmember King joined the meeting.

Following various inquires from Council; Mayor Boothman thanked Mr. Cummings for his update.

At 12:15 PM, Mayor Boothman opened the discussion of changing the name of Aley Avenue to Market Street. Administrator Fitch explained the particulars.

Following discussion, Councilmember LaPorte moved and Councilmember King seconded to approve the request from Valmark, Inc., General Manager, Fred Bourland, to change the name of Aley Avenue to Market Street. The motion passed unanimously.

At 12:20 PM, Mayor Boothman asked Council to approve the appointment of two Historic Preservation Review Board members.

Councilmember Sheiman moved and Councilmember Brooks seconded to approve the appointment of Nancy Jones to Position B and Mona Meeker to Position D on the Historic Preservation Review Board for a two-year term. The motion passed unanimously.

At 12:21 PM, Mayor Boothman opened the discussion of the approval of the 2000 Legislative Agenda.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 2000

Following discussion, Councilmember Sheiman moved and Councilmember King seconded to approve the 2000 Legislative Agenda as presented. The motion passed unanimously.

Mayor Boothman introduced draft Resolution #1178. A resolution authorizing the Mayor to execute an agreement with Aeronautical Services, Inc., for summer traffic control for 2000.

Following discussion, Councilmember Sheiman moved and Councilmember LaPorte seconded to adopt Resolution #1178 as stated. The motion passed unanimously.

At 12:27 PM, Mayor Boothman introduced draft Ordinance #1137. An ordinance adopting the official Shoreline Master Program for the Town of Friday Harbor, and repealing Ordinance No. 1109 in its entirety.

Administrator Fitch explained the particulars of the changes requested by the Department of Ecology. Administrator Fitch recommended that Council accept the changes requested by the Department of Ecology and the Department of Natural Resources.

Following discussion, Councilmember LaPorte moved and Councilmember King seconded to adopt Ordinance #1137 as stated. The motion passed unanimously.

During the non-agenda portion of the minutes, Councilmember Sheiman reported that Governor Locke signed Senate Bill 6732, which will allow the Town of Friday Harbor to use Hotel Motel monies for water and **sewer** treatment systems impacted by tourist activities.

Administrator Fitch reported that the low flush toilet rebate information should be mailed to water customers by April 10, 2000.

Councilmember Sheiman moved and Councilmember LaPorte seconded to approve the Town Council minutes of March 16<sup>th</sup>, 2000 noon and 7:30 PM meetings as submitted. Councilmember Brooks requested that on page 1 of 3 at the 3/16/00 noon meeting the minutes clarify that her employer pays medical, dental, vision, disability, and life insurance premiums for its employees only and not their dependents. The minutes will now state: "Councilmember Brooks noted that her employer, Islander's Bank, pays for medical, dental, vision, disability, and life insurance coverage for its employees only and not their dependents". The motion and second were amended to approve the minutes of said meetings to "as amended". The motion passed unanimously.

Councilmember LaPorte moved and Councilmember Sheiman seconded to approve the payment of claims warrants #17866 through #17945 in the amount of \$95,465.09 and payroll warrants #7221 through 7290 in the amount of \$142,721.74. Councilmember King asked to be exempt from the approval of warrant #17929. The motion passed unanimously.

At 12:57 PM, hearing no objection, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

**Town Council – April 6, 2000 @ 7:30 PM**

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Brooks, King, LaPorte, & Sheiman

Others present: Town Administrator Fitch, Attorney Eaton, Treasurer Picinich, & Clerk Wilson

Councilmember Dickinson was not present due to illness. Council approved her absence.

Mayor Boothman led the meeting in the Pledge of Allegiance.

During the public access portion of the meeting, Pam Fitch, PO Box 1935, announced that she and Administrator Fitch are going to be grandparents because their daughter, Stephanie, is expecting a baby in November.

Mark Tompkins, San Juan County (SJC) Environmental Health Manager, gave a presentation regarding the draft SJC Watershed Management Action Plan dated 12/14/99.

Following this presentation, inquiries, and discussion, Council indicated their willingness to concur with action strategies SW1, SW2, SW3, SH2, SH3, and SH4 as depicted in said draft SJC Watershed Management Action Plan on page 25 and page 31.

At 8:15 PM, Mayor Boothman introduced draft Ordinance #1135. An ordinance setting the place and times of regular Town Council meetings and repealing Ordinance #997 in its entirety. This ordinance would move the time of evening Town Council meetings from 7:30 PM to 5:30 PM.

Following discussion, Councilmember Sheiman moved and Councilmember LaPorte seconded to adopt Ordinance #1135 as stated. Councilmember Brooks suggested tabling said ordinance until Councilmember Dickinson could be present for the discussion and decision. Following further discussion, the motion passed 3 to 1, with Councilmember Brooks in the opposition.

At 8:27 PM, Mayor Boothman introduced draft Ordinance #1086. An ordinance repealing Ordinance #1002 and #1031, which limit the size and number of water meters that can be installed on any property. Mayor Boothman indicated that public input would be allowed.

Following discussion, Rosalie McCreary, League of Women Voters Water Chair, read a letter from the League of Women Voters of the San Juans dated 4/6/00 stating their opposition to the passage of draft Ordinance #1086 until such time as water/sewer disposal, future water production and the costs of these problems have been solved.

Councilmember LaPorte stated that there is no evidence that the restrictions placed on the installation of water meters over the size of 1" has saved water.

Bob Williams, Harrison Condos above Sunken Park, inquired of the motivation behind draft Ordinance #1086.

Councilmember King responded that the 1" water line moratorium ordinance was put in place as a temporary action during the last drought and was not meant to be permanent.

Farhad Ghatan, 235 Harrison Street and Planning Commission Chair, expressed his opposition to draft Ordinance #1086 and urged Council to look to the future.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 2000

George Koch, 425 Jennifer Place, expressed his opposition to the passage of Ordinance #1086 and urged Council to save water.

Councilmember LaPorte noted that the current moratoriums on the installation of water meters over 1" increase the cost for developers and damage the availability of affordable housing.

Bud Geneste, 160 Harrison Street, stated that these are critical times and urged Council to protect the future of the Town's water supply, support water conservation, and to have a Water Comprehensive Plan in place prior to the passage of Ordinance #1086.

Howard Rosenfeld, 30 Web Street and Planning Commission member, stated that the entire Planning Commission supported the memo to Council dated 3/31/00 in opposition of draft Ordinance #1086.

Following further discussion, Councilmember Sheiman moved and Councilmember King seconded to table further discussion of draft Ordinance #1086 until the April 20, 2000, 5:30 PM Council meeting. The motion passed unanimously.

At 9:15 PM, during the Administrator's report portion of the meeting, Administrator Fitch reported that the Spring Street water/**sewer** infrastructure replacement project was proceeding well.

Administrator Fitch requested Attorney Eaton update Council on the ethical question of Councilmembers participating in the Toilet Rebate program.

Attorney Eaton explained that after researching the issue he determined that staff and elected officials could participate in said program. He cautioned though that elected officials should attempt to alleviate suspicion in the public's perception and retain public confidence, and that consequently elected official's participation in this program may not appear to be in the public's best interest.

At 9:23 PM, Mayor Boothman introduced draft Resolution #1179. A resolution authorizing the Mayor to accept a proposal from Motor Trucks Corporation to provide a new 15 cubic yard dump truck in the amount of \$94,717.20.

Administrator Fitch explained the particulars.

Following discussion, Councilmember LaPorte moved and Councilmember Brooks seconded to adopt Resolution #1179 as stated. The motion passed unanimously.

At 9:26 PM, Administrator Fitch informed Council of his determination regarding a request by Port Director Steve Simpson to allow overnight moorage at the Spring Street Landing location. Mr. Fitch noted that upon review of Shoreline Substantial Development Permit #61, he felt that the permit only allowed loading and unloading of passengers and wasn't intended to allow overnight moorage. He suggested to Mr. Simpson that he could request a revision to SSDP #61 through proper procedure.

At 9:27 PM, Councilmember Sheiman moved and Councilmember King seconded to extend the meeting until 10:00 PM. The motion passed unanimously.

Administrator Fitch requested Council approve the drafting of an ordinance that would specify that the Town could tie water mains together outside of Town for the purpose of maintaining fire flow and proper management of the water system. Following discussion, Council approved the request.

At 9:44 PM, Mayor Boothman requested Council approve eight additional staff hours for Susan Key and Consultant Jim Slocomb to complete the "Statement of Agreed Priority" form for the Combined Ecology Funding Grant Application. Council approved said additional staff time.

At 9:46 PM, hearing no objection, Mayor Boothman declared the meeting in executive session to discuss land acquisition with no action planned.

At 10:21 PM, hearing no objection, Mayor Boothman declared the meeting back in regular session with no action taken.

Hearing no further business before the Council and no objection, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

### **Town Council – April 6, 2000 @ 7:30 PM**

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Brooks, King, LaPorte, & Sheiman

Others present: Town Administrator Fitch, Attorney Eaton, Treasurer Picinich, & Clerk Wilson

Councilmember Dickinson was not present due to illness. Council approved her absence.

Mayor Boothman led the meeting in the Pledge of Allegiance.

During the public access portion of the meeting, Pam Fitch, PO Box 1935, announced that she and Administrator Fitch are going to be grandparents because their daughter, Stephanie, is expecting a baby in November.

Mark Tompkins, San Juan County (SJC) Environmental Health Manager, gave a presentation regarding the draft SJC Watershed Management Action Plan dated 12/14/99.

Following this presentation, inquiries, and discussion, Council indicated their willingness to concur with action strategies SW1, SW2, SW3, SH2, SH3, and SH4 as depicted in said draft SJC Watershed Management Action Plan on page 25 and page 31.

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Following discussion, Councilmember Sheiman moved and Councilmember LaPorte seconded to adopt Ordinance #1135 as stated. Councilmember Brooks suggested tabling said ordinance until Councilmember Dickinson could be present for the discussion and decision. Following further discussion, the motion passed 3 to 1, with Councilmember Brooks in the opposition.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 2000

At 8:27 PM, Mayor Boothman introduced draft Ordinance #1086. An ordinance repealing Ordinance #1002 and #1031, which limit the size and number of water meters that can be installed on any property. Mayor Boothman indicated that public input would be allowed.

Following discussion, Rosalie McCreary, League of Women Voters Water Chair, read a letter from the League of Women Voters of the San Juans dated 4/6/00 stating their opposition to the passage of draft Ordinance #1086 until such time as water/sewer disposal, future water production and the costs of these problems have been solved.

Councilmember LaPorte stated that there is no evidence that the restrictions placed on the installation of water meters over the size of 1" has saved water.

Bob Williams, Harrison Condos above Sunken Park, inquired of the motivation behind draft Ordinance #1086.

Councilmember King responded that the 1" water line moratorium ordinance was put in place as a temporary action during the last drought and was not meant to be permanent.

Farhad Ghatan, 235 Harrison Street and Planning Commission Chair, expressed his opposition to draft Ordinance #1086 and urged Council to look to the future.

George Koch, 425 Jennifer Place, expressed his opposition to the passage of Ordinance #1086 and urged Council to save water.

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Bud Geneste, 160 Harrison Street, stated that these are critical times and urged Council to protect the future of the Town's water supply, support water conservation, and to have a Water Comprehensive Plan in place prior to the passage of Ordinance #1086.

Howard Rosenfeld, 30 Web Street and Planning Commission member, stated that the entire Planning Commission supported the memo to Council dated 3/31/00 in opposition of draft Ordinance #1086.

Following further discussion, Councilmember Sheiman moved and Councilmember King seconded to table further discussion of draft Ordinance #1086 until the April 20, 2000, 5:30 PM Council meeting. The motion passed unanimously.

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Administrator Fitch requested Attorney Eaton update Council on the ethical question of Councilmembers participating in the Toilet Rebate program.

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At 9:46 PM, hearing no objection, Mayor Boothman declared the meeting in executive session to discuss land acquisition with no action planned.

At 10:21 PM, hearing no objection, Mayor Boothman declared the meeting back in regular session with no action taken.

Hearing no further business before the Council and no objection, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

#### **Town Council – April 20, 2000 @ 12:00 PM**

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Brooks, Dickinson, King, LaPorte, & Sheiman

Others present: Town Administrator Fitch & Clerk Wilson

Mayor Boothman led the meeting in the Pledge of Allegiance.

During the public access portion of the meeting, Annette Holmes, 920 Terra Bella Lane and Sister of Mike Aley, objected to the street name change of Aley Avenue to Market Street.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 2000

At 12:04 PM, San Juan County (SJC) Commissioner, Darcie Nielsen, updated Council on recent SJC Comprehensive Plan developments. She noted that in the recently mailed public opinion survey options A and C would expand the Friday Harbor Urban Growth Area. She noted the first public hearing on San Juan Island was schedule for April 28<sup>th</sup>, 5:30 – 8:30 PM at the Friday Harbor High School Commons.

Commissioner Nielsen asked Council to support the continuance of the collection of Law and Justice taxes in SJC. She noted this issue is scheduled to be on the May 16<sup>th</sup>, 2000 election ballot.

Commissioner Nielsen reported that the Governor of Tonga, Fiji is coming to the San Juan Islands on Thursday, April 27, 2000, and would like to meet with Town Officials regarding watersheds and small Town administration.

Following inquiries regarding the County's progress on their junk vehicle laws, Mayor Boothman thanked Commissioner Nielsen for her update.

At 12:14 PM, Mayor Boothman presented a proclamation to Dr. Cohen, of the Project NatureConnect program, proclaiming April 22, 2000, as Earth Day. Dr. Cohen gave a brief overview of the Project NatureConnect program.

At 12:23 PM, Mayor Boothman opened the Council work session on the Comprehensive Plan amendment process.

Administrator Fitch and Special Consultant Slocomb explained the progressive history of the Town's Comprehensive Plan.

Administrator Fitch noted that the duties of the Town Planning Commission are listed in the Friday Harbor Municipal Code under Title 2. He noted that the Planning Commission is the fact-finding body for the Town Council.

Discussion followed regarding the Comprehensive Plan amendment process, the need for better communication between the Planning Commission and Town Council, the Town Council's legislative agenda as it pertains to the Comprehensive Plan, staffing at Planning Commission meetings, and the Planning Commission agenda. Following discussion, it was the consensus of Council to schedule a work session to work on specific direction to the Planning Commission. A joint Town Council and Planning Commission work session is to be scheduled on a future agenda.

At 1:15 PM, Mayor Boothman opened the Council work session on junk vehicles. Administrator Fitch explained the particulars of past Council discussions on this issue.

Gene Wilson, owner of Island Towing, updated Council on recent discussions with the San Juan County Prosecutor regarding this issue.

Following discussion, Councilmember Sheiman suggested that further research needed to be accomplished at the state level.

At 1:31 PM, Councilmember LaPorte moved and Councilmember King seconded to approve the minutes of April 6, 2000, noon and 7:30 PM Town Council meetings as submitted. The motion passed unanimously.

Councilmember LaPorte moved and Councilmember Sheiman seconded to approve the payment of claims warrants # 17948 through 18013 in the amount of \$69,494.58. The motion passed unanimously.

During the non-agenda portion of the meeting, Council considered the objection of the name change of Aley Avenue presented by Annette Holmes during public access. Following discussion, it was the consensus of Council to retain the previously approved Market Street as the name for this street.

At 1:33 PM, hearing no objection, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

### **Town Council – April 20, 2000 @ 5:30 PM**

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Brooks, Dickinson, King, LaPorte, & Sheiman

Others present: Town Administrator Fitch, Attorney Eaton & Town Clerk Wilson

Mayor Boothman led the meeting in the Pledge of Allegiance.

During the public access portion of the meeting, Renee Polda, 475 Rose Lane, reported that vehicles, machinery, and fire hazard brush on the property located at the corner of Argyle and Rose Street were a hazard to local children. She presented a comment form dated 4/20/00 signed by residents of Rose Lane and Argyle Avenue stating these concerns. She requested Council take action to force the property owner to clean up his property for the safety of local children.

Edith Dickinson, 825 Argyle Avenue, commenting on the same issue as above, said that allowing such activities to continue caused erosion of the neighborhood.

At 5:38 PM, Mayor Boothman opened the public hearing to discuss the repealing of restrictions on size and number of water meters that can be installed on any property.

Clerk Wilson read exhibits A through G into the record.

The following input is in synopsis form; detailed input is on tape.

Anne Williams, PO Box 674, inquired if Councilmember Dickinson had any plans to increase the size of her water meter at her 849 Spring Street commercial complex. Councilmember Dickinson responded in the negative.

Lew Dickinson, 815 Spring Street, stated that he didn't believe that the 1" water meter restriction saved water.

Jim Nye, Ferndale, Washington, said that the 1" water meter restriction has affected the building project at C and Nichols Street and caused them to redesign their project.

Tim Rankson, Bellingham, Washington, noted that progress was inevitable. He said that not having the water pressure available through a larger water meter causes developers to eliminate convenience

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 2000

appliances from their multi-family projects, which in turn makes the multi-family dwelling unit less appealing and livable.

Lorraine Larsen, 230 C Street, stated that she has made an effort to save water by conserving and putting in a well. She expressed concern about the rising cost of utility rates.

Bob Williams, Harrison Condos, noted that land developers should have investigated the Town's restrictive water ordinances before purchasing their property.

John Nehendahl, 685 Spring Street, expressed that water conservation and education are effective tools for saving water.

Grace Swan, 350 Warbass Way, encouraged Council to keep water conservation measures in place.

Ed Ashcraft, 655 Argyle Avenue, stated that a larger water meter would be beneficial to the development of his property and supported the repeal of the restrictions on water meters.

Bud Geneste, 160 Harrison Street, encouraged Council to manage supportable growth. He expressed that water was a valuable resource. He encouraged Council to support water conservation, raising the Trout Lake dam, and WasteWater Treatment improvements prior to dissolving the limitations on water meter sizes.

Garth Kent, Gateway Development Company, explained his future condominium project at Perry and Marble. He suggested that stopping growth would put a large financial burden on the current water customers of the Town. He indicated that current Town zoning and water restriction laws did not conform to each other. He encouraged Council to repeal the ordinances that restrict larger water meters.

Tim Polda, 325 Rose Lane, encouraged Council to plan for sufficient capital facilities to manage growth. He also indicated new understanding of how the 1" water meter restrictions may have negatively impacted affordable housing.

Lew Dickinson suggested that Council borrow money for capital facilities improvements.

At 6:32 PM, Mayor Boothman closed the public input portion of the hearing and opened Council deliberations.

Council discussion and inquiries followed regarding: size of water meter needed for multi-family developments; affordable housing; fire suppression systems; the Sewer Impact Analysis done by Consultant Slocomb; possible impacts to the WasteWater Treatment Plant; concerns of "opening the door" for large water consumption companies to begin without restrictions that could limit their potential water use; developer impacts; previous history and discussions on this issue; and the use of water utilities to manage growth rather than zoning regulations.

Following this discussion, Councilmember LaPorte stated that he was not convinced that current said restrictions help water conservation or that the repeal of such restrictions will impact the WasteWater Treatment Plant.

Councilmember King agreed with the repeal of the restrictions to water meter size and numbers, but stated she would prefer if the Water Comprehensive Plan were complete prior to repealing said restrictions.

Councilmember Sheiman stated that said restrictions were not stopping developers from continuing their projects, but just causing them to circumvent the water restriction laws by sub-dividing their property and putting in two water meters.

Councilmember Dickinson remarked that Steve Deem, of the Department of Health, expressed to her that he did not believe that a moratorium on meters larger than 1" was an effective way to help water conservation.

Councilmember LaPorte moved and Councilmember Dickinson seconded to adopt Ordinance #1086. An ordinance repealing Ordinance #1002 and 1031, which limit the size and number of water meters that can be installed on any property. The motion passed 3 to 1, with Councilmember Brooks in the opposition and Councilmember King abstaining.

At 7:29 PM, Councilmember King moved and Councilmember Sheiman seconded to extend the meeting for 15 minutes. The motion passed unanimously.

During the non-agenda portion of the meeting, Council requested Administrator Fitch investigate the safety issue that was presented by Renee Polda during the public access portion of the meeting.

Mayor Boothman encouraged everyone to attend the San Juan Island Dollars for Scholars event on May 6<sup>th</sup>, 2000 at the San Juan County Fairgrounds.

Mayor Boothman commented that he has been appointed to the Association of Washington Cities Resolutions Board.

Council requested Town Marshal Hodges investigate positioning parking restrictions on Carter Avenue. At 7:42 PM, Administrator Fitch requested executive session to discuss land acquisition. Hearing no objection, Mayor Boothman declared the meeting in execute session.

At 7:50 PM, hearing no objection, Mayor Boothman declared the meeting back in regular session with no action taken in executive session; continued the meeting until April 26<sup>th</sup>, 2000 at 9:00 AM to review the Spring Street paving project bids that are to be opened on Tuesday, April 25<sup>th</sup> at the San Juan County Courthouse; and declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

### **Town Council – April 26, 2000 @ 9:00 AM**

The Town Council met in continued regular session.

Members present: Brooks, Dickinson, King, LaPorte, & Sheiman

Others present: Town Administrator Fitch, Treasurer Picinich, Attorney Eaton, & Town Clerk Wilson

At 9:08 AM, Clerk Wilson opened the meeting and informed Council that a Mayor-Protem would need to be appointed. Councilmember LaPorte moved and Councilmember King seconded to appoint Councilmember Sheiman as Mayor Pro-tem. The motion passed unanimously.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 2000

Immediately following the affirmative motion appointing Councilmember Sheiman Mayor Pro-tem, Mayor Boothman entered the meeting. Councilmember Sheiman passed her mayoral duties to the elected Mayor.

Clerk Wilson then called the roll.

Mayor Boothman opened the Council review of Spring Street paving project bids and introduced draft Resolution #1180. A resolution recommending that San Juan County approves a contract for reconstruction of Spring Street from Arygle Avenue to the intersection at Price Street.

Administrator Fitch explained the particulars of said paving project bid opening at the San Juan County Commissioners hearing room on Tuesday, April 25<sup>th</sup> at 4:00 PM. Administrator Fitch reported that two bids were received by San Juan County. Administrator Fitch recommended Council approve draft Resolution #1180 for both the first bidder and the second bidder. He explained that should the first bidder be unable to qualify with the County's engineer consultant, the Town would then have already given approval for the second bidder to the County and the paving project would not be further delayed.

Following a procedural discussion, Attorney Eaton began to draft a revision to draft Resolution #1180.

Administrator Fitch distributed a letter for Mayor Boothman and Council signature addressed to the San Juan County (SJC) Board of County Commissioners dated 4/26/00 regarding Town concerns in response to the SJC Planning Department staff report dated 4/14/00 that recommended changes to the SJC Comprehensive Plan and Uniform Development Code.

Administrator Fitch, Attorney Eaton and Special Consultant Slocomb explained the particulars of said letter. Following discussion, Mayor Boothman and Council signed said letter.

Attorney Eaton explained the changes he proposed to draft Resolution #1180. Following his explanation, Councilmember Sheiman moved and Councilmember Dickinson seconded to adopt Resolution #1180 with changes as noted by Attorney Eaton. The motion passed unanimously.

At 9:30 AM, hearing no objection, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

### **Town Council – May 4, 2000 @ 12:00 PM**

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Brooks, Dickinson, King, LaPorte, & Sheiman

Others present: Town Administrator Fitch, Treasurer Picinich, & Clerk Wilson

Mayor Boothman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

Town Computer System Administrator, Steve Dubail, warned Council of a new dangerous computer virus named "ILOVEYOU".

At 12:05 PM, Mayor Boothman opened the public meeting regarding San Juan County (SJC) Proposition #1 concerning imposing a one-tenth of one percent sales tax for adult jails and juvenile detention facilities.

Administrator Fitch explained the particulars of the proposition.

Councilmember Sheiman clarified that this proposition continued a current existing tax and was not a new tax. Administrator Fitch agreed with her evaluation of the proposition.

No one from the public commented at this time. Mayor Boothman noted that public input would be welcome up to the end of the meeting regarding this issue.

Mayor Boothman introduced draft Resolution #1181. A resolution by the Council of the Town of Friday Harbor authorizing the Mayor to execute an agreement for portable restroom serving and cleaning for 2000.

Administrator Fitch explained the particulars of said resolution.

Following discussion, Councilmember Sheiman moved and Councilmember Dickinson seconded to adopt Resolution #1181 as stated. The motion passed unanimously.

At 12:12 PM, Sheriff Cummings updated Council on recent projects and activities of his department.

At 12:17 PM, Mayor Boothman introduced draft Resolution #1182. A resolution authorizing the Mayor to accept a proposal from General Pacific, Inc. to provide ten street lighting standards.

Administrator Fitch explained the particulars of said resolution.

Councilmember LaPorte moved and Councilmember King seconded to adopt Resolution #1182 as stated. The motion passed unanimously.

At 12:19 PM, Mayor Boothman introduced draft Resolution #1183. A resolution authorizing the Mayor to execute an addendum to the contract with the engineering firm of Gray & Osborne, Inc., for preparing an asphalt overlay design for Spring Street from Argyle Avenue to Price Street.

Administrator Fitch explained the particulars of said resolution.

Following discussion, Councilmember Sheiman moved and Councilmember Brooks seconded to adopt Resolution #1183 as stated. The motion passed unanimously.

At 12:22 PM, Mayor Boothman introduced draft Resolution #1184. A resolution recommending that San Juan County approve a contract for the Argyle Avenue Improvement Project from Rose Lane to Pear Point Road.

Administrator Fitch explained the particulars of said resolution.

Following discussion, Councilmember Dickinson moved and Councilmember King seconded to adopt Resolution #1184 as stated. The motion passed unanimously.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 2000

At 12:29 PM, Mayor Boothman opened Council discussion of restricting parking on Carter Avenue.

Administrator Fitch explained the particulars of Town Marshal Hodges' recommendation as stated in his memo to Administrator Fitch dated 4/28/00 regarding said issue.

Councilmember Brooks expressed her agreement with eliminating parking along Carter Avenue to ensure safety.

Councilmember LaPorte and Councilmember Sheiman suggested following the recommendation of Town Marshal Hodges.

Chris Ogle, Charlie Meyer, Ed Bailey, John Trienens, and Diane Olshefsky each expressed how the parking on Carter Avenue affects their businesses and requested that parking be allowed to the northernmost corner of the Fire District #3 building. All input is on tape (Tape position 1035 – 1865).

Councilmember Sheiman pointed out that Town Marshal Hodges did express in said memo that parking could conceivably be extended to the northernmost corner of the building that houses Fire District #3.

Following discussion, it was the full consensus of Council to allow parking from Guard Street to the northernmost corner of the building that currently houses Fire District #3 and eliminate all parking after said building to Harbor Street.

At 12:55 PM, Clerk Wilson reported on the progress of funded hotel motel grant projects. She noted a memo received from Steve Demarest dated 4/16/00 regarding his inability to fulfill his funded grant project this Spring. Mr. Demarest suggested several ways of proceeding. Clerk Wilson noted that after speaking with Town Attorney Eaton, they recommend choosing either option B, which was to reduce the time frame to the Fall 2000 season only or option D, which is to cancel the grant outright.

Following discussion, Council decided they would like to discuss the issue further when Attorney Eaton could be present.

During the non-agenda portion of the meeting, Councilmember Brooks inquired about Ed Carney's sewer hookup. Administrator Fitch explained the particulars.

Councilmember LaPorte suggested quarterly meetings with the Board of County Commissioners (BOCC). Mayor Boothman suggested having a work session to determine what issues to discuss with the BOCC. Administrator Fitch suggested budgeting for staff time to make said joint meetings more productive.

At 1:15 PM, Mayor Boothman proclaimed the week of May 7 through May 13<sup>th</sup>, Be Kind to Animals Week in the Town of Friday Harbor and urged all citizens to thank our volunteers for their countless hours in support of our local animals and to express appreciation for the special role that animals play in our lives and environment. Mayor Boothman presented Sandra Spencer of the Animal Shelter and Dave Pretz of Wolf Hollow Wildlife Rehabilitation Center each with a copy of said proclamation.

Councilmember Sheiman moved and Councilmember King seconded to approve the Town Council minutes of April 20, 2000 noon and 5:30 PM meetings, and the April 26<sup>th</sup>, 2000 9:00 AM meeting as submitted. The motion passed unanimously.

Councilmember King moved and Councilmember Brooks seconded to approve the payment of claims warrants #18017 through #18085 in the amount of \$96,761.44 and payroll warrants #7292 through #7338 in the amount of \$119,032.77.

Administrator Fitch reported that the Historic Preservation Technical Manual has been sent for printing.

Administrator Fitch reported that Building Official Hodges performed a life safety inspection regarding the petition received by Argyle Avenue and Rose Lane residences regarding safety on the Argyle Avenue Lange property. He stated that no safety violations were found.

Administrator Fitch reported that a letter would be sent to the Lange property owners notifying them that the Town is exercising its right to improve the right of way on Rose Lane.

Administrator Fitch noted that the Port of Friday Harbor is finally ready to implement their 1993 agreement regarding **sewer** service at the old airport terminal building approved by Council on 2/3/93.

Administrator Fitch updated Council on the progress of the Spring Street project.

Administrator Fitch noted the payment of a second Labor & Industry fine against the Town.

At 1:28 PM, hearing no public input regarding SJC Proposition #1, Mayor Boothman closed said public meeting. There were no public comments on this issue.

At 1:29 PM, hearing no objection, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

### **Town Council – May 4, 2000 @ 5:30 PM**

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Brooks, Dickinson, King, LaPorte, & Sheiman

Others present: Town Administrator Fitch, Attorney Eaton, Treasurer Picinich, & Clerk Wilson

Mayor Boothman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

Mayor Boothman introduced draft Resolution #1185. A resolution expressing the Town's support for a San Juan County ballot proposition to continue to impose a one-tenth of one percent sales tax for adult jails and juvenile detention facilities.

Mayor Boothman noted that no public comments were received during the public meeting held during the noon Town Council meeting.

Councilmember Brooks moved and Councilmember King seconded to adopt Resolution #1185 as stated. The motion passed unanimously.

Mayor Boothman opened the Council work session on the Comprehensive Plan planning process.

## **MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 2000**

Special Consultant Slocomb explained the difference between making a plan amendment change and a significant change to the Comprehensive Plan.

Mr. Slocomb explained that the vision statement is the foundation of the Comprehensive Plan. He commented that if the vision statement changes then other portions of the Comprehensive Plan must change to comply with the new vision statement. He noted a change to the Town's vision statement would fall under the significant change process.

Discussion followed regarding, increased density, annexation and the urban growth area, and home occupation.

Councilmember LaPorte supported removing the conditional use permit restrictions in the Comprehensive Plan for home occupation. Administrator Fitch explained that he did not believe emergency provisions of the Comprehensive Plan would accommodate such a change. Councilmember LaPorte suggested modifying the fee for a conditional use permit for home occupation applicants.

Following discussion, Council asked if staff would investigate if the emergency provisions of the Comprehensive Plan would allow the elimination of requirement for a home occupation conditional use permit, or to modify the fees for a conditional use permit. It was further requested that the Planning Commission better define home occupation.

Councilmember Sheiman commented that the purpose of the work session was to effectively communicate the Council's wishes to the Town Planning Commission.

Councilmember King commented that the Town of Friday Harbor is a tourist destination and that the Comprehensive Plan's vision statement should recognize that tourism is a large part of our economy.

Attorney Eaton explained that the Comprehensive Plan's vision statement is a product of public input during the review process. He went on to explain that although tourism is an important part of our local economy, the public process only allows the vision statement to reflect public input. He stated that the Town's vision statement is the vision of the future of our Town and must be supported by and approved by the public.

Councilmember King suggested the Planning Commission investigate community views on a new vision statement and report back to Council.

Discussion continued. At 7:07 PM, Councilmember LaPorte left the meeting to attend rehearsal as a performer in the local "Guys and Dolls" theatre production.

At 7:19 PM, Council requested the discussion of the Comprehensive Plan revision process be continued as a future agenda item.

At 7:20 PM, hearing no objection, Mayor Boothman declared the meeting in executive session to discuss property acquisition. Clerk Wilson left the meeting; Treasurer Picinich finished the minutes for said meeting.

At 7:50 PM, hearing no objection, Mayor Boothman declared the meeting back in regular session with no action taken in executive session.

Councilmember Sheiman distributed a copy of the hotel motel association report from DCTED on hotel motel two percent tax, which summarized SB6732.

At 7:53 PM, hearing no objection, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

**Town Council – May 18, 2000 @ 12:00 PM**

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Brooks, Dickinson, King, and LaPorte. Councilmember Sheiman's absence was excused.

Others present: Town Administrator Fitch, Treasurer Picinich, and Clerk pro tem Dubail

Mayor Boothman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

Mayor Boothman introduced Sally Kerr, the new director of San Juan Island Park & Recreation, and Roy Cope, new Park & Recreation board member.

Ms. Kerr highlighted past, present, and upcoming Park & Recreation projects and provided copies of a recent program bulletin. Mr. Cope invited all to participate.

Mayor Boothman thanked Ms. Kerr and Mr. Cope for their presentation.

At 12:07 PM, Mayor Boothman opened the Council discussion of options for utilization of the Town Solid Waste Facility site on Sutton Road. Mayor Boothman summarized the current status of the lease agreement with San Juan County regarding use of the site. He mentioned that the Town has outgrown the maintenance facility at Spring and Marguerite streets.

Town Administrator Fitch gave an overview of options developed by the Joint Planning Policy Committee for use of the Sutton Road site.

Mayor Boothman, the Council, and staff discussed current and potential site configuration and utilization, projected development costs, and topographical constraints.

At Councilmember King's request, Maintenance Supervisor Reitan expressed his opinions regarding possibly trading the site with San Juan County for their Guard Street maintenance yard property as set forth in his 04/03/00 memo to the Mayor. Maintenance Supervisor Reitan responded to Councilmember Brooks' inquiry as to possible Maintenance Department utilization of Town owned property adjacent to the **Wastewater Treatment Facility**. He pointed out the possibility of neighborhood opposition.

Discussion continued regarding the current Sutton Road facility lease agreement with San Juan County.

Councilmember LaPorte mentioned that it is his understanding that private industry receives a more favorable tipping rate from the County than is available to the Town. He suggested that the Town may be able to renegotiate a more favorable rate.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 2000

Mayor Boothman, the Council, and staff discussed solid waste/recycling problems facing San Juan County and the town, equipment storage needs, land acquisition and divestiture options, the annexation status of the Sutton Road site if ownership changes, **and utilization of the Wastewater Department property.**

At Mayor Boothman's inquiry, the Council indicated that they did not favor, at this time, any one of the options developed by the Joint Planning Policy Committee. It was suggested that the Town adopt a "wait and see" posture regarding San Juan County's solid waste facility planning.

Mayor Boothman, Council, staff discussed tipping rate formulas, the desire to lower the refuse rate for Town people, vicinity impacts of siting a public works yard, the continuing public desire for enhanced government services, intergovernmental cooperation, the history of the Sutton Road site, the disadvantages of increasing the amount of tax exempt property in Town (currently 19%), the existing Town government space shortage, and concerns about hazardous waste contamination at the County's Guard Street site.

Mayor Boothman thanked the audience for attending.

At 1:15 PM, Councilmember LaPorte moved and Councilmember King seconded to approve the minutes of the May 4<sup>th</sup> meetings as amended. The motion passed unanimously.

Councilmember Dickinson moved and Councilmember LaPorte seconded to approve the submitted pre-writes. The motion passed unanimously.

Town Administrator Fitch presented draft ordinance #1140, an ordinance accepting the bill of sale from Bradley E. Hoover, d.b.a.: San Juan LLC, for certain improvements of the Town water system in the Mullis Street right of way.

Councilmember LaPorte moved and Councilmember Dickinson seconded to adopt Ordinance #1140. The motion passed unanimously.

Town Administrator Fitch reported on a recent **sewage** spill resulting from annual maintenance of the submarine **sewer** main. The Town must make provisions to remove the possibility of a reoccurrence.

Town Administrator Fitch informed the Council that the Town will be replacing water lines and valves in the Blair/Spring/Caines intersection.

At 1:25 PM, Treasurer Picinich reported the need to replace the downstairs copier and related anticipated costs. Although not a budgeted expenditure, she has money in reserve.

Following discussion, the Council approved acquisition of same.

At 1:30 PM, hearing no objection, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Steven Dubail, Clerk pro tem

### Town Council – May 18, 2000 @ 5:30 PM

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Brooks, Dickinson, King, & LaPorte. Councilmember Sheiman's absence was excused.

Others present: Town Administrator Fitch, Attorney Eaton, Treasurer Picinich, Special Consultant Slocomb & Clerk Wilson

Mayor Boothman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

Mayor Boothman opened Council discussion of home occupation permit processing.

Administrator Fitch explained the particulars of past discussions. Mr. Fitch noted that emergency provisions in the Comprehensive Plan did not permit Council to change the conditional use permit requirement imposed on home occupation businesses last September. Mr. Fitch explained Permit Coordinator Jones' proposed procedural solution to the requirements for conditional use permits for home occupations.

Attorney Eaton suggested Council limit their discussion to the merits of Mr. Jones' proposal.

Councilmember LaPorte stated that he was in favor of the changes proposed by Mr. Jones.

Councilmember Brooks asked for further clarification.

Edith Dickinson, 825 Argyle Avenue, encouraged Council to retain the conditional use permit limitations for home occupation businesses.

John Vejvoda, 35 Scenic Place, explained a previous bad experience with a home occupation business in his neighborhood and encouraged Council to keep regulating home occupations.

Jack Dillion, Friday Harbor, noted that some home occupation businesses do not impact their neighborhoods.

Mr. Vejvoda asked for clarification of the enforcement procedure if a home occupation violated its conditional use permit.

Attorney Eaton explained the lengthy process necessary to revoke a conditional use permit.

Following further discussion, it was the consensus of Council to accept Permit Coordinator Jones' proposed procedural solution to the requirements for conditional use permits for home occupation businesses. This proposal added new Conditional Use Permit and SEPA fees to the Town Fee Schedule for no impact home occupations. These fees were \$35.00 and \$15.00 respectively. Home occupation businesses deemed to be an impact by Permit Coordinator Jones would follow the regular conditional use permit process.

At 6:39 PM, Mayor Boothman opened Council discussion of San Juan County Comprehensive Plan proposals.

Administrator Fitch explained the particulars. Following brief discussion, Council again expressed their agreement with the letter mailed to the SJC Board of County Commissioners dated 4/26/00.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 2000

At 6:42 PM, Mayor Boothman opened Council discussion of Hotel/Motel Tax grant program.

Attorney Eaton explained recent discussions with Town Clerk Wilson regarding the progress of Hotel/Motel grant program recipient's projects.

Attorney Eaton noted a memo dated 4/16/00 received from grant recipient, Steve Demarest, regarding his inability to follow his grant project timeline due to a remodel project at his business, Friday's Historical Inn. Mr. Demarest's memo suggested several alternative ways to proceed with his grant project.

Attorney Eaton suggested that Council select either alternative option B, reduce the time frame to the Fall 2000 season only (this should reduce the grant amount by half); or option D, cancel the grant outright.

Following discussion, it was the consensus of Council to select alternative B as stated and requested staff send Mr. Demarest a letter informing him of Council's decision.

At 6:55 PM, Mayor Boothman introduced draft Resolution #1186. A resolution authorizing the Mayor to enter into an agreement for the acquisition of additional right-of-way for Spring Street, and to pay compensation therefor.

Administrator Fitch explained the particulars of said. Mr. Fitch explained that the amount of compensation was calculated using the Washington State Department of Transportation right-of-way acquisition formula.

Councilmember LaPorte moved and Councilmember Dickinson seconded to adopt Resolution #1186 as stated. The motion passed unanimously.

At 7:00 PM, Mayor Boothman introduced draft Ordinance #1138. An ordinance amending Ordinance No. 1089 concerning commencement of **sewer** service charges.

Administrator Fitch explained the particulars.

Councilmember Brooks moved and Councilmember King seconded to adopt Ordinance #1138 as stated. The motion passed unanimously.

Mayor Boothman introduced draft Ordinance #1139. An ordinance amending Ordinance #1082 to allow water main tie-ins out of Town. This ordinance would help to minimize water main dead ends to provide increased reliability of service, reduce head loss, and facilitate better water management practices.

Attorney Eaton explained the particulars. Mr. Eaton noted that this ordinance was consistent with current policy and good water management practices.

Councilmember Dickinson moved and Councilmember LaPorte seconded to adopt Ordinance #1139 as stated. The motion passed unanimously.

At 7:05 PM, Administrator Fitch noted a letter received 5/18/00 from the Christian Science Society requesting the addition of 2-hour parking restrictions on Jensen Alley.

Councilmember LaPorte suggested contacting the San Juan County Community Theatre regarding the matter.

Following discussion, Council requested staff perform further research into said request.

At 7:12 PM, during the non-agenda portion of the meeting, Councilmember LaPorte requested an update on the Turn Point/Pear Point study conducted by San Juan County. Special Consultant Slocomb updated Council on said study.

Mayor Boothman noted that he would be attending the final Association of Washington Cities Resolutions Committee meeting on 5/19/00.

At 7:18 PM, hearing no further business before Council and no objection, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

#### **Town Council – June 1, 2000 @ 12:00 PM**

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Brooks, Dickinson, King, LaPorte, & Sheiman

Others present: Town Administrator Fitch, Treasurer Picinich, & Clerk Wilson

Mayor Boothman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

Mayor Boothman presented Town employee, Herb Mason with a Certificate of Appreciation for his 10 years of service to the Town.

Mayor Boothman presented Town employee, Don Reitan with a Certificate of Appreciation for his 15 years of service to the Town.

At 12:07 PM, Sheriff Cummings updated Council on recent Sheriff Department activities. He apologized for the absence of monthly departmental reports and stated the reports would be delivered to Town Hall later the same day.

At 12:12 PM, Mayor Boothman opened Council discussion of the Town reorganization plan.

Administrator Fitch commented that the workload of the Town Administrator's position has steadily increased since 1987. Mr. Fitch explained that due to said increased workload, lack of his effective delegation of duties, the resignation of Building Official Hodges, and the planned retirement of Maintenance Supervisor Reitan, a reorganization plan for the Town would be timely.

Administrator Fitch explained the four reorganization options given to Council for review.

Discussion continued regarding the combination of different positions, shifting of duties, difference between a Code City and a Town, four different reorganization options presented, new positions,

## **MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 2000**

educational requirements of various new positions, funding of new positions, office space limitations, and the timeline for implementation of any reorganization.

Following discussion, it was the unanimous consensus of Council that option #2 was the preferred option presented for Town reorganization. Option #2 was essentially status quo with the eventual addition of a Code Enforcement Officer, a Land Use Administrator, and a Public Works Administrator. Treasurer Picinich explained that funds were presently budgeted for a Building Inspector position, which has been vacant all year. She suggested that said funds could be used for a Code Enforcement Officer. Council concurred with this suggestion.

Administrator Fitch encouraged Council to review option #2 for additional revisions.

At 1:25 PM, during the non-agenda portion of the meeting, Councilmember Brooks noted that a constituent had questioned the safety of moped operations on First Street. Discussion followed.

At 1:30 PM, Councilmember LaPorte moved and Councilmember Sheiman seconded to approve the Town Council minutes of May 18, 2000 noon and 5:30 PM meetings as submitted. The motion passed unanimously.

Councilmember Sheiman moved and Councilmember King seconded to approve the payment of claims warrants #18109 through #18192 in the amount of \$119,537.37 and payroll warrants #7341 through #7385 in the amount of \$139,418.28. The motion passed unanimously.

At 1:31 PM, hearing no objection, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

### **Town Council – June 1, 2000 @ 5:30 PM**

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Brooks, Dickinson, King, LaPorte, & Sheiman

Others present: Town Administrator Fitch, Attorney Eaton, Treasurer Picinich, & Clerk Wilson

Mayor Boothman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

In the absence of the next agenda item participant, Mayor Boothman requested Administrator Fitch give his Administrator's Report.

Administrator Fitch informed Council of an upcoming quasi-judicial public hearing regarding the Islanders Long Plat Subdivision located near Grover and Hunt.

Administrator Fitch commented on a Community Forum on youth violence to be held Wednesday, June 7<sup>th</sup>, 2000.

Administrator Fitch explained that the Chamber of Commerce has again requested the use of a portion of First Street for a street dance on July 4<sup>th</sup>. Following discussion, Council concurred with said use.

Administrator Fitch informed Council that the Town has received notice from the Public Employees Relations Commission that the certification process has begun toward the Town employees forming a collective bargaining unit. He cautioned Council regarding communications with employees.

Administrator Fitch noted that San Juan Island Parks and Recreation has requested the reserved use of Sunken Park for the purpose of weekly basketball tournaments. Following discussion, it was determined that Council trusted Administrator Fitch to make the correct decision on this issue.

Administrator Fitch updated Council on the Spring Street project.

Administrator Fitch explained the necessity for aeration basin repairs at the Waste Water Treatment Plant. Administrator Fitch explained the various requirements and procedures needed to obtain permission from the Department of Ecology to perform a bypass operation allowing the Town to repair the baffles in the aeration basin. Following discussion, Council requested continued discussion at the next Council meeting with the Waste Water Treatment Plant Operators present.

At 6:27 PM, Mayor Boothman postponed the discussion of the appeal of administrative determination regarding exchange of water meters until the next agenda. Mayor Boothman also postponed the presentation of results of the Town Traffic Study.

Mayor Boothman opened the Council work session on topics for discussion with the Planning Commission. Administrator Fitch explained the particulars of past discussions.

Mayor Boothman suggested Council give specific direction to the Planning Commission. He gave as examples: research the impacts of increasing density from 9 units per acre to 15 units per acre or research the definition of affordable housing in Friday Harbor.

Councilmember LaPorte commented that the Council and Planning Commission might have different philosophical views on the future direction of the Town.

Following discussion, it was determined that further discussion was needed prior to a joint meeting with the Planning Commission in early July.

At 6:50 PM, Mayor Boothman introduced draft Ordinance #1141. An ordinance authorizing the use of Town water to sprinkle certain structures located outside of Town.

Attorney Eaton explained the particulars of said ordinance.

Following discussion, Councilmember Sheiman moved and Councilmember Dickinson seconded to adopt Ordinance #1141 as stated. The motion passed unanimously.

At 6:52 PM, Mayor Boothman introduced draft Resolution #1187. A resolution recognizing the automatic vacation of certain streets in the Plat of Douglas Addition to Friday Harbor on April 6, 1900.

Administrator Fitch explained prior history regarding the vacation of the north side of Leslie Street. Attorney Eaton explained the particulars of the 1890 statute that automatically vacated all streets of a plat that were not formally opened by the County within five years. Attorney Eaton explained the definition of "a formally opened County street".

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 2000

Discussion followed regarding prior history on the vacation of Leslie Street, land locked properties, property taxes, and the existence or non-existence evidence that a street ever existed on these vacated streets.

Stan Reitan, 320 C Street, stated that the Jehovah Witness Church and former Town Administrator Don Horan previously agreed that the Town could have 10 feet of their property on Argyle Avenue in exchange for the Church acquiring 10 feet of property on Leslie Avenue. He noted that the Church currently uses the 10 feet of property on the now vacated Leslie Avenue for improved vehicular traffic access to the Church. He noted that proper execution of paperwork to formalize this transaction was never completed due to a change in Town Administrators from Mr. Horan to Mr. Fitch.

At 7:30 PM, hearing no objection, Mayor Boothman extended the meeting until 7:45 PM.

Attorney Eaton explained that the Town did not and does not have the authority to gift the Church 10 feet of Leslie Street, as there is no evidence that the street was opened and therefore this street was vacated by law in 1900 and was never owned by the Town. Mr. Eaton expressed that this discussion should now be between the owner of the vacated property and the Church.

Dave Kruger, 1490 Cattle Point Road, expressed his belief that the said agreement between the Town and the Church as an agreement in good faith.

Gene Wilson, 165 John Street, commented that the portion of Leslie Avenue previously vacated to the Carter and Hagen families could never have been a street due to terrain, rocks, and trees.

Following further discussion, Councilmember Sheiman moved and Councilmember Dickinson seconded to adopt Resolution #1187 as stated with a stipulation that instructed Town staff to attempt to work a middle ground resolution with the Church. Mayor Boothman questioned if this additional language should be placed in the title of said resolution. Attorney Eaton clarified that said language should not be part of the resolution but could be taken as staff direction. Mr. Eaton further clarified that said direction should include all adjourning property owners. Following discussion, the motion as modified by Attorney Eaton's suggestions passed unanimously.

During the non-agenda portion of the meeting, Mayor Boothman mentioned that an Association of Washington Cities resolution regarding Cities retaining their water rights was available for Council review.

Councilmember Sheiman noted that she would delay her account of the State of Texas' creative finance programs to a future meeting.

At 7:53 PM, hearing no objection, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

### **Town Council – June 15, 2000 @ 12:00 PM**

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Brooks, Dickinson, King, LaPorte, & Sheiman

Page 49 of 105

Others present: Town Administrator Fitch & Clerk Wilson

Mayor Boothman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

At 12:03 PM, Ellen Abellera, Census 2000 Partnership Specialist, updated Council on various non-response follow-up operations conducted by Census personnel on San Juan Island. She said that persons that still have not been counted should contact the Mount Vernon Census Office at (360) 848-9256. Following discussion, Mayor Boothman thanked Ms. Abellera for her update.

At 12:15 PM, Brad Musick, Brown & Caldwell Engineering, described an alternative approach to accomplish necessary repairs to the aeration basin baffles located at the Wastewater Treatment Plant rather than an aeration basin bypass. Mr. Musick suggested that future upgrades to the Wastewater Treatment Plant include a redundancy plan that incorporates up-to-date treatment plant technology. Following discussion, Mayor Boothman thanked Mr. Musick for his presentation.

At 12:42 PM, Mayor Boothman opened Council discussion of the proposed sidewalk design at the Spring Street Commercial Complex.

Administrator Fitch explained the particulars of past discussions, referring to the sidewalk design drawing by MPD, Inc., and approved by Council in September 1999. Mr. Fitch explained that the adjacent property owners are willing to donate land to the Town for a sidewalk at this site. Mr. Fitch commented that the property owners are willing to donate the land with the stipulation that sidewalk improvements are implemented within a specific time period.

Discussion followed regarding the approximate cost of the sidewalk improvements; the possibility of eliminating several trees during the sidewalk improvement process; the value of preserving trees in the Town; the size of the sidewalk; wheelchair access; alternatives to a concrete sidewalk; modifying the path of the sidewalk either closer to the property owners house or out further into the street; and the number of pedestrians walking in this area.

Lew Dickinson, adjacent property owner of said proposed sidewalk, expressed his willingness to work with the Town to find a solution to these problems. Mr. Dickinson expressed reluctance to sell additional property to the Town so that the sidewalk could be built closer to his front door. Mr. Dickinson noted that his property is currently zoned commercial and questioned if leaving a barrier of trees might be a deterrent to future commercial development because of sight limitations.

Lee Sturdivant, 745-A Larsen Street, commented that the corner located at Spring and Marguerite Street is a dangerous corner for walkers and that a sidewalk would be appreciated. She also stressed the necessity to save trees in the Town.

Administrator Fitch noted a letter dated 6/7/00 from the Historical Preservation Review Board (HPRB) expressing an interest in maintaining the trees at said site.

Following discussion, it was the consensus of Council, with Councilmember Dickinson abstaining, to ask the HPRB to investigate alternative materials for a sidewalk while keeping most of the trees at this location and staying within the footprint of the design drawing as adopted by Council in September 1999.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 2000

At 1:13 PM, Councilmember Sheiman moved and Councilmember LaPorte seconded to approve the Town Council minutes of June 1, 2000 noon and 5:30 PM meetings. Mayor Boothman proposed a change. Councilmember Sheiman and LaPorte amended their motion to incorporate Mayor Boothman's proposed change. The motion passed unanimously.

Councilmember LaPorte moved and Councilmember King seconded to approve claim warrants #18194 through #18271 in the amount of \$87,091.87. Councilmember Dickinson objected to the payment of warrant #18216 because it did not appear that the vendor, Friday Harbor Electric, was paying prevailing wages to its employees. The original motion was not amended. The motion passed with Councilmember Dickinson voting to approve the payment of all claims except #18216.

During the non-agenda portion of the meeting, Councilmember Sheiman commented that Washington State Governor Locke desired to visit Friday Harbor sometime this summer to view the impacts of tourism on the **Wastewater Treatment Facility**.

Mayor Boothman noted that Computer System Administrator, Steve Dubail, recently completed training to install and support Microsoft Windows 2000.

Councilmember Sheiman commented that recent efforts have been made to require the Town's medical insurance carrier, Northwest Washington Medical Bureau, to publish their list of non-covered medicines so that subscribers could better understand which medicines would and would not be paid for by their medical insurance.

At 1:25 PM, hearing no objection, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

### **Town Council – June 15, 2000 @ 5:30 PM**

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Brooks, Dickinson, King, LaPorte, & Sheiman

Others present: Town Administrator Fitch, Attorney Eaton, Permit Coordinator Jones, & Clerk Wilson

Mayor Boothman led the meeting in the Pledge of Allegiance.

During the public access portion of the meeting, Louise Dustrude, 6 Treehouse Place, asked Council to provide wide sidewalks on Nash Street to accommodate wheelchairs, walkers, and bicycles. Discussion followed regarding road standards.

At 5:43 PM, Mayor Boothman opened the public hearing for the application by David and Denise Anderson for a Conditional Use Permit to operate a home occupation at 550 Alder Court.

Councilmember King stated that her residence was within the 300' radius of the application but felt she could be fair in her deliberations.

Hearing no objection to his or any Councilmembers participation, Mayor Boothman instructed those present of the procedure that would be followed and asked Permit Coordinator Jones to present the staff report.

Mr. Jones outlined current use, zoning, and summarized the staff report dated 6/9/00. Mr. Jones recommended Council approval of Conditional Use Permit #49 as a no impact conditional use with the conditions as listed in said staff report.

Denise Anderson, applicant, gave a brief description of her business activities.

Claudia Cross, 550 Hemlock Court, inquired if the Anderson home sold to a new owner, would the conditional use permit transfer to this new owner.

Attorney Eaton explained that if the new owner ran the same type of business, the conditional use permit and all of its conditions would transfer, but the new owner could not run a new type of business or expand the activities of the current business.

Attorney Eaton suggested that all activities and restrictions of the business should be listed in the conditional use permit. Mr. Eaton noted that Ms. Anderson stated that business orders, sales & marketing, and complaints would be happening at this location and these activities were not currently listed on the conditional use permit application. He suggested these activities be added to the Conditional Use Permit as a permitted activity, if granted.

Following further discussion, Councilmember Sheiman moved and Councilmember Dickinson seconded to approve Conditional Use Permit #49 for a home occupation with SEPA checklist #191 with additional conditions as proposed by Attorney Eaton and to adopt the staff Findings of Fact and Conclusions of Law dated 6/15/00 as modified by Attorney Eaton's suggestions along with the added condition of no signage allowed. The motion passed unanimously.

At 6:12 PM, Mayor Boothman opened Council discussion of the appeal of an administrative determination regarding the exchange of water meters.

Steve Demarest, owner of Friday's Historical Inn, proposed to exchange his 5/8" water meter located at 35 First Street for the 1" water meter located at the Panacea Bed and Breakfast on Park Street. His memo dated 5/15/00 noted that the owners of the Panacea B&B have agreed to said water meter exchange. Mr. Demarest stated that there is no provision in the Friday Harbor Municipal Code (FHMC) that prohibits a water meter exchange between property owners. Mr. Demarest supported his assertion by citing his interpretation of several FHMC sections. Mr. Demarest suggested that it was highly unlikely that such an exchange would become common practice. Mr. Demarest noted that such an exchange would not impact the Town water system adversely.

Attorney Eaton suggested that if Council were to allow such an exchange it would be necessary to alter Town regulations to specifically allow exchanges of this nature. He cautioned Council that setting a precedent for private individuals to exchange water meters may impact the revenues of the Town.

Following further inquires and discussion, Councilmember Sheiman moved and Councilmember Brooks seconded to uphold the administrative interpretation of the FHMC by Town Administrator Fitch, which denied the request by Mr. Demarest to exchange meters. The motion passed unanimously.

At 6:35 PM, Mayor Boothman opened Council discussion of the appeal of an administrative determination regarding bed and breakfast establishments.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 2000

Attorney Eaton cautioned Council and everyone else that this was not a quasi-judicial hearing, but an informal process to review the Land Use Code interpretation by Town staff. Mr. Eaton reminded everyone that the discussion should remain a general discussion and not site specific.

Richard Aramburu, Attorney for Joel Douglas, 505 Madison Street, Seattle, WA, noted that two of the conclusions stated in Administrator Fitch's letter dated 5/12/00 addressed to Joel Douglas, have been resolved in previous discussions with Attorney Eaton. He expressed that the only conclusion in question at this time was conclusion #1 in said letter. Following considerable discussion between Mr. Aramburu, Joel Douglas, Attorney Eaton, and Council, it was determined that Mr. Aramburu's interpretation of the Land Use Code for the Professional Service zone as allowing more than one bed and breakfast establishment, upon proper conditional use, as long as each bed and breakfast was a separate structure with an owner or operator living in each structure. Mr. Aramburu maintained that having several separate living structures on the same lot did not constitute a multi-family residential situation, but was a single-family residential situation and therefore multiple bed and breakfasts should be permitted with conditional use.

Discussion continued regarding the definition of multi-family residential and single-family residential. Following this discussion, it was the unanimous consensus of Council that separate structures on the same lot constituted multi-family residential and not single-family residential. Council further determined that because multi-family residential is not a permitted or conditional use in the Professional Service zone, then multiple bed and breakfasts were not allowed on the same lot. It was the unanimous consensus of Council to uphold the interpretation of the Land Use Code by Town staff.

At 7:28 PM, hearing no objection Mayor Boothman extended the meeting until 7:45 PM.

Mayor Boothman stated that due to lack of time, both of the Council discussions regarding Planning Commission study items and joint Council/Board of County Commissioner meeting topics would be rescheduled to another time. Mayor Boothman introduced draft Ordinance #1142. An ordinance accepting the bill of sale from San Juan Island School District #149 for certain improvements of the Town water system.

Administrator Fitch explained the particulars of said ordinance.

Councilmember LaPorte moved and Councilmember Brooks seconded to adopt Ordinance #1142 as stated. The motion passed unanimously.

At 7:30 PM, Administrator Fitch reported that the Planning Commission was taking the month of July off.

Mr. Fitch commented that the repaving of Spring Street was not yet complete.

Mr. Fitch reported on an injury claim received against the Town by Denise Salsbury. He suggested Council allow the claim to go to the Town's insurance provider. Council concurred with this suggestion. Mr. Fitch noted a request for the addition of a crosswalk at the corner of Argyle and Web Street. Following discussion, Council approved said crosswalk if budgeted funds were available.

Mr. Fitch notified Council of the notice received from the Public Employees Relations Commission (PERC) regarding the Town employees intent to form a bargaining unit. He explained that per said notice all increases in wages, changes in work hours, and disciplinary actions were on hold. He noted that a copy of said notice was distributed to Council.

At 7:42 PM, hearing no objection, Mayor Boothman declared the meeting in executive session to discuss land acquisition with no action anticipated.

At 7:47 PM, Mayor Boothman declared the meeting back in regular session with no action taken in executive session.

Mayor Boothman asked Council to contemplate their capital facility priorities prior to a joint meeting with the San Juan County Board of County Commissioners.

At 7:48 PM, hearing no objection, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

### **Town Council – July 6, 2000 @ 12:00 PM**

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Brooks, Dickinson, King, LaPorte, & Sheiman

Others present: Town Administrator Fitch, Treasurer Picinich, Clerk Wilson & **Wastewater** Treatment Plant Leadman Reitan

Mayor Boothman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

San Juan County (SJC) Commissioner Nielsen updated Council on the interim conclusions drawn during San Juan County's Growth Management Compliance Order efforts. She commented that the Turn Point/Pear Point area, contested by the Town due to the allowance of high density, had been downzoned to a minimum of 1 unit per 5 acres. She noted that guesthouses continue to be an allowed use in SJC. Ms. Nielsen commented on SJC capital facilities planning efforts. She noted SJC's overall capital facilities plan is expected to cost between \$15 to \$20 million. Ms. Nielsen noted that affordable housing for employees is a concern of local business owners. Ms. Nielsen reported her aspiration to be appointed to the statewide ferry task force. Following further discussion, Mayor Boothman thanked Ms. Nielsen for her update.

At 12:22 PM, Mayor Boothman reported that the repairs to the Wastewater Treatment Plant aeration basin baffles were finished successfully. Mayor Boothman asked Leadman Don Reitan to thank the crew for their hard work. Mayor Boothman noted that the cost of repairs was under budget at approximately \$20,000.

Don Reitan explained various details of the baffle repair operation. He noted that the Summary Report dated 7/5/00 from Brad Musick, Brown and Caldwell, was a good account of the project. Following discussion, Mayor Boothman thanked Mr. Reitan for his update.

At 12:27 PM, Mayor Boothman introduced draft Resolution #1188. A resolution authorizing the Mayor to execute an agreement for janitorial services to clean Town Hall.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 2000

Administrator Fitch explained the particulars of said resolution. Following discussion, Councilmember Sheiman moved and Councilmember Dickinson seconded to adopt Resolution #1188 as stated. The motion passed unanimously.

At 12:30 PM, Mayor Boothman introduced draft Resolution #1189. A resolution authorizing the Mayor to accept a proposal from, and execute a purchase agreement with, Petro San Juan to provide motor fuels to the Town of Friday Harbor from August 1, 2000 through July 31, 2001.

Administrator Fitch explained the particulars of said resolution. Following discussion, Councilmember LaPorte moved and Councilmember Dickinson seconded to adopt Resolution #1189 as stated. The motion passed unanimously.

At 12:37 PM, during the Administrator's report portion of the meeting, Administrator Fitch reported that the 2000 Consumer Confidence Report on water quality was recently distributed to Town water customers. He noted that meter readers would be distributing copies to multi-family units, group housing, and boat liveaboards. Discussion followed.

Councilmember Sheiman suggested the Town deliver extra copies to local bed and breakfast, and motel establishments. Administrator Fitch noted that he would have staff follow up on this suggestion.

Administrator Fitch requested that Council approve additional overtime for the seasonal parks employee or reduce the duties of said position. Following discussion, Council agreed to increase the overtime budget for said position.

Administrator Fitch suggested that the Town place an 8" water main on Nash Street, prior to the paving of Nash and Market Streets by developers. Following discussion, Council agreed that Administrator Fitch should proceed with said previously unbudgeted project.

Administrator Fitch asked if Council wanted to pave the public portion of Market Street that will lead to the new Market Store. He noted that this was another unanticipated budget item. Following discussion, Council requested Administrator Fitch investigate the cost of paving said street.

Administrator Fitch reported that 22 of 28 Town employees have shown interest in forming a collective bargaining union.

Administrator Fitch suggested that the Town ask the County to issue a change order to the Spring Street reconstruction project for placement of a sidewalk from 701 Spring Street to 585 Spring Street. Council concurred with the action.

Administrator Fitch reported receipt of 12 applications for the new Town Code Enforcement Officer position. He noted that himself, Mayor Boothman, and Attorney Eaton would be reviewing said applications on 7/7/00.

Administrator Fitch reported that Town Fire Chief, Bob Low, requested the Town purchase the, soon to be surplus, SJC Fire District #3 Expedition vehicle as a new Command Vehicle for the Town Chief. He noted that the cost of said vehicle was \$30,000. Treasurer Picinich noted that funds were available in the Fire Department Equipment Reserve fund. Following discussion, it was the consensus of Council that if the vehicle's reliability could be established, the purchase was approved.

Administrator Fitch requested Council approve the lease of 800 square feet of additional office space available at 315 Court Street. Following discussion, it was determined that further discussion was necessary at the evening Council meeting.

At 1:18 PM, Councilmember LaPorte moved and Councilmember King seconded to approve the Town Council minutes of June 15, 2000 noon and 5:30 PM meetings. The motion passed unanimously.

Councilmember Sheiman moved and Councilmember King seconded to approve the payment of claims warrants #18275 through 18359 in the amount of \$126,199.49 and payroll warrants # 7387 through 7459 in the amount of \$133,210.29. The motion passed unanimously.

During the non-agenda portion of the meeting, Councilmember King suggested the Town move forward on improving the Wastewater Treatment Plant. Following discussion, it was the consensus of Council to ask Brown and Caldwell to develop a proposal regarding future Wastewater Treatment Plant options.

At 1:25 PM, hearing no objection, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

### **Town Council – July 6, 2000 @ 5:30 PM**

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Brooks, Dickinson, King, LaPorte, & Sheiman

Others present: Town Administrator Fitch, Attorney Eaton, Treasurer Picinich, & Clerk Wilson

Mayor Boothman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

At 5:32 PM, Mayor Boothman opened the public hearing on the six-year transportation plan.

Administrator Fitch explained the particulars of the improvements scheduled for Front, Guard, and First Streets in the six-year transportation plan. Discussion followed.

At 5:40 PM, hearing no public input at this time regarding the six-year transportation plan, Mayor Boothman asked Special Consultant Slocomb to present the results of the Town traffic study.

Mr. Slocomb commented that this was the first in depth traffic analysis conducted in the Town. He noted that this baseline would be used for future comparison and determining the level of service to be provided in the Comprehensive Plan. Mr. Slocomb noted traffic counts were taken in February and in August of 1999. Mr. Slocomb explained the particulars of the procedures used to gather traffic information. Mr. Slocomb displayed various traffic analysis data. Mr. Slocomb expressed that the Town had a high volume of traffic for its size.

Councilmember LaPorte suggested being more selective in the location of future traffic data collection.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 2000

Councilmember Sheiman suggested scaling back the area for data collection, however keeping the downtown core and the arterial streets. She suggested gathering only partial data every two years with full data gathered every six years.

At 6:20 PM, Mayor Boothman closed the public hearing on the six-year transportation plan. No public input was presented.

Mayor Boothman opened Council discussion of Planning Commission joint meeting issues. Following discussion, it was the consensus of Council that the items presented by staff were sufficient, except that item #1, Philosophical should be transferred to the last item to be discussed.

At 6:25 PM, Mayor Boothman opened Council discussion of the joint Council/Board of County Commissioners meeting topics. Following discussion, Council expressed an interest in discussing capital facilities. Specifically: ~~sewage~~, solid waste, siting of public works facilities, and siting of barge facilities. Council commented that a joint meeting in late August would be agreeable.

At 6:37 PM, regarding hotel motel funded projects, Clerk Wilson asked for Council direction regarding the late distribution of the San Juan Visitor's Guide by the Business Association of San Juan County and the San Juan Island Chamber of Commerce. She noted that distribution of said guide should have begun in April, but began in late June. It was the consensus of Council to allow the project to continue without any funding reductions.

Administrator Fitch noted that he would not be present for the July 20<sup>th</sup>, 2000 Town Council meeting.

Mayor Boothman introduced draft Resolution #1190. A resolution authorizing the Mayor to execute a five-year lease for office space for Town Hall services at 315 Court Street.

Administrator Fitch explained the particulars of said resolution.

Councilmember Sheiman opposed a five-year lease and suggested a three-year lease. Following discussion, Councilmember LaPorte moved and Councilmember Brooks seconded to adopt Resolution #1190 as stated. The motion passed 4 to 1, with Councilmember Sheiman in the opposition.

During the non-agenda portion of the meeting, Councilmember LaPorte reported that the San Juan Island Senior Center has announced they will soon pave a portion of Nash Street and Market Street along with the Senior Center's parking lot.

Councilmember King noted that Council needed to discuss revisions to the hotel motel grant program. Mayor Boothman said this discussion could be a future agenda item.

At 6:53 PM, hearing no further business before the Council, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

**Town Council – July 20, 2000 @ 12:00 PM**

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Brooks, Dickinson, King, LaPorte, & Sheiman

Others present: Treasurer Picinich, System Administrator Dubail, & Clerk Wilson

Mayor Boothman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

At 12:02 PM, Mayor Boothman opened the public hearing on the 2000 amended budget.

No public input was forthcoming.

Council inquired about various proposed increases and decreases in said budget. It was noted that the 2000 amended budget would not be approved until the first Council meeting in August.

Because the 2000 amended budget would not be passed until August, Treasurer Picinich requested permission to go ahead and transfer funds from the Current Expense Fund to the Arterial Street Fund to cover paving expenses from the Argyle Street project. Council approved said transfer of funds.

Mayor Boothman and Council thanked Treasurer Picinich for her hard work on the 2000 amended budget.

At 12:23 PM, Councilmember LaPorte moved and Councilmember King seconded to approve the Town Council minutes of July 6<sup>th</sup>, 2000 noon and 5:30 PM meetings as submitted. The motion passed unanimously.

Councilmember Sheiman moved and Councilmember Brooks seconded to approve the payment of claims warrants #18361 through #18434 in the amount of \$92,206.07. The motion passed unanimously.

At 12:25 PM, during the non-agenda portion of the meeting, Councilmember Brooks inquired about fire danger due to tall grass and weeds. Mayor Boothman described past procedures taken in regards to tall grass and weeds fire danger.

Councilmember Sheiman noted that several citizens have commented on the beauty of the flowers around Town and suggested that such appreciation be forwarded to Seasonal Parks Employee, Robin Dyer.

Councilmember LaPorte requested a 5-minute executive session to discuss personnel matters.

Treasurer Picinich introduced and explained draft Resolution #1192. A resolution authorizing the Town Treasurer to initiate an Inter-fund load between the Current Fund and the Fire/Refuse Bond Redemption fund.

Councilmember Sheiman moved and Councilmember King seconded to adopt Resolution #1192 as stated. The motion passed unanimously.

Systems Administrator Dubail warned Council of a serious security breach allowed by Microsoft products through the Access software application. He explained procedures taken to protect Town applications.

## **MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 2000**

At 12:29 PM, Mayor Boothman closed the public hearing on the 2000 amended budget. No public input was contributed.

Hearing no objection, Mayor Boothman declared the meeting in executive session to discuss personnel matters with no action anticipated.

At 12:51 PM, hearing no objection, Mayor Boothman declared the meeting back in regular session with no action taken in executive session.

Because the 2000 amended budget would not be passed until August, Treasurer Picinich requested permission to go ahead and transfer funds from the Current Expense Fund to the Equipment Reserve Fund to cover the balance owed on the new Fire Chief command vehicle. Council approved said transfer of funds.

At 12:52 PM, hearing no objection, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

### **Town Council – July 20, 2000 @ 5:30 PM**

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Brooks, Dickinson, King, LaPorte, & Sheiman

Others present: Treasurer Picinich, Water Conservation Coordinator Key, & Clerk Wilson

Mayor Boothman led the meeting in the Pledge of Allegiance.

During the public access portion of the meeting, Gene Wilson, 165 John Street, asked Council to sell him the recently vacated portion of Leslie Street owned by the Town between Cahail Park and his property.

Councilmember Sheiman asked if an assessed value had been attained for said property. Mr. Wilson noted that he believed Administrator Fitch was in possession of said assessment.

Following further discussion, it was the consensus of Council to request staff proceed forward with the sale of the Town's portion of the recently vacated portion of Leslie Street that abuts Cahail Park to Mr. Wilson.

Mayor Boothman opened the Council discussion of joint Council and Board of County Commissioners meeting topics. Mayor Boothman explained recent discussions with San Juan County Public Works Director Tom Huse regarding capital facilities. Discussion followed regarding capital facilities.

Mayor Boothman inquired if Council was interested in selling the Solid Waste Facility property to San Juan County. It was the consensus of Council that they were interested in exploring the option to sell said property to San Juan County.

Mayor Boothman introduced draft Resolution #1191. A resolution providing for a Six Year Transportation Improvement Program for the years 2001 through 2006. Mayor Boothman explained the particulars of the public process and draft resolution.

Councilmember Sheiman moved and Councilmember King seconded to adopt Resolution #1191 as stated. The motion passed unanimously.

During the non-agenda portion of the meeting, Water Conservation Coordinator Key distributed the draft Water Conservation Plan dated July 2000. Ms. Key requested Council review said draft plan in the next two months and come forth in October with revision recommendations.

Mayor Boothman asked Council to approve additional personnel funding for Ms. Key to attend the Watershed Resource Management Committee meetings. Mayor Boothman and Ms. Key stressed that a Town representative was necessary at these meetings to protect the Town's water rights. Mayor Boothman said that attendance at these meetings would require an additional 2 days per month. Ms. Key commented that decisions made by this Committee could impact the Town in the future.

Following discussion, it was the consensus of Council to approve the temporary budgeting of additional personnel funds to allow Ms. Key to attend said Committee meetings through the end of this year. Council requested these additional funds be transferred from the Current Expense Fund to the Water Fund.

Council asked that gratification be expressed to the Wastewater Treatment Plant crew for their remarkable performance in attaining the "Outstanding Wastewater Treatment Plant" award from the Department of Ecology for 100 percent compliance with their discharge permits in 1999. Mayor Boothman noted that the Town is one of the few Wastewater Treatment Plants in the state to achieve such an award.

At 6:23 PM, hearing no objection, Mayor Boothman declared the meeting in executive session to discuss land acquisition with no action anticipated.

At 6:44 PM, hearing no objection, Mayor Boothman declared the meeting back in regular session with no action taken in executive session.

Hearing no further business before the Council, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

### **Town Council – August 3, 2000 @ 12:00 PM**

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Brooks, Dickinson, King, LaPorte, & Sheiman

Others present: Town Administrator Fitch, Treasurer Picinich, & Clerk Wilson

Mayor Boothman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

At 12:01 PM, Sheriff Cumming reported on various Sheriff Department activities. Mr. Cumming commented that he would not be asking for an increase in budget funds from the Town for the 2001

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 2000

budget. Mr. Cumming did request that the Mayor and Council write a letter to the San Juan County Commissioners in support of a new traffic officer position to be used in the Town as well as the County.

At 12:05 PM, San Juan County Commissioner Nielsen updated Council on housing needs, capital facilities, and ferry task force activities.

At 12:20 PM, Historic Preservation Coordinator Larsen updated Council on the production progress of the Historical Preservation Technical Manual. Ms. Larsen requested Council participation at the Historic Preservation Fair booth.

At 12:25 PM, Special Consultant Slocomb updated Council on recent discussions with San Juan County staff regarding capital facilities.

At 12:32 PM, Mayor Boothman introduced draft Ordinance #1143. An ordinance amending the 2000 Budget for the Town of Friday Harbor.

Councilmember Sheiman moved and Councilmember Dickinson seconded to adopt Ordinance #1143 as stated.

Discussion followed regarding the clarification of Water Conservation Coordinator Key's allocated hours of work. Mayor Boothman explained that Ms. Key performed additional duties such as the Consumer Confidence Report and the toilet retrofit program, which were outside of her job description and resulted in the necessity for additional hours.

It was decided that further discussion was necessary at the evening Town Council meeting. Councilmember Sheiman withdrew her motion and Councilmember Dickinson withdrew her second on draft Ordinance #1143.

At 12:48 PM, Mayor Boothman introduced draft Ordinance #1144. An ordinance accepting the bill of sale from Verne Howard, dba: Friday Harbor Market Place, for certain improvements of the Town water system.

Councilmember LaPorte moved and Councilmember King seconded to adopt Ordinance #1144 as stated. The motion passed unanimously.

During the Administrator's report portion of the meeting, Administrator Fitch requested clarification regarding the proposed sale of the recently vacated portion of Leslie Street owned by the Town near Cahail Park as mentioned in the minutes of the 7/20/00 noon Town Council meeting. Mr. Fitch stated that he was unable to attain an appraisal for said property. He commented that the property owner requesting to buy said strip of land used the SJC Assessor's office assessed value for said property.

Administrator Fitch requested that Attorney Eaton clarify the legal process necessary to sell said property. Mr. Eaton noted that the Town is under no obligation to put said property up for auction to the general public. Mr. Eaton commented that a public hearing was not required. Mr. Eaton stated that the Council could declare the property as surplus through a resolution stating the public's interest in such a surplus. Mr. Eaton clarified that the property could only be offered for sale to the abutting property owners, which there are three.

Administrator Fitch recommended Council wait to surplus said property until after the most current property assessments are established.

Following discussion, it was the consensus of Council that staff draft a resolution to surplus said property and offer the property for sale to the three abutting property owners under sealed bid with a reserved minimum price using the new San Juan County property assessments available in September.

Administrator Fitch said that the Town has received its renewed 5-year discharge operating permits for the Waste Water Treatment Plant and the Water Treatment Plant. He noted that there were no substantial changes in said permits.

Administrator Fitch requested clarification regarding the two-year Comprehensive Plan update schedule. Following discussion, it was determined that the two-year schedule was meant to be one year of public comment and one year of review and deliberation on requested changes.

Administrator Fitch mentioned a recent newspaper editorial on the need for traffic control lights or additional four way stop signs in certain intersections. Councilmember Sheiman suggested the Town wait to see if the opening of the new Friday Harbor Market Place on Mullis Street helps to alleviate any of the congestion in Town. Council concurred.

Administrator Fitch commented on recent communications from citizens regarding gambling activities. It was determined that continued discussion on this subject could wait until the Council legislative agenda item regarding "mini-casinos" came forth.

Administrator Fitch reported that due to the Town's non-participation in the recently purchased 40 acres of land near Trout Lake, the Land Bank will probably put said property back on the market after adding some development restrictions to the use of said property.

Administrator Fitch noted that the Christian Science Society has requested the implementation of time limited parking on Culver Avenue. Following discussion, it was the consensus of Council that 8-hour parking limitations be placed on both sides of Culver Avenue.

Administrator Fitch summarized some minor new changes to the previously approved Town organizational chart.

At 1:32 PM, Councilmember Dickinson moved and Councilmember LaPorte seconded to approve the Town Council minutes of 7/20/00 noon and 5:30 PM meetings as written. Following discussion, the motion passed unanimously.

Councilmember Sheiman moved and Councilmember King seconded to approve the payment of claims warrants #18437 through #18503 in the amount of \$117,664.09 and payroll warrants # 7462 through #7505 in the amount of \$117,880.21. The motion passed unanimously.

Councilmember LaPorte requested copies of the minutes for the Town Safety Committee meetings.

At 1:40 PM, hearing no objection, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

#### **Town Council – August 3, 2000 @ 5:30 PM**

The Town Council met in regular session with Mayor Boothman presiding.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 2000

Members present: Brooks, Dickinson, King, LaPorte, & Sheiman

Others present: Town Administrator Fitch, Attorney Eaton, Treasurer Picinich, & Clerk Wilson

Mayor Boothman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

At 5:32 PM, Mayor Boothman opened the work session on revisions to the Hotel/Motel Tax Grant program.

Discussion followed regarding the cost to operate public restrooms; **capital facility improvements needed at the Waste Water Treatment Plant**; possible legislative changes that might effect the Town's right to use hotel motel funds for infrastructure improvements; general obligation bonds; revenue bonds; the approximate annual payment for a general obligation or revenue bond; and using hotel motel funds to fund infrastructure and current expense funds to promote tourism.

Following discussion, Council asked staff to research the best way to insure the ability to continue to use hotel motel funds for capital facility improvements. Councilmember Sheiman volunteered to poll the hotel motel community regarding the Town's use of hotel motel monies. Councilmember Sheiman also offered to collect and distribute copies of other cities tourist promotion grant programs.

At 6:25 PM, Mayor Boothman introduced Cabot Dow. Mayor Boothman explained that Mr. Dow is the labor union negotiator recommended by Administrator Fitch to represent the Town at the bargaining table for the Town's first contract with the newly formed Town employee union.

Mr. Dow gave an overview of his qualifications for said professional services. Following discussion and inquiry, Mayor Boothman introduced draft Resolution #1193. A resolution authorizing the Mayor to execute an agreement between the Town and the consulting firm of Cabot Dow Associates, Inc., to provide labor negotiation services.

Councilmember LaPorte moved and Councilmember Brooks seconded to adopt Resolution #1193 as stated. The motion passed unanimously.

At 7:20 PM, Mayor Boothman introduced draft Ordinance #1143. An ordinance amending the 2000 Budget for the Town of Friday Harbor.

Discussion followed regarding Water Conservation Coordinator Key. Following this discussion, it was determined that \$5000 should be transferred from the cost of toilet retrofit materials to Ms. Key's personnel budget to help cover the additional work required to administer the rebate program. It was also determined that Ms. Key should be limited to working three days per week along with an additional two days per month to represent the Town at the Watershed Resource Management Committee meetings through the end of this year. Councilmember Sheiman moved and Councilmember Dickinson seconded to adopt Ordinance #1143 with amendments as stated. The motion passed unanimously.

Mayor Boothman and Council discussed possible dates for a joint meeting with the San Juan County Commissioners to discuss capital facilities and funding. Following discussion, it was determined that the Clerk should contact the County Commissioner's office and request either August 30<sup>th</sup> or August 31<sup>st</sup> for said meeting.

At 7:31 PM, hearing no further business before the Council, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

**Town Council – August 17, 2000 @ 12:00 PM**

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Brooks, Dickinson, King, LaPorte, & Sheiman

Others present: Town Administrator Fitch, Treasurer Picinich, & Clerk Wilson

Mayor Boothman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

At 12:02 PM, Mayor Boothman proclaimed August 19<sup>th</sup>, 2000, Devan Wilson Day in honor of his achievement of the rank of Eagle Scout. Devan answered inquiries regarding the Boy Scout program.

At 12:06 PM, Mayor Boothman introduced draft Resolution #1194. A resolution authorizing the Mayor to enter into an agreement for the acquisition of additional right-of-way for Spring Street, and to pay compensation therefor.

Administrator Fitch explained the particulars of said resolution. Following discussion, Councilmember LaPorte moved and Councilmember King seconded to adopt Resolution #1194 as stated. Councilmember Dickinson withdrew from participation in the discussion and vote on said resolution as she is one of the property owners of said right-of-way. Following discussion, the motion passed unanimously.

Councilmember LaPorte requested that "sidewalk design" be placed on a future Town Council agenda.

Mayor Boothman introduced draft Resolution #1195. A resolution authorizing the Mayor to execute an agreement between the Town of Friday Harbor and John E. Jensen, an independent contractor, to provide code compliance services.

Councilmember Brooks moved and Councilmember King seconded to adopt Resolution #1195 as stated.

Administrator Fitch explained the particulars of said resolution. Following discussion, the motion passed unanimously.

At 12:38 PM, Mayor Boothman opened Council discussion of the proposed scope of work to update the Wastewater Treatment Plant Engineering Report.

Administrator Fitch explained various deletions and changes to Exhibit A of the Wastewater Treatment Plant Expansion and Upgrade Project Description. Administrator Fitch explained that approximate cost of said project study was \$40,000.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 2000

Discussion followed regarding funding, various treatment plant alternatives, San Juan County's septime needs and the impact their needs may have on the Town's expansion project. Administrator Fitch noted that further discussion on this issue was scheduled for the September 7<sup>th</sup>, 2000 Town Council meeting.

Mayor Boothman introduced draft Ordinance #1145. An ordinance amending Ordinance #945, and Chapter 10.04 Friday Harbor Municipal Code, concerning time limit parking and repealing Ordinance #1134 in its entirety.

Administrator Fitch noted that the passage of said ordinance would commence the enforcement of eight-hour limited parking on both sides of Culver Avenue from Guard Street to Jensen Alley.

Councilmember Sheiman moved and Councilmember LaPorte seconded to adopt Ordinance #1145 as stated. The motion passed unanimously.

Administrator Fitch invited Councilmembers to attend a discussion on Tuesday, August 22, 2000, at 10:00 AM by Jim Nelson, of Martin Nelson & Company, regarding bonding/financing options for future wastewater treatment plant improvements. He noted that if more than two Councilmembers wanted to attend he could ask Mr. Nelson to do additional presentations.

Treasurer Picinich inquired if Council were interested in accepting the opportunity to be included in King County's bid for a new backhoe. This new backhoe would replace the backhoe that caught fire in June. She noted that the approximate cost of said backhoe was \$67,000, with \$16,000 coming from insurance coverage.

Following discussion, it was the consensus of Council to accept the opportunity to be included with King County's backhoe bid.

Special Consultant Slocomb inquired if the Town were interested in partnering with the Marine Resources Committee in a Salmon Recovery Fund grant to inventory the shoreline. He noted that such partnering would involve a letter of support by the end of September 2000 and \$2000.00 from the 2001 budget, which will be used as a portion of the 15% local matching funds required for said grant.

Following discussion, it was the consensus of Council to participate in the grant process.

Mayor Boothman read a letter dated 8/14/00 from the Washington Finance Officers Association (WFOA) notifying the Town that the Town's 2000 Budget has earned the WFOA Distinguished Budget Award. Mayor Boothman gave credit for said award to Treasurer Picinich.

During the non-agenda portion of the meeting, Councilmember LaPorte requested staff draft a letter to the San Juan County (SJC) Commissioners in support of a new traffic officer position in the SJC Sheriff's department. Administrator Fitch noted that such a letter would be drafted.

Mayor Boothman announced that the joint meeting with the SJC Board of County Commissioners and the Town Council has been scheduled for August 30<sup>th</sup>, 2000 between 1:30 PM and 3:30 PM.

Councilmember Sheiman moved and Councilmember Dickinson seconded to approve the Town Council minutes of August 3, 2000 noon and 5:30 PM meetings as written. The motion passed unanimously.

Councilmember LaPorte moved and Councilmember King seconded to approve the payment of claims warrants #18506 through #18569 in the amount of \$69,530.44. The motion passed unanimously, with Councilmember Dickinson excluding her approval of the payment of warrant #18522.

Councilmember Sheiman noted that information regarding hotel motel grant programs was not available at this time and requested that the evening discussion regarding the Town's hotel motel grant program be postponed. Mayor Boothman agreed to postpone said discussion.

At 1:36 PM, hearing no objection, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

### **Town Council – August 17, 2000 @ 5:30 PM**

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Brooks, Dickinson, King, LaPorte, & Sheiman

Others present: Town Administrator Fitch, Attorney Eaton, Treasurer Picinich, & Special Consultant Slocomb

Mayor Boothman led the meeting in the Pledge of Allegiance.

Mayor Boothman announced that the 5:35 PM agenda work session on the revisions to the Hotel/Motel Grant program was cancelled. Councilmember Sheiman explained that copies of other cities with hotel/motel grant programs were unavailable at this time.

At 5:35 PM, the Council began discussion of affordable housing issues.

Special Consultant Slocomb distributed a map of existing potential single-family and multi-family development areas.

Administrator Fitch explained San Juan County's (SJC) proposed urban growth area around the Town of Friday Harbor. Administrator Fitch noted that a letter from SJC Planning Director, Laura Arnold, suggested that the Board of County Commissioners (BOCC) would like to discuss this proposed Urban Growth Area and County affordable housing needs at the joint Council / BOCC meeting scheduled for August 30<sup>th</sup>.

Following discussion, Council requested that the first topic for discussion at the 8/30/00 joint Council / BOCC meeting be affordable housing and the second topic for discussion should be septic treatment.

At 7:00 PM, there being no further business to come before the Council, Mayor Boothman declared the meeting adjourned until Wednesday, August 30<sup>th</sup>, 2000, at 1: 30 PM for a joint meeting with the San Juan County Commissioners.

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Gary G. Boothman, Mayor

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Wendy Picinich, Clerk Pro-tem

### **Town Council – August 30, 2000 @ 1:30 PM**

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 2000

The Town Council met in continued regular session with Mayor Boothman presiding for a joint meeting with the San Juan County (SJC) Board of Commissioners.

Members present: Brooks, Dickinson, King, LaPorte, & Sheiman

Commissioners present: Evans, Miller, & Nielsen

Others present: Town Administrator Fitch, Town Clerk Wilson, SJC Clerk of the Board, Lil Hamel, SJC Public Works Director, Tom Huse, and SJC Senior Planner Pat Mann.

Mayor Boothman noted that the next joint meeting would be chaired by SJC.

Mayor Boothman commented on recent discussions with SJC Commissioner Nielsen regarding the County's proposal for a new urban growth area. Mayor Boothman noted that following these discussions, it was understood that said proposal was a preliminary planning proposal to satisfy Growth Management Act requirements regarding affordable housing issues.

As an opening statement, Chair Miller said that the Board of County Commissioners (BOCC) had decided to allocate 25 to 30% of House Bill 2260 funds each year to the Town.

Commissioner Nielsen explained that the County is receiving approximately \$225,000 per year in House Bill 2260 funds, which 25 to 30% of these funds will be designated for the Town of Friday Harbor each year. Commissioner Nielsen explained that the particulars of the remaining funds are still under development, but the design was to place the remaining funds in a revolving low interest grant loan program directly linked to economic development. She commented that the Town would be eligible to apply for these grant funds in addition to the 25 to 30% allocated to the Town.

Councilmember Brooks inquired why SJC Commissioner Evans opposed the letter dated 8/29/00 from the BOCC to the Town regarding the prospective area for future expansion of the Friday Harbor Urban Growth Area (UGA). Commissioner Evans commented that he felt a larger portion of affordable housing could be designated in areas outside of the Town boundaries on San Juan Island.

Chair Miller noted that approximately 1/3 of affordable housing on San Juan Island would be designated outside of Town. She commented that such affordable housing would be made up of guesthouses, and areas of rural cluster, such as Roche Harbor.

Mayor Boothman noted that the Town might not be able to accommodate further development due to infrastructure limitations.

Discussion continued regarding joint planning for infrastructure needs, analysis, and affordable housing.

Councilmember Sheiman stated that land in the County is less expensive than in the Town and consequently more conducive to affordable housing. She inquired why SJC did not designate more affordable housing within its own boundaries on San Juan Island.

Chair Miller responded that the County designated this area because SJC Prosecuting Attorney, Randy Gaylord, advised them that this was a density issue, not an affordable housing issue.

Councilmember Brooks stated that the Town residents could not withstand the additional financial impact of infrastructure expansion. She noted that outside financial assistance would be necessary to take on further development within the Town such as proposed by the SJC prospective Friday Harbor UGA expansion.

Councilmember Sheiman asked for clarification of what will be submitted to the Growth Management Hearing Board in regards to the proposed urban growth area map.

Pat Mann, SJC Senior Planner, stated that the proposed urban growth area memorandums would be submitted with San Juan County's exhibits to the Growth Management Hearings Board, but these memorandums would not be submitted as a recommendation for the growth area for the Town of Friday Harbor.

Administrator Fitch summarized that there would be no request to change the existing urban growth area with this submittal. Pat Mann concurred with this summary.

Chair Miller stated that this was only a means to satisfy the requirements of the Growth Management Hearings Board by showing that SJC is looking at viable areas to designate as affordable housing.

Councilmember LaPorte publicly thanked Mr. Fitch for explaining the complexity of this issue regarding San Juan County to the Council at the 8/17/00 Town Council meeting.

At 2:35 PM, Mayor Boothman opened the discussion regarding capital facilities.

Chair Miller explained that the BOCC directed SJC Public Works Director Huse to proceed with a contract with the Town's wastewater consultant firm to assess the viability of including San Juan County's septic at the Town's Wastewater Treatment Plant (WWTP), during the design process of the engineering proposal to expand the WWTP that is currently underway.

Discussion followed regarding timelines, property size limitations, and costs.

At 2:47 PM, Mayor Boothman opened the discussion on the Transfer Station expansion.

Chair Miller noted that the BOCC directed SJC Public Works Director Huse to proceed with attaining appraisals to establish an assessed value of the Town's Solid Waste Facility for possible purchase by SJC. Mr. Huse noted that the appraisals should be available at the end of September.

Mayor Boothman inquired if SJC were still interested in selling their Public Works yard located at 1000 Guard Street to the Town.

Chair Miller stated that the County has decided to continue to use the Guard Street Public Works yard and is not interested in selling the property at this time.

At 2:51 PM, Mayor Boothman noted that the WA-CERT list agenda item had been covered during the HB2260 discussions.

Councilmember Sheiman asked to make one additional inquiry. Councilmember Sheiman asked if "strings" were attached to the 25 to 30% HB2260 funds to be allocated to the Town.

Chair Miller responded that no "strings" would be attached to this allocation of money to the Town.

Administrator Fitch inquired when such funds would be available to the Town. The County did not have a definitive answer at this time.

At 2:55 PM, Mayor Boothman opened the discussion on the public barge facilities.

## **MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 2000**

Chair Miller commented that the BOCC felt it was in the best interest of San Juan Island to keep the property currently owned by Friday Harbor Sand & Gravel as a barge facility. She suggested the Town and County work together with the Port to retain and develop this site for barge facilities.

Commissioner Nielsen suggested a joint committee to discuss the issue.

Administrator Fitch inquired if the Commissioner envisioned materials would be stockpiled at this location. Commissioner Nielsen answered in the negative.

At 3:03 PM, hearing no further business to be discussed, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

### **Town Council – September 7, 2000 @ 12:00 PM**

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Brooks, Dickinson, King, LaPorte, & Sheiman

Others present: Town Administrator Fitch, Treasurer Picinich, & Clerk Wilson

Mayor Boothman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

Mayor Boothman presented Customer Service Clerk, Debbie Sandwith, with a Certificate of Appreciation for her 5 years of service to the Town.

Mayor Boothman explained that Sheriff Cumming was unable to attend the meeting to give Council a report due to illness.

Administrator Fitch noted that he left a telephone message requesting the Code Compliance Officer's attendance at the noon Town Council meeting, but was unable to confirm that Mr. Jensen had received said message.

Mayor Boothman asked Administrator Fitch to give his Administrator's report in the interim.

Administrator Fitch distributed a draft letter addressed to David Hoopes of the San Juan Conservation District showing support for the forage fish inventory project jointly proposed to the Salmon Recovery Funding Board for Council signature.

Administrator Fitch noted receipt of a letter dated 8/25/00 from Steven H. Buck requesting the Town add his county property on Lampard Road to the prospective area for future urban growth area expansion. Administrator Fitch commented that he explained to Mr. Buck that he should contact San Juan County regarding this request. Mr. Fitch noted that he added Mr. Buck's letter to the Comprehensive Plan revision file.

Treasurer Picinich introduced draft Resolution #1197. A resolution authorizing the Treasurer to initiate an Inter-fund loan between the Current Fund and the Equipment Reserve Fund. Treasurer Picinich explained that the Current Fund was loaning the Equipment Reserve Fund money to finance the new John Deere backhoe. She noted it was more efficient to loan funds within the Town organization rather than borrow funds from an outside source to cover financing for the new backhoe. She explained these funds would be repaid by March 31, 2003. Following discussion, Councilmember Sheiman moved and Councilmember LaPorte seconded to adopt Resolution #1197 as stated. The motion passed unanimously.

Treasurer Picinich introduced draft Resolution #1198. A resolution increasing the petty cash fund. Treasurer Picinich explained the particulars of said resolution. Following discussion, Councilmember LaPorte moved and Councilmember Dickinson seconded to adopt Resolution #1198 as stated. The motion passed unanimously.

Treasurer Picinich proposed that the Town begin taking payments through VISA. She explained the various details of her proposal. Following discussion, it was the consensus of Council that Treasurer Picinich should start the necessary paperwork to commence acceptance of VISA payments.

Administrator Fitch reported that the construction of the sidewalk from Price Street to Mullis Street should begin next week.

Administrator Fitch noted a letter dated 8/28/00 from San Juan County Health & Community Services regarding compliance issues at the Town of Friday Harbor Landfill. Administrator Fitch explained the particulars of the landfill well monitoring history and compliance issues. Following discussion, it was the consensus of Council that Administrator Fitch draft a resolution to contract for services for landfill compliance with the Washington Administrative Code.

At 12:37 PM, Mayor Boothman opened discussion regarding junk vehicles on private property. Administrator Fitch explained background of previous discussions on this issue. Discussion continued regarding definition of junk vehicles, process to eliminate junk vehicles, and general health and welfare.

At 12:55 PM, Councilmember Dickinson left the meeting due to a prior commitment.

Following discussion, Council requested staff gather examples from other cities regarding junk vehicle enforcement.

At 1:10 PM, Mayor Boothman opened discussion regarding the proposed sidewalk design at 815 Spring Street. Administrator Fitch explained the particulars of past discussions on this issue. Following discussion regarding wheelchairs, public safety, and trees, it was the consensus of Council to request staff investigate the probability of a sidewalk that would accommodate a wheelchair, while at the same time save the trees present at this site.

At 1:30 PM, Councilmember LaPorte moved and Councilmember King seconded to adopt the Town Council minutes of August 17, 2000 noon and 5:30 PM meetings as written. The motion passed unanimously.

Councilmember Brooks moved and Councilmember King seconded to approve the payment of claim warrants #18574 through #18654 in the amount of \$284,158.51 and payroll warrants #7514 through #7558 in the amount of \$124,651.38. The motion passed unanimously.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 2000

During the non-agenda portion of the meeting, Councilmember Sheiman noted distribution of additional hotel motel information for the evening discussion on revisions to the hotel motel program.

Mayor Boothman read a letter dated 8/18/00 from the Washington Finance Officers Association that recognized Treasurer Picinich as earning the "Professional Finance Officer Award" from said organization. It was noted in said letter that Ms. Picinich has received this award for 10 years and that this award is not automatically awarded each year to everyone.

At 1:35 PM, Councilmember LaPorte requested that staff reports be made in person at Council meetings rather than through paper distribution. Councilmember Sheiman and Councilmember King agreed with request. Discussion followed.

At 1:37 PM, hearing no objection, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

### **Town Council – September 7, 2000 @ 5:30 PM**

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Brooks, Dickinson, King, LaPorte, & Sheiman

Others present: Town Administrator Fitch, Attorney Eaton, Treasurer Picinich, & Clerk Wilson

Mayor Boothman led the meeting in the Pledge of Allegiance.

During the non-agenda portion of the meeting, Pam Fitch, commented on the beauty of the flowers outside the Town Hall Finance Office.

At 5:35 PM, Port Director, Steve Simpson, gave a presentation of the proposed re-design of Front Street near the Port offices. Discussion followed regarding parking, aesthetics, traffic difficulties, Unical Company cleanup, and Unical property.

At 6:06 PM, Mayor Boothman introduced draft Resolution #1196. A resolution authorizing the Mayor to execute an agreement between the Town of Friday Harbor and the engineering firm of Brown and Caldwell to complete a Wastewater Treatment Plant Engineering Report Update. Administrator Fitch explained the particulars of said resolution. Following discussion, Councilmember Dickinson moved and Councilmember King seconded to adopt Resolution #1196 as stated. The motion passed unanimously.

At 6:20 PM, Mayor Boothman introduced draft Ordinance #1146. An ordinance amending Ordinance No. 1059 and Chapter 16.08, Friday Harbor Municipal Code, relating to the access requirements for short sub-divisions. Administrator Fitch explained the particulars of said ordinance. Following discussion regarding the inclusion of alternative turnaround options, Council asked Attorney Eaton to attempt to draft language that would include these alternative turnaround options. Attorney Eaton left the meeting to work on the particulars of said new language.

At 6:35 PM, Mayor Boothman distributed a letter for Council signature to the San Juan County Board of Commissioners in support of the Sheriff's request for a dedicated traffic deputy.

At 6:36 PM, Mayor Boothman opened discussion on the revisions to the Hotel Motel Tax Grant Program.

Councilmember Sheiman stated that the Town's program was too complicated. She recommended that the Town begin taxing the hotel motel industry the additional hotel motel tax allowed by state law. She noted that although up to 3% was permitted, she recommended taxing an additional 1.5%. Councilmember Sheiman noted that these additional funds could only be used for tourism promotion, which would enable the Town to use the currently collected 2% funds for **sewer** infrastructure and public bathrooms.

Discussion continued regarding bonding; whether or not a vote of the people was necessary due to Initiative 695; and which cities' version of the hotel motel examples, previously distributed by Councilmember Sheiman, Council preferred. Following discussion it was the consensus of Council to redesign the Hotel Motel Tax Grant Program in its entirety, using the City of Longview example; to designate all of the Town's hotel motel funds collected in 2000 for **Wastewater** Treatment Plant infrastructure improvements; and to request staff investigate implementing the additional 1.5% hotel motel tax.

At 7:00 PM, Attorney Eaton returned and proposed new language for draft Ordinance #1146 as requested. Following discussion, Councilmember Sheiman moved and Councilmember LaPorte seconded to adopt Ordinance #1146 as originally written. The motion passed unanimously.

During the non-agenda portion of the meeting, Mayor Boothman proclaimed the week of September 17<sup>th</sup> through September 23<sup>rd</sup>, 2000 as Constitution Week.

Council stated their approval of the personnel expenditures spreadsheet provided by Treasurer Picinich. Administrator Fitch stated that he would ask Treasurer Picinich to provide this spreadsheet monthly.

Administrator Fitch reported that Rachel Dietzman of MPD, Inc. should have the paving plans for Market Street available on Tuesday of next week.

Administrator Fitch commented that a draft response letter to the San Juan County Commissioners regarding the revisions to the San Juan County Comprehensive Plan would be circulated for Council approval and signature next week.

At 7:20 PM, hearing no further business before the Council, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

#### **Town Council –September 21, 2000 @ 12:00 PM**

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Brooks, Dickinson, King, LaPorte, & Sheiman

Others present: Town Administrator Fitch, Treasurer Picinich, & Clerk Wilson

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 2000

Mayor Boothman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

John Glenn, Department of Ecology representative, presented the Mayor with an award plaque recognizing the Friday Harbor Wastewater Treatment Plant as an "Outstanding Wastewater Treatment Plant". Mr. Glenn stated this award is given to only those wastewater treatment plants that remained 100% in compliance with their discharge permits in 1999. The Town Wastewater Treatment Plant crew was also present to receive this award. This is the second time that the Town has received an award such as this.

Mayor Boothman seeing that the representative of the proposed sister city was not yet in attendance; postponed the sister city discussion until their arrival.

At 12:07 PM, Mayor Boothman asked Administrator Fitch to introduce the new Code Compliance Officer, John Jensen. Administrator Fitch noted the various qualifications of Mr. Jensen. Administrator Fitch commented on the responsibilities of the Code Compliance Officer position.

At 12:12 PM, Mayor Boothman opened discussion regarding the regulation of junk vehicles on private property. Administrator Fitch gave an overview of past discussions on said issue.

Mr. Jensen alerted Council that such regulation would not be inexpensive to implement. Mr. Jensen suggested that Council investigate state law concerning junk vehicles, look at Town zoning, and impound yard availability.

Councilmember Sheiman suggested placing a limit on the number of junk vehicles allowed at a location. Discussion continued regarding the fiscal impacts to the Town and various ways to regulate junk vehicles on private property.

Following discussion, it was the consensus of Council to request staff draft an ordinance to regulate junk vehicles on private property.

Liza Michaelson and Craig Carlson presented the Town with a miniature flag and bronze plaque from the City of Vela Luka. Ms. Michaelson described the island of Vela Luka, near the Croatian coastline, and the historical significance between Vela Luka and Friday Harbor.

Following this presentation, it was the consensus of Council to request staff start the process to proclaim Vela Luka a sister city to the Town of Friday Harbor.

At 12:55 PM, Administrator Fitch presented draft Ordinance #1147. An ordinance adopting State Building Code regulations and repealing Ordinance #1068. Following the explanation of the particulars of said ordinance, Councilmember LaPorte moved and Councilmember Dickinson seconded to adopt Ordinance #1147 as stated. The motion passed unanimously.

Administrator Fitch presented draft Resolution #1199. A resolution authorizing the Mayor to execute an agreement between the Town and the engineering firm of HWA GeoSciences, Inc., to complete an environmental analysis of the Friday Harbor landfill for the year 2000. Following discussion, Councilmember King moved and Councilmember Sheiman seconded to adopt Resolution #1199 as stated. The motion passed unanimously.

Administrator Fitch asked Council to address the letter received from the San Juan Island Park and Recreation District (SJIP&R) dated 9/8/00 requesting to partner with the Town to establish an outdoor recreation area at the parcel of land on Harbor Street across from the Wastewater Treatment Plant.

Council agreed this land was needed for the future expansion of the Wastewater Treatment Plant. Following discussion, Councilmember Dickinson volunteered to meet with SJIP&R Chair Cummings to further discuss the particulars of their request.

Administrator Fitch noted receipt of a letter from Kit Mitchell proposing a 3-way stop sign at the order of Spring and Second Street. Following discussion, Administrator Fitch proposed to eliminate the right turn on Second Street onto Spring Street. He noted that such elimination might help traffic congestion at this intersection. Council did not support a 3-way stop at this location, but felt Administrator Fitch's idea had merit.

Administrator Fitch reported that Matt Pranger has recently been hired by the Town as the part-time parking enforcement officer.

Administrator Fitch reported that the draft 2001 budget would be distributed at the October 5<sup>th</sup>, 2000 Town Council meeting.

Administrator Fitch requested Council review Friday Harbor Municipal Code Title 17, in regards to Land Use and Parking.

At 1:29 PM, Councilmember Sheiman moved and Councilmember LaPorte seconded to approve the Town Council minutes of August 30, 2000 at 1:30 PM, September 7, 2000 at noon and 5:30 PM meetings as written. The motion passed unanimously.

Councilmember King moved and Councilmember Dickinson seconded to approve the payment of claims warrants #18658 through #18725 in the amount of \$103,163.23. The motion passed unanimously.

At 1:30 PM, hearing no objection, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

### **Town Council – September 21, 2000 @ 5:30 PM**

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Brooks, Dickinson, King, & LaPorte

Others present: Town Administrator Fitch, Attorney Eaton, Treasurer Picinich, & Clerk Wilson

It was noted that Councilmember Sheiman would be a little late.

Mayor Boothman led the meeting in the Pledge of Allegiance.

During the public access portion of the meeting Diane and Kelly Maloney, tenants at 470 Argyle Avenue, requested Council change water shut-off procedures to include mailed notification of a pending shut-off to tenants as well as property owners.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 2000

At 5:37 PM, Mayor Boothman opened Council discussion of Planning Commission study items. Mayor Boothman gave an overview of past discussions on this issue.

At 5:41 PM, Councilmember Sheiman joined the meeting.

Following discussion it was the consensus of Council that September 28<sup>th</sup>, 2000 was an acceptable date to have a joint meeting with the Planning Commission.

At 5:46 PM, Richard Civille, gave an overview of functions of the Washington Community Economic Revitalization Team (WA-CERT). Discussion and inquiries followed. Mr. Civille noted that he is the local contact person for WA-CERT and encouraged Council to contact him with questions at 378-1925.

At 6:15 PM, Administrator Fitch noted that his statement at the noon meeting regarding junk vehicles was in error. He noted that following the noon Town Council meeting he drove to each site and perused previously taken pictures, etc., and noted that there had been voluntary compliance. He explained that three out of the four property owners who previously received the Town's voluntary compliance request to clean up their junk vehicles had made improvements.

Attorney Eaton explained discussions with Bond Attorney, Cynthia Weed, in regards to hotel motel tax money and bonding.

Councilmember Sheiman commented that State Representative Morris has asked the Attorney General for an opinion regarding this issue. She stated that said opinion should be available within a couple of weeks.

At 6:19 PM, Treasurer Picinich requested a Council motion to authorize her to establish the acceptance of credit cards for utility bill payments with the "Official Payments Corporation". Councilmember Sheiman moved and Councilmember Dickinson seconded to approve the acceptance of utility payments through credit cards as stated by Treasurer Picinich. Following discussion, the motion passed unanimously.

At 6:22 PM, hearing no objection, Mayor Boothman declared the meeting in executive session to discuss personnel issues with no action anticipated.

At 7:30 PM, hearing no objection, Mayor Boothman declared the meeting back in regular session with no action taken in executive session.

At 7:31 PM, there being no further business to come before the Council, Mayor Boothman declared the meeting continued until Thursday, September 28<sup>th</sup>, 2000, at 7:00 PM for a joint meeting with the Town Planning Commission.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

### **Town Council – September 28, 2000 @ 7:00 PM**

The Town Council met in continued regular session for a joint meeting with the Town Planning Commission to discuss affordable housing.

Town Council Members present: Brooks, Dickinson, King, LaPorte, & Sheiman  
Planning Commission Members present: Coyne, Ghatan, Hart, McKenzie, Polda, Rosenfeld, & J. Wilson.  
Others present: Town Administrator Fitch, Special Consultant Slocomb, & Clerk K. Wilson

Clerk Wilson called the meeting to order and informed the Council that Mayor Boothman was unable to attend the meeting and that a Mayor Pro-tem would need to be selected. Councilmember Sheiman moved and Councilmember King seconded to appoint Councilmember LaPorte as Mayor Pro-tem. The motion passed unanimously.

Planning Commission Chair Ghatan called the Planning Commission meeting to order.

Mr. Ghatan, played a video produced by the San Juan County Housing Advisory Board regarding affordable housing and density.

Discussion followed regarding the proper location for affordable housing; density; the impact increased housing would have on Town infrastructure; deferring permit fees to keep the cost of affordable housing down; setting building parameters for property designated affordable housing; decreasing the minimum lot size to increase density within single-family residential zone areas, increasing the density allowed in the multi-family residential zone; the Town's ratio of single-family residential lots to multi-family residential lots; current Town residents subsidizing affordable housing; outside funding sources including San Juan County.

Following this discussion, Council requested the Planning Commission research: why multi-family residential property owners are not developing their property at the current density of nine units per acre; affordable housing funding alternatives; the cost and impacts to infrastructure if density were increased.

At 8:37 PM, the Planning Commission introduced a new discussion item. They suggested Council consider selling the Town property located on Harbor Street across from the Wastewater Treatment Plant to the Park and Recreation District for park development. Discussion followed.

Mr. Cope, Park and Recreation representative, clarified that the Park and Recreation District is not in the financial position to purchase said property from the Town, but is willing to partner with the Town for park development at this location.

Councilmember King noted that such a request had been made to the Council and is awaiting further information regarding the Wastewater Treatment Plant expansion project.

At 8:53 PM, Councilmember Sheiman moved and Councilmember King seconded to adjourn the meeting. The motion passed unanimously. Chair Ghatan adjourned the Planning Commission meeting also.

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Wm J. LaPorte, Mayor Pro-tem

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Kelle Wilson, Town Clerk

#### **Town Council – October 5, 2000 @ 12:00 PM**

The Town Council met in regular session with Mayor Boothman presiding.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 2000

Members present: Brooks, King, LaPorte, & Sheiman (Council excused Councilmember Dickinson's absence)

Others present: Town Administrator Fitch, Treasurer Picinich, & Clerk Wilson

Mayor Boothman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

Mayor Boothman presented Dave Smith with a Certificate of Appreciation for his 10 years of service to the Town of Friday Harbor.

At 12:04 PM, Sheriff Cumming distributed Sheriff Department activity reports to Council. Mr. Cumming expressed safety concerns regarding the traffic congestion experienced in the downtown core during ferry loading times on weekends. Mr. Cumming expressed concerns regarding youth Halloween activities. He noted that Halloween vandalism had escalated in recent years. Mr. Cumming suggested Council participate in the adult supervision of the Town during the Halloween evening. Mr. Cumming expressed hopefulness that parents would keep their young adult children at home on Halloween.

Council agreed that if vandalism continued a curfew on Halloween might be implemented.

Mr. Cumming commented that San Juan Island Park and Recreation District is still interested in partnering with the Town for a grant to develop a park on the north side of Town.

Following Council inquiries, Mayor Boothman thanked Mr. Cumming for his update.

At 12:20 PM, Mayor Boothman presented Michael Deegan with a Certificate of Appreciation for his 10 years of service to the Town of Friday Harbor. Mayor Boothman noted that Dave Smith and Mike Deegan began working for the Town 10 years ago on the same day.

At 12:22 PM, Mayor Boothman opened the Council work session on the draft 2001 budget. Mayor Boothman explained various budget requests, as well as the elimination of several budget items. General discussion followed regarding staffing, the Town fire boat, general budget questions, and revenues.

At 1:12 PM, Mayor Boothman closed the work session on the draft 2001 budget and asked Administrator Fitch to present his Administrator's report.

Administrator Fitch distributed recently received public input letters in regards to the scheduled 5:35 PM Town Council public hearing for Douglas Conditional Use Permit Application #50 and #51.

Administrator Fitch reported that the Spring Street sidewalk project was complete. He noted that some additional costs were expected.

Administrator Fitch commented that he hoped to receive the plans for Market Street sometime today.

Following Administrator Fitch's report, Councilmember LaPorte moved and Councilmember King seconded to approve the Town Council minutes of September 21<sup>st</sup>, 2000 noon and 5:30 PM meetings as written. Mayor Boothman asked that the word "adjourned" be changed to "continued" in the last paragraph of the minutes of September 21, 2000 at 5:30 PM. Councilmembers LaPorte and King changed their motion to approval of minutes as corrected. The motion passed unanimously.

Councilmember Sheiman moved and Councilmember King seconded to approve the payment of claims warrants #18728 through #18799 in the amount of \$113,983.47 and payroll warrants #7562 through 7636 in the amount of \$131,053.72. The motion passed unanimously.

During the non-agenda portion of the meeting, Councilmember LaPorte asked for clarification regarding Council's request to have departmental staff reports each month at Town Council meetings. Mayor Boothman clarified that departmental reports would be on the second agenda of the month; department heads would alternate every other month; and written reports would continue to be available as well.

(The recording of the Town Council meeting switched to tape #2 at this time—tape #2 failed to operate.)

Councilmember Sheiman commented that the legislative transportation committee meeting regarding the sunsetting of UTC protected excursion routes went well and that the letter dated 10/1/00 signed by Council in support of said sunsetting was received by said committee.

At 1:35 PM, hearing no further business before the Town Council and no objection, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

### **Town Council – October 5, 2000 @ 5:30 PM**

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Brooks, King, LaPorte, & Sheiman (Council excused Councilmember Dickinson's absence)

Others present: Town Administrator Fitch, Attorney Eaton, Treasurer Picinich, Permit Coordinator Jones, & Clerk Wilson

Mayor Boothman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

At 5:32 PM, Mayor Boothman opened the public hearing for Conditional Use Application #50 by Joel and Barbara Douglas to allow a bed and breakfast operation at 325 C Street.

Councilmember Sheiman chose to recuse herself from the discussion due to a request letter for recusal from Joel Douglas dated 6/19/00, even though she felt she could hear the matter in a fair and just manner, she elected to step down.

Hearing no objection to his or any other Councilmembers participation, Mayor Boothman instructed those present of the procedure that would be followed and asked Permit Coordinator Jones to present the staff report.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 2000

Mr. Jones outlined current use, zoning, and corresponding property operations and summarized the staff report dated 9/29/00. Mr. Jones recommended Council denial of Conditional Use Permit #50 as noted in said staff report.

Administrator Fitch noted the date and author of Exhibits A through H into the record.

Mayor Boothman asked if the applicant had any comments. Joel Douglas spoke briefly of his family history and the project.

Mayor Boothman asked the audience if they had any comments. All written comments are in synopsis form. (Input on tape is from #458 to #1200)

Robert E. Williams, Harrison Condos, inquired about the number of dwelling units allowed in the building permit. Mr. Williams noted his concern that twelve dwelling units were built.

Mark Douglas, 1305 Broad Street, Bellingham, explained the electrical panels installed at 325 C Street.

Jennifer Farrar, 470 Linder Street, expressed her concern regarding view limitations, increased traffic congestion, an owner not living in each building, and the island housing shortage.

Barbara Douglas, PO Box 4082, Bellingham, commented about the original concept for their property; refuse operations near their property; and that transient accommodations would be less impact on traffic than full-time residences.

Mary Frances McElfresh, 230 B Street, expressed traffic concerns.

Nancy Jones, 255 Harrison Street, noted her agreement with said staff reports; asked Council to be careful when changing property zoning in future; and commented that transient accommodations are more conducive to parties than private residences.

Jan Vogee, 470 Linder Street, noted her agreement with the comments of Ms. Jones and the staff report.

John Gresseth, Applicant's design representative, spoke in support of Council approval of said conditional use.

At 6:10 PM, hearing no further comments from the audience, staff, or applicant, Mayor Boothman opened the public hearing to Council inquiries.

Councilmember LaPorte inquired of staff if there were kitchenettes in the original building plans? Mr. Jones explained that the original plans did not indicate kitchenettes.

Councilmember Brooks asked Mr. Douglas if the original plans were to sell these units as condos. Mr. Douglas responded in the affirmative. Mr. Douglas noted that the Bed and Breakfast operation would be an interim use until the units could be sold separately. Mr. Douglas stated that a larger water meter was purchased to allow kitchenettes.

Councilmember Brooks inquired about the selling price for a unit. Mr. Douglas stated that the approximate selling price was \$270,000.00.

Councilmember King asked staff if the Town's municipal code required that a manager or owner had to be living on the premises in each unit for a bed and breakfast operation. Attorney Eaton answered in the affirmative.

Councilmember King inquired about the refuse operations mentioned earlier. It was suggested that San Juan Sanitation may be operating a refuse box transfer exchange on Washington State Ferry parking lot C.

At 6:20 PM, hearing no further comments from the audience, staff or applicant, Mayor Boothman closed the public input portion of the meeting and opened the meeting to Council deliberations.

Councilmember Brooks commented that Conditional Use Permit Application #50 did not meet the Town's municipal code definition for a bed and breakfast.

Councilmember King commented that one of the requirements for a bed and breakfast operation is that the owner or manager has primary residency on the premises. She stated that she did not believe said conditional use application met this requirement.

Councilmember LaPorte stated that he did not hear any testimony that unsubstantiated the staff's recommendation for denial.

Councilmember LaPorte moved and Councilmember King seconded to support staff's recommendation and deny Conditional Use Application #50 to operate a bed and breakfast at 325 C Street and requested staff prepare Findings of Fact and Conclusions of Law to support said decision. The motion passed unanimously.

At 6:25 PM, Mayor Boothman opened the public hearing for Conditional Use Application #51 by Joel and Barbara Douglas to allow a bed and breakfast operation at 355 C Street.

Councilmember Sheiman did not re-enter the meeting and was still recused.

Hearing no objection to his or any other Councilmembers participation, Mayor Boothman instructed those present of the procedure that would be followed and asked Permit Coordinator Jones to present the staff report.

Mr. Jones noted that the difference between the staff report on Conditional Use Permit Application #50 and Conditional Use Permit Application #51 was that the address for Conditional Use Permit #51 was 355 C Street and the location of the building on the same tax parcel number was different. Mr. Jones recommended Council deny Conditional Use Permit #51 as noted in said staff report.

Administrator Fitch noted that Exhibits A through H previously noted into the record for Conditional Use Permit Application #50 applied to Conditional Use Permit Application #51 also.

The applicant was not available for further comments.

All written comments are in synopsis form. (Input on tape is from #2000 to #2250)

Jan Voge, 470 Linder Street, requested that her previous comments in regards to Conditional Use Permit Application #50 would be repeated for Conditional Use Permit Application #51.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 2000

Robert Williams, PO Box 674, informed Council of his suspicions that one of the garages at said site had already been converted to an office for a manager in preparation for Council approval of said conditional use permit.

Attorney Eaton clarified for the taped record that the public hearing for Conditional Use Permit Application #50 had just ended and that Conditional Use Permit Application #51 was with the same applicant on the same piece of property in a duplex immediately adjacent to this one.

Jennifer Farrar, 470 Linder Street, asked that her previous comments in regards to Conditional Use Permit Application #50 would be repeated for Conditional Use Permit Application #51.

At 6:31 PM, hearing no further comments from the audience, staff, or applicant, Mayor Boothman closed the public input portion of the hearing and opened the meeting to Council deliberations.

Councilmember Brooks commented that the said application for Conditional Use #51 also did not meet the Town's municipal code definition for a bed and breakfast.

Councilmember LaPorte and Councilmember King noted that they still had the same concerns and comments as with the Conditional Use Permit #50 as discussed earlier.

Councilmember Brooks moved and Councilmember King seconded to support staff's recommendation and deny Conditional Use Application #51 for a bed and breakfast operation at 355 C Street and requested staff prepare Findings of Fact and Conclusions of Law to support said decision. The motion passed unanimously.

At 6:35 PM, Mayor Boothman declared a recess.

At 6:40 PM, Mayor Boothman reconvened the meeting and with no objection declared the meeting in executive session to discuss personnel issues and property acquisition for approximately 45 minutes with no action anticipated.

At 7:55 PM, Councilmember LaPorte moved and Councilmember King seconded to return to regular session with no action taken in executive session. The motion passed unanimously.

Hearing no non-agenda items forthcoming, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

### **Town Council –October 19, 2000 at 12:00 PM**

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Brooks, Dickinson, King, LaPorte, & Sheiman

Others present: Town Administrator Fitch, Treasurer Picinich, & Clerk Pro tem Dubail

Mayor Boothman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

Mayor Boothman introduced John Stables, Staff Representative, Council 2, Washington State Council of County and City Employees, AFSCME AFL-CIO. Mr. Stables represents the Town employee's union local.

Mr. Stables explained the function and role of the union. He conveyed appreciation for the positive attitude of the Town's management and expressed optimism for arriving at a mutually beneficial agreement.

There were no questions forthcoming from the Council.

Mayor Boothman thanked Mr. Stables for his presentation and declared a short recess so that the Town employees and other interested parties in the audience could leave if they so choose.

Again, at Mayor Boothman's inquiry, there were no public access items forthcoming.

Mayor Boothman asked Maintenance Supervisor Reitan to present his report.

Maintenance Supervisor Reitan apologized for placing an illuminated pop machine outside the Town shop. He assured the Council that the machine would be moved inside without delay.

Maintenance Supervisor Reitan reported that, regarding the Water Department; the lake is coming up. He noted that Town Water Department personnel daily assisted the San Juan County contractor during the recent Argyle Road project.

Maintenance Supervisor Reitan summarized the status of other maintenance projects and operations, including upgrading the Evergreen Subdivision **sewer** pump station, dumpster restoration, and surplusing excess equipment.

Councilmember Sheiman noted that the stormwater rerouting on Hillcrest Place was working well.

Maintenance Supervisor Reitan responded to various inquiries from the Mayor and Council.

At 12:20 PM, Mayor Boothman thanked Maintenance Supervisor Reitan for his report.

Fire Chief Low reported on recent Fire Department operations and responses. He noted a false alarm at the Turnbull Gym due to a shower left on. Chief Low reported that fire safety inspections are proceeding as resources permit. The new fire engine is in the manufacturer testing phase and should be delivered by the first week of November. Chief Low reported on meeting with the Port Commissioner regarding maintenance or replacement of the fire boat. He stated that the Port indicated willingness to contribute financially to the Town to retain a fireboat.

At 12:26 PM, Mayor Boothman thanked Fire Chief Low for his report.

Permit Coordinator Jones reported on Planning and Building Department activity and summarized previously distributed reports. Mr. Jones advised the Council to anticipate a number of cell tower siting applications in the near future.

Mr. Jones responded to various inquiries from the Council and the staff.

At 12:46 PM, Mayor Boothman thanked Permit Coordinator Jones for his report.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 2000

Mayor Boothman introduced draft resolution #1200, a resolution authorizing the Mayor to execute a contract with Pump Tech for improvements to the Greenway Subdivision **Wastewater** pump station.

Town Administrator Fitch explained the particulars of same. Administrator Fitch and Finance Officer Picinich responded to various inquiries from the Council.

Councilmember Sheiman moved and Councilmember Dickinson seconded to adopt Resolution #1200. The motion passed unanimously.

At 12:40 PM, the Council held a work session on the draft 2001 Town budget.

Town Administrator Fitch explained the current status of the draft budget.

Mayor Boothman, the Council, and staff discussed various proposed budget items, such as Historic Preservation and Water Conservation staffing. Councilmember King spoke of the importance of public understanding of the Town's historic preservation goals. The Council indicated they wished Historic Preservation staffing to remain at 20 hours per week.

Mayor Boothman, the Council, and staff discussed proposed reductions in the water conservation program. Town Administrator Fitch noted that the intent of the proposed staff level was to allow that staff member to work on other projects such as the Water Comprehensive Plan Update rather than hiring an engineering firm. Councilmember LaPorte suggested reducing staff time spent on water conservation by 1/5 FTE and fund 2/5 FTE for other water planning tasks.

At Councilmember Sheiman's inquiry, the Council and staff discussed Hotel/Motel Tax revenue distribution. Following discussion, the Council decided to set Town tourism promotion funding for 2001 at \$30,000.

Discussion followed on information technology and "on-line" bill paying.

The Council and staff discussed the future of the current fire boat, options, and funding levels for same. At Councilmember Sheiman's suggestion, the Council deferred the discussion until receiving a clear indication from the Port as to their level of financial participation.

At 1:25 PM, Finance Officer Picinich reported on WA-CERT (Washington Community Revitalization Team) project ranking. She noted that the Town came in fourth.

Town Administrator Fitch distributed to Council the first draft of the Abatement of Abandoned Vehicles Ordinance.

At Councilmember King's inquiry, Planning Consultant Jim Slocomb summarized the intent of the draft telecom franchise ordinance. Councilmember King suggested that some consideration be given to cell tower siting.

Town Administrator Fitch advised that same may be addressed during revision of the Town's land use regulations.

Mayor Boothman informed the Council of receipt of a letter from San Juan Island School District regarding acquiring surplus Town computer equipment for the High School Computer Technology program.

Mayor Boothman informed the Council of receipt of a letter from AWC (Association of Washington Cities) concerning a joint suit regarding lack of funding for the anticipated new Shorelines Management Act rules.

Due to the time, Council deferred consideration of both letters until the evening meeting. Council also deferred adoption of the draft minutes until the evening meeting.

Councilmember King moved and Councilmember LaPorte seconded to approve payment of claims warrants #18801 through 18865 in the amount of \$49,227.53. The motion passed unanimously.

At 1:34 PM, there being no further business to come before the Council and hearing no objection, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Steven Dubail, Clerk Pro tem

#### **Town Council – October 19, 2000 @ 5:30 PM**

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Brooks, Dickinson, King, LaPorte, & Sheiman

Others: Administrator Fitch, Attorney Eaton, Land Use Consultant Slocomb, Permit Coordinator Jones, Code Compliance Officer Jensen, and Treasurer Picinich

Mayor Boothman led the meeting in the Pledge of Allegiance.

Treasurer Picinich introduced members of Boy Scout Troop 90 who are working on their "Citizenship in the Community" merit badge. One requirement for this merit badge is to attend a public government meeting.

At 5:35 PM, Mayor Boothman presented the Findings of Fact and Conclusions of Law for Conditional Use Permit Application #50.

Councilmember LaPorte moved and Councilmember King seconded to adopt the Findings of Fact and Conclusions of Law for Conditional Use Permit Application #50. The motion was approved with Councilmembers Dickinson and Sheiman abstaining.

Mayor Boothman presented the Findings of Fact and Conclusions of Law for Conditional Use Permit Application #51.

Councilmember King moved and Councilmember LaPorte seconded to adopt the Findings of Fact and Conclusions of Law for Conditional Use Permit Application #51. The motion was approved with Councilmembers Dickinson and Sheiman abstaining.

Mayor Boothman presented a request from Larry Wight, Director of Career and Technical Education for San Juan Island School District #149. Mr. Wight is requesting donations of surplus computer equipment for the school's technology program. Attorney Eaton will investigate the process for the surplus of equipment through an intergovernmental agreement.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 2000

Mayor Boothman presented a request from the Association of Washington Cities for the support of the City of Chelan's unfunded mandate lawsuit against the State. The suit stems from the State Department of Ecology's adoption of new Shoreline Management Act rules requiring towns and cities to update their Shoreline Master Programs. It is believed that these new requirements violate Initiative 601 and RCW 43.135.060(1), which prohibits the State Legislature from enacting new programs without providing financial support to fund these programs.

Land Use Consultant Slocomb explained the new Federal Endangered Species Act that promoted the State Department of Ecology's Shoreline Management Rules.

The Council concurred that the focus of the lawsuit is unfunded mandates and not the Federal Endangered Species Act. Councilmember LaPorte supported joining the lawsuit and committing financial support to Chelan. The Council agreed. The amount of support will be determined as the Council proceeds through the 2001 Budget process.

At 6:00 PM, the Council began discussion of an enforcement program for transient rentals in violation of the Town's land use regulations. Administrator Fitch reviewed the Town's regulations regarding transient rentals.

Attorney Charles Jackson, representing the Joel Douglas family, requested that certain considerations be given by the Town when this enforcement program begins. The considerations include the following:

1. That the Town contacts all transient rental operations about the enforcement program.
2. That the Council considers "grandfathering" those transient rentals now operating in single and multifamily zones.
3. That the Town develops and maintains a registry of transient rentals that are entitled to operate.
4. That special consideration is given to those individuals who in "good faith" invested in transient rental accommodations.

Attorney Eaton asked Mr. Jackson to submit the Douglas family's request to the Council in writing.

At 6:30 PM, Mayor Boothman declared a recess.

At 6:35 PM, Mayor Boothman reconvened the meeting and the Council discussion about transient rentals.

Code Compliance Officer Jensen explained the proposed transient rental enforcement program. The Council approved the program.

Councilmember Sheiman informed the Mayor and Council that Representative Seller from Chelan is retiring from the State House of Representatives.

At 6:55 PM, Mayor Boothman declared the meeting in executive session to discuss personnel issues and pending litigation with no action anticipated.

At 7:35 PM, the Council returned to regular session with no action taken in executive session.

Councilmember LaPorte moved and Councilmember Brooks seconded to approve the minutes as corrected.

At 7:41 PM, the meeting adjourned.

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Gary G. Boothman, Mayor

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Wendy Picinich, Clerk Pro-tem

### **Town Council – November 2, 2000 @ 12:00**

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Brooks, Dickinson, King, LaPorte, & Sheiman

Others present: Town Administrator Fitch, Treasurer Picinich, Water Conservation Coordinator Key & Clerk Wilson

Mayor Boothman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

### **Sheriff Department Report**

Sheriff Cumming reported that as far as law enforcement in Friday Harbor this year's Halloween experience was the best in 15 years. He noted that the dance held at the San Juan County Fairgrounds contributed to the success of the celebration.

Councilmember LaPorte asked that a letter be written to the San Juan County Deputies thanking them for their Halloween duty.

Sheriff Cumming reported that his department is investigating a random purse snatching that occurred recently on Spring Street.

Councilmember Brooks and Councilmember Sheiman commented on various community members who have shown outrage and/or donated money towards a reward to find the perpetrators of this act.

### **Commissioner Update**

Commissioner Nielsen commented that a draft proposal regarding House Bill 2260 funds would be submitted on November 14, 2000 at 9:15 AM in the SJC Commissioner's hearing room. She suggested Councilmembers attend said meeting.

Commissioner Nielsen congratulated the Town on attaining the fourth place ranking in the WA-CERT application process. Commissioner Nielsen updated Council on landfill purchase progress, ferry task force, and impacts of the initiatives that may pass on November 7, 2000.

Mayor Boothman asked for improved notification in future WA-CERT scheduling. Mayor Boothman complimented Commissioner Nielsen on her work on the ferry task force.

### **Draft Water Conservation Plan**

Water Conservation Coordinator Key discussed various aspects of the draft Water Conservation Plan including water rights, infrastructure, conservation measures, and education.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 2000

Discussion continued regarding increasing the dam size, **Wastewater Treatment Plant redesign** and the possible water savings that may occur with the redesign, and state requirements for a water conservation program.

### **State Initiative 722 Impacts**

Mayor Boothman commented that the Association of Washington Cities has estimated that the Town will have to refund approximately \$131,548 if Initiative 722 passes on November 7, 2000.

Discussion continued regarding the dynamics of the approximate refund amount, property tax increases, and properties exempt from property taxes within Town limits and their impact on Town revenues.

### **Approval of minutes**

Councilmember Sheiman moved and Councilmember Dickinson seconded to approve the Town Council minutes of October 19<sup>th</sup> noon and 5:30 PM meetings as written. Mayor Boothman proposed two grammatical changes. Councilmembers Sheiman and Dickinson amended their motion and second to "as corrected". The motion passed unanimously.

### **Approval of Claims and Payroll**

Councilmember LaPorte moved and Councilmember King seconded to approve the payment of claims warrants #18871 through #18936 in the amount of \$129,668.81 and payroll warrants #7637 through #7679 in the amount of \$119,265.07. The motion passed unanimously.

### **Non-Agenda**

Councilmember Sheiman inquired if thank you notes had been sent to those who participated in the discussions with the Japanese Tour Group. Mayor Boothman answered in the affirmative.

Mayor Boothman commented on the impacts of the resignation of Paul Green, Washington State Ferries Director.

At 1:30 PM, hearing no objection, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

### **Town Council – November 2, 2000 @ 5:30 PM**

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Brooks, Dickinson, King, LaPorte, & Sheiman

Others present: Town Administrator Fitch, Attorney Eaton, Treasurer Picinich, Code Compliance Officer Jensen & Clerk Wilson

Mayor Boothman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

### **Junk Vehicles**

Code Compliance Officer Jensen commented on various aspects of the draft junk vehicles ordinance. Mr. Jensen noted that there are other forms of "junk" in the Town, such as boats, campers, trailers, etc. Mr. Jensen advised Council that this program would be costly. Mr. Jensen asked if Council were inclined to pursue the owner of the vehicle or the property owner where the junk vehicle is located.

Discussion continued regarding whom to pursue for the cost of junk vehicle removal, legal access to private property, progress of former complaints, fencing, cost of implementing the program, fencing Town facilities, increasing the number of days that an owner has to remove junk vehicle, fencing Town facilities, difficulty in establishing property owner lines, and proactive enforcement versus complaint driven enforcement.

Attorney Eaton suggested adding language in the ordinance that allowed the person assessed for costs to appeal before Council and request relief of said costs.

Following discussion it was the consensus of Council to request staff redraft the ordinance adding language as suggested by Attorney Eaton; increase the number of days an owner has to remove a junk vehicle; eliminate the "note" in Section 8.06.020 regarding the removal of boats, trailers, campers, etc., and eliminate Section 8.06.050(C) regarding classic vehicles.

### **Budget work session postponed**

### **Administrator's Report**

Administrator Fitch introduced draft Resolution #1201. A resolution setting guidelines for the disposal of surplus Town assets. Treasurer Picinich explained the particulars of said resolution.

Councilmember Sheiman moved and Councilmember Dickinson seconded to adopt Resolution #1201 as stated. The motion passed unanimously.

Administrator Fitch reported that the Town's Association of Washington Cities insurance rates my increase by 15%.

### **Non-agenda**

Councilmember LaPorte asked to view the gifts from the Japanese Tour Group. It was noted that said gifts had been placed in the Mayor's office.

Councilmember Sheiman commented that Community, Trade, and Economic Development is sponsoring a free Growth Management workshop.

### **Executive Session**

At 6:46 PM, Councilmember Sheiman moved and Councilmember Brooks seconded to go into executive session to discuss union negotiations with no action anticipated. The motion passed unanimously.

### **Return to Regular Session**

At 8:40 PM, hearing no objection, Mayor Boothman declared the meeting back in regular session with no action taken in executive session.

Hearing no objection, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 2000

### **Town Council – November 16, 2000 @ 12:00 PM**

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Brooks, Dickinson, LaPorte, & Sheiman

Others present: Treasurer Picinich, System Administrator Dubail, Code Compliance Officer Jensen, & Clerk Wilson

Council excused Councilmember King's absence.

Mayor Boothman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

At 12:03 PM, Mayor Boothman declared a brief recess to allow Council the opportunity to view the new fire truck, Engine 7.

At 12:13 PM, Mayor Boothman declared the meeting back in session.

### Department Reports – Tape sequence #75

System Administrator Dubail warned Council about a new computer virus. Mr. Dubail reported on various projects and activities regarding his work.

Mayor Boothman noted that due to limited personnel hours, Water Conservation Coordinator Key would not be available to give an update to Council at this time.

Code Compliance Officer Jensen reported on his efforts to set up and establish the Code Compliance Office. He summarized various activities involving complaints and noted that at present six complaints have been finalized and closed.

### Revenue Sources Public Hearing – Tape sequence #595

At 12:30 PM, Mayor Boothman opened the public hearing on the Town's revenue sources for 2001.

Treasurer Picinich gave an overview of the various types of revenue that support the Town's current fund. Council questioned various aspects of the revenue sources and how they relate to the Town's budget.

No public input was received. Mayor Boothman noted that the public hearing would remain open for public comment until the end of the meeting.

### Draft Junk Vehicles Ordinance – Tape sequence #800

Code Compliance Officer Jensen reported on revisions made to the draft Junk Vehicle Ordinance as requested by Council. Discussion followed regarding allowing property owners one "project" to work on; the cost of disposing of junk vehicles; fencing; approximate budget amount for junk vehicle disposal; and adding a provision that would penalize those that "dump" junk vehicles.

Following discussion, Council requested Mr. Jensen add a provision to penalize those who dump junk vehicles; ask the Town attorney to review the changes; and bring the revised ordinance to Council for further review.

Approval of minutes – Tape sequence #1850

Councilmember Dickinson moved and Councilmember Brooks seconded to approve the Town Council minutes of November 2, 2000, noon and 5:30 PM meetings as written. Councilmember Brooks noted a grammatical change and also suggested that the words "personnel issues" be changed to "union negotiations" for the executive session called during the November 2, 2000, 5:30 PM Town Council meeting. The motion was amended to approve said minutes with corrections. The motion passed unanimously. Councilmember Sheiman abstained from the vote, as she had not had time to reviewed the minutes due to a family illness.

Approval of Claims

Councilmember Sheiman moved and Councilmember LaPorte seconded to approve the payment of claims warrant #18940 through #18982 in the amount of \$45,839.40. The motion passed unanimously.

Non-agenda

Maintenance Supervisor Reitan noted the receipt of an invoice from Ken McCutcheon regarding rubble storage on the McCutcheon Nichols Street property. Mr. Reitan explained various issues regarding the invoice.

Following discussion, Council denied the payment of said invoice, as no agreement or contract had been made with the McCutcheon's regarding rubble storage. Council requested Mr. Reitan contact the property owner, John McCutcheon regarding said invoice.

Treasurer Picinich said she felt the Town should wait until legal challenges to State Initiative #722 are complete prior to refunding any Town monies as stated in said initiative. Council concurred.

Councilmember Sheiman noted that she would not be able to attend the 5:30 PM Town Council meeting due to family illness.

At 1:18 PM, Mayor Boothman closed the public hearing on the Town's revenue sources. No input from the public was received.

Hearing no further business before the Town Council and no objection, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

**Town Council – November 16, 2000 @ 5:30 PM**

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Brooks, Dickinson, King, & LaPorte

Others present: Attorney Eaton, Treasurer Picinich, & Clerk Wilson

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 2000

Council excused Councilmember Sheiman's absence.

Mayor Boothman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

### Draft 2001 Budget work session – Tape sequence #45

Treasurer Picinich explained various changes to the 2001 preliminary budget.

Discussion followed regarding said preliminary budget. Council inquired about the cost of living increase requested by the San Juan County Sheriff.

Councilmember Dickinson requested that the 2001 budgeted \$2,500 donation for Economic Development be redirected to junk vehicle enforcement costs.

Mayor Boothman suggested the Town budget to design a World War II veterans memorial for Memorial Park.

Councilmember LaPorte suggested the Mayor contact the local American Legion regarding the possibility of doing a joint memorial project.

Councilmember King commented that other war conflicts were also neglected and suggested a combination war memorial to all veterans.

Following discussion, it was the consensus of Council that Treasurer Picinich place \$2,000 in the budget to design a new memorial for Memorial Park.

### Draft Ordinance #1148 – Tape sequence #1018

Treasurer Picinich explained the particulars of draft Ordinance #1148. An ordinance fixing and levying the amount of Ad Valorem Taxes for the Town of Friday Harbor for the year 2001. Two versions of the draft ordinance were presented to Council—one with a property tax increase of 2% and one with a property tax increase of 6%.

Discussion followed regarding the minuscule financial differences between the two draft ordinances. Treasurer Picinich recommended passage of the ordinance specifying a 6%. She explained that although the larger increase does not bring in very much revenue, it helps to fund necessary projects in Town.

Councilmember Dickinson moved and Councilmember LaPorte seconded to adopt Ordinance #1148 as stated, fixing and levying a 6% increase. The motion passed unanimously.

### Draft Ordinance #1149 – Tape sequence #1220

Treasurer Picinich explained the particulars of draft Ordinance #1149. An ordinance fixing and levying the amount of Ad Valorem Taxes for the payment of the Town of Friday Harbor's General Obligation Bonds for the year 2001.

Following brief discussion, Councilmember LaPorte moved and Councilmember King seconded to adopt Ordinance #1149 as stated. The motion passed unanimously.

### Regulation of mini-casinos discussion – Tape sequence #1280

Councilmember Dickinson inquired under what regulations existing card rooms would fall if Council adopted an ordinance regulating mini-casinos. Attorney Eaton clarified that it was contingent on how the ordinance was written. He said existing card rooms could be "grandfathered" if Council wanted this provision.

Councilmember Brooks illustrated her reasons for suggesting this legislation. She expressed that such legislation may prevent future problems.

Discussion followed regarding the various ordinance examples provided by staff; the difference between house backed card rooms and card rooms where the participant purchases a place to sit and play against other participants with no house. Following discussion, Council requested Attorney Eaton draft an ordinance to regulate house banked card rooms.

### Non-agenda – Tape sequence #1795

Councilmember King reported that the exit conference with the State Auditor went very well. He conveyed that the State Auditor spoke very well of the Town staff and organization.

Clerk Wilson inquired about the Hotel Motel Grant Program. She noted that further discussion and direction was necessary.

### Executive Session – Tape sequence #2050

At 6:29 PM, hearing no objection, Mayor Boothman declared the meeting in executive session to discuss pending litigation with no action anticipated.

### Return to Regular Session

At 6:43 PM, hearing no objection, Mayor Boothman declared the meeting back in regular session with no action taken in executive session.

### More non-agenda – Tape sequence #2055

Attorney Eaton reported on a Uniform Building Code Board of Appeals hearing held in the Town Council Chambers today regarding Joel Douglas. He noted that the Board of Appeals voted unanimously to uphold Town Building Inspector Campbell's decision regarding sewer pipe requirements.

At 6:50 PM, hearing no objection, Mayor Boothman continued the meeting until November 30, 2000 at 5:30 PM to hold a public hearing on the Town's 2001 budget and an executive session regarding pending litigation and declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 2000

### Town Council – November 30, 2000 @ 5:30 PM

The Town Council met in continued regular session with Mayor Boothman presiding for the purpose of a public hearing on the proposed 2001 Town Budget.

Members present: Brooks, King, & LaPorte

Others present: Town Administrator Fitch, Attorney Eaton, Treasurer Picinich, & Clerk Wilson  
Council excused Councilmember Dickinson and Councilmember Sheiman's absences.

Mayor Boothman led the meeting in the pledge of allegiance.

### PUBLIC HEARING – Sequence #65

Mayor Boothman opened the public hearing for public input. No public input was received at this time.

Councilmember Brooks inquired about the new budget amendments distributed by Treasurer Picinich. Treasurer Picinich noted that distributed pages were mostly changes that were requested by Council at the 11/16/00 Town Council meeting.

Mr. Fitch explained one of the changes in the budget was a reduction in the Water Conservation budget. He explained that due to limited personnel hours, the Water Conservation Coordinator cut out projects that she felt unable to accomplish within budgeted personnel hours.

Mayor Boothman noted that the \$2,500 for Economic Development Council (EDC) was deleted from the budget as requested by Council at the 11/16/00 Town Council meeting. He noted a letter dated 11/29/00 from Island District Economic Development Council Director Tom Shaughnessy requesting \$1,500 in funding. Mayor Boothman suggested Council support said letter's request.

Councilmember LaPorte commented that he did not feel the Economic Development Council had been an effective tool for the community.

Councilmember King suggested supporting the EDC's request for funding for one year and reevaluating their performance during the 2002 budget session. Following discussion, it was the consensus of Council to add \$1500 to fund the EDC.

Councilmember Brooks questioned the budget increase for the traffic study. Administrator Fitch explained that more money was needed to accomplish the traffic studies or cancel the study outright. Council did not object to the increase.

Administrator Fitch noted into the record a letter from San Juan County Senior Services Coordinator, Arnell Hawes, dated 11/30/00 requesting \$15,000 from the Town to help fund the sidewalk bubble at the corner of Market and Nash Streets.

Administrator Fitch noted these funds would have to come out of the Street Fund. Administrator Fitch noted that the Senior Center is under contract with Lawson Construction to put in curb, gutter, and sidewalk as part of their development requirements.

Councilmember LaPorte noted that he is also the Co-Chairman of the San Juan Senior Services Council of San Juan County. He explained that he felt the Senior Center would not be considered finished until the curb, gutters, and sidewalk were complete. He noted that other Senior Services Council boardmembers thought the Town should lend their financial support to the completion of the Senior

Center. He noted that San Juan County has given their financial support in the past. Councilmember LaPorte said anything the Council saw fit to donate would be appreciated by the Senior Services Council.

Councilmember King indicated that she was willing to donate \$5,000 of the Town's funds for the Senior Center.

Mayor Boothman suggested contacting the State Auditor to make sure such a donation is allowable due to the fact that the Senior Service Council is a non-profit – non-governmental agency.

Attorney Eaton cautioned that such a donation may be construed as a gift of public money, because construction projects such as the Senior Center are required to put curb, gutter, and sidewalk as part of their development process.

Councilmember LaPorte indicated that San Juan County donated \$25,000 to the Senior Center project.

Attorney Eaton said he would contact the San Juan County Prosecuting attorney to find out under what law they are donating such funds.

Administrator Fitch asked that Council consider the impact such a donation may have on the street budget.

Councilmember King reiterated that she was willing to donate \$5,000 of Town funds to the Senior Center project if it were legal.

Attorney Eaton and Administrator Fitch explained that previous construction projects for schools, courthouses, etc., have had to pay for their own curb, gutter, and sidewalks as part of their development process. Attorney Eaton suggested that Councilmembers should consider personal donations of their money, but that it may not be legal to donate public funds to a non-profit organization without some sort of contractual "pay for services" type of agreement.

Following this discussion, Councilmember Brooks expressed that she was willing to budget \$5,000 of the Town's money for the Senior Center project, if legal.

At 6:07 PM, Mayor Boothman asked Council to consider hiring the same lobbyist that San Juan County used last year to lobby Olympia on behalf of the Town. He elaborated that initiatives and legislative decisions impacting ferry funding will significantly impact the San Juan Islands and that having a voice in Olympia is important.

Councilmember King suggested that knowing the amount of money necessary to fund such a lobbyist would make discussion easier. Mayor Boothman said he would investigate and report back to Council.

At 6:12 PM, Mayor Boothman closed the public hearing on the 2001 proposed budget. No public input was received.

#### Non-Agenda – Sequence # 1350

#### Ordinances

Administrator Fitch noted that the last Association of Washington Cities bulletin, regarding Initiative #722 suggested cities reenact, confirm, and ratify old ordinances that deal with utility rates and

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 2000

property taxes. He explained that this is a "fire wall" to protect the Town from the impacts of Initiative #722 and hold on to the ability to continue to collect our current rates and funding.

Mayor Boothman introduced draft Ordinance #1150. An ordinance confirming and ratifying the water rate tables contained in Ordinance #1120. Councilmember LaPorte moved and Councilmember King seconded to adopt Ordinance #1150 as stated. The motion passed unanimously.

Mayor Boothman introduced draft Ordinance #1151. An ordinance confirming and ratifying the **sewer** rate tables contained in Ordinance #1121. Councilmember Brooks moved and Councilmember King seconded to adopt Ordinance #1151 as stated. The motion passed unanimously.

Mayor Boothman introduced draft Ordinance #1152. An ordinance confirming and ratifying the refuse rate tables contained in Ordinance #1122. Councilmember King moved and Councilmember LaPorte seconded to adopt Ordinance #1152 as stated. The motion passed unanimously.

Mayor Boothman introduced draft Ordinance #1153. An ordinance confirming and ratifying the storm water rate tables contained in Ordinance #1123. Councilmember LaPorte moved and Councilmember King seconded to adopt

Mayor Boothman introduced draft Ordinance #1154. An ordinance confirming and ratifying the amount of property taxes to be raised contained in Ordinance #1117. Councilmember Brooks moved and Councilmember LaPorte seconded to adopt Ordinance #1154 as stated. The motion passed unanimously.

Mayor Boothman introduced draft Ordinance #1155. An ordinance confirming and ratifying the amount of Ad Valorem taxes for retirement of Fire Station Bonds contained in Ordinance #1118. Councilmember King moved and Councilmember Brooks seconded to adopt Ordinance #1155 as stated. The motion passed unanimously.

### Resolutions

Mayor Boothman introduced draft Resolutions #1202, 1203, and 1204. Administrator Fitch explained the particulars of the resolutions. He noted that Richard Lawson Construction was the lowest submitted proposal from the Town's small works roster for the Market / Nash Streets construction project.

Discussion followed regarding sidewalks along Market Street. Administrator Fitch explained that as the area develops sidewalks will be added as part of the development process. Mayor Boothman suggested placing pea gravel along the undeveloped sidewalk as an interim solution.

Councilmember LaPorte moved and King seconded to adopt Resolution #1202. A resolution authorizing the Mayor to execute a contract with Richard Lawson Construction to install curb and gutter on Market Street. The motion passed unanimously.

Councilmember Brooks moved and Councilmember King seconded to adopt Resolution #1203. A resolution authorizing the Mayor to execute a contract with Richard Lawson Construction for asphalt paving on Market Street. The motion passed unanimously.

Councilmember King moved and Councilmember LaPorte seconded to adopt Resolution #1204. A resolution authorizing the Mayor to execute a contract with Richard Lawson Construction to install storm drainage on Market Street. The motion passed unanimously.

### Executive Session – Sequence #1965

At 6:27 PM hearing no objection Mayor Boothman declared the meeting in executive session for approximately 15 minutes to discuss pending litigation, with no action anticipated.

### Return to regular session

At 7:03 PM Mayor Boothman hearing no objection, declared the meeting back in regular session with no action taken in executive session.

### Claims Approval

Councilmember LaPorte moved and Councilmember King seconded to approve the payment of claims warrants #18985 through 18999 in the amount of \$27,816.78. The motion passed unanimously.

At 7:05 PM, hearing no objection, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

### **Town Council – December 7, 2000 @ 12:00 PM**

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Brooks, King, LaPorte, & Sheiman

Others present: Town Administrator Fitch, Treasurer Picinich, & Clerk Wilson  
Council excused Councilmember Dickinson's absence.

Mayor Boothman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

### School Choir

Nancy Sheplor led the San Juan Island School District #149 Middle School/High School Choir in a medley of Christmas songs.

### Sheriff Report – sequence #555

Sheriff Cumming thanked the Mayor and Council for their letter of support in the Sheriff Department's quest for a radar reader board. Mr. Cumming announced that the Sheriff's Department did receive the requested grant funding from the Washington Association of Sheriffs and Police Chiefs.

Mr. Cumming also announced that San Juan County has approved the hiring of a new traffic officer position to be used throughout the islands.

Following inquiries, Mayor Boothman thanked Mr. Cumming for his update.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 2000

### Animal Protection Society – sequence 776

Consuelo Larrabee, Jessica Ray, and Pat Lawrence of the Animal Protection Society updated Council on various diseases that are affecting the cat population on San Juan Island. Ms. Ray gave an overview of the duties performed by the Animal Protection Society. Ms. Ray asked Council for \$5,000 in funding to provide a low cost program to neuter cats, which will help to stop the spreading of feline diseases in the community. Ms. Larrabee asked the Town to find a way to condemn the abandoned building on Front Street that is apparently housing wild stray cats.

Following inquires, Mayor Boothman thanked the Animal Protection Society for their presentation.

### Land Use Administrator – sequence #1450

Mayor Boothman introduced Mike Bertrand, the Town's new Land Use Administrator. Mr. Bertrand gave an overview of his past work experience.

### Budget Work Session – sequence #1698

At 12:50 PM, Mayor Boothman opened the work session on the 2001 proposed budget.

Council discussed funding \$1,500 for the Economic Development Committee (EDC), \$5,000 for the Senior Services Center, and the Animal Protection Society's request for \$5,000.

Following discussion, Council requested staff explore whether or not San Juan County has budgeted to support the Animal Protection Society. Council indicated a willingness to fund the EDC and the Senior Center if Attorney Eaton and the State Auditor deem it legal.

Administrator Fitch asked if Council was inclined to increase the monthly compensation in 2001 for the Town Fire Marshal position. Following discussion, Council agreed to increase the monthly compensation to \$75.00 per month.

Administrator Fitch noted that Susan Key, the Water Conservation Coordinator, has expended her entire personnel budget for 2000. Mr. Fitch noted that Ms. Key asked for clarification regarding personnel time spent on past projects and the impact they had on her personnel budget. Following discussion, Council clarified that compensation had been given for these hours worked during the July budget amendment process and no further amendments to the department were warranted.

At 1:40 PM, hearing no objection, Mayor Boothman declared the meeting extended for an additional 5 minutes.

### Non-Agenda

Administrator Fitch noted receipt of two letters: one from Steve Buck regarding adding two parcels into the Town's urban growth area and the second one from a group of concerned citizens regarding trees and suggesting new language for the Town's Comprehensive Plan. Administrator Fitch noted that both letters have been placed in the Comprehensive Plan review file for future discussion in 2001.

### Minutes Approval

Councilmember King, Councilmember LaPorte, and Mayor Boothman requested changes to the Town Council minutes of 11/16/00, noon and 5:30 PM.

Councilmember King moved and Councilmember Brooks seconded to approve the Town Council minutes of November 16, 2000, noon and 5:30 PM meetings as corrected. The motion passed unanimously. Councilmember Sheiman abstained.

#### Claims Approval

Councilmember LaPorte moved and Councilmember Sheiman seconded to approve the payment of claims warrants #19002 through 19092 in the amount of \$204,659.89. The motion passed unanimously.

At 1:45 PM, hearing no objection, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

#### **Town Council – December 7, 2000 @ 5:30 PM**

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Brooks, King, LaPorte, & Sheiman

Others present: Town Administrator Fitch, Attorney Eaton, Treasurer Picinich, & Clerk Wilson  
Council excused Councilmember Dickinson's absence.

Mayor Boothman led the meeting in the Pledge of Allegiance.

There were no public access items forthcoming.

#### Mayor's Proclamation

Mayor Boothman declared December 10, 2000 National Children's Memorial Day and read a proclamation urging all citizens to offer bereaved families the compassion, support, and understanding they need to help strengthen and heal our community.

#### Historical Preservation Manual – sequence 175

The Historical Preservation Review Board (HPRB) presented the completed Historical Preservation Manual. The HPRB displayed various aspects of the "user friendliness" of said manual; discussed education and outreach programs; and distributed a checklist that the HPRB will use when dealing with future developers to maintain order and objectivity.

Council heaped extravagant praise on the excellence of said manual. Discussion followed regarding copyright concerns, requirements for developers, education and outreach, and if the HPRB would be establishing incentives for developers.

Following discussion, Councilmember LaPorte moved and Councilmember Brooks seconded to adopt Resolution #1205. A resolution authorizing the Mayor to adopt a Historic Preservation Manual. The motion passed unanimously.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 2000

At 6:12 PM, Mayor Boothman declared a short recess.

At 6:21 PM, Mayor Boothman declared the meeting back in session.

### Junk Vehicles – sequence #1400

At Attorney Eaton's request, Mayor Boothman postponed the discussion regarding draft Ordinance #1156 regarding the abatement and removal of junk vehicles on private property until the December 21, 2000 Town Council meeting.

### Mini-casinos – sequence #1450

Mayor Boothman introduced draft Ordinance #1157. An ordinance prohibiting certain social card games. Following discussion, Councilmember Brooks moved and Councilmember King seconded to adopt Ordinance #1157 as stated. The motion passed unanimously.

### Non-agenda

Administrator Fitch noted a letter received from William Weissinger dated 12/4/00 requesting changes in the Town parking requirements for development. Administrator Fitch commented that he placed said letter in the file for Comprehensive Plan changes to be considered in 2001.

### Executive Session

At 6:37 PM, hearing no objection, Mayor Boothman declared the meeting in executive session to discuss union negotiations with no action anticipated for approximately 40 minutes.

### Return to Regular Session

At 8:07 PM, Mayor Boothman declared the meeting back in regular session with no action taken in executive session.

Councilmember LaPorte asked if Attorney Eaton had researched the legality of funding the Economic Development Committee. Attorney Eaton explained his research to date and noted that further investigation was necessary.

At 8:12 PM, hearing no objection, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

Kelle Wilson, Town Clerk

### **Town Council – December 21, 2000 @ 12:00 PM**

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Brooks, Dickinson, King, LaPorte, & Sheiman

Others present: Town Administrator Fitch, Treasurer Picinich, Land Use Administrator Bertrand, & Clerk Wilson

Mayor Boothman led the meeting in the Pledge of Allegiance.

During the public access portion of the meeting, Tim Pope, Owner of Grey Water Management, asked Council to encourage the San Juan Island School District to reuse water for landscaping and irrigation on school sports fields.

#### San Juan County (SJC) Update – sequence #132

Commissioner Nielsen updated Council on the SJC budget, unofficial Joint Ferry Task Force recommendations to the Legislature, SJC's Comprehensive Plan appeals, and various other County activities.

Councilmember Sheiman and Councilmember LaPorte advocated that Commissioner Nielsen recommend against a ferry fare increase when speaking with the Joint Ferry Task Force or Legislators.

Discussion continued regarding the impact a ferry fare increase would have on the public and the island economy; route equity; and strategy for the future.

#### Department reports – sequence #723

Administrator Fitch noted that Fire Chief Low and Maintenance Supervisor Reitan were not available to give their departmental reports in person. Mr. Fitch noted that Chief Low's report was before Council in paper format.

In the absence of Maintenance Supervisor Reitan, Administrator Fitch reported on utility projects, activities, year-to-date comparisons, and unfinished projects to be carried over into 2001.

Administrator Fitch mentioned that following complaints received from homeowners in the Evergreen subdivision regarding substandard storm drainage, he suggested that the homeowners form a local improvement district to raise money to correct their subdivision's infrastructure difficulties.

Land Use Administrator Bertrand reported on various Community Development department activities. Mr. Bertrand commented that requested changes received from the public to the Comprehensive Plan would be directed to the Town Planning Commission in January.

#### Urban Trees – sequence #1526

Sarah Foster, Washington State Department of Natural Resources (DNR) Community Assistance Forester, explained urban forestry programs offered by the DNR, such as: Trees for the 21<sup>st</sup> Century, grants, and the Tree City USA program.

#### 2000 Budget Public Hearing – sequence #2015

At 12:58 PM, Mayor Boothman opened the public hearing on amendments to the 2000 Town Budget. No public input was forthcoming.

Treasurer Picinich answered various Council questions regarding amendments to the Town budget.

At 1:05 PM, hearing no further comments from Council and no forthcoming public comments, Mayor Boothman closed the public hearing, and introduced draft Ordinance #1160. An ordinance amending the 2000 Budget for the Town of Friday Harbor. Councilmember Sheiman moved and Councilmember Dickinson seconded to adopt Ordinance #1160 as stated. The motion passed unanimously.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 2000

### Resolution #1206 – sequence #2340

Mayor Boothman introduced draft Resolution #1206. A resolution authorizing the Mayor to execute an agreement between the Town of Friday Harbor and the consulting firm of Brown & Caldwell Engineering for Water Treatment Plant consulting services.

Administrator Fitch described the scope of the project and the particulars of said resolution. Councilmember LaPorte moved and Councilmember King seconded to adopt Resolution #1206 as stated. The motion passed unanimously.

### Administrator's Report

Administrator Fitch described discussions with Tom Huse, San Juan County (SJC) Public Works Director, regarding two certified appraisals for the Town's Solid Waste Facility property. Mr. Fitch noted that said appraisals were paid for by SJC. Administrator Fitch requested a work session in January to discuss Council intentions regarding said property.

Administrator Fitch commented that he would be distributing a draft response letter to Attorney Charles Jackson regarding Joel Douglas' question concerning transient rental enforcement. He asked that Council review said draft letter for approval at the evening Town Council meeting.

Treasurer Picinich announced that the Town's new credit card acceptance system will go online 12/22/00.

Clerk Wilson asked for Council approval to spend \$150 in 2001 to place the Town's Municipal Code on the Municipal Research Services Center's (MRSC) web site. System Administrator Dubail expressed that a link from the Town's web site to the MRSC web site will save needed space for the Town's system. Council approved said expenditure in 2001.

### Minutes – sequence #2508

Following discussion, Councilmember Brooks moved and Councilmember LaPorte seconded to approved the Town Council minutes of November 30, 2000, 5:30 PM and December 7, 2000, noon and 5:30 PM meetings as corrected. The motion passed unanimously. Councilmember Dickinson abstained from the vote; due to she was not in attendance at said meetings.

### Claims – sequence #2900

Councilmember Sheiman moved and Councilmember King seconded to approve the payment of claims warrants #19094 through 19143 in the amount of \$124467.69. The motion passed unanimously with Councilmember Dickinson noting her objection to the payment of warrant #19107 due to prevailing wage concerns.

### Non-agenda

Councilmember Dickinson asked Council to consider donating or leasing the property donated to the Town by Carl Perovich along Lampard Road to Homes for Islanders Association for the purpose of building affordable homes on them.

Administrator Fitch remarked that the Town Planning Commission suggested the Town sell said lots and use the money to purchase property for a Park. Council decided to postpone further discussion until next year.

Councilmember Sheiman commented on the controversy regarding the demand of Darrell Edmonds from EEOC to remove the NOEL sign from the Friday Harbor Ferry Terminal dock. Mr. Edmonds suggested she call her legislators.

Councilmember Brooks suggested the Council discuss Town traffic gridlock and ferry traffic problems next year.

At 1:35 PM, hearing no objection, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk

### **Town Council – December 21, 2000 @ 5:30 PM**

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Brooks, Dickinson, King, LaPorte, & Sheiman

Others present: Town Administrator Fitch, Attorney Eaton, Treasurer Picinich, & Clerk Wilson

Mayor Boothman led the meeting in the Pledge of Allegiance.

During the public access portion of the meeting, Pam Fitch thanked Council for their hard work throughout the year.

#### Raivo Public Hearing – sequence #63

At 5:37 PM, Mayor Boothman opened the public hearing on Conditional Use Permit #55 by Kathy Raivo for a home occupation at 27 Malcolm Street.

Councilmember Sheiman noted that she represents the owners of two of the adjourning property owners in her business life.

Hearing no objection to his or any other Councilmembers participation, Mayor Boothman instructed those present of the procedure that would be followed and asked Permit Coordinator Jones to present the staff report.

Mr. Jones outlined current use, zoning, and corresponding property operations and summarized the staff report dated 12/14/00. Mr. Jones recommended Council approval of Conditional Use Permit #55 as noted in said staff report.

Mayor Boothman opened the meeting to comments. There were no comments or questions from the applicant, audience, staff, or Council. Mayor Boothman asked staff the difference between a detached garage and an unattached garage. Staff responded that the definition was the same for both descriptions.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 2000

Hearing no further comments from anyone, Mayor Boothman closed the public hearing on Conditional Use Permit #55 as stated.

Councilmember Sheiman moved and Councilmember LaPorte seconded to approve Conditional Use Permit #55 for a home occupation business with SEPA Checklist #199 and requested staff prepare Findings of Fact and Conclusions of Law to support said decision. The motion passed unanimously.

### Carli Public Hearing – sequence #338

At 5:42 PM, Mayor Boothman opened the public hearing on Conditional Use Permit #54 by William F. Carli to change the density limit as imposed by a previous rezone covenant from six (6) units per acre to nine (9) units per acre at 665 & 685 Argyle Avenue to conform with other multi-family densities within Town.

Hearing no objection to his or any other Councilmembers participation, Mayor Boothman instructed those present of the procedure that would be followed and asked Permit Coordinator Jones to present the staff report.

Mr. Jones outlined current use, zoning, and corresponding property operations and summarized the staff report dated 12/14/00. Mr. Jones summarized past restrictions imposed on this property, which limited the density to six units per acre. Mr. Jones recommended Council approval of Conditional Use Permit #54 as noted in said staff report.

Mayor Boothman opened the meeting to comments. The applicant was not present at the meeting. There were no audience comments. Councilmember Sheiman inquired if future developments would have to adhere to current development regulations. Staff answered in the affirmative. Mayor Boothman inquired about street access. Mr. Jones noted that future developments might access from Nash Street.

Hearing no further comments from anyone, Mayor Boothman closed the public hearing on Conditional Use Permit #54 as stated.

Councilmember LaPorte moved and Councilmember Dickinson seconded to approve Conditional Use Permit #54 to change the density limit as imposed by a previous rezone covenant from six (6) units per acre to nine (9) units per acre at 665 & 685 Argyle Avenue and requested staff prepare Findings of Fact and Conclusions of Law to support said decision. The motion passed unanimously.

### Junk Vehicles – sequence #720

Mayor Boothman introduced draft Ordinance #1156. An ordinance prohibiting junk vehicles on private property and establishing procedures for their abatement and removal.

Attorney Eaton explained the particulars of recent changes to the draft ordinance. Mayor Boothman inquired about a penalty to those that dump cars illegally onto another person's property. Attorney Eaton explained that separate legislation could be drafted to impose a dumping violation, but it was not currently in draft Ordinance #1156 as presented.

Attorney Eaton asked if Council approved of language in Section 4A of said draft ordinance regarding junk cars that were visible from private property but not visible to the public. Following discussion, Council requested the words "or private" be struck from Section 4A of said draft ordinance. Discussion continued regarding enforcement procedures. Following discussion, Councilmember King moved and

Councilmember Brooks seconded to adopt Ordinance #1156 with stated amendments. The motion passed unanimously.

#### 2001 Budget – sequence #1720

Mayor Boothman introduced draft Ordinance #1161. An ordinance adopting the budget for the Town of Friday Harbor, Washington, for the fiscal year ending December 31, 2001. Following discussion regarding the Senior Center donation, revamping of the Hotel Motel program and instituting the collection of the additional 1.5% tax, Councilmember LaPorte moved and Councilmember Sheiman seconded to adopt Ordinance #1161 as stated. The motion passed unanimously.

#### 2001 Salary Ordinances – sequence #1990

Mayor Boothman introduced draft Ordinance #1158. An ordinance fixing compensation for represented personnel. Administrator Fitch explained the particulars of the ordinance. Councilmember Sheiman moved and Councilmember LaPorte seconded to adopt Ordinance #1158 as stated. The motion passed unanimously.

Mayor Boothman introduced draft Ordinance #1159. An ordinance fixing salaries of officials and non-represented personnel. Administrator Fitch explained the particulars of the ordinance. Councilmember Dickinson moved and Councilmember King seconded to adopt Ordinance #1159 as stated. The motion passed unanimously.

#### Law Enforcement Contract – sequence #2200

Mayor Boothman introduced draft Resolution #1207. A resolution authorizing the Mayor to execute a law enforcement contract with San Juan County for the calendar year 2001. Councilmember LaPorte moved and Councilmember Dickinson seconded to adopt Resolution #1207 as stated. The motion passed unanimously. Councilmember Brooks commented that she would like to increase the Sheriff's compensation during the 2001 budget process.

#### 2001 Banking Depository

Mayor Boothman introduced draft Resolution #1208. A resolution designating Key Bank of Washington, San Juan Branch, as the Town's banking depository. Administrator Fitch explained that although in the past resolutions designating a banking depository have always been brought before Council, it was not previously known that Council approval was unnecessary, because the Treasurer is authorized to approve the Town's banking depository per RCW 35.38.010. Following discussion, Councilmember Sheiman moved and Councilmember Dickinson seconded to remove draft Resolution #1208 from the agenda. The motion passed unanimously with Councilmember Brooks abstaining.

#### Non-agenda – sequence #2450

Administrator Fitch asked if Council approved of the Joel Douglas response letter dated 12/14/00 addressed to Attorney Charles Jackson previously distributed at the 12/21/00 noon Town Council meeting. Council noted their approval of said letter.

#### Executive session – sequence #2580

At 6:40 PM, hearing no objection, Mayor Boothman declared the meeting in executive session to discuss union negotiations with no action anticipated for approximately 20 minutes.

## MINUTES OF THE TOWN COUNCIL OF FRIDAY HARBOR - 2000

At 7:07 PM, hearing no objection, Mayor Boothman declared the meeting back in regular session with no action taken in executive session.

At 7:10 PM, hearing no objection, Mayor Boothman declared the meeting adjourned.

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Gary G. Boothman, Mayor

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Kelle Wilson, Town Clerk