



SUMMARY OF THE MINUTES TOWN COUNCIL

Thursday, July 3, 2025 – Council Chambers – Afternoon Session

CALL TO ORDER

Mayor Pro Tem Starr called the regular session of the Town Council to order at 12:00 p.m.

ROLL CALL

Councilmembers: Steve Hushebeck (Position No. 1), Richard Geffen (Position No. 2), Anna Maria de Freitas (Position No. 3 - absent), Mason Turnage (Position No. 4 - absent), and Barbara Starr (Position No. 5, Mayor Pro Tem).

Mayor Jackson (absent), Town Administrator Denice Kulseth, Town Clerk Jennifer Krembs, Finance Director Bethany Berry. Council consensus to excuse the absences of Mayor Jackson and Councilmembers de Freitas and Turnage.

FLAG SALUTE

Mayor Pro Tem Starr conducted the flag salute.

12:05 P.M. SET AGENDA

Moved by Councilmember Hushebeck, seconded by Councilmember Geffen to remove Ordinance No. 1921 authorizing salaries of elected officials and add an Executive Session pursuant to RCW 42.30.110(1)(g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee after Future Agenda Items on the agenda. Motion passed 3-0 with Councilmembers de Freitas and Turnage absent.

12:08 P.M. ANNOUNCEMENTS

No announcements were forthcoming.

12:08 P.M. PUBLIC COMMENT

- o Karl Eberhard, county resident and Argyle Project Manager, Home Trust Development Agreement on Argyle Avenue (in person and written comment)
- o Amanda Lynn, Home Trust Executive Director, Home Trust HolliWalk Project
- o Paul Fischburg, Home Trust Board President, Home Trust HolliWalk Project

12:18 P M CONSENT AGENDA

Moved by Councilmember Geffen, seconded by Councilmember Hushebeck to approve the consent agenda as written. Motion passed 3-0 with Councilmembers de Freitas and Turnage absent.

Approved:

Resolutions

- o Resolution No. 2962 – Authorizing Task Order No. 1 with Gray and Osborne Engineering, Inc., for plans, specifications, and estimates for the Town’s Sidewalk Repair Project.

Minutes Approval of the Summary of the Minutes dated June 18, 2025

ACTION AND DISCUSSION ITEMS

12:20 P.M. Public Hearing – Fats, Oils, and Grease (F.O.G.) Program

At 12:20 p.m., the public hearing for the Fats, Oils, and Grease (F.O.G.) Program was opened. Community Development Director Ericson presented an update. The Community Development Department is providing an additional 30-day public testimony period. No public testimony was forthcoming. The public hearing and

46 acceptance of testimony was continued to August 7, 2025, to provide staff time to conduct public outreach efforts
47 to restaurant owners.

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49 **12:22 P.M. ADMINISTRATOR'S REPORT**

50 Administrator Kulseth reported on the following:

- 51 o Kulseth attended the 2025 AWC Annual Conference in Kennewick, WA. An overview was shared, and she
52 encouraged the Council to attend AWC conference opportunities. Kulseth sits on the AWC Small Cities
53 Advisory Committee.
- 54 o The Water Distribution crew is replacing the water main on Tuesday Way. Water Distribution Supervisor
55 Kasey Anderson is the lead on the project which will begin soon. Work will be conducted between Terrace
56 Drive and Little Creek Road.
- 57 o The Wastewater Treatment Plant Improvement Project preconstruction meeting will take place on July 8.
58 The USDA, State Department of Ecology, and Town employees are expected to attend.
- 59 o Sunken Park Deferred Maintenance is complete. Work was completed by Lawson Construction, Inc.
- 60 o Community Development Planner II Ruta Bertulis is resigning to pursue architecture.

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62 **12:30 P.M. PUBLIC COMMENT**

63 No public comment was forthcoming.

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65 **12:30 P.M. FUTURE AND NON-AGENDA ITEMS**

66 No future agenda items were forthcoming.

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68 **12:30 P.M. EXECUTIVE SESSION**

69 An executive session was held in accordance with RCW 42.30.110(1)(g) to evaluate the qualifications of an applicant
70 for employment or to review the performance of an employee. The session was estimated to last until 12:50 p.m.
71 with no action anticipated to follow. Participants: Councilmembers Hushebeck, Geffen, and Starr; Town Clerk
72 Jennifer Krems; and Administrator Kulseth. At 12:50 p.m., the session ended for an actual session time of 20
73 minutes. The public was notified and invited back into the session.

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75 **12:51 P.M. ADJOURNMENT**

76 Hearing no further business and no objection, Mayor Pro Tem Starr adjourned the meeting at 12:51 p.m. The next
77 regular meeting is scheduled for Thursday, July 17, 2025, at 12:00 p.m.

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82 **These minutes were approved by motion of the Town Council. The original document is retained by the Clerk in
the Town Council's permanent records. Attest: Jennifer Krems, Town of Friday Harbor Clerk**