

## **Town Council – September 15, 2005 @ Noon**

The Town Council met in regular session with Mayor Boothman presiding.

Members present: Brooks, Emery, Gillette, Jones, & Rosenfeld

Others present: Town Administrator Fitch

The Pledge of Allegiance was led by Mayor Boothman.

Mayor Boothman asked if there was any one who would like to use the public access time to address the Council, the Staff, or the Mayor. No response was heard from the audience.

### Gartrell Group Presentation

Bryce Gartrell from the Gartrell Group was introduced and made a presentation regarding a Geographic Information System (GIS). Mr. Gartrell explained how a GIS could be useful in bringing Town department data sets together into one system. A map of the Town was used as a sample of what kinds of data could be merged. The data used in the sample map were traffic counts, and a utility layer including water mains, fire hydrants, sewer and stormwater systems. Paul Dossett from the County Assessors office was introduced to comment on the County's GIS. Systems Administrator, Steve Dubail, and Water Department Leadman, Mike Deegan, spoke in favor of the system and noted how time could be spent more wisely with a GIS. Access to fire hydrants with flow data for the Fire Chief was discussed. Discussion concerning costs, current in-house mapping and data maintenance was heard. Two San Juan County Public Works employees spoke how the GIS has helped them and how the public benefits from it as well.

### Resolution #1469

Discussion began regarding a resolution authorizing the Mayor to execute an agreement between the Town and John Jensen, an independent contractor, to provide code compliance services. Administrator Fitch explained that the contract was annual and had been renewed for several years. The Administrator noted that Mr. Jensen has asked for a \$2.00 increase to total \$40.00 an hour. Councilmember Rosenfeld asked what the current cost of living was and what the hourly wage would be. A total of \$39.05 was heard. Councilmember Brooks questioned Jensen's hours worked and asked how much it would cost the Town with the increase. Administrator Fitch noted that in the last 12 months the cost to the Town was \$12,000. Councilmember Emery noted that the 2005 budget was for \$10,000 and discussion regarding placing a cap on the budgeted amount was heard. Mr. Fitch explained that the budget was just amended for this service and commented that caps could certainly be put in place. The Administrator clarified page 3 of Jensen's contract. Councilmember Rosenfeld asked Mr. Fitch about the fines collected for infractions and how much the Town actually receives. The Administrator explained that Mr. Jensen has recently set up a spread sheet, so that he and Treasurer Picinich could track infractions written by Mr. Jensen. Mr. Fitch informed the Councilmembers that Mr. Jensen was performing adequately

and was enforcing regulations fairly. Councilmember Jones moved to adopt Resolution # 1469, Councilmember Emery seconded the motion. All Councilmembers answered in favor of Resolution #1469.

#### Joint Meeting with the Board of County Commissioners (BOCC)

Mayor Boothman announced the next joint meeting with the BOCC would be held on October 11, 2005, which is on a Tuesday. Councilmember Brooks suggested that the draft agenda topic should read "Housing Bank Ordinance" instead of Affordable Housing Agreement. Mrs. Brooks volunteered to send the minutes of the Housing meeting to the Councilmembers before the joint meeting took place. The topic of the Intermodal Transportation Study (ITS) on the agenda was discussed. Administrator Fitch volunteered to provide more information regarding the ITS after a planned 3:00 PM meeting with San Juan County Commissioner Ranker and Russ East of Washington State Ferries during the evening Town Council meeting. The agenda was agreed upon by all Councilmembers.

#### Transportation Advisory Committee (TAC) Report

At 1:00 PM discussion began on the above. Councilmember Jones suggested that all the striping recommendations of the TAC report be completed. Administrator Fitch reported that the striping on Marguerite Place will be completed by the end of September. The Administrator spoke of complications of striping and coordinating with the County when striping services were available. Councilmember Emery spoke of budgeting the top priority recommendations from the TAC and hoped that the Council would look closely at finding solutions to the problems for the 2006 budget. The top priorities were discussed and Betty Gilson, TAC Member, was asked to comment on the problems facing the Harrison St, C Street and Geneste Street intersections. Ms. Gilson, 240 Harrison Street, suggested to the Council that they exercise preventative thinking at said intersection and consider the problems with the limitations of sight distance, which was not a part of the TAC's original recommendations. Traffic calming devices were discussed as well as ways to slow incoming traffic into the Town limits. Sharon Spangler, 495 Rose Lane, TAC member, spoke of TAC's suggested rumble strips and a traffic circle to slow vehicles at the corner of Harrison and C Streets. Councilmember Jones suggested a traffic circle at the corner of Harrison and Geneste Streets. Administrator Fitch spoke of the difficulties of a traffic circle due to the large number of trucks that use the streets. Councilmember Rosenfeld spoke of the difficulties in implementing the TAC report and asked if a sub-committee would be necessary for the Council to prioritize the recommendations. After a brief review from Administrator Fitch regarding adoption vs. acceptance, Councilmember Jones moved to accept the final report of the 2005 TAC recommendations. Councilmember Rosenfeld seconded the motion. Discussion followed and Councilmember Brooks spoke of Carter Street problems and how they were not addressed in the TAC's report. A TAC sub-committee was formed with volunteers Rosenfeld and Emery. Gratitude was expressed for the TAC and the members were asked if they would like to make final comments. Betty Gilson asked the Council to look more carefully at the recommendations as there are specific problems and proposed solutions addressed in the report. Ms. Gilson also noted that Carter Street was

addressed when it was not so eminent as it was today with the possibility of ball parks in the area and asked to leave the recommendations open for additional problems that the Council faced. All voted in favor of accepting the TAC's final recommendations.

#### Administrator's Report

Administrator Fitch reported that the water treatment plant was making ozone and the raw water temperature has not changed yet, so the Town is still within the high range of the lake temperature. The Administrator explained there were no lab results available at this time. Submarine sewer main problems were discussed and Mr. Fitch reported that dye tests were ran and they had found a leak on a side service sewer at 560 Warbass Way.

Mr. Fitch reported on his recent meeting with the County regarding relief efforts for hurricane Katrina and how to encourage and compensate volunteers to participate. The Administrator spoke of the difficulties concerning compensating volunteers.

Councilmember Brooks spoke of concerns about Mayor Boothman leaving office and how little the other Council members know about disaster relief. Mr. Fitch recommended asking Brendan Cowan, Emergency Medical Services Director, to make a presentation.

The Administrator informed the Council that he would be attending a Infrastructure Assistance Coordinating Council (IACC) in November. The IACC is a funding round-house to get grant assistance to help with projects like the submarine sewer main replacement project.

Disaster notification by sirens was discussed and the Mayor suggested that Mr. Cowan may have some ideas about a plan to use the Town's siren.

Bids are due for the Memorial Park renovations by October 11<sup>th</sup>. The Administrator reported that few inquires have been made by contractors.

#### Approval of minutes

Approval of the minutes was delayed for consideration during the evening session.

Hearing no further business and no objection, Mayor Boothman adjourned the meeting at 1:15 PM.

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Gary G. Boothman, Mayor

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Roxanna Zalmanek, Town Clerk – Pro-tem