

**Town of Friday Harbor**

PO Box 219 / Friday Harbor / WA / 98250

(360) 378-2810 / fax (360) 378-5339 / www.fridayharbor.org

**MOVING PERMIT APPLICATION – HOUSE & MOTOR VEHICLE**

Application date:	Date of house move:	Tax parcel number:
Legal owner:		Phone number:
Current mailing address of legal owner:		
Type of structure:		
Destination:		
Anticipated route:		
Name of moving contractor (Attach a copy of Contractor's Insurance Policy)		Phone number:
San Juan County Sheriff notified and signed acknowledgement:		Date
EMS notified and signed acknowledgement:		Date
Fire District #3 notified and signed acknowledgement:		Date

**MOVING PERMIT  
(Town of Friday Harbor Use Only)**

Issued to:

Destination:

Utility checklist attached:

Yes

No

C. King Fitch, Town Administrator

Permit Expires

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INDEMNITY AGREEMENT

WHEREAS, the undersigned applicant, hereinafter referred to as "Applicant" has applied to the Town of Friday Harbor for a permit to move a house, building, or other structure on the public right of way within the corporate limits of the Town of Friday Harbor; and

WHEREAS, as a condition to issuing said permit, it is required by Friday Harbor Municipal Code, Chapter 15.20 that the Applicant provide the Town of Friday Harbor with an indemnity agreement,

NOW THEREFORE, in consideration of the issuance of the Town of Friday Harbor of a moving permit, the Applicant does hereby covenant and agree to hold the Town of Friday Harbor harmless from any and all damages, claims, injuries, loss, or liability whatsoever which may result; directly or indirectly, from the issuance of said permit;

AND FURTHER, the Applicant does hereby covenant and agree to wholly defend the Town of Friday Harbor against any claim, demand, lawsuit, or other proceeding brought by any person(s) whomsoever as a result, directly, or indirectly, of the issuance of said permit.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
Printed Applicant Name

\_\_\_\_\_  
Applicant Signature

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## UTILITY CHECKLIST

Applicant name:

Job Address:

The following utility companies shall be contacted by the applicant prior to a permit being issued by the Town of Friday Harbor.

### Windjammer Cable (Cable)

378-4661

\_\_\_\_\_  
Signature of Authorized Representative      date

Remarks:

### CenturyLink (Telephone)

378-1531

\_\_\_\_\_  
Signature of Authorized Representative      date

Remarks:

### Orcas Power & Light Company (Electrical)

376-3550

\_\_\_\_\_  
Signature of Authorized Representative      date

Remarks:

### Town of Friday Harbor (Water/Sewer)

378-2154

\_\_\_\_\_  
Signature of Authorized Representative      date

Remarks:

**I certify that I have contacted the utilities listed above.**

\_\_\_\_\_  
Signature of Applicant      date

**It is the applicant's responsibility to notify all impacted parties 24 hours prior to any road crossing. The following agencies will be notified at a minimum:**

Friday Harbor Fire Department	378-4183	Town of Friday Harbor Public Works	378-2154
San Juan County Sheriff's Office	378-4151	San Juan County Public Works	370-0500
San Juan Island Fire District #3	378-5334	United States Post Office	378-4511

Applicant is permitted to work on Town right of way as specified here. All work to be completed within 90 days from date of approval.

Date

**Approved by:**

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15.20.030

## Friday Harbor Municipal Code

### Chapter 15.20

#### TRANSPORTING OF STRUCTURES

##### Sections:

- 15.20.010 Permit requirement.
- 15.20.020 Approvals for permit.
- 15.20.030 Permit conditions.
- 15.20.040 Fee for permit.
- 15.20.050 Violation and enforcement.

##### **15.20.010 Permit requirement.**

No person, firm, or corporation shall move, remove, transport, or locate any building or structure within or through the town without first obtaining a separate moving permit for each such building or structure, or part thereof, from the town administrator; provided, however, that buildings or structures which are less than 14 feet in height and less than 14 feet in width shall be exempt. (Ord. 1071 § 1, 1998)

##### **15.20.020 Approvals for permit.**

No permit shall be issued until such time as the applicant has provided the town administrator with written confirmation that the following agencies have been notified and have responded to the proposed move:

- A. Emergency service providers;
- B. Other government agencies where required; and
- C. All franchised utilities with above-ground facilities affected by the proposed route. (Ord. 1071 § 2, 1998)

##### **15.20.030 Permit conditions.**

No permit shall be issued until such time as the applicant has agreed, in writing, to abide by such reasonable conditions, if any, as may be set by the town administrator in the granting of approval. Such conditions must reasonably relate to the mitigation of public safety or welfare concerns identified by the agencies referenced in FHMC 15.20.020; provided, however, the town reserves the right to impose additional reasonable conditions to mitigate public safety and welfare impacts, including, but not necessarily limited to, the following:

- A. To limit the move to designated hours;

B. To determine the route which the move shall take;

C. To determine whether or not the move shall require the direct supervision of the county sheriff's department;

D. To require the posting of signs or personnel at designated points along the proposed move route;

E. To require that advance notice of the move be given to the public, either through the posting of signs or the publication of notice in a local newspaper, or both;

F. To require the posting of a bond to protect the town against claims for property damage or personal injury by persons damaged or injured as a result of the move; and

G. To require the applicant to sign a hold harmless and indemnification agreement in favor of the town.

Any expenses incurred for any of the above services shall be the responsibility of the applicant, in addition to the permit fee. (Ord. 1071 § 3, 1998)

##### **15.20.040 Fee for permit.**

The nonrefundable fee for all permits governed by this chapter shall be reviewed annually by the town council who shall direct the town clerk to adjust the fee appropriately and post such list of permit application fees in a conspicuous place within Town Hall and make such list available to the public upon request. (Ord. 1071 § 4, 1998)

##### **15.20.050 Violation and enforcement.**

A. A violation of this chapter shall be and hereby is declared both a public nuisance and a Class 2 civil infraction, as defined in Chapter 1.18 FHMC as amended from time to time. Each day that a violation of this chapter exists may be treated as a separate infraction.

B. Except in circumstances where there is a serious and imminent threat to public health or safety, prior to filing a public nuisance abatement action in San Juan County superior court, the town shall attempt to gain compliance by use of the civil infraction procedures set forth in Chapter 1.18 FHMC.

C. The penalty for committing a civil infraction under this chapter shall be as set forth in Chapter 1.18 FHMC. (Ord. 1071 § 5, 1998)

(Revised 4/00)