

Town of Friday Harbor

PO Box 219 / Friday Harbor / WA / 98250

(360) 378-2810 / fax (360) 378-5339 / www.fridayharbor.org

Checklist Public Works Permits / Building Permits / Land Use Permits

Property Owner: _____

Telephone _____

Address of job site: _____

Tax Parcel _____

If your construction requires the following applications, have you obtained?

- Yes No N/A Water and Sewer Service applications? **Each application requires a site plan showing location of water & sewer lines in conjunction with construction.**
- Yes No N/A Excavation Within a Public Right of Way Permit application for work within the public right of way?
- Yes No N/A Application to Construct Curb, Gutter, Sidewalk, Storm Drainage, Street?
- Yes No N/A If your construction is 10,000 square feet or larger, have you submitted an Environmental Checklist (SEPA) for review and public comment period?
- Yes No N/A If your construction is planned within the designated shoreline, have you obtained an application for Exemption from Substantial Development or a Substantial Shoreline Development Permit application?
- Yes No N/A Land Clearing, Grading, or Filling Permit application?
- Yes No N/A Does the construction take place in the Historic Preservation District? See map attached. If so, see Historic Preservation Coordinator 360-378-2810 at least three weeks before construction application submittal.
- Yes No N/A If your construction requires a Storm Water Management Plan obtain review and approval four weeks before construction application submittal.

For your building permit application have you submitted the following?

- Yes No N/A A completed building permit application with signature or agent authorization.
- Yes No N/A Two sets of construction drawings showing a site plan, parking plan, landscaping, foundation, walls, footings, beams, floor joists, etc? Guidelines attached.
- Yes No N/A Utility Checklist – must be signed by all companies and by owner/agent.
- Yes No N/A Energy calculations.
- Yes No N/A Mechanical Permit application?
- Yes No N/A Plumbing Permit application?
- Yes No N/A Storm Water Service application?

Signature of Property Owner or Authorized Agent

Date