

# Town of Friday Harbor

PO Box 219 / Friday Harbor / WA / 98250

(360) 378-2810 / fax (360) 378-5339 / www.fridayharbor.org

## Checklist Public Works Permits / Building Permits / Land Use Permits

Property Owner: \_\_\_\_\_

Telephone \_\_\_\_\_

Address of job site: \_\_\_\_\_

Tax Parcel \_\_\_\_\_

### If your construction requires the following applications, have you obtained?

- Yes  No  N/A  Water and Sewer Service applications? **Each application requires a site plan showing location of water & sewer lines in conjunction with construction.**
- Yes  No  N/A  Excavation Within a Public Right of Way Permit application for work within the public right of way?
- Yes  No  N/A  Application to Construct Curb, Gutter, Sidewalk, Storm Drainage, Street?
- Yes  No  N/A  If your construction is 10,000 square feet or larger, have you submitted an Environmental Checklist (SEPA) for review and public comment period?
- Yes  No  N/A  If your construction is planned within the designated shoreline, have you obtained an application for Exemption from Substantial Development or a Substantial Shoreline Development Permit application?
- Yes  No  N/A  Land Clearing, Grading, or Filling Permit application?
- Yes  No  N/A  Does the construction take place in the Historic Preservation District? See map attached. If so, see Historic Preservation Coordinator 360-378-2810 at least three weeks before construction application submittal.
- Yes  No  N/A  If your construction requires a Storm Water Management Plan obtain review and approval four weeks before construction application submittal.

### For your building permit application have you submitted the following?

- Yes  No  N/A  A completed building permit application with signature or agent authorization.
- Yes  No  N/A  Two sets of construction drawings showing a site plan, parking plan, landscaping, foundation, walls, footings, beams, floor joists, etc? Guidelines attached.
- Yes  No  N/A  Utility Checklist – must be signed by all companies and by owner/agent.
- Yes  No  N/A  Energy calculations.
- Yes  No  N/A  Mechanical Permit application?
- Yes  No  N/A  Plumbing Permit application?
- Yes  No  N/A  Storm Water Service application?

\_\_\_\_\_  
Signature of Property Owner or Authorized Agent

\_\_\_\_\_  
Date