



SUMMARY OF THE MINUTES TOWN COUNCIL

Thursday, February 15, 2018 – Council Chambers – Afternoon Session

CALL TO ORDER

Mayor Ghatan called the regular session of the Town Council to order at 12:00 p.m.

ROLL CALL

Councilmembers: Position No. 1, Steve Hushebeck; Position No. 2, Noel Monin; Position No. 3, Anna Maria de Freitas; Position No. 4, Tim Daniels and Position No. 5, Barbara Starr.

Others Present: Mayor, Farhad Ghatan; Treasurer, Kelle' Wilson; Town Administrator, Duncan Wilson; and Clerk, Amy Taylor.

FLAG SALUTE

Mayor Ghatan conducted the flag salute.

PUBLIC ACCESS TIME

Gayle Schnee, local business owner, on behalf of the SJI Chamber of Commerce, thanked Sheriff Krebs for working to stop the recent break-ins to businesses.

Glenn Story, 333 Holi Place, stated that he has been in contact with the Sheriff's Department several times during efforts his efforts to "clean up the Compound". Mr. Story questioned why "these individuals" are being allowed to continue the same behaviors.

Dianne Kinnaman-Hollis, SJI resident, stated that she was equally concerned about the issue.

ACTION AND DISCUSSION ITEMS

HPRB Appointment

At 12:02 pm, Mayor Ghatan requested that the Council affirm his appointment of Carol Strum to the Historic Preservation Review Board.

Moved by Monin, seconded by Starr, to appoint Carol Strum to the vacant position on the Historic Preservation Review Board. Motion passed unanimously.

SJC Sheriff's Update

At 12:03 p.m., Sheriff Ronald Krebs provided an update on issues of mutual concern. Topics included the recent series of break-ins, new staffing, moving violations and congestion from ferry traffic. Mayor Ghatan and the Council thanked Sheriff Krebs. No action was taken.

SJC Council Update

At 12:11 p.m., SJC Councilmember Bill Watson provided an update on issues of mutual concern. Topics included Turn Point Road HEX decision, affordable housing, public hearing schedule, vacation rental ordinance and proposed REET for affordable housing. Mayor Ghatan and the Council thanked Councilmember Watson. No action was taken.

FH Arts Commission Update

At 12:21 p.m., Mayor Ghatan introduced Julie Greene, FH Arts Commission Coordinator, to provide an annual update. Ms. Greene reviewed general business and projects that have been completed, in-progress and proposed for year 2018. Mayor Ghatan and the Council thanked Ms. Greene. No action was taken.

Affordable Housing Solutions

At 12:26 p.m., Mayor Ghatan introduced discussion regarding affordable housing solutions. Mayor Ghatan expressed his desire for Town to continue discussing and attempt to create innovative solutions. Discussion followed about affordable housing needs in general. **Council consensus to schedule work sessions on future agendas.**

Resolution No. 2361

At 1:32 p.m., Mayor Ghatan introduced discussion of draft Resolution No. 2361 regarding the effluent filter project at the Wastewater Treatment Plant. Public Works Director, Wayne Haefele, explained that Change Order No. 1 has no monetary value. The purpose of Change Order No. 1 is to document alterations made to the design of the project. No discussion followed.

Moved by Monin, seconded by de Freitas, to adopt Resolution No. 2361, authorizing the Mayor to execute Change Order No. 1 to the agreement with Wilson Engineering for the WWTP Effluent Filter Project. Motion passed unanimously.

Resolution No. 2362

At 1:35 p.m., Mayor Ghatan introduced discussion of draft Resolution No. 2362 regarding the Town Water Transmission Line Replacement Project, Phase 2. Public Works Director, Wayne Haefele, explained that the project is completed and reconciled. The project engineer recommends acceptance. No discussion followed.

Moved by de Freitas, seconded by Starr, to adopt Resolution No. 2362, accepting the Water Transmission Line Replacement Project, Phase 2. Motion passed unanimously.

Ordinance No. 1639

At 1:37 p.m., Mayor Ghatan introduced discussion of draft Ordinance No 1639, authorizing the vacation of a portion of Front Street. Administrator Wilson explained that the ordinance lists conditions that must be satisfied before the Town vacates the portion of right-of-way leased to the Port of Friday Harbor. No discussion followed.

Moved by Daniels, seconded by Monin, to adopt Ordinance No. 1639, authorizing the vacation of a portion of Front Street. Motion passed unanimously.

ADMINISTRATOR’S REPORT

At 1:39 p.m., Administrator Wilson presented the Town Council with an update of the following:

- AE Services – The resolutions adopted on February 1, 2018 to select AE services are to satisfy SAO recommendations.
- Plastic Straw Ban – Local activists are trying to get restaurants to voluntarily reduce the use of plastic straws.
- Law Enforcement Agreement – Town continues to negotiate service costs with the County.
- Rose Street Crosswalk – The crosswalk design is almost complete.
- Grover Street Crosswalk – Flashing crosswalk lights have been installed.
- Spring Street Elm Lighting -The Vendor reports that the lights are still in good shape. They will require maintenance this year to provide slack around the trunk and branches.
- Tucker Avenue Reconstruction, Phase 2 – The project is scheduled to begin February 26, 2017.

- SJI Rotary Club – The Rotary was updated on upcoming projects.
- WSDOT -The WSDOT provided an update regarding the March Point (SR20) round-about.
- Franck Street – Sewer system maintenance continues.
- Medical Insurance – The Council was asked if they still have interest in enrolling in Town medical benefits.
- WWTP Effluent Filter Project – The filter will be delivered February 16th.
- Street Closure – A street closure is planned for the portion of Second Street near FH Drug Store to install signage.
- Town Hall – The foundation continues to leak at the base of the stairs. Contractors are inspecting for solutions.
- Video Monitoring – Council was asked to consider CCTV monitoring of the Sunshine Alley and its Breezeway. Staff will present policy information during a future agenda.

PAYMENT OF CLAIMS

Moved by Monin, seconded by Hushebeck, to approve the payment of Claim Warrant Nos. 43889 through 43944 in the amount of \$151,934.12; and affirm the issuance of Checks written by the Treasurer Nos. 9747 through 9751 in the amount of \$11,097.75. Motion passed unanimously.

APPROVAL OF MINUTES

Moved by Starr, seconded by Monin, to approve the minutes of **February 1, 2018 as submitted**. Motion passed unanimously.

FUTURE AND NON-AGENDA ITEMS

The Mayor and Council listed items to include on future agendas.

Councilmember Monin thanked the Water Department for helping District 3 with fire hydrants.

CITIZEN RESPONSE

No citizen response was forthcoming.

ADJOURNMENT – Hearing no further business and no objection, Mayor Ghatan adjourned the meeting at 1:55 p.m. The next regular meeting is scheduled for Thursday, March 1, 2018 at 12:00 p.m.

* * * * *

These minutes were approved on [date]. The original document is retained by the Clerk in the Town Council’s permanent records. Attest: Amy Taylor, Town of Friday Harbor Clerk