



SUMMARY OF THE MINUTES TOWN COUNCIL

Thursday, February 1, 2018 – Council Chambers – Afternoon Session

CALL TO ORDER

Mayor Ghatan called the regular session of the Town Council to order at 12:00 p.m.

ROLL CALL

Councilmembers: Position No. 1, Steve Hushebeck; Position No. 2, Noel Monin; and Position No. 5, Barbara Starr.

Position No. 3, Anna Maria de Freitas; and Position No. 4, Tim Daniels; were absent.

Others Present: Mayor, Farhad Ghatan; Treasurer, Kelle' Wilson; and Clerk, Amy Taylor.

EXCUSED ABSENCE

Council unanimously excused the absence of Councilmembers de Freitas and Daniels.

FLAG SALUTE

Mayor Ghatan conducted the flag salute.

PUBLIC ACCESS TIME

No public access was forthcoming.

PUBLIC HEARING

Public Hearing – Vacation Application No. 24

At 12:01 p.m., Mayor Ghatan opened the public hearing to consider Vacation Application No. 24, a petition by the Port of Friday Harbor to vacate a portion of the Front Street right-of-way.

Mayor Ghatan asked if any Councilmember wished to excuse themselves from participating. Council answered in the negative. The hearing was legislative in nature.

Mayor Ghatan asked Land Use Administrator, Mike Bertrand, to present the staff report. Mr. Bertrand explained that the subject property is a portion of right-of-way that lays north westerly of Spring Street. The portion is approximately 681 square feet in size. The subject property has been the subject of long term lease for over 25 years. Overall it would not be considered desirable for roadway.

Mr. Bertrand explained that pursuant to RCW 35.79.030, staff recommendation is that Vacation Application No. 24 be approved based on the following:

- If granted, the vacation should be conditioned that the applicant grant Town a utility easement for future construction, repair and maintenance of public utilities; and
- If granted, the applicant should compensate the Town for 100% of the appraised value; and
- If granted, the applicant shall apply for a boundary line adjustment with the Town to show the new lot lines and legal descriptions of all affected parcels.

Todd Nicholson, Port Director, explained the basis of the request. Mr. Nicholson explained that a portion of the Williamson Building and FH Yacht Club stairs are located in the leased area.

Mayor Ghatan opened the hearing to questions.

At 12:04 p.m., Mayor Ghatan opened the public hearing to audience comments. Hearing none, Mayor Ghatan closed the public input portion of the hearing, reserving the right to reopen if needed, and opened Council deliberations.

Councilmembers did not express views of the application. Mayor Ghatan closed the public hearing.

Moved by Starr, by seconded Hushebeck, to approve Vacation Application No. 24, a request to vacate a portion of Front Street right-of-way, subject to the conditions contained in the Staff Report. Motion passed 3-0 with de Freitas and Daniels absent.

ACTION AND DISCUSSION ITEMS

San Juan County Update

At 12:06 p.m., SJC Councilmember Bill Watson provided the Council with an update on topics of mutual concern. Topics included: Affordable Housing Fair, Ag Summit and March Point round-about (Anacortes HR 20) construction. No action was taken.

Planning Commission

At 12:10 p.m., Mayor Ghatan requested that the Council affirm the appointment of Charles Dalldorf to the Town Planning Commission. Mr. Dalldorf introduced himself to the Council.

Council consensus to approve the appointment of Charles Dalldorf to the Town Planning Commission.

Warbass Way Sculpture

At 12:12 p.m., Mayor Ghatan introduced discussion regarding the Ed Warbass Bench Sculpture. Diane Martindale, FHAC member, provided an update regarding the project. The FHAC is requesting that the Council consider committing \$15,000 from the first 2% Hotel Motel funds and \$15,000 from the Arts Commission funds to create a \$30,000 matching contribution. The remainder of the funding would be from public contributions. Discussion followed regarding the caricature of the sculpture and its placement at the Sunshine Alley entrance.

Moved by Monin, seconded by Hushebeck, to approve \$15,000 from the first 2% Hotel Motel funds and \$15,000 from the Arts Commission funds (as a matching grant of \$30,000) for the Ed Warbass Sculpture. Motion passed 3-0 with de Freitas and Daniels absent.

Wellness Program

At 12:23 p.m., Julie Greene, Wellness Coordinator, provided the Council with a summary of wellness program activities for year 2017. Discussion followed regarding wellness grants. The Mayor & Council thanked Ms. Greene. No action was taken.

FFCOL – Rezone Application No. 70

At 12:35 p.m., Mayor Ghatan introduced discussion regarding Findings of Fact, Conclusions of Law & Decision for Rezone Application No. 70. The Council denied said application at the Public Hearing on January 4, 2018. No discussion followed.

Moved by Hushebeck, seconded by Starr, to adopt the Findings of Fact, Conclusions of Law & Decision for Rezone Application No. 70. Motion passed 3-0 with de Freitas and Daniels absent.

Resolution No. 2351

At 12:36 p.m., Mayor Ghatan introduced discussion of draft Resolution No. 2351 regarding a bill of sale. Town is accepting the bill of sale for sanitary sewer located at 794 Larsen Street. No discussion followed.

Moved by Monin, seconded by Hushebeck, to adopt Resolution No. 2351, accepting the bill of sale from Howard Crowell for improvements to the Town’s sewer system. Motion passed 3-0 with de Freitas and Daniels absent.

Resolution No. 2352

At 12:38 p.m., Mayor Ghatan introduced discussion of draft Resolution No. 2352 regarding Water Zone 327 Improvements. Amendment No. 1 to the consultant agreement with Wilson Engineering authorizes the consultant to design the improvements. No discussion followed.

Moved by Hushebeck, seconded by Starr, to adopt Resolution No. 2352, authorizing the Mayor to execute Amendment No. 1 to the consultant agreement with Wilson Engineering, LLC for design of improvements to Water Zone 327. Motion passed 3-0 with de Freitas and Daniels absent.

Resolution No. 2353

At 12:46 p.m., Mayor Ghatan introduced discussion of draft Resolution No. 2353 regarding groundwater monitoring at the FH Landfill. SCS Engineers has provided Work Order No. 15 to provide annual monitoring and prepare the 2019 Financial Assurance Plan updates. No discussion followed.

Moved by Monin, seconded by Starr, to adopt Resolution No. 2353, authorizing the Mayor to execute an agreement with SCS Engineers for 2018 groundwater monitoring program services at the Friday Harbor Landfill. Motion passed 3-0 with de Freitas and Daniels absent.

Resolution No. 2354

At 12:48 p.m., Mayor Ghatan introduced discussion of draft Resolution No. 2354 regarding the Argyle Avenue Sidewalk Improvement Project. Town was awarded a grant from SJC for construction of the improvements. Discussion followed regarding the scope of the project.

Moved by Starr, seconded by Monin, to adopt Resolution No. 2354, authorizing the Mayor to execute a grant agreement with San Juan County for Public Facilities Financing Assistance Program funds for the Argyle Avenue Sidewalk Improvement Project. Motion passed 3-0 with de Freitas and Daniels absent.

Resolution No. 2355

At 12:52 p.m., Mayor Ghatan introduced discussion of draft Resolution No. 2355 regarding the Fats, Oils & Grease Program. IW Consultant provided the successful statement of qualifications for the project. Discussion followed regarding the scope of the project.

Moved by Monin, seconded by Starr, to adopt Resolution No. 2355, authorizing the Mayor to execute a contract with the engineering firm of IW Consulting Services, Inc. for development of a Fats, Oils and Grease (FOG) Abatement Program. Motion passed 3-0 with de Freitas and Daniels absent.

Resolution No. 2356

At 12:54 p.m., Mayor Ghatan introduced discussion of draft Resolution No. 2356 regarding purchase of granulated activated carbon for the Water Treatment Plant. The vendor has indicated a 5% price increase for the purchase of carbon due to raw material and freight costs. No discussion followed.

Moved by Hushebeck, seconded by Monin, to adopt Resolution No. 2356, authorizing the Mayor to execute Amendment No. 1 to the purchase agreement with Calgon Carbon Corporation to provide carbon for the Granular Activated Carbon (GAC) Filtration System at the Water Treatment Plant. Motion passed 3-0 with de Freitas and Daniels absent.

Resolution Nos. 2357 through 2359

At 12:58 p.m., Mayor Ghatan introduced discussion of draft Resolution Nos. 2356 through 2359 regarding consultant firms for A&E services. Public Works has reviewed statements of qualifications from engineering firms and has recommended that Gray and Osborne, Wilson Engineering and Brown & Caldwell be selected for years 2018-2019 to perform on-call services.

Moved by Monin, seconded by Starr, to adopt Resolution Nos. 2357 through 2359 regarding on-call engineering services. Motion passed 3-0 with de Freitas and Daniels absent.

Resolution No. 2360

At 1:10 p.m., Mayor Ghatan introduced discussion of draft Resolution No. 2360 regarding Mayor Pro-tem. Mayor Ghatan explained that he would be unavailable for a portion of February.

Moved by Monin, seconded by Starr to adopt Resolution No. 2360, selecting Steve Hushebeck to serve as Mayor Pro-tem for the month of February 2018. Motion passed 3-0 with de Freitas and Daniels absent.

PAYMENT OF CLAIMS

Moved by Monin, seconded by Hushebeck, to affirm the payment of Payroll Warrant Nos. 16965 through 16974 and Direct Deposit Run dated January 31, 2018 in the amount of \$302,009.59; approve the payment of Pre-Write Warrant Nos. 43785 through 43819 in the amount of \$158,470.18 and Pre-Write Warrant Nos. 43820 through 43836 in the amount of \$180,958.42; and approve the payment of Claim Warrant Nos. 43837 through 43888 in the amount of \$217,306.59. Motion passed 3-0 with de Freitas and Daniels absent.

APPROVAL OF MINUTES

Moved by Starr, seconded by Hushebeck, to approve the minutes of **January 4, 2017 as submitted**. Motion passed 3-0 with de Freitas and Daniels absent.

FUTURE AND NON-AGENDA ITEMS

Mayor Ghatan announced that he would be attending conferences in Olympia, WA.

Mayor Ghatan announced that Town received grant funding for the Stormwater Vault Project.

Mayor Ghatan requested that the Council continue the discussion regarding affordable housing solutions.

Clerk Taylor noted the memo distributed to the Council regarding Franck Street improvements.

Councilmember Monin provided a Board of Health update.

CITIZEN RESPONSE

No citizen response was forthcoming.

ADJOURNMENT – Hearing no further business and no objection, Mayor Ghatan adjourned the meeting at 1:50 p.m. The next regular meeting is scheduled for Thursday, February 15, 2018 at 12:00 p.m.

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These minutes were approved on [date]. The original document is retained by the Clerk in the Town Council’s permanent records. Attest: Amy Taylor, Town of Friday Harbor Clerk