

TOWN OF FRIDAY HARBOR

Community Development &
Planning P.O. Box 219
Friday Harbor, WA 98250
360-378-2810
permits@fridayharbor.



Ryan Ericson
Director

Pre-Development Meeting Request

Pre-Development Meeting is for the following development applications:

- | | |
|---|--|
| <input type="checkbox"/> Administrative Approval Permit | <input type="checkbox"/> Conditional Use Permit |
| <input type="checkbox"/> Commercial Building Permit | <input type="checkbox"/> Land Disturbance Permit |
| <input type="checkbox"/> Shoreline Permit | <input type="checkbox"/> Any Land Subdivision |
| <input type="checkbox"/> Variance | <input type="checkbox"/> Delineation Review |
| <input type="checkbox"/> Other | |

Pre-Dev#(CDP USE) _____ Parcel Size _____

Tax Parcel Number(s) _____

Project Address _____

Applicant

Name _____ Phone _____

Address _____ City _____

State _____ Zip _____ Email _____

Property Owner

Name _____ Phone _____

Address _____ City _____

State _____ Zip _____ Email _____

Agent (if, applicable)

Name _____ Phone _____

Address _____ City _____

State _____ Zip _____ Email _____

NOTE: Pre-development review does not constitute acceptance of an application by the Town nor does it vest an application. Future review of your formal application may require changes, alterations, or additional information to clarify the details of your proposal and design.

Proposed Land Disturbance Information:

Is the project within 300 feet of a critical area? Yes No Unknown

Will the project require clearing of vegetation? Yes No

If yes, how much circle (acre, sq. ft.) _____

Will the project require surface disturbance? Yes No

If yes: How much excavation? (square feet/27 = cubic yards) _____

How much fill? (square feet/27 = cubic yards) _____

Will the project require removal or cutting of trees? Yes No

If yes: Acre(s) of cutting/removal _____

Proposed driveway area (sf) _____ and depth (in) _____

Proposed parking lot area (sf) _____ and depth (in) _____

Building Information (if applicable):

<input type="checkbox"/> Residential or Multi-Family	Number of Dwelling Units:
<input type="checkbox"/> Commercial	Square Footage:
<input type="checkbox"/> Other Use Type	Square Footage:
Occupancy Classifications:	
Construction Type:	
Building Height (if new/increased):	
Floor Area Existing:	Floor Area New:
Fire Sprinkler Existing <input type="checkbox"/> Yes <input type="checkbox"/> No	Proposed <input type="checkbox"/> Yes <input type="checkbox"/> No
Fire Alarm Existing <input type="checkbox"/> Yes <input type="checkbox"/> No	Proposed <input type="checkbox"/> Yes <input type="checkbox"/> No

Estimated Preliminary Traffic Information:

Complete all blank spaces in the following table, or, alternatively, submit a separate narrative describing estimated traffic as a result of the proposed development in terms of passenger vehicle and truck trip numbers that also includes estimated hours of operation and expected peak traffic times:

A	B	C	D
Traffic Generation Category	Total Existing	Once the proposed project is complete, the total will be	Net Change (+ or -); Subtract Column B from Column C
Number of Employees			
Number of Customers/Clients per day			
Number of Deliveries (UPS, US mail, parts, services trips, etc.)			
Number of Single Family Residences			
Number of Apartments or Accessory Dwelling Units			

Preliminary Stormwater Information:

Complete all blank spaces in the following table for all property subject to the proposed development:

A		B	C	D
Surface Type		Area, square feet (NOTE: 43,560 square feet = 1 acre)		
		Total Existing	Once the proposed project is complete, the total will be	Net Change (+ or -); Subtract Column B from Column C
Native Vegetation ⁽¹⁾				
Pasture				
Landscaping				
Roofs ⁽²⁾	Conventional			
	Green			
Sidewalks, trails, paths				
Porches, decks				
Roads, driveways, parking lots	Impervious			
	Pervious			
Grand Total		(3)	(3)	(4)
		(3) The two "Grand Total" values above should be the same, unless you are constructing a roof, porch, or deck over an existing hard surface or over native vegetation, pasture, or landscaping.		(4) Unless the "Grand Total" values in Columns B and C are different, the Grand Total value above will be 0.

Table Notes:

(1) "Native Vegetation" is comprised of plant species, other than noxious weeds, that are indigenous to the coastal region of the Pacific Northwest and that reasonably could have been expected to naturally occur on the site. Examples include trees such as Douglas fir, Western Hemlock, Western Red Cedar, Alder, Big-leaf Maple, and Vine Maple; shrubs such as willow, elderberry, salmonberry, and salal; and herbaceous plants such as sword fern, foam flower, and fireweed. Native vegetation can exist naturally and can also exist as a result of deliberate planting actions.

(2) New untreated metal roofs qualify as pollution generating impervious surface areas. If that area is equal to or greater than 5,000 square feet, it will require stormwater treatment.

Show and label all the above surface areas on your Site Plan submission, including any existing stormwater management and/or drainage related facilities.

Site Soil Type: _____

Do you have stormwater management and/or drainage facilities as-built drawings for the project site? Yes No Unknown

Does a Master Drainage or Stormwater Management Plan apply to your project site? Yes No Unknown

(Optional) Questions for Staff – attach additional pages if necessary:

I/we _____ hereby certify that the above statements and the information contained in any papers or plans submitted herewith are true and accurate to the best of my knowledge.

Signature of Applicant/Owner

Date