



SUMMARY OF THE MINUTES TOWN COUNCIL

Thursday, July 15, 2021 – Council Chambers – Afternoon Session

CALL TO ORDER

Mayor Ghatan called the regular session of the Town Council to order at 12:00 p.m.

ROLL CALL

Councilmembers: Steve Hushebeck (Position No. 1), Noel Monin (Position No. 2), Anna Maria de Freitas (Position No. 3), Tim Daniels (Position No. 4) and Barbara Starr (Position No. 5).

Mayor, Farhad Ghatan; Town Administrator, Duncan Wilson; Finance Director, Bethany Berry; and Clerk, Amy Taylor.

FLAG SALUTE

Mayor Ghatan conducted the flag salute.

PUBLIC ACCESS TIME

No public access was forthcoming.

ACTION AND DISCUSSION ITEMS

San Juan County Update

At 12:03 p.m., Mayor Ghatan introduced SJC Councilmember Christine Minney to update the Council on issues of mutual concern. Councilmember Minney reported on the new environmental division, vacation rental moratorium, Lampard Public Works, meeting in person and mitigation on Missing Mountain Road. The Mayor and Council thanked Ms. Minney.

Resolution No. 2652 & Blair Avenue Mural Application

At 12:09 p.m., Mayor Ghatan introduced discussion of the Blair Avenue Mural. CDPD Director, Ryan Ericson, described the application process and recommended approval. Discussion followed regarding the theme of the piece.

Moved by de Freitas, seconded by Hushebeck, to adopt Resolution No. 2652, authorizing the agreement for installation of the Blair Avenue Mural Project. Motion passed unanimously. [Clerk's Note: Separate approval of Mural Application 01-M-2021 was not required.]

Resolution No. 2653

At 12:12 p.m., Mayor Ghatan introduced discussion of the pilot project for curbside plastic film recycling. Administrator Wilson explained that SC Johnson has forward a memorandum of understanding. Discussion followed regarding scope of the project.

Moved by Monin, seconded by de Freitas, to adopt Resolution No. 2653, authorizing the Mayor to execute an agreement with SC Johnson for a pilot project for Curbside Plastic Film Recycling. Motion passed unanimously.

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Resolution No. 2654

At 12:21 p.m., Mayor Ghatan introduced discussion of Resolution No. 2654 concerning pedestrian improvements on Spring Street. Administrator Wilson explained that removal of the street trees and buckled sidewalk now require repair. No discussion followed.

Moved by Starr, seconded by de Freitas, to adopt Resolution No. 2654, authorizing the Mayor to execute an agreement with Mike Carlson Enterprises for the Spring & Second Street Pedestrian Improvement Project. Motion passed unanimously.

American Rescue Plan Funding

At 12:26 p.m., Mayor Ghatan introduced discussion of possible uses for the American Recovery Act funding. Potential uses include: purchase of real property, revenue replacement, rent relief program, mental health programs, daycare availability, and EDC trades program. Discussion followed. No action was taken.

ADMINISTRATOR’S REPORT

At 12:48 p.m., Administrator Wilson presented the Town Council with an update of the following:

- Sewer Department Employee – Patrick Minney has accepted an offer for the available Utility Worker I position.
- PW Yard Building – Town is requesting quotes for maintenance of the building.
- RV Dump Station – The station will remain locked until a process is developed for monitoring.
- Front Street Pocket Park – The project has gone out to bid.
- Granulated Activated Carbon Bid – Town has completed its GAC Study and will issue a new bid for non-coconut-based product.
- PW Intern – Robin Taylor has begun as the new intern.
- Marguerite Place Improvements – The Transportation Improvement Board will be visiting Friday Harbor. The project will likely be most viable for upcoming grant cycles.
- Town Meetings – Town will resume meeting in the Council Chambers starting in August.
- 2022 PFFAP – Town is considering various projects for this year’s grant cycle.
- Disability Insurance – AWC Employee Benefit Trust will be requiring enrollment in long-term disability insurance for the Town. Town will be reviewing the participation and rate requirements with employees.

PAYMENT OF CLAIMS

Moved by Monin, seconded by Starr, to affirm the payment of Payroll Warrants and approve the payment of Claim Warrants as enumerated below. Motion passed unanimously.

Finance Department Agenda Items: July 15, 2021

Approval of 2021 Claim Warrants

- Warrant Number: 47020-48059
- ACH Number: EFT 1-2
- Amount: \$117,695.49
- Dated: 07/15/21

Approval of June 2021 Payroll Warrants

- Warrant Number: 17383-17395 & 06/30/2021 Direct Deposit
- ACH Number: 53-56
- Amount: \$348,001.85
- Dated: 06/30/21

Approval of June 2021 Treasurer Checks

- Warrant Number: 10123-10130

- 94 • ACH Payments Total: 3
- 95 • Amount: \$746,118.67
- 96 • Dated: June 2021

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APPROVAL OF MINUTES

98 Moved by de Freitas, seconded by Monin, to approve the minutes of **July 1, 2021 as submitted.** Motion passed
99 unanimously.

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FUTURE AND NON-AGENDA ITEMS

101 No future agenda items were forthcoming.

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CITIZEN RESPONSE

103 No citizen response was forthcoming.

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105 **ADJOURNMENT** – Hearing no further business and no objection, Mayor Ghatan adjourned the meeting at 1:26
106 p.m. The next regular meeting is scheduled for Thursday, August 5, 2021 at 12:00 p.m.

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110 **These minutes were approved by motion of the Town Council . The original document is retained by the Clerk in**
111 **the Town Council’s permanent records. Attest: Amy Taylor, Town of Friday Harbor Clerk**

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