



SUMMARY OF THE MINUTES TOWN COUNCIL

Thursday, July 1, 2021 – Council Chambers – Afternoon Session

CALL TO ORDER

Mayor Ghatan called the regular session of the Town Council to order at 12:00 p.m.

ROLL CALL

Councilmembers: Steve Hushebeck (Position No. 1), Noel Monin (Position No. 2), Anna Maria de Freitas (Position No. 3), Tim Daniels (Position No. 4) and Barbara Starr (Position No. 5).

Mayor, Farhad Ghatan; Town Administrator, Duncan Wilson; Finance Director, Bethany Berry; and Clerk, Amy Taylor.

FLAG SALUTE

Mayor Ghatan conducted the flag salute.

PUBLIC ACCESS TIME

No public access was forthcoming.

ACTION AND DISCUSSION ITEMS

Sheriff's Report

At 12:02 p.m., Mayor Ghatan welcomed Sheriff Ron Krebs to provide a quarterly update. Sheriff Krebs reported that quarterly statistics are average for the quarter and discussed new legislation (WA Supreme Court - State vs. Blake) that will affect local law enforcement for drug related offenses. The Mayor and Council thanked Sheriff Krebs.

SJI Chamber of Commerce

At 12:17 p.m., Mayor Ghatan welcomed Becki Day, SJI Chamber Director, to report on times and activities planned for the Fourth of July. The Mayor and Council thanked Ms. Day.

Visitors Bureau

At 12:21 p.m., Mayor Ghatan introduced Deborah Hoskinson, VB Director, to report on the proposed campaign for summer and fall 2021 advertising and budget. No discussion followed.

Moved by Hushebeck, seconded by Starr, to approve the proposed budget and marketing campaign for Summer and Fall 2021. Motion passed unanimously.

OJC Properties – Request to Amend Development Agreement

At 12:29 p.m., Mayor Ghatan introduced discussion of the request by OJC Properties to amend its existing Developers Agreement to allow an additional unit at 805 Argyle Avenue. CDPD Director, Ryan Ericson explained that the Department recommends referring the matter to the Planning Commission. No discussion followed.

Council consensus to refer the request to the Planning Commission for recommendation.

44 Ordinance No. 1727

45 At 12:29 p.m., Mayor Ghatan introduced discussion of draft Ordinance No. 1727 concerning time limited parking.
46 Said Ordinance designates 4-hour parking on Spring Street from Blair Avenue to Mullis Street and 8-hour parking
47 from Mullis Street to Marguerite Place. No discussion followed.

48
49 **Moved by Monin, seconded by de Freitas, to adopt Ordinance No. 1727, amending Chapters 10.04 FHMC**
50 **concerning time limited parking. Motion passed unanimously.**

51
52 Resolution No. 2651

53 At 12:35 p.m., Mayor Ghatan introduced discussion of draft Resolution No. 2651 concerning Mullis Street. Said
54 Resolution accepts the recent improvements. No discussion followed.

55
56 **Moved by de Freitas, seconded by Starr, to adopt Resolution No. 2651 accepting the Mullis Street Improvement**
57 **Project and releasing unencumbered retainage. Motion passed unanimously.**

58
59 Toilet Rebate Program

60 At 12:37 p.m., Mayor Ghatan introduced discussion of the Toilet Rebate Program. Administrator Wilson explained
61 that the program fund is depleted. Discussion followed regarding expansion of the program.

62
63 **Moved by Starr, seconded by Monin, to fund the Toilet Rebate Program \$1,000 for the remainder of year 2021**
64 **and add \$1,000 for year the 2022 proposed budget. Motion passed unanimously.**

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66 **ADMINISTRATOR’S REPORT**

67 At 12:44 p.m., Administrator Wilson presented the Town Council with an update of the following:

- 68
69
- 70 • AWC City Vision Magazine – AWC will feature Friday Harbor next issue.
 - 71 • WWTP Staffing – The upcoming retirement of Herb Mason will leave the department short 2FTEs.
 - 72 • PW Intern / Temporary Employee – **Council consensus to allow the internship of 30 hours and upon**
73 **successful completion, temporary employment of Robin Taylor at the Public Works Administrative**
74 **Offices.**
 - 75 • TIB Grant Cycle – The WSDOT will be visiting Friday Harbor to inspect upcoming projects for the 2022 TIB
76 Grant Cycle. Discussion followed regarding Marguerite Street.
 - 77 • Council Chambers – Town requested a bid for new windows (IGU replacement) in the Town Chambers.

78 **PAYMENT OF CLAIMS**

79 Moved by Monin, seconded by Starr, to approve the Finance Department Agenda as listed below. Motion passed
80 unanimously.

81
82 Finance Department Agenda Items

83 Presented at Council Meeting: July 1, 2021

84
85 Approval of 2021 Claim Warrants

- 86
- 87 • Warrant Number: 47990-48019
 - 88 • ACH Number:
 - 89 • Amount: \$137,889.89
 - 90 • Dated: 07/01/21

91 **APPROVAL OF MINUTES**

92 Moved by de Freitas, seconded by Starr, to approve the minutes of June 3rd and 17th, 2021. Motion passed
93 unanimously.

94

96 **FUTURE AND NON-AGENDA ITEMS**
97 No future agenda items were forthcoming.

98
99 **CITIZEN RESPONSE**
100 No citizen response was forthcoming.

101
102 **EXECUTIVE SESSION**
103 At 1:08 p.m., Mayor Ghatan announced that the Council would be holding two executive session regarding
104 employee performance in accordance with the provisions of RCW 42.30.110(1)(g) and real estate acquisition in
105 accordance with the provisions of RCW 42.30.110(1)(c); which was estimated to a combined total of 20 minutes.
106 Participants: Town Council, Mayor Ghatan, Administrator Wilson, Finance Officer Berry, and Clerk Taylor. The
107 session ended at 1:53 p.m. for an actual session time of 45 minutes. The public was properly informed of the
108 time extension. No actions were taken following executive session.

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110 **ADJOURNMENT** – Hearing no further business and no objection, Mayor Ghatan adjourned the meeting at 1:53
111 p.m. The next regular meeting is scheduled for Thursday, July 15, 2021 at 12:00 p.m.

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113 * * * * *

114 **These minutes were approved by motion of the Town Council . The original document is retained by the Clerk in**
115 **the Town Council’s permanent records. Attest: Amy Taylor , Town of Friday Harbor Clerk**