



SUMMARY OF THE MINUTES TOWN COUNCIL

Thursday, May 20, 2021 – Council Chambers – Afternoon Session

CALL TO ORDER

Mayor Ghatan called the regular session of the Town Council to order at 12:00 p.m.

ROLL CALL

Councilmembers: Steve Hushebeck (Position No. 1), Noel Monin (Position No. 2), Anna Maria de Freitas (Position No. 3), Tim Daniels (Position No. 4) and Barbara Starr (Position No. 5).

Others Present: Mayor, Farhad Ghatan; Town Administrator, Duncan Wilson; Finance Director, Bethany Berry; and Clerk, Amy Taylor.

FLAG SALUTE

Mayor Ghatan conducted the flag salute.

PUBLIC ACCESS TIME

No public access was forthcoming.

ACTION AND DISCUSSION ITEMS

2021 Tourism Promotion Program

At 12:03 p.m., Mayor Ghatan introduced discussion of the 2021 Hotel Motel Grant allocation for tourism promotion programs. Administrator Wilson recommended that Council set a preliminary grant allocation of up to \$50,000 from the 2nd 2% H/M fund. Discussion followed regarding allocation of more from fund reserves.

Moved by Monin, seconded by Starr, to authorized a preliminary allocation of \$50,000 from the 2nd 2% H/M Fund for the 2022 Tourism Grant Program. Motion passed unanimously.

Resolution No. 2642

At 12:08 p.m., Mayor Ghatan introduced discussion of draft Resolution No. 2642 concerning John O. Linde Community Park. The current amendment for limited amplified sound sunsets on June 30, 2021. No issues regarding amplified sound have been reported to the Town to date. Island Rec is requesting Amendment No. 4 to continue the use of limited amplified sound during sanctioned events. No discussion followed.

Moved by Starr, seconded by Monin, to adopt Resolution No. 2642, approving the request to use limited amplified sound during sanctioned sporting events through June 30, 2023; and to “approve to form”, Amendment No. 4 of the operations and maintenance agreement. Motion passed unanimously.

Resolution No 2643

At 12:11 p.m., Mayor Ghatan introduced discussion of draft Resolution No. 2643 concerning a policy for public works equipment. The policy establishes rental rates and allowable uses. No discussion followed.

Moved by Hushebeck, seconded by de Freitas, to adopt Resolution No. 2643, adopting a usage policy, rental rates for Town public works equipment and billable rates for Town personnel . Motion passed unanimously.

46 Capital Improvement Plan

47 At 12:13 p.m., Mayor Ghatan introduced discussion of the Capital Improvement Plan and Six Year Transportation
48 Improvement Plan. Administrator Wilson described line items of interest. Public hearings are scheduled in June
49 for adoption of the plans. No action was taken.

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51 **ADMINISTRATOR’S REPORT**

52 At 12:41 p.m., Administrator Wilson presented the Town Council with an update of the following:

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- 54 • Town Council Chambers – Town has purchased equipment upgrades and will transition to Zoom Meetings
55 in June 2021.
- 56 • Construction Updates – The current projects on Spring Street and Mullis Street are nearly complete. Both
57 contractors are in the final stages.
- 58 • FH Highschool Senior Banner – Are delivered and being hung around Town.
- 59 • Agenda – The Critical Areas Ordinance and information for Accessory Dwelling Units will be presented
60 June 3, 2021.
- 61 • Pickleball Courts – Island Rec may request an amendment to the conditional use permit for Linde O.
62 Fields. There is community interest in developing multiple pickleball courts.
- 63 • 770 Argyle Avenue – The driveway for the parcel is actually located on Cahail Park property. The Owner is
64 requesting a permanent easement. The Council concurred that it is not interested in a permanent
65 easement, however they are open to other solutions.
- 66 • Tucker Avenue Reconstruction Project, Phase 2 – The hearing date for litigation is scheduled in October
67 2021.
- 68 • First Street Pocket Park – A call for bid has been issued. Award is tentatively scheduled June 3, 2021.

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70 **PAYMENT OF CLAIMS**

71 Moved by Monin, seconded by de Freitas, to approve the payment of warrants as stated below. Motion passed
72 unanimously.

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74 Finance Department Agenda Items

75 Presented at Council Meeting: May 20, 2021

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77 Approval of 2021 Claim Warrants

- 78 • Warrant Number: 47836-47897
- 79 • ACH Number: EFT 1-2
- 80 • Amount: \$233,099.19
- 81 • Dated: 05/20/21

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83 Approval of April 2021 Treasurer Checks

- 84 • Warrant Number: 10059-10077
- 85 • ACH Payments: 4
- 86 • Amount: \$694,141.44
- 87 • Dated: April 2021

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89 **APPROVAL OF MINUTES**

90 Moved by de Freitas, seconded by Starr, to approve the minutes of **May 6, 2021 as submitted.** Motion passed
91 unanimously.

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93 **FUTURE AND NON-AGENDA ITEMS**

94 No future agenda items were forthcoming.

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96 **CITIZEN RESPONSE**

97 No citizen response was forthcoming.

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99 **ADJOURNMENT** – Hearing no further business and no objection, Mayor Ghatan adjourned the meeting at 1:05
100 p.m. The next regular meeting is scheduled for Thursday, June 3, 2021 at 12:00 p.m.

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These minutes were approved by motion of the Town Council . The original document is retained by the Clerk in the Town Council’s permanent records. Attest: Amy Taylor, Town of Friday Harbor Clerk