



SUMMARY OF THE MINUTES TOWN COUNCIL

Thursday, May 6, 2021 – Council Chambers – Afternoon Session

CALL TO ORDER

Mayor Ghatan called the regular session of the Town Council to order at 12:00 p.m.

ROLL CALL

Councilmembers: Steve Hushebeck (Position No. 1), Noel Monin (Position No. 2), Anna Maria de Freitas (Position No. 3), and Barbara Starr (Position No. 5). Tim Daniels (Position No. 4) was absent.

Others Present: Mayor, Farhad Ghatan; Treasurer, Kelle' Wilson; Town Administrator, Duncan Wilson; and Clerk, Amy Taylor.

The Council excused the absence of Councilmember Daniels.

FLAG SALUTE

Mayor Ghatan conducted the flag salute.

PUBLIC ACCESS TIME

No public access was forthcoming.

ACTION AND DISCUSSION ITEMS

SJC Update

At 12:02 p.m., Mayor Ghatan introduced SJC Councilmember, Christine Minney to provide an update on issues of mutual concern. Topics included the proposed Town to Zylstra Lake Pedestrian Path, April 2021 special election and sidewalk improvements on Argyle Avenue. The Mayor thanked Ms. Minney.

Proclamation – Kelle' Wilson

At 12:05 p.m., Mayor Ghatan proclaimed Kelle' Wilson Day in the Town of Friday Harbor in Honor of Treasurer Wilsons retirement and last meeting as elected Town Treasurer.

Proclamation – Clerk's Week

At 12:08 p.m., Mayor Ghatan proclaimed Municipal Clerk's Week in the Town of Friday Harbor.

Historic Preservation Month

At 12:11 p.m., Mayor Ghatan introduced Sandy Strehlou, Historic Preservation Coordinator to speak about Historic Preservation Month. Ms. Strehlou described Town sponsored events for the month of May.

Ordinance No. 1718

At 12:15 p.m., Mayor Ghatan introduced discussion of draft Ordinance No. 1718 concerning membership of the Historic Preservation Review Board. Sandy Strehlou, Historic Preservation Coordinator, explained that the HPRB has qualified candidates for the two recent vacancies, however membership requires that the HPRB have one sitting member residing in the Town. Ms. Strehlou requested to amend that requirement. Discussion followed regarding giving deference to Town residents.

Moved by Monin, seconded by Starr, to adopt Ordinance No. 1718, amending Chapter 2.58 FHMC regarding membership of the HPRB. Motion passed 4-0 with Daniels absent.

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48 HPRB Appointments

49 Concurrently with Ordinance No. 1718, Mayor Ghatan opened discussion of member appointments.

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51 **Moved by Starr, seconded by de Freitas, to affirm the appointments of Nadine Cook and Ron Loya to the Historic**
52 **Preservation Review Board. Motion passed 4-0 with Daniels absent.**

53

54 Blair Mural

55 At 12:29 p.m., Mayor Ghatan introduced discussion of the Blair Street Mural. Julie Greene, Friday Harbor Arts
56 Commission Coordinator, presented the recommendation of the FHAC to select the company known as Bennet
57 and Fisher for installation of the artwork. Discussion followed regarding the piece.

58

59 **Moved by Starr, seconded by de Freitas, to accept the art proposal from Bennett and Fisher for installation the**
60 **Blair Street Mural, contingent that the Artist visits the site the confirm the wall is in acceptable condition for**
61 **installation of product. Motion passed 4-0 with Daniels absent.**

62

63 Resolution No. 2637

64 At 12:38 p.m., Mayor Ghatan introduced discussion of draft Resolution No. 2637 concerning the Mullis Street
65 Improvement Project. Pedro Mena, Project Manager, described Change Order Nos. 3 thru 5. No discussion
66 followed.

67

68 **Moved by Monin, seconded by Starr, to adopt Resolution No. 2637, authorizing the Mayor to execute Change**
69 **Order Nos. 3 through 5 for the Mullis Street Improvement Project. Motion passed 4-0 with Daniels absent.**

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71 Resolution No. 2638

72 At 12:45 p.m., Mayor Ghatan introduced discussion of draft Resolution No. 2638 concerning the new Public
73 Works Yard. Administrator Wilson explained that the transaction for purchase of 1000 Guard Street is complete
74 and SJC wishes to exercise its option to lease the property back from the Town until it is able to cease operations
75 and fully vacate at the site. The vacancy date is planned for November 2021. Discussion followed regarding fair
76 market value of the site.

77

78 **Moved by ____, seconded by ____, to adopt Resolution No. 2638, authorizing the Mayor to execute a lease**
79 **agreement with San Juan County for use of 1000 Guard Street, Friday Harbor. Motion passed 4-0 with Daniels**
80 **absent.**

81

82 Resolution No. 2639

83 At 12:47 p.m., Mayor Ghatan introduced discussion of draft Resolution No. 2639 concerning street sweeping
84 services. Administrator Wilson explained that the County has submitted its annual request for mutual assistance.
85 No discussion followed.

86

87 **Moved by de Freitas, seconded by Starr, to adopt Resolution No. 2639, authorizing the Request for Interlocal**
88 **Services No. 8 between the Town and County for annual street sweeping. Motion passed 4-0 with Daniels absent.**

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90 Resolution No. 2640

91 At 12:48 p.m., Mayor Ghatan introduced discussion of draft Resolution No. 2640 concerning investment of Town
92 monies. Administrator Wilson explained that with Treasurer Wilson’s departure, the Town needs to grant access
93 to the Local Government Investment Pool and authorize Bethany Berry to transfer funds within accounts. No
94 discussion followed.

95

96 **Moved by Starr, seconded by de Freitas, to adopt Resolution No. 2640, authorizing investment of Town monies in**
97 **the LGIP. Motion passed 4-0 with Daniels absent.**

98

99 Ordinance No. 1719

100 At 12:51 p.m., Mayor Ghatan introduced discussion of draft Ordinance No. 1719 concerning definitions for solid
101 waste. Administrator Wilson explained that the ordinance amends the definition of nuisance waste to include
102 proper disposal of animal fecal matter. No discussion followed.

103

104 **Moved by Starr, seconded by de Freitas, to adopt Ordinance No. 1719, amending portions of Chapter 13.28 FHMC**
105 **relating to disposal of nuisance waste. Motion passed 4-0 with Daniels absent.**

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107 Critical Areas Ordinance

108 At 12:53 p.m., Mayor Ghatan introduced Ryan Erickson, CDPD Director to provide an update on the Planning
109 Commission’s work plan. Mr. Erickson described proposed amendments for the Critical Areas Ordinance. No
110 action was taken.

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112 **ADMINISTRATOR’S REPORT**

113 At 1:00 p.m., Administrator Wilson presented the Town Council with an update of the following:

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- 115 • Fire Annexation – Town has successfully be annexed into Fire District 3.
- 116 • Hydrogeologic Study – Preliminary results indicate that the Finnegan Ridge development is contributing
117 to the stormwater issues located below Perry Place. The Engineer will forward final recommendations.
- 118 • Spring Street Sewer Stormwater Project – Sidewalk has been poured and asphalt is scheduled for May
119 10th.
- 120 • Resolution No. 2641 – **Moved by Starr, seconded by de Freitas, to adopt Resolution No. 2641, approving**
121 **the proposal by MTC, Inc. for materials testing on Spring Street. Motion passed 4-0 with Daniels absent.**
- 122 • Six Year Transportation Improvement Plan / Capital Improvement Plan – Town will hold its public hearing
123 on June 3, 2021.
- 124 • Got Junk Spring Cleanup – Town collect approximately 18 tons.
- 125 • Graduation Banners – The graduation banners have been ordered for the class of 2021.
- 126 • Planning Commission – **Moved by Hushebeck, seconded by Monin, to affirm the appointment of Patrick**
127 **Minney to the vacant position on the Planning Commission. Motion passed 4-0 with Daniels absent.**

128

129 **PAYMENT OF CLAIMS**

130 Moved by Monin, seconded by Starr, to approve claims and payroll as listed below. Motion passed 4-0 with
131 Daniels absent.

132

133 Finance Department Agenda Items

134

135 Presented at Council Meeting: May 6, 2021

136

137 Approval of 2021 Claim Warrants

- 138 • Warrant Number: 47778-47835
- 139 • Amount: \$1,052,367.38
- 140 • Dated: 05/06/21

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142 Payment of 04/15/21 Pre-write Claim Warrants

- 143 • Approved by Hushebeck, Monin, and de Freitas on 04/15/21
- 144 • Reason: Konnerup Construction Payment Request was missed in the prior claims period due to
145 documentation not making it to the Finance department.
- 146 • Warrant Number: 47776-47777
- 147 • Amount: \$74,605.00
- 148 • Dated: 04/15/21

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Approval of April 2021 Payroll Warrants

- Warrant Number: 17363-17372 and 04/30/2021 Direct Deposit
- ACH Number: 47-49
- Amount: \$342,500.76
- Dated: 04/30/21

APPROVAL OF MINUTES

Moved by de Freitas, seconded by Hushebeck, to approve the minutes of April 1st and April 15th, 2021 as submitted. Motion passed 4-0 with Daniels absent.

FUTURE AND NON-AGENDA ITEMS

The Council, Mayor & Administrator Wilson thanked Treasurer Wilson and congratulated

CITIZEN RESPONSE

No citizen response was forthcoming.

EXECUTIVE SESSION

At 1:21 p.m., Mayor Ghatan announced that the Council would be holding an executive session regarding qualifications for employment in accordance with the provisions of RCW 42.30.110(1)(g); which was estimated to last 30 minutes. Participants: Town Council, Mayor Ghatan and Administrator Wilson. The session ended at 1:54 p.m. for an actual session time of 33 minutes. No actions were taken following executive session.

ADJOURNMENT – Hearing no further business and no objection, Mayor Ghatan adjourned the meeting at 1:54 p.m. The next regular meeting is scheduled for Thursday, May 20, 2021 at 12:00 p.m.

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These minutes were approved by motion of the Town Council . The original document is retained by the Clerk in the Town Council’s permanent records. Attest: Amy Taylor , Town of Friday Harbor Clerk