



SUMMARY OF THE MINUTES TOWN COUNCIL

Thursday, February 18, 2021 – Council Chambers – Afternoon Session

CALL TO ORDER

Mayor Pro-tem Hushebeck called the regular session of the Town Council to order at 12:00 p.m.

ROLL CALL

Councilmembers: Steve Hushebeck (Position No. 1), Anna Maria de Freitas (Position No. 3 and Barbara Starr (Position No. 5).

Noel Monin (Position No. 2), Tim Daniels (Position No. 4) and Mayor Farhad Ghatan were absent.

Others Present: Treasurer, Kelle' Wilson; Town Administrator, Duncan Wilson; and Clerk, Amy Taylor.

Council excused the absences of Councilmembers Monin and Daniels.

FLAG SALUTE

Mayor Pro-tem Hushebeck conducted the flag salute.

PUBLIC ACCESS TIME

No public access was forthcoming.

ACTION AND DISCUSSION ITEMS

SJC Update

At 12:02 p.m., Mayor Pro-tem Hushebeck invited SJC Councilmember Christine Minney-Gabler to provide an update on issues of mutual concern. Councilmember Minney-Gabler discussed current COVID-19 response and vaccinations. Mayor Pro-tem Hushebeck thanked Ms. Minney-Gabler.

FHAC Appointment

At 12:08 p.m., Mayor Pro-tem Hushebeck introduced consideration appointing Jackie House, current non-voting member, to the unexpired term of Diane Martindale. The appointment of Ms. House is recommended by Mayor Ghatan, chair of the FHAC.

Moved by de Freitas, seconded by Starr, to affirm the appointment of Jackie House to a voting position. Motion passed 3-0 with Monin and Daniels absent.

PUBLIC HEARING

Island Rec - Proposition 1: 38.5¢ Levy

At 12:10 p.m., Mayor Pro-tem Hushebeck opened the public hearing to consider whether the Town Council should support Island Rec's proposition for a six year 38.5¢ per \$1,000 of assessed valuation levy that will appear on the April 27, 2021 Special Election. Mayor Pro-tem Hushebeck explained that the hearing was legislative in nature.

Maddie Ovenell, Island Rec Director, provided an overview for the uses of funding, if approved. The wording submitted to the SJC Auditor and currently being reviewed by the Prosecuting Attorney for Proposition 1 will ask: Shall the San Juan Island Park & Recreation District be authorized to levy an annual property tax of \$0.385 cents or less per \$1,000 of assessed valuation for the six years.

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48 Mayor Pro-tem Hushebeck opened the hearing to public testimony.
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50 Allison Moalli, Board Commissioner, testified in support of the measure.
51
52 John Kurtz, School District 149 Commissioner, testified in support of the measure and explained that Island Rec
53 has been vital to funding of school programs and facilities for San Juan Island.
54
55 Bill Cumming, Board Commissioner, testified in support of the measure and spoke to the importance of the
56 District to our community.
57
58 Hearing no other testimony, Mayor Pro-tem Hushebeck opened the hearing to Council discussion.
59
60 Councilmembers Starr and de Freitas stated support of Proposition 1.
61
62 Discussion followed regarding broadening the Council’s support of measures by junior taxing districts.
63 Administrator Wilson stated that moving forward, future Propositions affecting Town would be added to the
64 Council agenda for consideration.
65
66 At 12:15 p.m., Mayor Pro-tem Hushebeck closed the public hearing.
67
68 Resolution No. 2618
69 **Moved by de Freitas, seconded by Starr, to adopt Resolution No. 2618, by the Town Council expressing support of**
70 **Proposition 1 by the San Juan Island Parks and Recreation District on the April 27, 2021 Special Election. Motion**
71 **passed 3-0 with Monin and Daniels absent.**
72
73 Resolution No. 2616
74 At 12:21 p.m., Mayor Pro-tem Hushebeck introduced discussion of Resolution No. 2616 terminating an easement
75 located at 330 Spring Street. Administrator Wilson explained that the owner provided a new comprehensive
76 sewer utility easement across the property during the Elsworth Avenue Sewer Replacement Project. This
77 termination of easement eliminates all other obsolete or prescriptive easements across the property. No
78 discussion followed.
79
80 **Moved by Starr, seconded by de Freitas, to adopt Resolution No. 2616, authorizing the termination of sewer**
81 **utility easements at 330 Spring Street, Friday Harbor. Motion passed 3-0 with Monin and Daniels absent.**
82
83 Resolution No. 2617
84 At 12:23 p.m., Mayor Pro-tem Hushebeck introduced discussion of Resolution No. 2617 concerning sidewalk
85 repair. Administrator Wilson explained that Town utilized its small works roster for replacement of damaged
86 sidewalk panels on West Street where aging, weather and tree roots have caused cracking and buckling. No
87 discussion followed.
88
89 **Moved by Starr, seconded by de Freitas, to adopt Resolution No. 2617, awarding the bid to Gull Wing**
90 **Construction and authorizing the Mayor to execute an agreement for construction of the West Street Sidewalk**
91 **Repair Project. Motion passed 3-0 with Monin and Daniels absent.**
92
93

94 Resolution No. 2619

95 At 12:27 p.m., Mayor Pro-tem Hushebeck introduced discussion of Resolution No. 2619 concerning the Mullis
96 Street (818 Mullis to Spring RAB) Reconstruction Project. Administrator Wilson explained that the supplemental
97 agreement with Gray and Osborne Engineering is for construction management associated with the project.
98 Public Works Director, Wayne Haefele, explained that Pedro Mena would act as Project Manager for day-to-day
99 operations and inspection. No discussion followed.

100
101 **Moved by Starr, seconded by de Freitas, to adopt Resolution No. 2619, authorizing the Mayor to execute**
102 **Supplemental Agreement No. 1 with Gray and Osborne Engineering for construction management services on the**
103 **Mullis Street (818 Mullis to Spring RAB) Reconstruction Project. Motion passed 3-0 with Monin and Daniels**
104 **absent.**

105
106 Lampard Sidewalk Proposal

107 At 12:34 p.m., Mayor Pro-tem Hushebeck introduced discussion of the Lampard Sidewalk Proposal. Public Works
108 Director, Wayne Haefele presented a “scaled-back” estimate with redesigned 4-foot sidewalks (instead of 5-foot)
109 from Hillcrest Place to Browne Street. Mr. Haefele explained that the new design has minimal tree loss. **Council**
110 **consensus that the sidewalk was necessary for pedestrian safety and to continue with final cost estimate for the**
111 **redesigned 4-foot sidewalk.**

112
113 Packer Truck Proposal

114 At 12:39 p.m., Mayor Pro-tem Hushebeck introduced discussion of the new Packer Truck Proposal. Administrator
115 Wilson presented the final cost estimate for new refuse packer truck with side-arm loader in the amount of
116 \$290,225. No discussion followed.

117
118 **Moved by de Freitas, seconded by Starr, to direct staff to move forward with Dobbs Truck Group - Bid Purchase**
119 **Contract 60920 and 16873A in the amount of \$290,225 for the purchase of the new refuse packer truck with side**
120 **arm loader. Motion passed 3-0 with Monin and Daniels absent.**

121
122 Administrator Wilson provided an update on the companion proposal to purchase appropriately sized totes for
123 refuse customers. Town has been quoted approximately \$96,000 for 1800 – 56-gallon totes. More information
124 will be presented.

125
126 Spring Street Sewer & Storm Drain Replacement Project

127 At 12:47 p.m., Mayor Pro-tem Hushebeck introduced discussion of storm and sewer deficiencies on Spring Street.
128 Administrator Wilson and Public Works Director Haefele presented the Council with an engineering estimate for
129 replacement and requested that Town call for bids to complete the work in March 2021, before pandemic
130 restrictions and tourist season arrive. The scope of work was described. Discussion followed regarding what, if
131 any, repairs will be needed on Spring Street in the downtown core. Administrator Wilson explained that it was
132 the last section requiring replacement.

133
134 **Moved by de Freitas, seconded by Starr, to authorize the call-for-bids of the Spring Street Sewer and Storm Drain**
135 **Replacement Project. Motion passed 3-0 with Monin and Daniels absent.**

136
137 **ADMINISTRATOR’S REPORT**

138 At 1:00 p.m., Administrator Wilson presented the Town Council with an update of the following:

- 139 • Sunken Park Mural – An update was given about the condition of the bird mural. Council was asked if they
140 wanted to keep the current mural or seek an RFP for an entirely different installation. Town has asked the
141 Artist to provide an estimate to restore the sun and weather damaged portions of the artwork that was
142 only meant for a 5-year duration. Discussion followed regarding return on investment to have the Artist
143 rehabilitate the piece rather than have a new installation either by the same or new artist. **Council**
144 **consensus to retain artwork in the park and seek cost estimates .**

- 145 • Curbside Plastic Recycling Project – Town continues to work with SC Johnson Company on the pilot
146 project for film recycling. At this time, only curbside pickup of single-family residential is considered.
- 147 • Snow removal – Town is considering purchase of plow and other snow removal equipment after this
148 recent snow event. More information will be presented.
- 149 • Fiber-optic – Systems Administration presented a proposal for fiber connectivity between Town Hall,
150 WWTP, Public Works and new Public Works Yard properties. Connectivity would eliminate the need for
151 connectivity over the internet, which is largely dependent on the mainland. **Council consensus to move
152 forward with final project documents.**

153
154 **PAYMENT OF CLAIMS**

155 Moved by de Freitas, seconded by Starr, to approve the Finance Department Agenda Items as enumerated below.
156 Motion passed 3-0 with Monin and Daniels absent.

157
158 Finance Department Agenda – February 18, 2021

159 Approval of 2021 Claim Warrants

- 160 • Warrant Number: 47541-47588
- 161 • EFT Number: 2/17/2021 1-2
- 162 • Amount: \$174,721.39
- 163 • Dated: 02/18/2021

164
165 **APPROVAL OF MINUTES**

166 Moved by Starr, seconded by de Freitas, to approve the minutes of **January 21, 2021 as submitted.** Motion
167 passed 3-0 with Monin and Daniels absent.

168
169 **FUTURE AND NON-AGENDA ITEMS**

170 No future agenda items were forthcoming.

171
172 **CITIZEN RESPONSE**

173 No citizen response was forthcoming.

174
175 **ADJOURNMENT** – Hearing no further business and no objection, Mayor Pro-tem Hushebeck adjourned the
176 meeting at 1:34 p.m. The next regular meeting is scheduled for Thursday, March 4, 2021 at 12:00 p.m.

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178 * * * * *

179 **These minutes were approved by motion of the Town Council . The original document is retained by the Clerk in**
180 **the Town Council’s permanent records. Attest: Amy Taylor, Town of Friday Harbor Clerk**