



SUMMARY OF THE MINUTES TOWN COUNCIL

Thursday, October 15, 2020 – Council Chambers – Afternoon Session

CALL TO ORDER

Mayor Pro-tem Hushebeck called the regular session of the Town Council to order at 12:00 p.m.

ROLL CALL

Councilmembers: Steve Hushebeck (Position No. 1), Anna Maria de Freitas (Position No. 3), Tim Daniels (Position No. 4) and Barbara Starr (Position No. 5).

Others Present: Treasurer, Kelle' Wilson; Town Administrator, Duncan Wilson; and Clerk, Amy Taylor.

Mayor, Farhad Ghatan and Councilmember Noel Monin (Position No. 2) were absent.

EXCUSED ABSENCE

Council unanimously excused the absence of Councilmember Monin.

FLAG SALUTE

Mayor Pro-tem Hushebeck conducted the flag salute.

PUBLIC ACCESS TIME

Brian Goodremont, San Juan Safaris, requested that the Council endorse opposition to new draft rules for commercial whale watching for Southern Resident orca whales. The request was prompted by Senate Bill 5577/2019 under consideration by Washington Fish and Wildlife. WDFW is seeking comment until December. The topic will be added to the November 5th agenda.

Diane Martindale, FHAC Member, expressed that the arts community is experiencing hardship due to the COVID pandemic and encouraged the Council to be sensitive to when considering distribution of CARES funding.

ACTION AND DISCUSSION ITEMS

Budget Request - SJI Chamber of Commerce

At 12:14 p.m., Mayor Ghatan introduced Becki Day, SJI Chamber of Commerce Director, to make a budget request for year 2021. Ms. Day submitted a written request for \$56,000 and \$7,000 for Fourth of July activities. Mayor Ghatan thanked Ms. Day. Council consensus to add to the preliminary budget.

Resolution No. 2585

At 12:19 p.m., Mayor Ghatan introduced discussion of draft Resolution No. 2585 concerning the Business Rent Relief Grant II Program. Administrator Wilson explained that there is approximately \$30,000 in CARES funding available to issue a second program. No discussion followed.

Moved by Starr, seconded by de Freitas, to adopt Resolution No. 2585, authorizing the allocation of \$30,000 from the Town's CRF to fund the Friday Harbor Business Rent Relief Grant II Program. Motion passed 4-0 with Monin absent.

44
45
46
47
48
49
50
51
52
53
54
55
56
57
58
59
60
61
62
63
64
65
66
67
68
69
70
71
72
73
74
75
76
77
78
79
80
81
82
83
84
85
86
87
88
89
90
91

Resolution No. 2586

At 12:23 p.m., Mayor Ghatan introduced discussion of draft Resolution No. 2586 concerning the fire services agreement. Administrator Wilson explained that the current agreement is due to expire. The amendment to extend the agreement for one year will allow the District and Town to seek annexation or negotiate a successor interlocal agreement. No discussion followed.

Moved by de Freitas, seconded by Starr, to adopt Resolution No. 2586, authorizing the Mayor to execute Amendment No. 2 to the agreement with Fire District 3 for an extension of fire protection services. Motion passed 4-0 with Monin absent.

Hotel Motel Tourism Promotion Grant

At 12:25 p.m., Mayor Ghatan introduced discussion of the 2021 Hotel Motel Tax Grant. Administrator Wilson explained that the LTAC met to consider five grant requests totaling \$64,790. The LTAC recommends fully funding four proposals with the balance of the \$50,000 allocation going to the Whale Museum and to supplement the Whale Museum with any unused 2020 grant award funds. Discussion followed regarding the recommendation of partial funding to the Whale Museum.

Moved by Starr, seconded by Hushebeck, to accept the recommendation of the Lodging Tax Advisory Committee in their memorandum dated and include funding in the draft 2021 Town Budget. Motion passed 4-0 with Monin absent.

Ordinance No. 1697

At 12:38 p.m., Mayor Ghatan introduced discussion of 2020 Amendments to the 2018 Comprehensive Plan. Land Use Administrator Mike Bertrand explained that amendment includes updates to tables and approve one reclassification request. No discussion followed.

Moved by de Freitas, seconded by Starr, to adopt Ordinance No. 1697, amending the 2018 Comprehensive Plan for the Town of Friday Harbor. Motion passed 3-0 with Daniels abstained.

ADMINISTRATOR’S REPORT

At 12:41 p.m., Administrator Wilson presented the Town Council with an update of the following:

- Cold Weather Shelter – A new agreement for 2020-2021 is anticipated.
- Tucker Avenue Reconstruction Project – Mediation with Strider Construction was unsuccessful.
- Preliminary 2021 Town Budget – The Council has been issued the preliminary 2021 Town Budget.
- Sunshine Alley Restrooms – Town has issued a call for bid for 2021-2023 janitorial services.
- Warbass Way Sculpture – Town is receiving compliments about the installation.
- Accessory Dwelling Units – Council will hold a work session on November 5, 2020.
- AWC – RMSA has a new program manager.
- Trout Lake Watershed – Council consensus to allow reasonable overtime for employees involved with the watershed project.
- Sidewalk Improvement – Caldwell Banker has requested beautification of the sidewalk at the intersection of Spring and First Street.
- Utility Shutoffs – All delinquent account shut-offs are extended to December 31, 2020 per Governor Inslee’s proclamation.
- 1000 Guard Street – The RFPs for Phase 1 site assessment are due October 30th.

92
93
94
95
96
97
98
99
100
101
102
103
104
105
106
107
108
109
110
111
112
113
114
115
116

PAYMENT OF CLAIMS

Moved by Starr, seconded by de Freitas, to approve the issuance of Claim Warrant Nos. 47125 through 47173 & 10/14/20 EFT 1-2 dated October 15, 2020 in the amount of \$194,429.49; and affirm the issuance of Check Nos. 9981 through 9989 and 1 electronic check payment issued by the Treasurer for the month of September 2020 in the amount of \$21,268.83. Motion passed 4-0 with Monin absent.

APPROVAL OF MINUTES

Moved by de Freitas, seconded by Starr, to approve the minutes of **September 17th, October 1st and October 8th, 2020 as submitted.** Motion passed 3-0 with Daniels abstained.

FUTURE AND NON-AGENDA ITEMS

No future agenda items were forthcoming.

CITIZEN RESPONSE

No citizen response was forthcoming.

ADJOURNMENT – Hearing no further business and no objection, Mayor Ghatan adjourned the meeting at 1:00 p.m. The next regular meeting is scheduled for Thursday, November 5, 2020 at 12:00 p.m.

These minutes were approved by motion of the Town Council . The original signed document is retained by the Clerk in the Town Council’s permanent records. Attest: Amy Taylor, Town of Friday Harbor Clerk