



## SUMMARY OF THE MINUTES TOWN COUNCIL

Thursday, August 20, 2020 – Council Chambers – Afternoon Session

### CALL TO ORDER

Mayor Ghatan called the regular session of the Town Council to order at 12:00 p.m.

### ROLL CALL

Councilmembers: Steve Hushebeck (Position No. 1), Noel Monin (Position No. 2), Anna Maria de Freitas (Position No. 3) and Tim Daniels (Position No. 4). Barbara Starr (Position No. 5) was absent.

Others Present: Mayor, Farhad Ghatan; Treasurer, Kelle' Wilson; Town Administrator, Duncan Wilson; and Clerk, Amy Taylor.

### EXCUSED ABSENCE

Council unanimously excused the absence of Councilmember Starr.

### FLAG SALUTE

Mayor Ghatan conducted the flag salute.

### PUBLIC ACCESS TIME

No public access was forthcoming.

### ACTION AND DISCUSSION ITEMS

#### CARES Grant Application

At 12:04 p.m., Mayor Ghatan introduced discussion of the joint application with San Juan County for Covid-19 Relief grant funding. Administrator Wilson explained that the County has been allocated \$34,904 in funding, and the Town has been allocated \$14,135. There is a \$1,000 incentive for the County and Town to apply jointly as a consortium. Ryan Page, SJC Housing Program Coordinator, explained that funded activities must benefit low and moderate-income persons or meet certain CDBG criteria. The Town intends for the funding to be allocated directly to the Family Resource Center. No discussion followed.

**Moved by Hushebeck, seconded by de Freitas, to apply as a consortium (joint application) with San Juan County to the Washington State Department of Commerce for CDBG-CV1 grant funding. Motion passed 4-0 with Starr absent.**

#### Ellsworth / Rhone Sewer Project

At 12:11 p.m., Mayor Ghatan introduced discussion of the Ellsworth /Rhone Sewer Project. Administrator Wilson and Public Works Director Wayne Haefele described the project and explained that the bidding environment is favorable. The project reroutes Rhone Street sewer main and replaces a failing portion on Ellsworth Avenue. The engineering estimate is \$175,000. Discussion followed regarding the urgency of the project.

**Moved by de Freitas, seconded by Monin, to authorize the call for bid for the Ellsworth / Rhone Sewer Project. Motion passed 4-0 with Starr absent.**

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**ADMINISTRATOR’S REPORT**

At 12:19 p.m., Administrator Wilson presented the Town Council with an update of the following:

- Destination Marketing Agreement – Town is unable to estimate the amount of hotel motel excise that will be available for destination marketing in year 2021. Discussion followed regarding an amendment with the Visitors Bureau agreement to instead allocate an amount deemed appropriate by the Town Council. **Moved by Daniels, seconded by Hushebeck, to authorize the Mayor to suspend the Visitors Bureaus’ automatic allocation for year 2021 and negotiate an amount through the Town’s normal budgeting process. Motion passed 4-0 with Starr absent.**
- Water Treatment GAC System – The new media at the Plant is filtering as anticipated. Other treatment issues have been identified, such as one solar bee needing repair.
- Granny’s Way – The street will be closed on August 27<sup>th</sup> for asphalt repair.
- Radar speed signage – Locations for radar signs were discussed. **Council consensus to bring a final proposal back for signage.**
- ROW Use – Vinnie’s Restaurant has thanked the Town for allowing temporary sidewalk use for outdoor dining.
- Articulating mower – The Town needs an articulating mower. SJC has offered to sell one of its used mowers to the Town for \$40,000. Staff will report back to the Council.
- Mullis Street Reconstruction – The project is scheduled to bid for construction in early 2021. Engineers are looking into any possible geotechnical issues, such as the nearby wetland.
- Zylstra Lake Interim Plan – SJC Landbank is soliciting a new round of comments for this year’s interim Plan.
- SJC Road Maintenance Yard – Town opened an escrow account in accordance with the purchase sale agreement for 1000 Guard Street.
- Warbass Way Sculpture – Installation of the sculpture is still scheduled in September.

**PAYMENT OF CLAIMS**

Moved by Monin, seconded by Hushebeck, to approve Claim Warrant No. 46909 through 47000 & EFT 1-2 dated August 20, 2020 in the amount of \$171,354.87. Motion passed 4-0 with Starr absent.

**APPROVAL OF MINUTES**

Minutes were postponed until September 3, 2020.

**FUTURE AND NON-AGENDA ITEMS**

No future agenda items were forthcoming.

**CITIZEN RESPONSE**

No citizen response was forthcoming.

**ADJOURNMENT** – Hearing no further business and no objection, Mayor Ghatan adjourned the meeting at 1:12 p.m. The next regular meeting is scheduled for Thursday, September 3, 2020 at 12:00 p.m.

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**These minutes were approved by motion of the Town Council . The original signed document is retained by the Clerk in the Town Council’s permanent records. Attest: Amy Taylor, Town of Friday Harbor Clerk**