



## SUMMARY OF THE MINUTES TOWN COUNCIL

Thursday, May 7, 2020 – Council Chambers – Afternoon Session

### CALL TO ORDER

Mayor Ghatan called the regular session of the Town Council to order at 12:00 p.m.

### ROLL CALL

Councilmembers: Steve Hushebeck (Position No. 1), Noel Monin (Position No. 2), Anna Maria de Freitas (Position No. 3), Tim Daniels (Position No. 4) and Barbara Starr (Position No. 5).

Others Present: Mayor, Farhad Ghatan; Treasurer, Kelle' Wilson; Town Administrator, Duncan Wilson; and Clerk, Amy Taylor.

### FLAG SALUTE

Mayor Ghatan conducted the flag salute.

### PUBLIC ACCESS TIME

No public access was forthcoming.

### ACTION AND DISCUSSION ITEMS

#### Proclamation – Arbor Week

At 12:04 p.m., Mayor Ghatan proclaimed May 11-17 as Arbor Week in the Town of Friday Harbor.

#### Resolution No. 2557

At 12:05 p.m., Mayor Ghatan introduced discussion of draft Resolution No. 2557 concerning the Family Resource Center. Administrator Wilson explained that the Town wishes to consolidate all current services by the FRC into one comprehensive agreement that will supersede previous agreements, amendments and emergency modifications. No discussion followed.

**Moved by de Freitas, seconded by de Freitas, to adopt Resolution No. 2557, authorizing the Mayor to execute an agreement with the Family Resource Center for administration of the Utility Assistance and Rental Relief Programs. Motion passed unanimously.**

#### Resolution No. 2558

At 12:09 p.m., Mayor Ghatan introduced discussion of draft Resolution No. 2558 concerning the WWTP Conveyor Belt System. Public Works Director, Wayne Haeefe explained that the project has been completed and reconciled. No discussion followed.

**Moved by Monin, seconded by Starr, to adopt Resolution No. 2558, accepting the WWTP Conveyor Belt System. Motion passed unanimously.**

42 **ADMINISTRATOR’S REPORT**

43 At 12:12 p.m., Administrator Wilson presented the Town Council with an update of the following:

- 44
- 45 • “Got Junk” Spring Cleanup – The annual event was a success. Town collected 22.08 tons of household
  - 46 items. The cost was \$3,075.
  - 47 • WWTP Solar Project – Apollo Solutions was recently deemed an “essential business” and the project will
  - 48 resume in May.
  - 49 • FEMA Grant – The Town received reimbursable disaster relief funding for COVID-19 response.
  - 50 • Second Street Repairs – Richard Lawson Construction completed repairs to Second Street. The Street has
  - 51 been reopened to traffic.
  - 52 • Second Street Chipseal – The County is scheduled to lay chipseal on Second Street beginning June 4,
  - 53 2020.
  - 54 • Street Flower Baskets – The baskets are scheduled to arrive mid-May.
  - 55 • Harbor Life Ring – The FH Food Bank will receive approximately \$24,000 from in-kind and matching grant
  - 56 donations by Town and King’s Market.
  - 57 • Employee Overtime – The employee overtime for April 2020 was not an unusual or unanticipated
  - 58 expense due to necessary 24-hour coverage for the Water Treatment Plant.
- 59

60 **PAYMENT OF CLAIMS**

61 Moved by Monin, seconded by Starr, to adopt Payment of Claims and Payroll as follows. Motion passed

- 62 unanimately.
- 63 • To affirm the payment of Payroll Warrant Nos. 17250 through 17257, Direct Deposit dated 04/30/2020,
  - 64 and ACH Payment Nos. 10 through 12 in the amount of \$327,865.17;
  - 65 • Issuance of Treasurer Check Nos. 9920 through 9927 including electronic transfers in the amount of
  - 66 \$12,718.81; and
  - 67 • Approve the payment of Claim Warrant Nos. 46573 through 46630 and EFT-1 in the amount of
  - 68 \$218,562.27.
- 69

70 **APPROVAL OF MINUTES**

71 Minutes were postponed until May 21, 2020 for additional review.

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73 **FUTURE AND NON-AGENDA ITEMS**

74 COVID-19 / Tourism

75 Councilmember de Freitas stated that any support for the business community would be appreciated.

76

77 Councilmember Daniels inquired about which Agency bought the recent “Do Not Visit the San Juans”

78 advertisement.

79

80 Councilmember de Freitas clarified that San Juan County, NOT the Visitors Bureau (VB), sponsored the

81 advertisement. Councilmember de Freitas commented that the VB was not in favor of the “messaging” and that

82 hoteliers are beginning to see a ripple effect. Anecdotally, visitors are already cancelling reservations through the

83 end of summer. The VB is waiting until SJC is approved for WA COVID-19 Response, Phase 2 before advertising to

84 reverse the “don’t come here” messaging.

85

86 Councilmember Monin cautioned about patience and commented that lifting the stay-home orders too soon

87 leaves ourselves vulnerable to a resurgence and that the community needs to remain diligent in our efforts and

88 common sense to curb potential exposure.

89

90 Councilmember Daniels agreed and commented that the community need to remember that the purpose of “Stay

91 home, stay safe” is to “flatten the curve” and it is an unrealistic expectation guided by panic to think we can

92 “eliminate the curve”.

93  
94 Councilmember Hushebeck agreed with comments and added that the a significant public frustration is the lack  
95 of clarity and transparency in pandemic response.

96  
97 **CITIZEN RESPONSE**

98 No citizen response was forthcoming.  
99

100 **EXECUTIVE SESSION**

101 At 12:45 p.m., Mayor Ghatan announced that the Council would be holding an executive session regarding  
102 employee performance in accordance with the provisions of RCW 42.30.110(1)(g); which was estimated to last 30  
103 minutes. Participants: Town Council and Attorney Kenyon. The session ended at 1:41 p.m. for an actual session  
104 time of 56 minutes. The public was properly informed of the time extension. No actions were taken following  
105 executive session.

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107 **ADJOURNMENT** – Hearing no further business and no objection, Mayor Ghatan adjourned the meeting at 1:43  
108 p.m. The next regular meeting is scheduled for Thursday, May 21, 2020 at 12:00 p.m.

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110 \* \* \* \* \*

111 **These minutes were approved by motion of the Town Council . The original signed document is retained by the**  
112 **Clerk in the Town Council’s permanent records. Attest: Amy Taylor, Town of Friday Harbor Clerk**

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