



SUMMARY OF THE MINUTES TOWN COUNCIL

Thursday, April 23, 2020 – Council Chambers – CONTINUED Session

CALL TO ORDER

Mayor Ghatan called the continued session of the Town Council to order at 12:00 p.m.

ROLL CALL

Councilmembers: Steve Hushebeck (Position No. 1), Noel Monin (Position No. 2), Anna Maria de Freitas (Position No. 3), Tim Daniels (Position No. 4) and Barbara Starr (Position No. 5).

Others Present: Mayor, Farhad Ghatan; Treasurer, Kelle' Wilson; Town Administrator, Duncan Wilson; and Clerk, Amy Taylor.

FLAG SALUTE

Mayor Ghatan conducted the flag salute.

PUBLIC ACCESS TIME

No formal statements were made.

ACTION AND DISCUSSION ITEMS

Town Attorney

At 12:05 p.m., Mayor Ghatan introduced Town Attorney, Mike Kenyon. Mr. Kenyon commented on recent discussions among other municipalities concerning COVID-19 response and lobbying the Governor's Office to open residential construction as an essential business. Discussion followed regarding Resolution No. 2553. Mayor Ghatan and the Council thanked Mr. Kenyon. No action was taken.

SJC Update

At 12:09 p.m., Mayor Ghatan introduced SJC Councilmember, Bill Watson to provide an update. Mr. Watson reported on COVID-19 response, progress on Missing Mountain Road, and budgeting. Mayor Ghatan and the Council thanked Mr. Watson. No action was taken.

Resolution No. 2553

At 12:21 p.m., Mayor Ghatan introduced discussion of draft Resolution No. 2553 concerning residential construction activity. Administrator Wilson explained that Town is requesting that residential home construction activity be added to the list of essential businesses under the Governor's Proclamation "Stay Home, Stay Healthy". Discussion followed regarding the trades represented under the scope of "residential" activities.

Moved by Hushebeck, seconded by de Freitas, to adopt Resolution No. 2553, requesting that residential home construction activity be added to the list of essential businesses under the Governor's Proclamation "Stay Home, Stay Healthy". Motion passed unanimously.

42 Resolution No. 2554

43 At 12:28 p.m., Mayor Ghatan introduced discussion of draft Resolution No. 2554 concerning the Harbor Life Ring
44 Program. Administrator Wilson explained that Town needs to enter into an agreement with the FH Food Bank in
45 order to transfer donations and matching grant funds. No discussion followed.

46
47 **Moved by de Freitas, seconded by Hushebeck, to adopt Resolution No. 2554, authorizing the Mayor to execute an**
48 **agreement with the FH Food Bank for Harbor Life Ring Donations for the year 2020. Motion passed unanimously.**

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50 Resolution No. 2555

51 At 12:32 p.m., Mayor Ghatan introduced discussion of draft Resolution No. 2555 concerning the 2020 US Census.
52 Administrator Wilson explained that the US Census has requested an official statement of support from the Town.
53 No discussion followed.

54
55 **Moved by Hushebeck, seconded by Monin, to adopt Resolution No. 2555, supporting the 2020 US Census.**
56 **Motion passed unanimously.**

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58 Resolution No. 2556

59 At 12:36 p.m., Mayor Ghatan introduced discussion of draft Resolution No. 2556, concerning the WWTP
60 Headworks Project. Administrator Wilson explained that Change Order No. 5 was in the amount of \$155,996 for
61 additional drainage, asphalt and miscellaneous tasks for the Headworks Project. No discussion followed.

62
63 **Moved by Monin, seconded by de Freitas, to adopt Resolution No. 2556, authorizing the Mayor to execute**
64 **Change Order No. 5 to the agreement with McClure and Sons, Inc. for the WWTP Headworks Improvement**
65 **Project. Motion passed unanimously.**

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67 **ADMINISTRATOR’S REPORT**

68 At 12:40 p.m., Administrator Wilson presented the Town Council with an update of the following:

- 69
- 70 • H/M Utility Relief – Town is reviewing all applications received by the April 17th deadline.
 - 71 • Flower Baskets – Town should receive the street flower baskets by June.
 - 72 • Second Street Repairs – Lawson Construction will be repairing failed asphalt on Second Street in
73 anticipation of chipsealing by the County.
 - 74 • Sales Tax – The forecast for certain funds and revenue streams were reviewed in anticipation of a
75 decrease in sales tax due to COVID-19 response.

76
77 **APPROVAL OF MINUTES**

78 Moved by de Freitas, seconded by Monin, to approve the minutes of **March 27th, April 2nd, April 9th, and April**
79 **16th, 2020 as submitted.** Motion passed unanimously.

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81 **CITIZEN RESPONSE**

82 No citizen response was forthcoming.

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84 **ADJOURNMENT** – Hearing no further business and no objection, Mayor Ghatan adjourned the meeting at 12:56
85 p.m. The next regular meeting is scheduled for Thursday, May 7, 2020 at 12:00 p.m.

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87 * * * * *

88 **These minutes were approved by motion of the Town Council . The original signed document is retained by the**
89 **Clerk in the Town Council’s permanent records. Attest: Amy Taylor, Town of Friday Harbor Clerk**

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