



## SUMMARY OF THE MINUTES TOWN COUNCIL

Thursday, April 2, 2020 – Council Chambers – Afternoon Session

### CALL TO ORDER

Mayor Ghatan called the regular session of the Town Council to order at 12:00 p.m.

### ROLL CALL

Councilmembers: Steve Hushebeck (Position No. 1), Noel Monin (Position No. 2), Anna Maria de Freitas (Position No. 3), Tim Daniels (Position No. 4) and Barbara Starr (Position No. 5).

Others Present: Mayor, Farhad Ghatan; Treasurer, Kelle' Wilson; Town Administrator, Duncan Wilson; and Clerk, Amy Taylor.

### FLAG SALUTE

Mayor Ghatan conducted the flag salute.

### PUBLIC ACCESS TIME

No public access was forthcoming.

### ACTION AND DISCUSSION ITEMS

#### Nash Street Construction

At 12:00 p.m., Mayor Ghatan opened discussion regarding the Nash Street Construction project. Administrator Wilson explained that Town needs to advise the project engineer whether Town will move forward with bidding the project this spring in light of the COVID-19 response. Discussion followed. **Council consensus to postpone the call for bids and reassess the decision in May 2020.**

#### Resolution No. 2545

At 12:11 p.m., Mayor Ghatan opened discussion regarding draft Resolution No. 2545 concerning asphalt repairs on Second Street. Administrator Wilson explained that the repairs by Lawson Construction are necessary if Town intends to move forward with the chipsealing Second Street this summer. Final bid amounts have been adjusted to accommodate Town concerns.

**Moved by Hushebeck, seconded by Starr to adopt Resolution No. 2545, awarding the bid for asphalt repair on Second Street to Richard Lawson Construction. Motion passed unanimously.**

#### Resolution No. 2548

At 12:17 p.m., Mayor Ghatan opened discussion regarding draft Resolution No. 2548 concerning the Tucker Avenue Reconstruction Project, Phase 2. Administrator Wilson explained that the Second Amendment is for William Linton to assist the Town now that litigation is pending.

**Moved by de Freitas, seconded by Hushebeck, to adopt Resolution No. 2548, authorizing Amendment No. 2 with Inslee Best, PS (William Linton) for legal services concerning the Tucker Avenue Reconstruction Project, Phase 2. Motion passed unanimously.**

45 Resolution No. 2549

46 At 12:21 p.m., Mayor Ghatan opened discussion regarding draft Resolution No. 2549 concerning the Wastewater  
47 Treatment Plant. Administrator Wilson explained that the agreement is for design and construction phase  
48 services for the SBR conversion and biohandling. Discussion followed regarding the allowable budget for the  
49 project.

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51 **Moved by Hushebeck, seconded by Starr, to adopt Resolution No. 2549, authorizing an agreement with Wilson  
52 Engineering for WWTP design and construction phase services. Motion passed unanimously.**

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54 Resolution No. 2550

55 At 12:34 p.m., Mayor Ghatan opened discussion regarding draft Resolution No. 2550 regarding the First Street  
56 Pocket Park. Administrator Wilson explained that the agreement with Tom Small provides for the shaped rocks  
57 that will be featured in the Park.

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59 **Moved by Monin, seconded by de Freitas, to adopt Resolution No. 2550, ratifying an agreement with Tom Small  
60 for artwork and related services for the First Street Pocket Park. Motion passed unanimously.**

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62 **ADMINISTRATOR’S REPORT**

63 At 12:39 p.m., Administrator Wilson presented the Town Council with an update of the following:

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- 65 • USDA Loan – The loan is scheduled to close. Town was able to take advantage of good interest rates.
  - 66 • Fire Annexation – The District passed a similar Ordinance asking that the annexation question be removed  
67 from the April ballot.
  - 68 • H/M Utility Relief Program – The Town has received criticisms related to its proposal to create a relief  
69 program for hoteliers from lodging tax funds. **Moved by Monin, seconded by Starr, to move forward with  
70 disbursement of \$10,000 in utility credits from the Fund 125 Special H/M for use in the Hotel Motel Utility  
71 Relief Program. Motion passed 3-0 with de Freitas and Daniels abstained .**
  - 72 • Deferred Utility Payments – **Moved by de Freitas, seconded by Starr, to authorize an amendment with the  
73 Family Resource Center to provide screening and credit disbursements for the deferred utility payment  
74 program. Motion passed unanimously.**
  - 75 • Town Vector Truck – The decision to purchase a truck will be delayed until May 2020.
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77 **PAYMENT OF CLAIMS**

78 Moved by Monin, seconded by de Freitas, to affirm the payment of Payroll Warrant Nos. 17239 through 17249  
79 and Direct Deposit 7-9 ACH Payments in the amount of \$336,116.65; and approve the payment of Claim Warrant  
80 Nos. 46489 through 46526 in the amount of \$100,627.48. Motion passed unanimously.

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82 **APPROVAL OF MINUTES**

83 Minutes are postponed until April 9, 2020.

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85 **FUTURE AND NON-AGENDA ITEMS**

86 No future agenda items were forthcoming.

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88 **CITIZEN RESPONSE**

89 No citizen response was forthcoming.

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91 **ADJOURNMENT** – Hearing no further business and no objection, Mayor Ghatan continued the meeting at 1:20  
92 p.m.

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94 \* \* \* \* \*

95 **These minutes were approved by motion of the Town Council . The original signed document is retained by the**  
96 **Clerk in the Town Council ’s permanent records. Attest: Amy Taylor, Town of Friday Harbor Clerk**  
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