



## SUMMARY OF THE MINUTES TOWN COUNCIL

Thursday, January 9, 2020 – Council Chambers – Afternoon Session

### CALL TO ORDER

Mayor Ghatan called the regular session of the Town Council to order at 12:00 p.m.

### ROLL CALL

Councilmembers: Steve Hushebeck (Position No. 1), Noel Monin (Position No. 2), Tim Daniels (Position No. 4) and Barbara Starr (Position No. 5). Anna Maria de Freitas (Position No. 3) was absent.

Others Present: Mayor, Farhad Ghatan; Treasurer, Kelle' Wilson; Town Administrator, Duncan Wilson; and Clerk, Amy Taylor.

### EXCUSED ABSENCE

Council unanimously excused the absence of Councilmember de Freitas.

### FLAG SALUTE

Mayor Ghatan conducted the flag salute.

### PUBLIC ACCESS TIME

No public access was forthcoming.

### ACTION AND DISCUSSION ITEMS

#### Trout Lake Forrest Assessment Report

At 12:04 p.m., Mayor Ghatan introduced Boyd Norton, Crownfire Forrest Planning, to present the Trout Lake Forrest Assessment Report. The report compiles recommendation for tree care and fire mitigation for various sections of the watershed. Mr. Norton reviewed the recommendations in the report. The Council and Mayor thanked Mr. Norton. No action was taken.

### DEPARTMENT REPORTS

#### Public Works

At 1:00 p.m., Public Works Director Wayne Haefele, gave a "year-in-review" for projects completed in 2019. No action was taken.

#### Community Planning

At 1:20 p.m., Land Use Administrator Mike Bertrand, provided an update on current housing development in the Town. No action was taken.

#### Systems Administration

At 1:30 p.m., Systems Administrator provided an update on system security and current telephone issues. No action was taken.

### ACTION AND DISCUSSION ITEMS

#### SJC Council Joint Meeting

At 1:45 p.m., Mayor Ghatan introduced discussion of topics for the joint meeting with the SJC Council. The Council reviewed the list provided by staff. No action was taken. The respective clerks will coordinate for the agenda.

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Ordinance No. 1683

At 2:06 p.m., Mayor Ghatan introduced discussion of draft Ordinance No. 1683 concerning salaries for officials and non-represented personnel. Administrator Wilson presented the ordinance. No discussion followed.

**Moved by Hushebeck, seconded by Starr, to adopt Ordinance No. 1683, fixing salaries of officials and non-represented personnel and repealing Ordinance No. 1664 in its entirety. Motion passed 4-0 with de Freitas absent.**

Sign regulations

At 2:07 p.m., Mayor Ghatan introduced discussion of sign regulations. Administrator Wilson requested to draft language for FHMC to allow administrative policies related to certain types of temporary signage at specific locations, such as garage sale signs on the Blair Avenue telephone pole. **Council consensus to consider the administrative policy.**

Resolution No. 2532

At 2:11 p.m., Mayor Ghatan introduced discussion of draft Resolution No. 2532 concerning water pressure in the Hillview Terrace neighborhood. Administrator Wilson explained that Town has an agreement with Brown & Caldwell for analysis of water system improvements in the “460 pressure zone”. Amendment No. 1 extends the duration of the agreement in order to complete the report, with no additional costs anticipated. No discussion followed.

**Moved by Starr, seconded by Monin, to adopt Resolution No. 2532, authorizing the Mayor to execute Amendment No. 1 to the agreement with for analysis of water system improvements in the 460-pressure zone. Motion passed 4-0 with de Freitas absent.**

**ADMINISTRATOR’S REPORT**

At 2:12 p.m., Administrator Wilson presented the Town Council with an update of the following:

- Lawson Pond – Town is sending a letter to the Department of Ecology regarding its water rights for Lawson Pond.
- GAC Water Filter Media – The new supplier is expected to remove the spent media.
- GIS Training – Employee Carol Holman is receiving training on the new system.
- AWC City Action Days – The Mayor & Town Administrator will attend the conference in Olympia in January.
- Trout Lake – Aug 1 and Aug 2 are pumping.
- Capital Improvement Plan – New environmental litigation in Washington State is prompting Town to look into costs for a “Sewer Membrane System” at the WWTP.
- Public ROW Handrail – Town may install a handrail on West Street where the sidewalk elevation is significantly higher than the pavement.
- 5K Resolution Run – Employee John Munn won the annual community run.
- Foreclosure Sale – Hardened Arms on Tucker Avenue is scheduled on January 10, 2020.

**PAYMENT OF CLAIMS**

Moved by Monin, seconded by Hushebeck, to affirm the payment of Payroll Warrant Nos. 17209 through 17220, ACH payments & Direct Deposit Run in the amount of \$329,512.99; and approve the payment of Claim Warrant Nos. 46196 through 46235 in the amount of \$141,592.90. Motion passed 4-0 with de Freitas absent.

**APPROVAL OF MINUTES**

Moved by Monin, seconded by Hushebeck, to approve the minutes of **December 19, 2019 as submitted.** Motion passed 4-0 with de Freitas absent.



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100 **FUTURE AND NON-AGENDA ITEMS**

101 Mayor Ghatan noted that he was approached by the organizers for the Film Festival for funding outside of the  
102 normal grant cycle.

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104 **CITIZEN RESPONSE**

105 No citizen response was forthcoming.

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107 **ADJOURNMENT** – Hearing no further business and no objection, Mayor Ghatan adjourned the meeting at 2:30  
108 p.m. The next regular meeting is scheduled for Thursday, January 16, 2020 at 12:00 p.m.

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111 **These minutes were approved by motion of the Town Council . The original signed document is retained by the**  
112 **Clerk in the Town Council’s permanent records. Attest: Amy Taylor, Town of Friday Harbor Clerk**

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