



## **REQUEST FOR PROPOSALS TOWN OF FRIDAY HARBOR ARTWORK FOR BLAIR AVENUE**

The Town of Friday Harbor is requesting proposals from artists for **producing an art piece** on the wall located on Blair Avenue a half block from Spring Street in downtown Friday Harbor.

### **Purpose**

This request for proposals (RFP) is to determine which artist(s) will be asked to create a piece of art for the Town. The artwork is intended to add beauty and interest to one of the Town's recently renovated streets. The project is also meant to provide an opportunity for a local or area artist to display their work in a highly visible venue. The ideal proposal will result in creating an art site destination for the community and visitors.

### **Project Description**

The art piece must be appropriate for public display. It will be located on a long wall adjacent to a public sidewalk that curves along a busy street shared with the post office, a bank, and the middle and high schools. The street has gone through a recent renovation and now includes trees with custom tree grates and stylized heritage streetlamps. The wall is west-facing and can be viewed by passing cars and pedestrians and from a residential home and a bed and breakfast across the street. The ideal piece will offer elements that can be enjoyed up close and from across the street and pique the interest of those in passing cars.

The useable surface is approximately 235 feet wide with a height that graduates from 6 feet on the north end to 7.5 feet on the south end with a 9.5-foot portion near the south end (see Exhibit A). The surface is painted stucco with vents and metal access panels at irregular intervals. The artist(s) may propose to use all or a portion of the designated wall area. The art piece must be of any appropriate medium and may be applied directly onto the wall or onto panels that are attached to the wall, or a combination of both. The piece may extend out from the wall a maximum of two (2) inches if no public safety hazard is created. The art piece is meant to last at least five (5) years and must have all-weather/graffiti protection. The project is located in the Town's historic district and may be subject to review by the Historic Preservation Review Board (HPRB).

The art piece will be considered temporary art in the Town's visual arts collection and may be removed by the Town at any time.

The Town and its Friday Harbor Arts Commission (FHAC) are open to all proposals. However, the artist may want to consider that Friday Harbor has existing painted murals in the downtown core with the three largest pieces featuring a waxwing bird, orca whales, and a history of the local fishing industry. It has been suggested a medium such as photography could be integrated into a mural design. Artists with skills and interest in this concept may want to contact the FHAC coordinator for more details.

### **Artist Criteria**

Entry is open to all artists with preference given to local artists and those with experience creating wall art and/or other appropriate medium (e.g., photography). The design must be the artist's original creation. The artist must have or be able to obtain a license to do business in the State of Washington and the Town of Friday Harbor.

### **Selection**

The FHAC will review all proposals using standards set forth in their Guidelines and Policies and Procedures. These documents are available on the Town website. Additional information and/or a verbal presentation by some or all of the applicants may be requested by the Commission. The public will be invited to view and discuss the top proposals at a community forum. The FHAC's goal will be to select at least one (1) and not more than three (3) proposals to recommend to the Town Council for consideration. The FHAC reserves the right to make no selection in this process if, in their judgment, the appropriate art piece is not proposed.

The Town Council will review the recommendations of the FHAC and may request additional information or a presentation from some or all of the artists. The Council will then determine which of the recommended artists is to be awarded the project. The Council reserves the right to reject any or all proposals and to accept the proposal deemed most favorable to the interests of the Town. The Town may cancel and/or re-issue this RFP at any time for any reason without penalty.

It is expected that the selection of the artist will be made by June 15, 2020, and that the project will be completed by October 2020 unless another completion date has been mutually agreed upon.

### **Budget**

All proposals shall contain an itemized budget including the artist's requested fee, cost of materials and labor, travel expenses (if any), and other expenses associated with designing, creating, and installing the art piece per the Project Description outlined in this RFP. The Town will provide a clean surface. Additional surface preparation will be at the artist's expense. The Town's budget for this project is estimated at \$5,000 to \$10,000. Preference will be given to pieces meeting this budget recommendation.

### **Compensation**

Compensation for creation of the art piece shall be paid at the time of completion and acceptance

of the artwork by the Town. The Town will provide a label identifying the artist's name and title of artwork.

No advance payments will be made to the artist(s); however, the Town may advance money for materials upon written request and justification by the artist. The artist(s) must have the capacity to meet all project expenses in advance of payment from the Town. Payments are made on invoices to the Town after completion of billable work. Reimbursable expenses are paid only if pre-authorized by a written agreement between the Town and artist and upon receipt of an invoice for the reimbursable expense.

### **Submission**

Applicants responding to this RFP shall submit one (1) original along with two (2) copies of the application, typed proposal, and supporting materials. Incomplete proposals will not be considered.

Submission packets may be delivered, mailed, or shipped to the Town of Friday Harbor, ATTN: FHAC, 60 Second Street, P.O. Box 219, Friday Harbor, WA 98250. Or packets may be emailed to [julie@fridayharbor.org](mailto:julie@fridayharbor.org) with the understanding that the Town cannot provide assurance of quality color printing of emailed applications. Faxes will not be accepted. Proposal materials will be returned at the artist's request and expense.

The Town reserves the right to waive any formality or irregularity in proposals and to reject any or all submissions.

### **Submission Deadline**

Submission packets must be received at Town Hall **no later than 4:30 p.m. April 30, 2020**. Please direct questions to Duncan Wilson, Town Administrator, at (360) 378-2810 or [duncanw@fridayharbor.org](mailto:duncanw@fridayharbor.org).

**Proposals received by the Town of Friday Harbor in response to this solicitation become public records and are subject to Chapter 42.56 RCW, the Public Records Act.**

# FRIDAY HARBOR ARTS COMMISSION

## Artist Application

### BLAIR AVENUE ART PIECE

**ARTIST Name:** \_\_\_\_\_

Mailing address: \_\_\_\_\_

City/State/ZIP: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Website: \_\_\_\_\_

Project site: **BLAIR AVENUE, FRIDAY HARBOR, WA**

**SUMMARY OF PROPOSED WORK:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If piece already exists, list the title, current location, and creation date: \_\_\_\_\_

\_\_\_\_\_

Media: \_\_\_\_\_

Dimensions: \_\_\_\_\_ H \_\_\_\_\_ W \_\_\_\_\_ D (if applicable) Estimated weight (if applicable): \_\_\_\_\_

Explanation of site preparation and installation requirements, if any: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Estimated time for project completion: \_\_\_\_\_

Estimated cost of maintenance: \_\_\_\_\_

Additional information that should be considered: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**CHECKLIST of items required to be included with this application form:**

- Artist resume with artist statement and references
- Images of past wall art, murals, or similar artwork (CDs must be PC compatible)
- Visual representation and narrative of proposed art to include: photo, digital image, drawing, and/or representations of the piece and an image of the piece in situ to demonstrate scale
- Explanation of method(s) and materials to be used
- Itemized budget (if applicable, include site prep and installation; include artist fee, if any)
- Work plan/timeline
- Art piece maintenance requirements

***As an applicant for this public art project, I certify that all works submitted and represented as my work are the product of my creation and no other. I further certify that all statements made in this application are true to the best of my knowledge. I understand that the FHAC may make duplicates of my images and application materials for the purpose of the consideration of my application. I understand that any liability for loss or damage to my application or images is not the responsibility of the FHAC, the Town, or the panelists reviewing my application.***

**Applicant signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Please submit this form and supporting materials no later than 4:30 pm Thursday, April 30, 2020, to:**

Delivery:  
Friday Harbor Town Hall  
ATTN: FHAC  
60 Second Street  
Friday Harbor, WA 98250

US Mail:  
Town of Friday Harbor  
ATTN: FHAC  
PO Box 219  
Friday Harbor, WA 98250

Email:  
julie@fridayharbor.org

Questions:  
Ph: (360) 378-2810 ext. 226



# ATTACHMENT A

## BLAIR AVENUE ART PROJECT: SITE



