



SUMMARY OF THE MINUTES TOWN COUNCIL

Thursday, December 19, 2019 – Council Chambers – Afternoon Session

CALL TO ORDER

Mayor Ghatan called the regular session of the Town Council to order at 12:00 p.m.

ROLL CALL

Councilmembers: Steve Hushebeck (Position No. 1), Noel Monin (Position No. 2), Anna Maria de Freitas (Position No. 3), Tim Daniels (Position No. 4) and Barbara Starr (Position No. 5).

Others Present: Mayor, Farhad Ghatan; Treasurer, Kelle' Wilson; Town Administrator, Duncan Wilson; and Clerk, Amy Taylor.

FLAG SALUTE

Mayor Ghatan conducted the flag salute.

ANNOUNCEMENTS/SCHEDULE CHANGES

Mayor Ghatan announced that Council would hold a 15-minute executive session regarding employee performance.

PUBLIC ACCESS TIME

Brian Goodremont, President for the Whale Watch Association, requested that the Council support the letter being circulated regarding proposed scoping for local whale watching regulations by NOAA. Mr. Goodremont listed the efforts that the local whale watching community takes to be good stewards for the pods.

Councilmember de Freitas described the letter and position of the Visitors Bureau on behalf of its members. Administrator Wilson explained that NOAA is in the process of accepting comments to determine if there will be a scoping process to determine new regulations. Discussion followed regarding the need for community forums prior to supporting or opposing such a sensitive issue. **Consensus to remain neutral as a Council for the time being regarding whale watch regulations and respond as individuals if needed .**

ACTION AND DISCUSSION ITEMS

Energize SJ

At 12:36 p.m., Mayor Ghatan introduced Rose Lathrop, Sustainable Connections, to make a presentation regarding local energy initiatives for residential and commercial buildings. Ms. Lathrop described the Energize SJ program. The energy efficiency & renewables program partners with local providers like OPALCO to take advantage of clean energy incentives. Discussion followed regarding solar for residential and commercial buildings. The Council and Mayor thanked Ms. Lathrop. No action was taken.

Resolution No. 2529

At 12:54 p.m., Mayor Ghatan introduced discussion of draft Resolution No. 2529 concerning a grant agreement for the WWTP Solar Panel Project. The agreement is in the amount of \$217,568 from the Department of Commerce. No discussion followed.

Moved by Monin, seconded by de Freitas, to adopt Resolution No 2529, authorizing the Mayor to execute a grant agreement with the Department of Commerce for the Wastewater Treatment Plant Solar Panel Project. Motion passed unanimously.

47 Resolution No. 2530

48 At 12:56 p.m., Mayor Ghatan introduced discussion of draft Resolution No. 2530 concerning the conveyor belt
49 system at the WWTP. Administrator Wilson explained the scope of the Change Order. No discussion followed.

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51 **Moved by de Freitas, seconded by Starr, to adopt Resolution No. 2530, authorizing Change Order No. 1 for the**
52 **WWTP Belt Conveyor System. Motion passed unanimously.**

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54 Resolution No. 2531

55 At 12:58 p.m., Mayor Ghatan introduced discussion of draft Resolution No. 2531 concerning the Cold Weather
56 Shelter Program. Administrator Wilson explained that the agreement from United Way is a continuation of the
57 2019 program to assist homeless during extreme cold weather. No discussion followed.

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59 **Moved by de Freitas, seconded by Starr, to adopt Resolution No. 2531, authorizing an agreement with the United**
60 **Way to provide for the Cold Weather Shelter Program. Motion passed unanimously.**

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62 Ordinance No. 1681

63 At 1:04 p.m., Mayor Ghatan introduced discussion of draft Ordinance No. 1681 concerning 2019 Town Budget
64 Amendments. Ending fund balances were presented. No discussion followed.

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66 **Moved by Starr, seconded by Monin, to adopt Ordinance No. 1681, adopting amendments to the 2019 Town**
67 **Budget. Motion passed unanimously.**

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69 Ordinance No. 1682

70 At 1:08 p.m., Mayor Ghatan introduced discussion of draft Ordinance No. 1682 concerning the 2020 Town
71 Budget. Beginning and ending fund balances were presented. No discussion followed. Mayor Ghatan and the
72 Council thanked Treasurer Wilson for her diligent work on the budget.

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74 **Moved by de Freitas, seconded by Hushebeck, to adopt Ordinance No. 1682, adopting the 2020 Town Budget.**
75 **Motion passed unanimously.**

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77 Blair Avenue Mural

78 At 1:17 p.m., Mayor Ghatan introduced discussion of a request by the FHAC to create an RFP for a mural on Blair
79 Avenue. If approved, the FHAC will move forward with creating an RFP, including cost, parameters and timeline.
80 Discussion followed regarding past attempts to create a mural at the site. **Council consensus to move forward**
81 **with development of an RFP for installation of an art mural on Blair Avenue.**

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83 **ADMINISTRATOR’S REPORT**

84 At 1:23 p.m., Administrator Wilson presented the Town Council with an update of the following:

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86
 - Refuse Tipping Fees – Lautenbach has given notice that tipping fees are increasing across the board.
 - Lawson Pond – Town is reviewing its water right involving Lawson Pond. The owners are wanting to divert
87 water from the pond for development.
 - Firewood – Public Works has removed trees. **Council consensus to dispose of the wood in the most**
88 **economic manner, preferably to donate to needy.**
 - Victoria Clipper – The Clipper has stopped sailings to Friday Harbor.
 - Grange Pocket Park – The newest preliminary designs were described.

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94 **PAYMENT OF CLAIMS**

95 Moved by Monin, seconded by Starr, to approve the payment of Claim Warrant Nos. 46146 through 46194 and
96 ACH# 12/19/19 1-2 in the amount of \$221,066.35 and Electronic & Treasurer Check Nos. 9885 through 9889 in
97 the of \$180,387.47. Motion passed unanimously.

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99 **APPROVAL OF MINUTES**

100 Moved by de Freitas, seconded by Hushebeck, to approve the minutes of **December 5, 2019 as submitted.**
101 Motion passed unanimously.

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103 **FUTURE AND NON-AGENDA ITEMS**

104 No future agenda items were forthcoming.

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106 **CITIZEN RESPONSE**

107 No citizen response was forthcoming.

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109 **EXECUTIVE SESSION**

110 At 1:48 p.m., Mayor Ghatan announced that the Council would be holding an executive session regarding
111 employee performance in accordance with the provisions of RCW 42.30.110(1)(g); which was estimated to last 10
112 minutes. Participants: Town Council and Mayor Ghatan. The session ended at 2:17 p.m. for an actual session
113 time of 29 minutes. The public was notified of the extension. No actions were taken following executive session.

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115 **OATH OF OFFICE**

116 Treasurer Wilson and Town Councilmembers Monin, de Freitas and Starr took their Oath of Office for the
117 upcoming terms beginning in year 2020.

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119 **ADJOURNMENT** – Hearing no further business and no objection, Mayor Ghatan adjourned the meeting at 2:18
120 p.m. The next regular meeting is scheduled for Thursday, January 9, 2020 at 12:00 p.m.

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123 **These minutes were approved on January 9, 2020. The original document is retained by the Clerk in the Town**
124 **Council’s permanent records. Attest: Amy Taylor, Town of Friday Harbor Clerk**