



SUMMARY OF THE MINUTES TOWN COUNCIL

Thursday, November 21, 2019 – Council Chambers – Afternoon Session

CALL TO ORDER

Mayor Ghatan called the regular session of the Town Council to order at 12:00 p.m.

ROLL CALL

Councilmembers: Steve Hushebeck (Position No. 1), Noel Monin (Position No. 2), Anna Maria de Freitas (Position No. 3) Tim Daniels (Position No. 4) and Barbara Starr (Position No. 5) were absent.

Others Present: Mayor, Farhad Ghatan; Treasurer, Kelle' Wilson; Town Administrator, Duncan Wilson; and Clerk, Amy Taylor.

EXCUSED ABSENCE

Council unanimously excused the absence of Councilmembers Daniels and Starr

FLAG SALUTE

Mayor Ghatan conducted the flag salute.

PUBLIC ACCESS TIME

No public access was forthcoming.

ACTION AND DISCUSSION ITEMS

Employee Award

Mayor Ghatan presented Frank Byrne with a service award plaque for 25 years of service. The Council thanked Mr. Byrne.

PUBLIC HEARING

2020 Town Budget

At 12:04 p.m., Mayor Ghatan opened the public hearing for the 2020 Town Budget. Staff had no new information to share. Mayor Ghatan opened the public comment portion of the hearing. Hearing none, Mayor Ghatan closed the public hearing. No action was taken.

2020 Revenue Resources

At 12:07 p.m., Mayor Ghatan opened the public hearing regarding the 2020 Revenue Resources. Administrator Wilson and Treasurer Wilson described revenue resources for the year and the process for determining property tax valuations. Mayor Ghatan opened the public comment portion of the hearing. Hearing none, Mayor Ghatan closed the public hearing at 12:21 p.m.

Ordinance No. 1673

Moved by de Freitas, seconded by Starr, to adopt Ordinance No. 1673, fixing and levying the amount of Ad Valorem Taxes for the Town of Friday Harbor for the year 2020. Motion passed 3-0 with Daniels and Starr absent.

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ACTION AND DISCUSSION ITEMS

Utility Rate Ordinances

At 12:23 p.m., Mayor Ghatan introduced discussion of utility rate ordinances. The Council took the following actions:

- **Moved by Hushebeck, seconded by de Freitas, to adopt Ordinance No. 1674 – Amending Chapter 13.05 FHMC concerning water connection charges. Motion passed 3-0 with Daniels and Starr absent.**
- **Moved by de Freitas, seconded by Hushebeck, to adopt Ordinance No. 1675 - Amending Chapter 13.05 FHMC concerning water service charges. Motion passed 3-0 with Daniels and Starr absent.**
- **Moved by Monin, seconded by Hushebeck, to adopt Ordinance No. 1676 – Amending Chapter 13.21 FHMC concerning sewer connection charges. Motion passed 3-0 with Daniels and Starr absent.**
- **Moved by Hushebeck, seconded by Monin, to adopt Ordinance No. 1677 – Amending Chapter 13.21 FHMC concerning sewer service charges. Motion passed 3-0 with Daniels and Starr absent.**
- **Moved by Monin, seconded by Hushebeck, to adopt Ordinance No. 1678- Amending Chapter 13.31 FHMC concerning stormwater connection charges. Motion passed 3-0 with Daniels and Starr absent.**

Resolution No. 2510

At 12:50 p.m., Mayor Ghatan introduced discussion of draft Resolution No. 2510 concerning lease of public right-of-way. Administrator Wilson explained that the current lease for unopened ROW has expired. No discussion followed.

Moved by de Freitas, seconded by Monin, to adopt Resolution No. 2510, authorizing a lease of unopened public right-of-way by SJ Community Theatre. Motion passed 3-0 with Daniels and Starr absent.

Resolution No. 2511

[During Admin Report] At 12:55 p.m., Mayor Ghatan introduced discussion of draft Resolution No. 2511 concerning the Biosolids Handling Project. Administrator Wilson explained that an engineering report specific to the Project is required to submit with grant applications. The Addendum increases the current professional services agreement with Wilson Engineering by \$5,000 to complete said report. No discussion followed.

Moved by Hushebeck, seconded by Monin, to adopt Resolution No. 2511, authorizing the Mayor to execute an Addendum to the professional services agreement with Wilson Engineering for the Biosolids Handling Improvement Project at the Wastewater Treatment Plant. Motion passed 3-0 with Daniels and Starr absent.

ADMINISTRATOR’S REPORT

At 12:54 p.m., Administrator Wilson presented the Town Council with an update of the following:

- Bill-of-Sale – Friday Harbor Drug, Inc. is working with the Town to gift its existing fire sprinkler system.
- Resolution No. 2511 – See Administrative Items above.
- Overlook Park – Town extended the lease for the optical glasses at the Park. Town has been pleased with the feature.
- Refuse Department – Town hired a new utility worker for the department to fill the current vacancy.
- WWTP Solar Project – Grant agreements are expected from TransAlta and Dept of Commerce for the Project.
- Chipsealing Projects – Grant determinations are expected from the Transportation Improvement Board for the Mullis and Second Street projects. Discussion of Nash Street will be discussed in January.
- Grover / Argyle Intersection – Council discussed the placement of a three-way stop at the intersection. **Council consensus to not alter the intersection at this time.**
- Litigation – Status of litigation with Strider and Higginson was provided.

94 **PAYMENT OF CLAIMS**

95 Moved by Monin, seconded by Hushebeck, to approve the payment of Claim Warrant Nos. 46055 through 46101
96 and ACH No. 11/21/19-1 in the amount of \$256,428.31. Motion passed 3-0 with Daniels and Starr absent.

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98 **APPROVAL OF MINUTES**

99 Moved by de Freitas, seconded by Monin, to approve the minutes of November 7, 2019. Motion passed 3-0 with
100 Daniels and Starr absent.

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102 **FUTURE AND NON-AGENDA ITEMS**

103 No future agenda items were forthcoming.

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105 **CITIZEN RESPONSE**

106 No citizen response was forthcoming.

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108 **ADJOURNMENT** – Hearing no further business and no objection, Mayor Ghatan adjourned the meeting at 1:20
109 p.m. The next regular meeting is scheduled for Thursday, December 5, 2019 at 12:00 p.m.

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112 **These minutes were approved on December 5, 2019. The original document is retained by the Clerk in the Town**
113 **Council’s permanent records. Attest: Amy Taylor, Town of Friday Harbor Clerk**