



SUMMARY OF THE MINUTES TOWN COUNCIL

Thursday, October 17, 2019 – Council Chambers – Afternoon Session

CALL TO ORDER

Mayor Ghatan called the regular session of the Town Council to order at 12:00 p.m.

ROLL CALL

Councilmembers: Steve Hushebeck (Position No. 1), Anna Maria de Freitas (Position No. 3) and Tim Daniels (Position No. 4). Noel Monin (Position No. 2) and Barbara Starr (Position No. 5) were absent.

Others Present: Mayor, Farhad Ghatan; Treasurer, Kelle' Wilson; and Clerk, Amy Taylor. Town Administrator, Duncan Wilson was absent.

EXCUSED ABSENCE

Council unanimously excused the absence of Councilmembers Monin and Starr.

FLAG SALUTE

Mayor Ghatan conducted the flag salute.

PUBLIC ACCESS TIME

Anna Lisa Lindstrom, SJIPHD1 Commissioner, provided a status report on the proposal for Fire District/EMS consolidation. Ms. Lindstrom stressed the importance of citizen participation in Town.

Warren Appleton, Citizen, stressed the importance of citizen representation and Town's ability to vote if the Fire District/EMS consolidation is approved by the voters.

ACTION AND DISCUSSION ITEMS

Planning Commission

At 12:18 p.m., Mayor Ghatan requested that the Council affirm the appointment of Francine Shaw to the vacant position on the Town Planning Commission. Ms. Shaw described her background and qualifications.

Council consensus to affirm the appointment of Francine Shaw to the Planning Commission and staggering of term limits for existing members.

Department Report – System Administration.

At 12:20 p.m., System Administrator Mike Greene provided a brief quarterly report for the IT Department. Mr. Greene explained that Baron Technologies, the current vendor for our telephone system has sold and recommended buying the licensing and equipment needed to suit future needs before the vendor goes out of business.

Moved by Daniels, seconded by de Freitas, to authorize the purchase of licensing and equipment necessary in the amount of approximately \$3,200 to upgrade the current phone system. Motion passed 3-0 with Monin and Starr absent.

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2020 Town Budget

At 12:24 p.m., Mayor Ghatan introduced discussion of the 2020 Town Budget. Discussion followed regarding:

- Preliminary Budget – Treasurer Wilson distributed the preliminary 2020 Budget. No action was taken.
- Budget Request – Historic Preservation submitted a proposal for a building inventory for year 2020. More information was requested.
- Harbor Life Ring – **Moved by de Freitas, seconded by Hushebeck, to authorize a matching grant in an amount of up to \$1,000 for the Friday Harbor Food Bank. Motion passed 3-0 with Monin and Starr absent.**

Resolution No. 2498

At 1:11 p.m., Mayor Ghatan introduced discussion of the janitorial services agreement. Amendment No. 2 exercises the 1-year renewal option for services at current rates plus COLA. No discussion followed.

Moved by Hushebeck, seconded by de Freitas, to adopt Resolution No. 2498, authorizing the Amendment No. 2 to the janitorial services agreement for Sunshine Alley Restrooms. Motion passed 3-0 with Monin and Starr absent.

Resolution No. 2499

At 1:13 p.m., Mayor Ghatan introduced discussion of the Marguerite Pavement Restoration Repair Project. Change Order No. 1 reconciles labor and materials. No discussion followed.

Moved by de Freitas, seconded by Daniels, to adopt Resolution No. 2499, authorizing the Mayor to execute Change Order No. 1 to the agreement with Richard Lawson Construction for the Marguerite Place Pavement Repair Project. Motion passed 3-0 with Monin and Starr absent.

Resolution No. 2500

At 1:15 p.m., Mayor Ghatan introduced discussion of the Marguerite Pavement Restoration Repair Project. Public Works Director Wayne Haeefe explained that the project has been completed in accordance with the contract and specifications. No discussion followed.

Moved by Hushebeck, seconded by de Freitas, to adopt Resolution No. 2500, accepting the Marguerite Place Pavement Repair Project. Motion passed 3-0 with Monin and Starr absent.

FUTURE AND NON-AGENDA ITEMS

Treasurer Wilson stated that the surplus sale was a success. The street sweeper vehicle did not sell, but will be posted on a public auction website.

Mayor Ghatan reported on the recent claim/lien for materials by Lawson Construction involving the Tucker Avenue Reconstruction Project, Phase 2.

Mayor Ghatan reported on the visit by Rick Larsen.

Councilmember de Freitas requested a work session regarding the Fire District/EMS consolidation.

PAYMENT OF CLAIMS

Moved by Daniels, seconded by de Freitas, to approve the payment of ACH-2019 & Claim Warrant Nos. 45943 through 45995 in the amount of \$556,869.17 and Electronic & Treasurer Check No. 9873 through 9878 in the amount of \$22,686.40. Motion passed 3-0 with Monin and Starr absent.

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96 **APPROVAL OF MINUTES**

97 Moved by de Freitas, seconded by Hushebeck, to approve the minutes of October 3, 2019. Motion passed 3-0
98 with Monin and Starr absent.

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100 **CITIZEN RESPONSE**

101 No citizen response was forthcoming.

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103 **ADJOURNMENT** – Hearing no further business and no objection, Mayor Ghatan continued the meeting at 1:35
104 p.m. to October 24, 2019 at 3:00 p.m. for the purpose of unfinished business. The next regular meeting is
105 scheduled for Thursday, November 7, 2019 at 12:00 p.m.

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108 **These minutes were approved on November 7, 2019. The original document is retained by the Clerk in the Town**
109 **Council’s permanent records. Attest: Amy Taylor, Town of Friday Harbor Clerk**