



SUMMARY OF THE MINUTES TOWN COUNCIL

Thursday, September 19, 2019 – Council Chambers – Afternoon Session

CALL TO ORDER

Mayor Ghatan called the regular session of the Town Council to order at 12:00 p.m.

ROLL CALL

Councilmembers: Steve Hushebeck (Position No. 1), Noel Monin (Position No. 2) and Tim Daniels (Position No. 4). Anna Maria de Freitas (Position No. 3) and Barbara Starr (Position No. 5) were absent.

Others Present: Mayor, Farhad Ghatan, Town Administrator, Duncan Wilson and Clerk, Amy Taylor. Treasurer, Kelle' Wilson was absent.

EXCUSED ABSENCE

Council unanimously excused the absence of Councilmembers de Freitas and Starr.

FLAG SALUTE

Mayor Ghatan conducted the flag salute.

PUBLIC ACCESS TIME

No public access was forthcoming.

ACTION AND DISCUSSION ITEMS

SJC Sheriff

At 12:01 p.m., Mayor Ghatan welcomed Sheriff Krebs to provide a quarterly report. Sheriff Krebs reported on current staffing levels, calls-to-date, statistics and calls-of-interest. Discussion followed regarding monitoring the Trout Lake Watershed, patrolling Town and drug use. The Council and Mayor thanked Sheriff Krebs. No action was taken.

Ordinance No. 1671

At 12:30 p.m., Mayor Ghatan introduced discussion of Ordinance No. 1671 concerning construction water meters. Administrator Wilson explained that the purpose of the Ordinance is to allow and establish the procedure for the rental and temporary installation of construction water meters. Discussion followed regarding the current number of meters in use.

Moved by Monin, seconded by Hushebeck, to adopt Ordinance No. 1671, amending Chapter 13.05.030 FHMC concerning the installation of construction water meters. Motion passed 3-0 with de Freitas and Starr absent.

Resolution No. 2493

At 12:35 p.m., Mayor Ghatan introduced discussion of Resolution No. 2493 concerning Marguerite Place. Administrator Wilson described where the patching was to occur. Discussion followed regarding quality of paving.

Moved by Hushebeck, seconded by Monin, to adopt Resolution No. 2493, authorizing the Mayor to execute an agreement with Richard Lawson Construction for the Marguerite Place Paving Project. Motion passed 3-0 with de Freitas and Starr absent.

46
47
48
49
50
51
52
53
54
55
56
57
58
59
60
61
62
63
64
65
66
67
68
69
70
71
72
73
74
75
76
77
78
79
80
81
82
83
84
85
86
87
88
89
90
91

Resolution No. 2494

At p.m. 12:40 pm, Mayor Ghatan introduced discussion of Resolution No. 2494 concerning street sweeping. Administrator Wilson explained that SJC has requested street sweeping services on Lopez, Orcas and San Juan Islands for year 2020 pursuant to our current public works mutual aid agreement. This agreement replaces the 2019 agreement that expires in December. No discussion followed.

Moved by Daniels, seconded by Monin, to adopt Resolution No. 2494 authorizing the Request for Interlocal Services between the Town of Friday Harbor and San Juan County for annual street sweeping. Motion passed 3-0 with de Freitas and Starr absent.

Resolution No. 2495

At 12:46 p.m., Mayor Ghatan introduced discussion of Resolution No. 2495 concerning a WWTP conveyance system. Administrator Wilson explained that currently, transferring biosolids from the belt press to the container used to haul it to La Conner is a slow and somewhat dangerous process. Town was able to locate an affordable conveyance system and ordered it because of the anticipated lead time.

Moved by Hushebeck, seconded by Daniels, to adopt Resolution No. 2495, declaring an emergency situation for purchase of a conveyance system for biosolids at the Wastewater Treatment Plant. Motion passed 3-0 with de Freitas and Starr absent.

Resolution No. 2496

At 12:54 p.m., Mayor Ghatan introduced discussion of Resolution No. 2496 concerning the WWTP conveyance system (Biosolids Handling Project). Administrator Wilson explained that Amendment No. 1 to the agreement with Wilson Engineering changes the scope of work to include design of a conveyance system rather than a belt dryer. Discussion followed regarding the cost effectiveness of switching to transport of wet biosolids.

Moved by Daniels, seconded by Monin, authorizing the Mayor to execute Amendment No. 1 to the professional service agreement with Wilson Engineering, LLC to design and provide funding assistance for the biosolids handling project at the Wastewater Treatment Plant. Motion passes 3-0 with de Freitas and Starr absent.

First Street Water Line Replacement

At 1:00 p.m., Mayor Ghatan introduced discussion of water line replacement. Public Works Director, Wayne Haefele, requested that Council authorize approximately \$10,000 in 2019 for water line improvements from West Street (Overlook Park) to First Street and continue down the block to Spring Street. The Town Crew will replace the current galvanized steel with appropriate material. Discussion followed regarding the scope of the project.

Council consensus to perform the work.

Visitors Bureau

At 1:12 p.m., Mayor Ghatan introduced discussion regarding the restructure of funding for the Visitors Bureau. Deborah Hopkins, Visitors Bureau Executive Director, provided an annual report and thanked the Council for their continued support. Administrator Wilson explained that Town has been exploring options to make the overall destination marketing independent from the annual LTAC grant process. Discussion followed regarding funding options. **Council consensus to develop a merit-based funding agreement for the Visitors Bureau (destination marketing).**

92
93
94
95
96
97
98
99
100
101
102
103
104
105
106
107
108
109
110
111
112
113
114
115
116
117
118
119
120
121
122
123
124
125
126
127
128
129
130
131
132
133
134
135
136
137
138
139

ADMINISTRATOR’S REPORT

At 1:57 p.m., Administrator Wilson presented the Town Council with an update of the following:

- Memorial Park – The lighting contractor performed maintenance on the Elm Tree.
- Nash Caines Price Project – Paving was completed on Nash Street. A portion of the product will be rejected for deficiencies. The Contractor and supplier have been notified.
- FH Labs – Discussions are scheduled with the University of Washington for repairs to the sewer line to the labs.
- Trout Lake Dam – The water level measures minus 38 inches.
- Fire / EMS Merger – The Committee is drafting a joint administrative/operations agreement to present to the public. If approved by the voters, an agreement would be interim in nature and necessary until the districts were fully merged.
- Granulated Activated Carbon – Town received 3 bids for supply and installation of carbon media. A recommendation and agreement will be presented soon.
- WWTP Biosolids – Town continues to transport biosolids to La Conner. The arrangement appears to be working well.
- Village at the Harbor – Town is becoming concerning with the safety of school kids being picked by parents so close to the busy Spring/Caines intersection. The curb is currently painted yellow. For safety reasons, the curb will be repainted red. Town will suggest the development of a safe walking route and pickup area near the Mullis Center for Spring Street School.
- Pump Station #2 – Town is discovering that PS2 is failing again because of the types of waste originating from the neighborhood. Evidence suggests that the pump breaks are a result of being inundated with “unflushable” items (tampons, wipes, towels, etc) coming from several apartment complexes being serviced by that station.
- 2020 Town Budget Request – **Council consensus to include the request by the SJC Economic Development Council in the 2020 Town Budget.**

PAYMENT OF CLAIMS

Moved by Monin, seconded by Hushebeck, to approve the payment of Claim Warrant Nos. 45847 through 45893 in the amount of \$212,582.63. Motion passed 3-0 with de Freitas and Starr absent.

APPROVAL OF MINUTES

Moved by Monin seconded by Hushebeck to approve the minutes of **August 15, 2019 and September 5, 2019 as submitted.** Motion passed 3-0 with de Freitas and Starr absent.

FUTURE AND NON-AGENDA ITEMS

Mayor Ghatan directed that Town seek volunteers for all committee vacancies.

CITIZEN RESPONSE

No citizen response was forthcoming.

ADJOURNMENT – Hearing no further business and no objection, Mayor Ghatan adjourned the meeting at 1:30 p.m. The next regular meeting is scheduled for Thursday, October 3, 2019 at 12:00 p.m.

These minutes were approved on October 3, 2019. The original document is retained by the Clerk in the Town Council’s permanent records. Attest: Amy Taylor, Town of Friday Harbor Clerk