



SUMMARY OF THE MINUTES TOWN COUNCIL

Thursday, August 15, 2019 – Council Chambers – Afternoon Session

CALL TO ORDER

Mayor Ghatan called the regular session of the Town Council to order at 12:00 p.m.

ROLL CALL

Councilmembers: Steve Hushebeck (Position No. 1), Noel Monin (Position No. 2), Anna Maria de Freitas (Position No. 3) and Tim Daniels (Position No. 4). Barbara Starr (Position No. 5) was absent.

Others Present: Mayor, Farhad Ghatan; Treasurer, Kelle' Wilson; Town Administrator, Duncan Wilson; and Clerk, Amy Taylor.

EXCUSED ABSENCE

Council unanimously excused the absence of Councilmember Starr.

FLAG SALUTE

Mayor Ghatan conducted the flag salute.

PUBLIC ACCESS TIME

No public access was forthcoming.

ACTION AND DISCUSSION ITEMS

SJI Chamber of Commerce

At 12:02 p.m., Mayor Ghatan introduced Becki Day, Chamber of Commerce Director, to provide an annual report. Ms. Day reported on events, attendance, staffing and day to day operations. Discussion followed regarding observations of ferry activities. Mayor Ghatan and the Council thanked Ms. Day. No action was taken.

Resolution No. 2485

At 12:15 p.m., Mayor Ghatan introduced discussion of draft Resolution No. 2485 concerning security fencing for the new public works yard. The Council requested that thought be given to the aesthetics of plain chain link and barbed wire fence. Administrator Wilson recommended rejecting the bid for fencing because a review of other options indicated that the product changes involved would be broad enough to constitute a new scope of work. Discussion followed regarding options such as artwork.

Moved by Hushebeck, seconded by de Freitas, to adopt Resolution No. 2485, rejecting the bid for installation of perimeter fencing at the Public Works Yard located on Harbor Street. Motion passed 4-0 with Starr absent.

Resolution No. 2486

At 12:25 p.m., Mayor Ghatan introduced discussion of draft Resolution No. 2486 concerning claims analysis for the Tucker Avenue Reconstruction Project, Phase 2. Administrator Wilson provided an update on the progress of claims review. Discussion followed regarding the cost of litigation to date.

Moved by Monin, seconded by de Freitas, to adopt Resolution No. 2486, authorizing the Mayor to execute Amendment No. 1 to the agreement with Stewart Consulting, LLC for claims analysis services for the Tucker Avenue Reconstruction Project, Phase 2. Motion passed 4-0 with Starr absent.

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Resolution No. 2487

At 12:35 p.m., Mayor Ghatan introduced discussion of draft Resolution No. 2487 concerning the Tucker Avenue Reconstruction Project, Phase 2. Public Works Director, Wayne Haefele, explained his recommendation to inspect and test the pavement installed during the project to ensure that the warranty is claimable if the HMA fails in the next year. Discussion followed regarding due diligence.

Moved by de Freitas, seconded by Hushebeck, to adopt Resolution No. 2487, authorizing the Mayor to execute an agreement with HWA GeoSciences, Inc for a geotechnical analysis of the pavement installed during the Tucker Avenue Reconstruction Project, Phase 2. Motion passed 4-0 with Starr absent.

TIB Applications

At 12:40 p.m., Mayor Ghatan introduced discussion of grant applications to the WA Transportation Improvement Board (TIB). Administrator Wilson requested a motion to ratify the submittal of funding applications for year 2020 for planned improvements on Second Street and Mullis Street. No discussion followed.

Moved by Hushebeck, seconded by Monin, to ratify the submittal of TIB grant applications for year 2020 for the projects known as Second Street Chipseal and Mullis Street Reconstruction. Motion passed 4-0 with Starr absent.

Wayfair Rest – Cash Bond for Sidewalk Improvements

At 12:43 p.m., Mayor Ghatan introduced discussion of the release of assignment of a savings account for sidewalk improvements located at 35 Malcomb Street (Wayfarers Rest). Administrator Wilson explained that the Town has been holding funds in lieu of sidewalk improvements since year 1999 per Conditional Use Permit No. 45. Town has not made the improvements since that time. The owners, Paul Knapik and Andy Lynch, have requested to dissolve the savings account. Discussion followed regarding the use and need for improvements in the area.

Moved by Monin, seconded by Hushebeck, to approve the settlement payment of \$5,000 to the Town sidewalk fund for (general) future improvements and release of the balance to the owners. Motion passed 4-0 with Starr absent.

WORK SESSION

At 12:52 p.m., Mayor Ghatan opened a work session concerning the proposed fire and ems merger. Administrator Wilson explained that research indicates that Option #7 (Annex with mandated transfer of \$297,000 annually to Streets Capital for 3 years) may not be accomplished by Ordinance because the present Council may not bind the future elected officials in this matter. However, a resolution of intent may be adopted. Discussion followed. No action was taken.

ADMINISTRATOR’S REPORT

At 1:00 p.m., Administrator Wilson presented the Town Council with an update of the following:

- Trout Lake – The water level measures minus 32” below the spillway.
- Sunshine Alley Restroom Remodel – The project is currently out to bid.
- Nash Caines Price Project – The cement treated base is scheduled.
- Visitor Bureau – The Town is discussing different models for funding from the hotel motel tax.
- Calgon Carbon – The Town approved Addendum #1 for the specifications to allow foreign carbon so long as it meets the appropriate federal and state standards.
- Sewer Study – Balances will be shifted between certain sewer funds to cover the costs of studies.

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PAYMENT OF CLAIMS

Moved by Monin seconded by Hushebeck, to approve the payment of ACH-2019/Claim Warrant Nos. 45733 through 45788 in the amount of \$304,077.79 and issuance of Treasurer Check Nos. 9855 through 9859 in the amount of \$9,754.76. Motion passed 4-0 with Starr absent.

APPROVAL OF MINUTES

Moved by Monin, seconded by de Freitas, to approve the minutes of August 1, 2019. Motion passed 4-0 with Starr absent.

FUTURE AND NON-AGENDA ITEMS

Discussion regarding funding for the Visitors Bureau will be scheduled September 19, 2019.

CITIZEN RESPONSE

No citizen response was forthcoming.

ADJOURNMENT – Hearing no further business and no objection, Mayor Ghatan adjourned the meeting at 2:00 p.m. The next regular meeting is scheduled for Thursday, September 5, 2019 at 12:00 p.m.

These minutes were approved on September 5, 2019. The original document is retained by the Clerk in the Town Council’s permanent records. Attest: Amy Taylor, Town of Friday Harbor Clerk