



TOWN OF FRIDAY HARBOR
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MEMORANDUM

To: Mayor and Town Council
From: Kelle Wilson, Treasurer/Finance Director
RE: 2019 *Draft* Amended Budget
Date: July 12, 2019

Here is an overview of some of the items added, eliminated, increased, and/or decreased in the amended budget. For a more comprehensive view, please see actual draft amended budget.

Items Spread Across Multiple Funds:

REVENUES:

- Beginning balances updated (if applicable) some up, some down

EXPENDITURES:

- Added GIS needs assessment & implementation (\$33.9K)
- Increased MS Online 365/Email budget (\$3.2K) to accommodate backup subscription
- Increased Public Works travel/training (from \$1K to \$2.5K)
- Added Public Works computer server upgrade (\$6.25K)
- Added new BARS numbers to track retainage deposits and refunds (not in treasurer's trust anymore)
- Increased and/or decreased AWC RMSA Pool insurance as needed

001 General Fund

REVENUES:

- Increased building permit revenues (from \$95K to \$120K)

EXPENDITURES:

- Increased infraction filings (from \$8.2K to \$20K)
- Added Gerber Sculpture (1/2 general 1/2 LTAC \$2.8K/ea.)
- Decreased General fund portion of Grange Pocket Park (from \$95K to \$40K)

125 Special Revenue Fund

EXPENDITURES:

- Added Gerber Sculpture costs (1/2 general 1/2 LTAC \$2.8K/ea.)
- Increased Special Revenue fund portion of Grange Pocket Park (from \$40K to \$95K)

2019 Draft Amended Budget (Con't)

410 Water Fund

EXPENDITURES:

- Added AUG I repair expenses (\$2.2K)
- Increased meter reading and treatment overtime (\$400 & \$10K respectively)
- Increase meter reading small tools/minor equipment (\$6K) for new handhelds
- Increased distribution small tools/minor equipment (\$2.5K) for pipe scrappers
- Increased distribution equipment rental (\$900) for hydrant flushing
- Increased distribution equipment repairs/maintenance (\$8K) because of pump seals
- Added distribution 40' container (\$5K) additional storage for surplus pipe/parts
- Added treatment streaming current monitor equipment (\$11K) for controlling coagulant dosing

420 Sewer Fund

REVENUES:

- Increased revenues received from Rural Sales & Use funds (from \$110K to \$122.5K)

EXPENDITURES:

- Increase treatment regular supplies (from \$55K to \$90K) because of effluent filter panels
- Added treatment misc. prof. services (\$16.1K) biofilter bark vac. services, etc.
- Increased treatment equipment repairs/maintenance (from \$20K to \$30K) Hach service
- Increased treatment replacement equipment (from \$7.5K to \$40K) new servers/racks/3W programming
- Added treatment 3W pressure pump variable frequency drives (\$7.5K)
- Reduced treatment replacement pumps (from \$25K to \$10K)
- Increased collection lines repair/maintenance (from \$5K to \$17.25K) Argyle Ave emergency
- Increased collection manhole improvements (from \$10K to \$28K) Price Street
- Reduced collection pole camera (from \$11.1K to \$9.2K) cheaper than expected

421 Sewer Debt Fund

REVENUES:

- Increased transfer of funds from sewer fund (from \$652.3K to \$697.3K)

425 Sewer Capital Reserve

REVENUES:

- Increased Sewer system connections (from \$205K to \$235K)

EXPENDITURES:

- Eliminated interfund loan interest payment from sewer capital fund (\$45K) (s/b sewer debt fund)
- Increased Headworks project costs (from 2.650MM to 2.750MM)
- Added Major Repair for SBR influent valves & actuators replacement (\$55K)
- Eliminated remainder of Fats, Oils, & Grease study budget (\$8K)

430 Refuse Fund

EXPENDITURES:

- Increased dumpster and tires supplies (from \$17K to \$21K)
- Increased recycling overtime (\$1K to \$1.4K)
- Increased recycling fuel (\$2K to \$3.2K)

2019 Draft Amended Budget (Con't)

440 Street Fund

REVENUES:

- Added Construction Services (\$28.6K) repayment of Argyle Ave expenses from SJC
- Added AWC sidewalk grant (\$500)

EXPENDITURES:

- Added Tucker Ave project legal services (\$50K)
- Added Martin Street chain link fence (\$1K)
- Added steel plates equipment (\$7K)
- Increase storm cost supplies (from \$2K to \$4K)
- Increase Argyle Ave renovation project (from \$65K to \$135K)

445 Street Capital Reserve

REVENUES:

- Added TIB Tucker Ave grant funds (\$21.6K)
- Added TIB Web & A Street grant funds (\$59.2K)
- Added TIB Nichols Street grant funds (\$17.8)
- Decreased TIB Nash Street grant (from \$233K to \$152.5K)
- Decreased TIB Price Street grant (from \$331K to \$268.6K)

EXPENDITURES:

- Increased Nash Street reconstruction project (from \$250K to \$400K)
- Added remainder of Web & A Streets project (\$3.1K)
- Added remainder of Nichols Street sidewalk project (\$1.9K)
- Decreased Price Street resurfacing project (from \$335K to \$300K)
- Added Radar Feedback signs (\$10K) for Grover Street

455 Storm Capital Reserve

REVENUES:

- Increased Stormwater connection fees (from \$12.2 to \$46K)

EXPENDITURES:

- Decreased Linder Street project (from \$120K to \$80K)

525 Equipment Reserve

- Added Portable Potable Water Trailer (\$16.5K)
- Added Sewer vehicle (\$30K) previously approved & purchased
- Added Sewer PLC 1 upgrade (\$38K) purchased in 2018 (but not billed in 2018)
- Added Public Works Transit Line Laser (\$5K) in previous budget, but not purchased in 2018
- Added Public Works Large Format Printer (\$2.5K) previously approved & purchased
- Added Flatdeck Tandem Axel Equipment Trailer (\$10K)