



SUMMARY OF THE MINUTES TOWN COUNCIL

Thursday, June 20, 2019 – Council Chambers – Afternoon Session

CALL TO ORDER

Mayor Ghatan called the regular session of the Town Council to order at 12:00 p.m.

ROLL CALL

Councilmembers: Steve Hushebeck (Position No. 1), Noel Monin (Position No. 2), Anna Maria de Freitas (Position No. 3), Tim Daniels (Position No. 4) and Barbara Starr (Position No. 5).

Others Present: Mayor, Farhad Ghatan; Treasurer, Kelle' Wilson; Town Administrator, Duncan Wilson; and Clerk, Amy Taylor.

FLAG SALUTE

Mayor Ghatan conducted the flag salute.

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Mayor Ghatan conducted the flag salute.

ANNOUNCEMENTS/SCHEDULE CHANGES

Mayor Ghatan announced schedule changes for the agenda.

PROCLAMATION

Space Settlement Design Competition

Mayor Ghatan proclaimed July 26th through July 29th, 2019 as "Island Orbital Technology Days" in the Town. The Friday Harbor High School Team (Island Orbital Technology) explained that they had earned their participation in NASA's International Space Settlement Design Competition World Finals. The Team's submission was ranked No. 4 in North America. Mayor Ghatan congratulated the Team and wished them good luck in the upcoming Finals in July at Kennedy Space Center, Florida.

PUBLIC ACCESS TIME

Paul Hadiff, IOSA Member, spoke about IOSA's mission and thanked the Town for its help with maintenance of emergency oil spill response equipment. Town donated staff time and use of equipment to clean several "booms" used to respond to local oil spill emergencies.

DEPARTMENT REPORTS

System Administration

At 12:10 p.m., Mike Greene, Systems Administrator, provided a quarterly update. The update included response to major incidents and systems maintenance at Town facilities. Discussion followed regarding installation of a centralized camera system. No action was taken.

ACTION AND DISCUSSION ITEMS

Presentation – Biofuels Reduction & Composting

At 12:25 p.m., Mayor Ghatan introduced Mike Ramsey, SJI Conservation District Director, to make a presentation regarding wildland fire prevention priorities in 2019. Discussion followed regarding the Town watersheds. Mayor Ghatan and the Council thanked Mr. Ramsey. No action was taken.

47 **PUBLIC HEARING**

48 Six Year Transportation Improvement Plan

49 At 12:44 p.m., Mayor Ghatan opened the public hearing for consideration of the Six Year Transportation
50 Improvement Plan for years 2020-2025. Administrator Wilson outlined projects listed on the plan. Mayor Ghatan
51 opened the hearing for public comment. Hearing none, Mayor Ghatan closed the public hearing.

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53 Resolution No. 2469

54 **Moved by de Freitas, seconded by Starr, to adopt Resolution No. 2469, providing for a Six Year Transportation**
55 **Improvement Plan for years 2020-2025. Motion passed unanimously.**

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57 **ACTION AND DISCUSSION ITEMS (CONTINUED)**

58 Light Industrial Zone Amendment

59 At 1:00 p.m., Mayor Ghatan introduced discussion of expanded uses in the light industrial zone. Land Use
60 Administrator Mike Bertrand and Administrator Wilson explained that staff is recommending that legally
61 condominiumized parcels have equal single-family ancillary uses as parcels that are not condominiumized.
62 Discussion followed regarding effects of the amendment. **Council consensus to being forth an ordinance for**
63 **consideration.**

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65 Resolution No. 2470

66 At 1:05 p.m., Mayor Ghatan introduced discussion of draft Resolution No. 2470 concerning the effluent filter at
67 the Wastewater Treatment Plant. The project was completed, inspected and found compliant with its contract.
68 The Town Engineer recommends acceptance of the project. No discussion followed.

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70 **Moved by de Freitas, seconded by Hushebeck, to adopt Resolution No. 2470 accepting the Wastewater**
71 **Treatment Plant Effluent Filter Project. Motion passed unanimously.**

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73 Resolution No. 2471

74 At 1:07 p.m., Mayor Ghatan introduced discussion of draft Resolution No. 2471 concerning the Nash, Caines &
75 Price Street (NCP) Project. Two bids were received for the NCP Project. The Town Engineer recommends Mike
76 Carlson Enterprises, LLC as the lowest, responsive and responsible bidder. Mike Carlson Enterprises submitted a
77 bid in the amount of \$703,475. No discussion followed.

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79 **Moved by Starr, seconded by de Freitas, to adopt Resolution No. 2471 awarding the Nash, Caines & Price Street**
80 **Project to Mike Carlson Enterprises. Motion passed unanimously.**

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82 Resolution No. 2472

83 At 1:13 p.m., Mayor Ghatan introduced discussion of draft Resolution No. 2472 concerning sewer related studies.
84 The Town was awarded loan and forgivable loan funding by the Department of Ecology under the Water Quality
85 Combined Financial Assistance Program to conduct an Inflow and Infiltration Study and to prepare the Town
86 General Sewer Plan. The Town is required to execute an agreement and associated documentation with the
87 Department of Ecology prior to conducting the project. The amount granted is \$124,435. No discussion followed.

88

89 **Moved by Daniels, seconded by de Freitas, to adopt Resolution No. 2472, authorizing the Mayor to execute loan**
90 **and forgivable loan documentation with the Department of Ecology referred to as Agreement No. WQC-2019-**
91 **FriHar-00085 for the projects known as the Inflow and Infiltration Study and General Sewer Plan Preparation.**
92 **Motion passed unanimously.**

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95 Resolution No. 2473

96 At 1:18 p.m., Mayor Ghatan introduced discussion of draft Resolution No. 2473 concerning the Sewer Outfall
97 Replacement Design project. The Town was awarded loan and forgivable loan funding by the Department of
98 Ecology under the Water Quality Combined Financial Assistance Program to conduct the Project. The Town is
99 required to execute an agreement and associated documentation with the Department of Ecology prior to
100 conducting the project. The amount granted is \$184,260. No discussion followed.

101
102 **Moved by Daniels, seconded by de Freitas, to adopt Resolution No. 2473, authorizing the Mayor to execute loan**
103 **and forgivable loan documentation with the Department of Ecology referred to as Agreement No. WQC-2019-**
104 **FriHar-00028 for the project known as the Sewer Outfall Replacement Design Project. Motion passed**
105 **unanimously.**

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107 Resolution No. 2474

108 At 1:20 p.m., Mayor Ghatan introduced discussion of draft Resolution No. 2474 concerning emergency sewer
109 repairs on Argyle Avenue. On May 28, 2019 Town Public Works personnel discovered of a portion of side sewer
110 and sewer main that had become completely root bound and impassible. The Town’s line jetter had perforated
111 the line and had become lodged in the line and could not be removed. The resulting use of the jetter started a
112 sink hole in the travelled portion of the road right of way. The resulting situation initiated emergency response by
113 Mike Carlson Enterprises to repair necessary water lines, on a time and materials basis. No discussion followed.

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115 **Moved by Hushebeck, seconded by Monin, to adopt Resolution No. 2474, declaring an emergency situation**
116 **related to a side-sewer and sewer-main blockage on Argyle Avenue and ratifying actions taken by Town Staff on**
117 **May 28, 2019 related to the situation . Motion passed unanimously.**

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119 Ordinance No. 1669 [Not Adopted]

120 At 1:29 p.m., Mayor Ghatan introduced discussion of draft Ordinance No. 1669 amending Chapter 9.08.050
121 FHMC concerning the situational noise ordinance. The purpose of the ordinance is to establish situation noise
122 limitations for disturbances resulting from residential and commercial construction. Discussion followed regarding
123 the entire Chapter. Council consensus that work sessions and public hearings are appropriate. No action was
124 taken.

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126 **ADMINISTRATOR’S REPORT**

127 At 1:40 p.m., Administrator Wilson presented the Town Council with an update of the following:

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- 130 • Tree Inspection – The tree that caused the Argyle Avenue break will be inspected and removed if
131 necessary.
 - 132 • I / I Study – Town received the preliminary Study.
 - 133 • Higginson vs. Town – An update was presented.
 - 134 • University of Washington FH Labs – Town will begin negotiations with UW to repair the sewer mains to
135 prevent I/I.
 - 136 • PFFAP – Pedro Mena will present the Town’s application to SJC on July 11th.
 - 137 • Employee Anniversaries – Julie Greene achieved her 5 year service date and Mike Greene his 1 year
138 service date of employment with the Town of Friday Harbor.
 - 139 • Sunshine Alley Camera – **Council consensus to purchase an additional (\$400) camera for Sunshine Alley.**

140 **PAYMENT OF CLAIMS**

141 Moved by Monin, seconded by Starr, to approve the payment of Claim Warrant Nos. 45543 through 45590 and
142 ACH 2019-01 in the amount of \$538,455.03. Motion passed unanimously.

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APPROVAL OF MINUTES

Approval of the June 6, 2019 minutes were postponed until July 3, 2019.

FUTURE AND NON-AGENDA ITEMS

An evening session will be held on July 18, 2019 to discuss the EMS/Fire merger issues.

CITIZEN RESPONSE

No citizen response was forthcoming.

ADJOURNMENT – Hearing no further business and no objection, Mayor Ghatan continued the meeting at 2:16 p.m. to July 3, 2019 at 12:00 p.m. The next regular meeting is scheduled for Thursday, July 18, 2019 at 12:00 p.m.

These minutes were approved on July 3, 2019. The original document is retained by the Clerk in the Town Council’s permanent records. Attest: Amy Taylor, Town of Friday Harbor Clerk