



## SUMMARY OF THE MINUTES TOWN COUNCIL

Thursday, May 2, 2019 – Council Chambers – Afternoon Session

### CALL TO ORDER

Mayor Ghatan called the regular session of the Town Council to order at 12:00 p.m.

### ROLL CALL

Councilmembers: Steve Hushebeck (Position No. 1), Noel Monin (Position No. 2), Anna Maria de Freitas (Position No. 3) and Tim Daniels (Position No. 4). Barbara Starr (Position No. 5) was absent.

Others Present: Mayor, Farhad Ghatan; Treasurer, Kelle' Wilson; Town Administrator, Duncan Wilson; and Clerk, Amy Taylor.

### FLAG SALUTE

Mayor Ghatan conducted the flag salute.

### EXCUSED ABSENCE

Council unanimously excused the absence of Councilmember Starr.

### FLAG SALUTE

Mayor Ghatan conducted the flag salute.

### PUBLIC ACCESS TIME

No public access was forthcoming.

### ACTION AND DISCUSSION ITEMS

#### Ordinance No. 1667

At 12:02 p.m., Mayor Ghatan introduced discussion of draft Ordinance No. 1667, amending the interfund loan for Wastewater Treatment Plant improvements. Administrator Wilson explained that LGIP is offering favorable interest rates and recommended adjusting the current interfund loan for the favorable rates. No discussion followed.

**Moved by Daniels, seconded by Hushebeck, to adopt Ordinance No. 1667, amending Ordinance No. 1647 which authorized an interfund loan to provide interim financing for certain improvements to the Town's wastewater treatment plant. Motion passed 4-0 with Starr absent.**

### DEPARTMENT REPORT

#### Public Works

At 12:04 p.m., Public Works Director, Wayne Haeefe provided a status update on current and upcoming construction projects. Current projects included: Linder Street, 327 Zone Pump Station, Nash/Price Street Improvements, Argyle Avenue Sidewalk Widening and WWTP Headworks. Upcoming issues and projects include: Fencing for the Public Works Yard, water line maintenance near Peterson Building, WWTP sludge dryer repair/replacement and WWTP filter media replacement. No actions were taken.

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**ADMINISTRATOR’S REPORT**

At 12:30 p.m., Administrator Wilson presented the Town Council with an update of the following:

- CAG Report – Steering Committee discussion will include the Town’s intention regarding property taxes if a proposal is put forth to the voters to annex into the District.
- UW Pump Station – Town has opened negotiations with the UW Labs regarding repair of (I/I) sewer pipe leakage.
- Nash & Price Street Improvements – Town submitted a request to bid for the project to TIB.
- Mullis & Spring RAB – The idea was presented for a roundabout at the Mullis & Spring Street intersection. **Council consensus to develop preliminary drawings in-house for future discussion.**
- Spring Street Stormwater Vault – The project funding has been officially withdrawn.
- Pickleball Court Scheduling – A resident has requested that the ability for scheduling the Court be made available. **Consensus that Cahail Park amenities will remain “first come first serve” during park hours.**
- WWTP Vehicle – The WWTP is requesting permission to order a new truck for the department. The vehicle has been budgeted. **Moved by de Freitas, seconded by Monin, to accept the Proposal BRF# 2019.03 in the amount of \$29,000 for a new vehicle for the WWTP. Motion passed 4-0 with Starr absent.**
- Landfill Monitoring – No changes have been recorded since the last monitoring.
- FH Airport Mural – (Mayor) The Port gave permission for installation of a mural.
- Business Licensing Services – (Clerk) The Town is online with State Business License Services for licensing.
- Zito Media Franchise – (Discussion) The franchise remains expired. Zito Media refuses to accept the terms of renewal.

**PAYMENT OF CLAIMS**

Moved by Monin, seconded by de Freitas, to affirm the payment of Payroll Warrant Nos. 17129 through 17138 and the Direct Deposit Run dated April 30, 2019 in the amount of \$315,360.05; and approve the payment of Claim Warrant Nos. 45377 through 45419 in the amount of \$333,206.00 and Treasurer Check Nos. 9835 through 9842 in the amount of \$74,156.53. Motion passed 4-0 with Starr absent.

**APPROVAL OF MINUTES**

Moved by de Freitas, seconded by Hushebeck, to approve the minutes of **April 18, 2019 as submitted.** Motion passed 4-0 with Starr absent.

**FUTURE AND NON-AGENDA ITEMS**

No future agenda items were forthcoming.

**CITIZEN RESPONSE**

No citizen response was forthcoming.

**ADJOURNMENT** – Hearing no further business and no objection, Mayor Ghatan adjourned the meeting at 1:06 p.m. The next regular meeting is scheduled for Thursday, May 16, 2019 at 12:00 p.m.

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**These minutes were approved on May 16, 2019. The original document is retained by the Clerk in the Town Council’s permanent records. Attest: Amy Taylor, Town of Friday Harbor Clerk**