



SUMMARY OF THE MINUTES TOWN COUNCIL

Thursday, June 7, 2018 – Council Chambers – Afternoon Session

CALL TO ORDER

Mayor Ghatan called the regular session of the Town Council to order at 12:00 p.m.

ROLL CALL

Councilmembers: Steve Hushebeck (Position No. 1), Noel Monin (Position No. 2), Anna Maria de Freitas (Position No. 3) and Tim Daniels (Position No. 4).

Barbara Starr was absent.

Others Present: Mayor, Farhad Ghatan; Treasurer, Kelle' Wilson; Town Administrator, Duncan Wilson; and Clerk, Amy Taylor.

EXCUSED ABSENCE

Council unanimously excused the absence of Councilmember Starr.

FLAG SALUTE

Mayor Ghatan conducted the flag salute.

PUBLIC ACCESS TIME

No public access was forthcoming.

ACTION AND DISCUSSION ITEMS

Employee Recognition

At 12:02 p.m., Mayor Ghatan thanked Steve Dubail, Systems Administrator, for his 30 years of dedicated service. Mr. Dubail was presented a plaque and gift certificate. Mr. Dubail is scheduled to retire from the Town on June 15, 2018. No action was taken.

Employee Introduction

At 12:05 p.m., Mayor Ghatan introduced new employees Will Blackmon, Streets Utility Worker and Mike Greene, Systems Administrator. Mr. Greene introduced himself. No action was taken.

Committee Appointment

At 12:08 p.m., Mayor Ghatan asked the Council to affirm the appointment of Peter Lane to the Friday Harbor Arts Commission. Mayor Ghatan described Mr. Lane's background. No discussion followed.

Moved by Monin, seconded by Hushebeck, to approve the appointment of Peter Lane to the Friday Harbor Arts Commission. Motion passed 4-0 with Starr absent.

Committee Appointment

At 12:09 p.m., Mayor Ghatan asked the Council to affirm the appointment of J. Lars Gresseth to the Historic Preservation Review Board. Historic Preservation Coordinator, Sandy Strehlou, described Mr. Gresseth’s background. No discussion followed.

Moved by Monin, seconded by de Freitas, to approve the appointment of J. Lars Gresseth to the Historic Preservation Review Board. Motion passed 4-0 with Starr absent.

FFCOL – Rezone Application No. 71

At 12:12 p.m., Mayor Ghatan introduced discussion of draft Findings of Fact, Conclusions of Law and Decision for Rezone Application No. 71, a request to rezone 660 Spring Street, commonly known as the Life Care Center, from professional services to commercial. The Council denied the request at the continued public hearing on May 17, 2018. Administrator Wilson presented the findings of the Council and answered procedural questions. No discussion followed.

Moved by de Freitas, seconded by Monin, to adopt Findings of Fact, Conclusions of Law and Decision for Rezone Application No. 71. Motion passed 3-1 with Daniels opposed and Starr absent.

Resolution No. 2387

At 12:17 p.m., Mayor Ghatan introduced discussion of draft Resolution No. 2387 regarding grant funding for tourism promotion. Administrator Wilson described the scope of work for the agreement with the SJ Community Theatre. Discussion followed regarding Town sponsorship of an event and booking nationally recognized performances.

Moved by de Freitas, seconded by Daniels, to adopt Resolution No. 2387, authorizing the Mayor to execute an agreement with the San Juan Community Theatre to provide a tourist promotion program for the year 2018. Motion passed 4-0 with Starr absent.

Resolution No. 2388

At 12:20 p.m., Mayor Ghatan introduced discussion of draft Resolution No. 2388 regarding Change Order No. 1 for the Spring Street Roundabout. Administrator Wilson explained that Change Order No. 1 reconciles costs for the project. No discussion followed.

Moved by Daniels, seconded by de Freitas, to adopt Resolution No. 2388, authorizing Change Order No. 1 to the agreement with Kamps Painting Company, Inc. for installation of a mini-painted roundabout located at the Spring Street and Argyle Avenue intersection. Motion passed 4-0 with Starr absent.

Resolution No. 2389

At 12:22 p.m., Mayor Ghatan introduced discussion of draft Resolution No. 2389 regarding the Spring Street Roundabout. Administrator Wilson explained that the Resolution accepts the project and begins the process to release retainage. Discussion followed regarding the function of the RAB and replacement of ADA crosswalk ramps.

Moved by Monin, seconded by de Freitas, to adopt Resolution No. 2389, accepting the Spring Street Mini Painted Roundabout Project. Motion passed 4-0 with Starr absent.

Resolution No. 2390

At 12:29 p.m., Mayor Ghatan introduced discussion of draft Resolution No. 2390 regarding a seismic study for the Trout Lake Dam. Public Works Director, Wayne Haefele, explained that NOAA has developed new modeling for seismic activity. AECOM Technical Services will perform new seismic hazard assessment modeling and incorporate it into the existing data for the dam. Discussion followed regarding potential findings.

Moved by Hushebeck, seconded by de Freitas, to adopt Resolution No. 2390, authorizing the Mayor to execute a contract with AECOM Technical Services, Inc. to perform a seismic hazard assessment for Trout Lake Dam. Motion passed 4-0 with Starr absent.

Resolution No. 2391

At 12:29 p.m., Mayor Ghatan introduced discussion of draft Resolution No. 2391 regarding the annual July 4th street dance. Administrator Wilson explained the conditions of the event permit. No discussion followed.

Moved by de Freitas, seconded by Monin, to adopt Resolution No. 2391, authorizing conditional private use of a portion of Front Street by the Port of Friday Harbor for a street dance on July 4, 2018. Motion passed 4-0 with Starr absent.

ADMINISTRATOR’S REPORT

At 12:35 p.m., Administrator Wilson presented the Town Council with an update of the following:

- Homes for Islanders – Held a groundbreaking ceremony for the Fox Hall project.
- Collective Bargaining – Local 1849F has forwarded a letter of intent to begin negotiations for the 2019 biennium.
- Executive Session – Council will hold an executive session regarding litigation estimated to last 30 minutes.
- Evening Session – The public hearing and evening session has been cancelled.
- Ecology Grant – The County is requesting a letter of support for an ECY grant for public education related to recycling. Discussion followed regarding the current recycling market.
- PFFAP – Grants are due to the County on June 15, 2018. Town will apply for construction of sidewalk adjacent to the Sunken Park boardwalk.
- WWTP – The effluent filter is operational.
- Whale Museum – Will be submitting a proposal requesting H/M funds. Discussion followed regarding the creation of a process for requests that arrive outside of the normal grant cycle.
- Six Year TIP – The public hearing for the TIP is scheduled on June 21, 2018.

PAYMENT OF CLAIMS

Moved by Monin, seconded by de Freitas, to affirm the payment of Payroll Warrant Nos. XXXXX through XXXXX; and approve the payment of Claim Warrant Nos. XXXXX through XXXXX in the amount of \$. Motion passed 4-0 with Starr absent. [INSERT]

APPROVAL OF MINUTES

Moved by de Freitas, seconded by Daniels, to approve the minutes of **May 17, 2018 as submitted**. Motion passed 4-0 with Starr absent.

FUTURE AND NON-AGENDA ITEMS

Councilmember Hushebeck inquired about the current fee structure for the Town recycling programs.

Councilmember Monin suggested that Town consider a seismic assessment of Town Hall and facilities.

Treasurer Wilson noted that the amended budget cycle has begun.

Mayor Ghatan noted the he would be attending the AWC annual conference.

Councilmember Daniels commented that the Tucker Avenue residences are being inundated with dust from the construction project.

CITIZEN RESPONSE

No citizen response was forthcoming.

EXECUTIVE SESSION

At 1:24 p.m., Mayor Ghatan announced that the Council would be holding an executive session regarding litigation in accordance with the provisions of RCW 42.30.110(1)(i); which was estimated to last 30 minutes. Participants: Town Council, Mayor Ghatan, Administrator Wilson, Treasurer Wilson, and Clerk Taylor. The session ended at 1:58 p.m. for an actual session time of 34 minutes. The public was properly informed of the time extension. No actions were taken following executive session.

ADJOURNMENT – Hearing no further business and no objection, Mayor Ghatan adjourned the meeting at 1:58 p.m. The next regular meeting is scheduled for Thursday, June 21, 2018 at 12:00 p.m.

These minutes were approved on [date]. The original document is retained by the Clerk in the Town Council’s permanent records. Attest: Amy Taylor, Town of Friday Harbor Clerk